



REQUEST FOR PROPOSALS

SAFE STREETS FOR ALL (SS4A) PROFESSIONAL SERVICES FOR DEVELOPMENT OF COMPREHENSIVE SAFETY ACTION PLAN

February 2026

CARBON COUNTY, WYOMING

215 W. Buffalo St., Suite 218
PO Box 6

Rawlins, WY 82301
(307) 328-2668

www.carboncountywy.gov

RESPONSES DUE March 13, 2026 AT 3:00 P.M.

Project Description

The County has been awarded a grant from the US Department of Transportation and Federal Highway Administration to prepare a Safe Streets for All comprehensive safety action plan (SS4A). The county seeks the services of a transportation planning and consulting firm to develop this over the course of the next 12-month period.

The SS4A work plan will follow the FHWA action plan component guidelines. A copy of the guidelines may be found at: <https://www.transportation.gov/grants/ss4a/comprehensive-safety-action-plans>.

Specifically, the County wishes to engage consultant services in creating a comprehensive safety action plan with a well-defined strategy to prevent roadway fatalities and serious injuries for all users. The consultant will manage the study and coordinate plan documentation, public engagement events, data collection to include a safety analysis of existing conditions and historic crash data, develop implementation measures that identify potential projects, strategies, and recommendations that identify potential funding sources allowing the County to pursue project implementation.

Development of the action plan will utilize an evidence-based approach examining trends of the locations, conditions, and other factors that result in serious injuries or fatalities on streets and roads within the Carbon County's limits. Carbon County owns approximately 1,000 miles of county roads and is served by Interstate 80 as well as US287 which functions as the county's principal arterials. Although subject to Wyoming Department of Transportation jurisdiction, these highways will be a component in all safety considerations and recommendations of the applicable state highway plans will be incorporated.

In accordance with the requirements of the SS4A NOFO, the purpose is to improve roadway safety by significantly reducing or eliminating roadway fatalities and serious injuries with the final action plan focusing on all users including personal vehicles, commercial traffic, public transportation users, pedestrians, cyclists, and mobility impaired users.

Project Schedule

The County seeks to begin the project immediately upon consultant selection and contract approval. The project is anticipated to require 12 months. The County anticipates completion by March 2027.

Consultant Role

The consultant will be the project lead for all aspects of the SS4A action plan development. The consultant will be responsible for conducting public outreach meetings, attending steering committee meetings, data collection and analysis, provide monthly performance progress reports, plan preparation, and presentation of documents to adopting body.

County Role

The County will assist in project management and team coordination. The County will schedule and lead all public meetings. The County will schedule and lead any steering committee and project team meetings. The County will provide all necessary consultant support. The County will prepare and distribute all meeting agendas and minutes.

Proposal Submittal

Firms submitting proposals shall be evaluated on the following criteria:

1. Capability and experience to perform all or most aspects of the project.
2. Knowledge of local conditions.
3. Key personnel's professional background and qualifications, including the project manager and/or team for this project. Define their roles and extent of participation anticipated for this project. Provide a list of all projects worked on by the proposed project manager in the last three years, including an identification of this person's role/responsibility for each project.
4. Qualifications and experience of subconsultants who will participate in the project. Please identify the portions of the project anticipated to be performed (in part) by subconsultants.
5. Quality of projects previously undertaken.
6. Ability to manage and complete projects that may be considerable distance from your office. Please include a description of where your key personnel for this project will be based, as well as the amount of travel anticipated, and other items you consider important to demonstrate this ability.
7. Price. Although price may not be the number one component of selection, pricing will be considered in the evaluation of proposals.

Proposals shall be familiar with the USDOT grant programs, including the SS4A program, the SS4A Action Plan grant, the SS4A Implementation Grant process, and tools to conduct equitable safety data analysis.

In awarding a contract, the County is required to comply with all applicable Federal laws and regulations, including but not limited to the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR part 200); National Environmental Policy Act (42 U.S.C. §4321 et seq); and Build America, Buy American Act (BIL, div. G §§70901-27).

Upon evaluation of proposals received in accordance with the criteria outlined above, and the selection of a firm by Carbon County, a written contract will be executed. Upon execution of the contract, the selected contractor shall immediately begin work. The County will make payment to the contractor and submit for reimbursement from the US Department of Transportation.

Carbon County is an Equal Employment Opportunity Employer, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that for any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Please submit proposals along with summaries, or examples, of similar work which your firm has completed. Deadline for submission is 3 p.m. on Friday, March 13, 2026, to the address on the cover page.

Carbon County is not required to select from proposals if no proposals are satisfactory.