

PVCC Board Member Description

Position

The Board will support the work of the Platte Valley Community Center (PVCC) and provide mission-based leadership and strategic governance. While day-to-day operations are led by PVCC's Executive Director (ED), the Board-ED relationship is a partnership, and the appropriate involvement of the Board is both critical and expected. Specific Board Member responsibilities include:

Leadership, governance and oversight

- Serving as a trusted advisor to the ED as s/he develops and implements PVCC's strategic plan
- Reviewing outcomes and metrics created by ED for evaluating its impact, and regularly measuring its performance and effectiveness using those metrics; reviewing agenda and supporting materials prior to board and committee meetings
- Approving PVCC's annual budget, audit reports, and material business decisions; being informed of, and meeting all, legal and fiduciary responsibilities
- Contributing to an annual performance evaluation of the ED
- Assisting the ED and board chair in identifying and recruiting other Board Members
- Partnering with the ED and other board members to ensure that board resolutions are carried out
- Serving on committees or task forces and taking on special assignments
- Representing PVCC to stakeholders; acting as an ambassador for the organization
- Ensuring the PVCC's commitment to a diverse board and staff that reflects the communities PVCC serves

Board terms/participation

PVCC's Board Members will serve a three-year term to be eligible for re-appointment for one additional term. Board meetings will be held monthly and committee meetings will be held in coordination with full board meetings.

Qualifications

This is an extraordinary opportunity for an individual who is passionate about PVCC's mission and who has a track record of board leadership. Selected Board Members will have achieved leadership stature in the community, business, government, philanthropy, or the nonprofit sector. His/her accomplishments will allow him/her to attract other well-qualified, high-performing Board Members.

Ideal candidates will have the following qualifications:

- Extensive professional experience with significant executive leadership accomplishments in the community, business, government, philanthropy, or the nonprofit sector
- A commitment to and understanding of PVCC's goals and role in the community
- Savvy diplomatic skills and a natural affinity for cultivating relationships and persuading, convening, facilitating, and building consensus among diverse individuals
- Personal qualities of integrity, credibility, and a passion for improving the lives of PVCC's beneficiaries

Service on PVCC's Board of Directors is without remuneration, except for administrative support, travel, and accommodation costs in relation to Board Members' duties.