

Carbon County Weed and Pest Board Member Position Description

Title

Member, Carbon County Weed and Pest (CCWP) Board of Directors

Purpose

To serve as an active voting member of the legally constituted volunteer group which has authority and responsibility for the development of policies and continuing review of the conduct of the business of Carbon County Weed and Pest.

Mission Statement:

The Carbon County Weed and Pest is committed to providing environmentally sound noxious weed control to help promote and sustain a healthy ecosystem within Carbon County, Wyoming.

State Statute Authority & Primary Elements:

Carbon County Weed and Pest Control District is a legally organized Weed and Pest District by Wyoming State Statutes (W.S. 11-5-101 through 119). Carbon County Weed and Pest Control District consists of a locally appointed government board charged with implementing and pursuing an effective program for the control of designated and declared weeds and pests.

Term

Appointed to a four (4) year term.

Criteria

- Willing to accept and promote the mission, goals and objectives of CCWP.
- Possesses professional expertise and influence needed by CCWP and/or represents one or more constituencies needed to provide balance to the Board's membership.
- Has demonstrated significant leadership capability in the community and is willing to provide that expertise to the operation of the Board and its committees.
- Able and willing to serve effectively as a public representative of the organization and involve others in the work of CCWP.

General Responsibilities

To serve as an active voting member of the legally constituted volunteer group which has authority and responsibility for the development of policies, supervision including hiring and firing of employees, and continuing review of the conduct of the business.

Specific Tasks

Participate regularly by attending scheduled board meetings, committee or task force meetings as assigned, orientation sessions and special meetings as appropriate.

- Spend time studying and evaluating issues to become informed and prepared to discuss and vote on issues facing CCWP. Each board member is expected to vote their position after careful consideration of the issue. Tasks which will require preparation and a vote by Board members include:
 - Decisions on issues, policies, priorities, goals and objectives;
 - Participation with other Board members and staff in the formulation, updating, and approval of long range strategies and objectives;
 - Nomination and election of officers of the Board;
 - Monitoring and evaluation of the effectiveness of the projects and programs and assure these projects and programs are progressing toward achieving stated objectives; and,
 - Approval and monitoring of the operations, property, and equipment budgets.
 - Support the resolutions and actions of the Board of Directors irrespective of personal opinion as to any such resolution or action.
 - Assure a process is in place to select, employ, and periodically evaluate the performance of the supervisors.
 - Promote the mission, goals, and objectives of CCWP to increase public awareness, understanding and support of the organization.
 - If necessary, seek assistance from other Board members to enable each member to successfully fulfill the above level of commitment.

Time Demands

<u>Regular Meetings</u>	<u>Estimated Time Demands</u>
Monthly board meetings	3 hours/ month
Additional local and state meetings	5 days/ year