

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING**
Tuesday, December 16, 2025, 9:00 a.m.,
Carbon Building – Courthouse Annex
215 W. Buffalo St., Rawlins, WY

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, December 16, 2025, at 9:00 a.m. at the Carbon Building-Courthouse Annex, Rawlins, WY. Attending the meeting were Chairman, R. Travis Moore, Vice Chairman Gwynn Bartlett, Commissioners John Johnson, John Espy and Sue Jones.

Chairman Moore called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

Commissioner Johnson moved to approve the agenda as amended. Vice Chairman Bartlett seconded and the motion passed unanimously.

VOUCHERS

Vice Chairman Bartlett moved to approve payment to Sunrise Sanitation for \$75.00. Commissioner Espy seconded and the motion passed with all voting for the motion except Commissioner Jones who abstained due to personal conflicts.

Vice Chairman Bartlett moved to approve payment to John Espy for \$528.19. Commissioner Johnson seconded and the motion passed with all voting for the motion except Commissioner Espy who abstained due to personal conflicts.

Vice Chairman Bartlett moved to approve the November 2025 payroll and benefit expenses in the amount of \$996,027.64; insurance claim and premium expenses in the amount of \$289,074.02; the report of expenditures in the amount of \$406,601.46 for an aggregate total today of \$1,692,306.31. Commissioner Johnson seconded and the motion passed unanimously.

Vendor	Detail Line Description	Total
Advanced Network Management, Inc.	Software License	\$123,254.55
Amazon Capital Services	Misc. Parts & Supplies	\$327.39
American Council Criminal Justice Train	Training	\$700.00
Apex Communications	Radio Contract Services	\$4,000.00
Baggs, Town of	Water Service & Office Rental	\$313.60
Bank of Montreal - Mastercard	Misc. Charges	\$42,444.52
BI Inc.	Electronic Monitoring	\$1,319.50
Blakeman Propane	Propane	\$2,666.16
Blazing Trails Media, LLC	Advertising Fees	\$170.00
Bomgaars Supply	Misc. Parts & Supplies	\$79.96

Broken Antler Service	Window Installation	\$1,364.00
Brown & Hiser LLC	Guardian Ad Litem	\$140.00
Capital Business Systems Inc.	Copiers	\$2,111.37
Capitol Communications	County Fax System	\$1,595.00
Carbon County Comet	Misc. BOCC Ads	\$1,782.00
Carbon County Council of Governments	2026 CCCOG Dues	\$200.00
CareRight Technologies, LLC	Bed Fee	\$192.64
Cidnet	Data Purchased	\$750.00
Coal Creek Law	Guardian Ad Litem	\$1,250.00
Davis, Patricia	Mileage Reimbursement	\$66.00
Dirty Boyz Sanitation, Inc.	Trash Service	\$1,606.00
Elk Mountain, Town of	Water Service & Sr. Center Rent	\$1,575.00
Enbridge Gas UT WY ID	Gas Service	\$233.14
Encampment, Town of	Water Service	\$107.00
Engineering Associates	CR 603 Road Repairs	\$2,588.00
Engstrom, James D. DDS	Dental Service	\$2,500.00
Espy, John	Naco Flight	\$528.19
Fatbeam LLC	Fiber Internet & Sales Tax	\$4,679.70
France, Tara	Court Reporter Service	\$2,339.65
Fremont County Coroner's Office	Autopsy Fee	\$4,504.00
Frontier Upfitting	Vehicle Upfitting	\$13,419.00
Grainger	Plumbing Supplies	\$328.33
Hanna, Town of	Water Service	\$284.63
Heintz Surveying & Engineering, LLC	Professional GIS Services	\$1,215.00
High Plains Power	Electric Services	\$383.11
Jones Simkins	Audit Services	\$9,425.00
Kone Elevators Escalators	Elevator Repair	\$5,470.87
KTGA/KBDY	Radio Site Rent	\$150.00
Kurtak, Karen	Mileage Reimbursement	\$62.70
Lifetime Benefit Solutions, Inc.	Cobra Fee	\$35.00
Martinez, Natasha K., P.C.	Emergency Detentions	\$1,110.00
Mckesson Medical-Surgical	Envelopes	\$453.50
Medicine Bow, Town of	Water Service	\$226.19
Merseal Law, LLC	Guardian Ad Litem	\$5,796.35
Moody's Investors Service	Annual Fee	\$500.00
Moss, Barbara	Mileage Reimbursement	\$100.10
Motorola Solutions	Spillman for CCSO	\$55,507.28
Mountain Trail Medical	Physician Services	\$6,500.00
MPM Corp / Evergreen Disposal	Trash Service	\$110.00
Napa - Saratoga	Misc. Auto Parts & Supplies	\$245.69
NMS Labs	Postmortem Fees	\$507.00

Norco, Inc.	Cylinder Rent & Misc. Supplies	\$992.74
O'Reilly Auto Parts	Oil/Oil Filter	\$83.43
Perkins Oil Co.	Fuel	\$563.02
Quarles Petroleum	Fuel	\$960.25
Quill Corporation	Engraved Sign	\$38.06
R.P. Lumber Company, Inc.	Bucket/Lid	\$37.92
Rawlins Automotive	Misc. Auto Parts & Supplies	\$1,081.87
Rawlins Hardware - 5410	Roller Handle/Paint Brush/Rollers	\$180.68
Rawlins Hardware - 5465	Misc. Parts & Supplies	\$232.43
Rawlins Pack and Ship LLC	Shipping	\$29.70
Rawlins, City of	Water Services	\$2,913.81
RDO Equipment Co.	Motor Grader Maintenance	\$4,177.76
Rice - Prior, Denise	Mental Health Services	\$1,600.00
Rocky Mountain Power	Electric Services	\$21,724.74
Rocky Mountain Reserve	FSA & HRA Fees/ Participant Fees	\$3,288.07
Rocky's Quik Stop	Fuel	\$1,982.15
Saratoga Sun	Subscription Renewal	\$52.00
Saratoga, Town of	Water Service	\$51.82
Schaeffer Mfg. Co.	Oil	\$1,847.45
Shively Hardware	Misc. Parts & Supplies	\$44.47
Stage Stop General Store	Tape	\$14.18
Staples Advantage	Misc. Office Supplies	\$139.92
Stinker Stores Inc.	Fuel	\$9,186.30
Summit Food Service	Jail Meals	\$9,469.42
Sunrise Sanitation Service, LLC.	Trash Service	\$75.00
Swanson Services Corporation	Commissary	\$2,333.27
Terminix	Pest Control	\$44.00
The Masters Touch, LLC	Mailing Service for Registration	\$428.48
The Product Center	Roller Maintenance Kit	\$549.82
Thomas Y Pickett & Co Inc.	2026 Valuation Contract	\$10,000.00
Tin Boy Garage	Low Beam Light Bulb	\$19.99
Trudiligence, LLC	Em Volunteer Background Checks	\$76.94
U S Postmaster-Rawlins	PO Box Rental	\$324.00
United States Postal Service	Postage	\$10,000.00
Valley Fire Extinguisher	Extinguisher Maintenance	\$6,631.65
Valley Oil Company	Fuel	\$200.31
Weiland, Helen	Mileage Reimbursement	\$69.30
Wex Bank	Fuel	\$2,892.08
Wille, O.R.	Mileage Reimbursement	\$82.50
Wohl, Judith	Mileage Reimbursement	\$66.00
WY Behavioral Institute	Emergency Detentions	\$2,262.00

WY Clerks of District Court Association	Annual Dues	\$300.00
WY Dept Of Environmental Quality	Tank Storage	\$200.00
WY Machinery Company	Coolant	\$40.19
Zumbrennen Electric Inc.	Professional Services & Supplies	\$2,699.81

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda, noting that any item could be removed for separate action. Clerk Smith noted the consent agenda includes the minutes from the Commissioner's meeting held on December 2, 2025; monthly receipts from Planning and Development in the amount of \$1,625.00, Clerk of District Court in the amount of \$3,300.00 and Carbon County Clerk in the amount of \$15,041.50; and bonds for Alethea Weber, Clerk/Treasurer for the Town of Baggs in the amount of \$50,000.00, Morgan Irene, Mayor for the Town of Elk Mountain in the amount of \$25,000.00, Doreen Harvey, Clerk/Treasurer for the Town of Encampment in the amount of \$75,000.00 and a Continuation Certificate for Heidi R. Hess, Clerk/Treasurer for the Town of Elk Mountain in the amount of \$25,000.00. Commissioner Jones seconded and the motion passed unanimously.

ELECTED OFFICIALS & DEPARTMENT HEADS

Emergency Manager

Commissioner Jones moved to approve and authorize the Chairman's signature on Amendment Two to the Grant Award Agreement between Wyoming Office of Homeland Security and Carbon County (24-EMPG-CAR-GCF24) to extend the period of performance to September 30, 2026, for emergency management payroll expenses in the amount of \$58,158.00. Vice Chairman Bartlett seconded and the motion passed unanimously.

Sheriff

Commissioner Espy moved to approve the Memorandum of Understanding for Law Enforcement Services between the Town of Baggs, Carbon County Sheriff, and the Carbon County Board of County Commissioners providing 20 hours per month for \$21,600 annually for a term of December 1, 2025, through December 1, 2026. Commissioner Johnson seconded and the motion passed unanimously.

Clerk

Commissioner Espy moved to appoint Sarah Barber to the Fair Board for a 5-year term ending December 2030. Commissioner Jones seconded and the motion passed unanimously.

Commissioner Espy moved to approve and authorize the Vice Chairman's signature on the US Department of Transportation Grant Agreement under FY24 Safe Streets and Roads for All Grant Program for the Carbon County Comprehensive Safety Action Plan in the amount of \$182,400.00 for a term of 48-months. Commissioner Jones seconded and the motion passed unanimously.

Attorney

Commissioner Jones moved to approve the modification of the Dixon Airport Lease Private Operator which amends the location of the hangar from lot 5 to row 2 lot 3. Commissioner Johnson seconded and the motion passed unanimously.

COMMISSIONERS

Commissioner Jones moved to approve and authorize the Vice Chairman's signature on Ardurra Group LLC Professional Services Master Task Order Agreement for 2026 Seal Coat and Mark Project for Dixon Airport in the amount of \$77,671.00 to be completed Summer 2026. Commissioner Espy seconded and the motion passed unanimously.

Commissioner Espy moved to approve and authorize any Commissioner's signature on a letter to all municipalities regarding contributions to all county libraries. Commissioner Johnson seconded and the motion passed unanimously.

Commissioner Johnson moved to approve and authorize the Chairman's signature on a comment letter and request that the EIS deadline be extended for Alternative D for the FERC Seminoe Pumped Storage Project. Commissioner Espy seconded and the motion passed unanimously.

Commissioner Espy moved to approve and authorize the Chairman's signature on a letter regarding the draft EIS for the FERC Seminoe Pumped Storage Project contingent on the boards final review. Commissioner Jones seconded and the motion passed unanimously.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session at 11:20 a.m. with Clerk Smith and Ashley Mayfield Davis to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Johnson seconded and the motion passed unanimously.

Commissioner Espy moved to come out of executive session at 11:47 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Jones seconded and the motion passed unanimously.

Commissioner Espy moved to continue to use the Carbon County Comet through January 6, 2026, due to the fact that last year's motion authorized the official publication through December 31, 2025. Commissioner Johnson seconded and the motion passed unanimously.

ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 11:50 a.m. Commissioner Jones seconded, and the motion passed unanimously.

The regular meeting of this Board will be held Tuesday, January 20, 2026, at 9:00 a.m. at the Carbon Building – Courthouse Annex located at 215 W. Buffalo St., Rawlins, WY. The public is

invited to attend or listen online at the website listed below. To be placed on the agenda, call the Clerk's Office by Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carboncountywy.gov or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

Lisa M. Smith
Lisa M. Smith, Carbon County Clerk



STATE OF WYOMING
CARBON COUNTY
CLERK

Approved this 6th day of January 2026.
BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

R. Travis Moore
R. Travis Moore, Chairman