

**REPORT TO THE  
MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, October 21, 2025, 2:00 p.m.  
Elk Mountain School  
202 Veterans St, Elk Mountain, WY 82324**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, October 21, 2025, at 2:00 p.m. at the Elk Mountain School in Elk Mountain, WY. Attending the meeting were Chairman, R. Travis Moore, Vice Chairman Gwynn Bartlett, Commissioners John Espy, John Johnson and Sue Jones.

Chairman Moore called the meeting to order at 2:00 p.m.

**ADDITIONS / CORRECTIONS**

Chairman Moore removed Courthouse Landscaping Bid Request from the agenda.

Commissioner Johnson moved to approve the agenda as amended. Vice Chairman Bartlett seconded and the motion passed unanimously.

**VOUCHERS**

Vice Chairman Bartlett moved to approve September 2025 payroll and benefit expenses in the amount of \$999,521.24; insurance claim and premium expenses in the amount of \$144,064.33; and the report of expenditures in the amount of \$311,029.46, for an aggregate total today of \$1,454,615.03. Commissioner Jones seconded and the motion carried unanimously.

<b>Vendor</b>	<b>Detail Line Description</b>	<b>Total</b>
3N Weed & Pest	Spray Brush in Guard Rail 351	\$756.00
Advanced Network Management, Inc.	Managed Services Contract	\$6,974.55
Amazon Capital Services	Aerator/ Faucet Aerator	\$82.60
American Comm. Corrections Inst, Inc	Life Skills Intervention Subscription	\$2,500.00
APEX Communications	Mobile Radio & Contract Agreement	\$4,755.83
APG Media of the Rockies	Jail Newspapers	\$167.04
Ardurra	GIS Services	\$4,051.25
AT&T Mobility - SEI Processing	CCSO MDT's	\$997.85
Baggs, Town of	Office Space Rent	\$150.00
Bank of Montreal - Mastercard	Misc. Charges	\$27,002.67
BI Inc.	Electronic Monitoring	\$1,540.50
Blackwater Septic Solutions	Portable Toilets & Handwashing Station	\$1,080.00
Blue Knight Security LLC	Jail Extraditions	\$3,925.00
Bomgaars Supply	Misc. Parts & Supplies	\$80.96

Brown & Hiser LLC	Guardian Ad Litem	\$2,440.00
Capital Business Systems Inc.	Copiers	\$2,272.41
Carbon Co. Child Development Center	Preschool Children Supplies	\$1,001.09
Carbon County Fire Protection District	Oil Changes/Tire Rotations	\$192.50
Carbon County School District #2	Personal Hygiene Products	\$1,478.78
Carbon County School District #1	Activities Supplies	\$967.88
Carbon Power & Light Inc	Electric Services	\$1,712.05
CareRight Technologies, LLC	Bed Fees	\$192.64
Charter Communications	Jail Cable	\$350.59
CIDNET	Data Purchased	\$750.00
Coal Creek Law	Admin Guardian Ad Litem	\$700.00
Elevated Health & Safety Solutions	Random Drug Test	\$72.00
Elk Mountain, Town of	Water Service	\$77.00
Engineering Associates	CR270 Bridge Replacement & Eng.	\$1,609.08
Engstrom, James D. DDS	Dental Services	\$2,500.00
E-Z Lift Garage Doors	Garage Door Maintenance	\$170.00
F & S Trucking, Inc.	Roto Mill to Hanna Draw	\$37,972.50
Fatbeam LLC	Fiber Internet and Tax	\$4,679.70
Greater WY Big Bros/Sisters	Personnel Expenses	\$2,800.35
Hahn Construction	Fair Week Help	\$1,000.00
Hapka, David Andrew	Training	\$1,073.40
Harold F Johnson Masonry	Repointing Project	\$44,520.00
Hawley, Bill	Training	\$750.00
Jack's Body & Fender Repair	Towing Service	\$1,984.00
Jones Simkins	Audit Fees	\$15,675.00
Kaisler, Todd	Mileage Reimbursement	\$33.00
Kilburn Tire Company	Tire Rotation	\$25.00
KTGA/KBDY	Radio Site Rent	\$150.00
Maloney, Micayla L	Mileage Reimbursement	\$44.00
Medicine Bow, Town of	Water Services	\$214.60
Merseal Law, LLC	Admin Guardian Ad Litem	\$5,101.01
Mountain Trail Medical	Physician Services	\$6,500.00
Mountain West Motors	Trouble Shooting Fee	\$144.95
Napa - Saratoga	Filter/Oil	\$43.60
NMS Labs	Litigation Support	\$279.00
Norco, Inc.	Cylinder Rental & Supplies	\$1,446.66
Perkins Oil Co.	Fuel	\$8,688.75
Quill Corporation	Printer Ink	\$357.04
R.P. Lumber Company, Inc.	Misc. Supplies	\$242.34

Rawlins Automotive	Misc. Auto Parts & Supplies	\$1,389.46
Rawlins Hardware - 5410	Misc. Parts & Supplies	\$401.59
Rawlins Hardware - 5465	Hand Soap	\$8.99
Ready, Justin	Mileage Reimbursement	\$66.00
Rocky Mountain Reserve	FSA/HRA Reimbursement	\$3,375.90
Rocky's Quik Stop	Fuel	\$3,149.89
Saratoga, Town of	Water Service	\$51.82
Shippy Solutions LLC	Interpreter Services	\$40.00
Shively Hardware	Fuel Filter	\$102.91
Sources of Strength Inc.	K-5 Curriculum	\$4,500.00
Squirrel Tree Automotive LLC.	Vehicle Service/Brakes/Rotors	\$1,245.18
Staples Advantage	Manila Envelopes	\$33.24
Stinker Stores Inc.	Fuel	\$330.02
Summit Food Service	Jail Meals	\$9,318.12
Swanson Services Corporation	Commissary	\$1,889.16
Terra GIS	Web Map Services	\$4,100.00
Thayer, Janell	Mileage Reimbursement	\$44.00
The Cowboy Couture	Embroidered Clothing	\$45.98
Thomas Y Pickett & Co Inc.	2026 Valuation Contract	\$10,000.00
TIFCO Industries, Inc.	Misc Shop Supplies	\$339.87
Tin Boy Garage	Windshield Wipers & Tires	\$1,669.35
Tyler Technologies Inc.	Web Hosting for Tyler Systems	\$275.63
US Bank	Travel Expenses	\$55.70
Valley Oil Company	Fuel	\$412.39
Voiance Language Services LLC	Interpretation Services	\$72.75
Vol. of America Northern Rockies	July - Sep 2025 Bed Fees	\$50,000.00
WCCC	Records Request	\$20.25
Webster, Matthew S.	Mileage Reimbursement	\$51.15
Wille, O.R.	Mileage Reimbursement	\$82.50
WLC Engineering	CR 401 Sage Creek Repairs	\$4,408.50
WY Behavioral Institute	Mental Health Services	\$3,770.00
WY Dept of Health	State Vehicle Rental	\$117.50
WY Guardians Ad Litem Program	Guardian Ad Litem	\$5,366.75
WY Machinery Company	250 Hour Service	\$19.69

## **CONSENT AGENDA**

Commissioner Espy moved to approve the consent agenda, noting that any item could be removed for separate action. Clerk Smith noted the consent agenda includes the minutes from the Commissioner's meeting held on October 7, 2025; and a bond for Karen R. Heath, Treasurer for

the Town of Medicine Bow in the amount of \$100,000.00. Commissioner Johnson seconded and the motion passed unanimously.

## **ELECTED OFFICIALS & DEPARTMENT HEADS**

### **Emergency Management**

Lenny Layman, Emergency Manager provided an update on the Wyoming PBS Alert System. He stated this system doesn't coordinate with local Emergency Management Coordinators and undermines the local programs. For those individuals who sign up for this alert system instead of the local alert system in the event of an emergency, those individuals may not receive all necessary information. He recommended Wyoming PBS coordinate with local Emergency Managers and their alert systems. It's also important that we're not competing for Homeland Security funding for these systems.

### **Sheriff**

Alex Bakken, Carbon County Sheriff provided an update for his office. The Higher Education Center is offering Spanish as a second language class for law enforcement and the community for those interested.

He provided an update on the Memorandum of Understanding with the Town of Baggs to increase law enforcement present in their community.

### **Road and Bridge**

Kandis Fritz, Road and Bridge Superintendent gave an update that her newest employee passed his CDL testing and she now has 11 operators in her department.

Ms. Fritz stated that the bridge over County Road 660 just went through a review process and she will be providing an update at the next meeting.

Ms. Fritz provided information on road damage to County Road 603 in the Baggs area. The damage has to be addressed immediately due to safety concerns and she closed this road yesterday. She will be fixing it well enough for winter and will be coming back in the spring to request it be repaired correctly.

### **Clerk**

Lisa Smith, Carbon County Clerk, presented the Blue Cross Blue Shield Administrative Services Agreement for Carbon County Employees for approval. This agreement has been updated to reflect the new plan year through September 30, 2026

Vice Chairman Bartlett moved to approve and authorize the Chairman's signature on the Blue Cross Blue Shield of Wyoming Administrative Services Agreement for a period of October 1, 2025, through September 30, 2026. Commissioner Jones seconded and the motion passed unanimously.

## **Attorney**

Ashley Davis, Deputy County Civil Attorney, presented a lease agreement for board approval and Chairman's signature. Encampment Mayor Shannon Fagan is wanting to be a new tenant for a retail property that she is dedicating to have it serve the community of Encampment.

Commissioner Espy moved to approve and authorize the Chairman's signature on the Lease Agreement between Public Health and the Town of Encampment for office space for Beacon in the Wind, Shannon Fagan. Commissioner Johnson seconded and the motion passed unanimously.

## **CITIZEN/COMMISSIONERS DISCUSSION**

Commissioner Johnson said it's great to be back and in person.

Vice Chairman Bartlett went to the hospital open house last week and said the attendance was pretty low but good information. She will be attending their meeting Thursday. She stated herself, Kandis and Lisa are still working with Merchant McIntyre to identify grants and recently applied to the RTAP grant for Seminole Road engineering.

Chairman Moore mention the pathway's west application period extended the one year period requirement. The government shut down has delayed any response from Senator Barraso's office. He stated that he met with Representative Thayer and hopes that at the state and federal levels that all energy production are important at this time.

## **EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 2:46 p.m. with Clerk Smith and Ashley Mayfield Davis to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 3:24 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Espy moved to authorize the chairman's signature on a letter from the board to a concerned constituent. Vice Chairman Bartlett seconded and the motion passed unanimously.

## **ADJOURNMENT**

Commissioner Espy moved to adjourn the meeting at 3:25 p.m. Vice Chairman Bartlett seconded, and the motion passed unanimously.

The regular meeting of this Board will be held Tuesday, November 18, 2025, at 9:00 a.m. at the Carbon Building – Courthouse Annex located at 215 W. Buffalo St., Rawlins, WY. The public is invited to attend or listen online at the website listed below. To be placed on the agenda, call the Clerk's Office by Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county

information can be obtained at [www.carboncountywy.gov](http://www.carboncountywy.gov) or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.