

**REPORT TO THE  
MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, September 16, 2025, 2:00 p.m.  
Platte Valley Community Center  
210 W Elm Ave, Saratoga, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, September 16, 2025, at 2:00 p.m. at the Platte Valley Community Center in Saratoga, WY. Attending the meeting were Chairman, R. Travis Moore, Vice Chairman Gwynn Bartlett, Commissioners John Espy and Sue Jones, Commissioner John Johnson was absent.

Chairman Moore called the meeting to order at 2:00 p.m.

**ADDITIONS / CORRECTIONS**

Chairman Moore added to the agenda a board appointment to the Carbon County Library Board and Upper Platte River Solid Waste Disposal District under the Clerk, a Resolution Removing Fire Restrictions for Carbon County under the Fire Warden, and Carbon County 250 Committee Grant Contract under County Attorney.

Commissioner Espy moved to approve the agenda as amended. Vice Chairman Bartlett seconded and the motion passed unanimously.

**VOUCHERS**

Commissioner Jones moved to approve payment to John Espy in the amount of \$519.91. Vice Chairman Bartlett seconded and the motion passed with all voting for the motion except Commissioner John Espy who abstained due to personal conflicts.

Commissioner Jones moved to approve August 2025 payroll and benefit expenses in the amount of \$1,034,549.35, insurance claim and premium expenses in the amount of \$236,452.65, the report of expenditures in the amount of \$422,116.77, all for an aggregate total today of \$1,693,638.68. Vice Chairman Bartlett seconded and the motion passed unanimously.

<b>Vendor</b>	<b>Detail Line Description</b>	<b>Total</b>
Advanced Network Mgmt., Inc.	Managed Services Contract	\$6,974.55
Amazon Capital Services	Misc. Charges	\$162.27
Apex Communications	Radio Contract Services	\$4,000.00
Baggs, Town of	Office Space Rent & Water Services	\$516.60
BI Inc.	Electronic Monitoring Service	\$1,989.00
Blackwater Septic Solutions	Portable Toilet, Rolloff & Landfill Fees	\$3,187.64
Bob Barker Company, Inc.	Inmate Clothing	\$677.98
Bob Ruwart Motors	CCSO Patrol Vehicles X3	\$215,476.11

Bomgaars Supply	Misc. Parts & Supplies	\$77.22
Brown & Hiser LLC	Legal Services	\$320.00
Bullock Law, LLC	Legal Services	\$2,074.00
Capital Business Systems Inc.	IT Copiers	\$2,810.25
Carbon County Comet	Advertising Board of Equalization	\$21.60
Carbon Co. Fire Protection District	Oil Change/Replaced Tires	\$122.50
Carbon County Veterinary Hospital	K9 Routine Exam	\$57.50
Carbon County Weed & Pest	50 Count Gas Cartridges	\$133.59
Carbon Power & Light Inc.	Electric Services	\$1,878.87
CareRight Technologies, LLC	Monthly Bed Fee	\$179.20
CIDNET	Data Purchased	\$600.00
Clerk of Dist. Court (Jurors)	Jurors (District Court)	\$2,647.40
Coal Creek Law	Legal Services	\$830.00
Davis, Ashley	Mileage Reimbursement	\$743.60
Dirty Boyz Sanitation, Inc.	Trash Services	\$6,905.00
Elk Mountain, Town of	Senior Center Rent & Water Services	\$1,684.00
Engineering Associates	Sage Creek Repairs	\$3,812.29
Engstrom, James D. DDS	Dental Services	\$2,500.00
Espy, John	Mileage & Flight Reimb. for NACO	\$519.91
Fatbeam LLC	Fiber Internet	\$4,679.70
Galls/Quartermaster	CCSO Uniforms	\$504.12
Grainger	Grease Trap Treatment	\$65.66
H.B. Lee Construction	Hydraulic Hose Fitting/Press Fee	\$29.82
Hanna, Town of	Water Services	\$300.38
Integrity Mental Health, LLC	Mental Health Services	\$425.00
Kilburn Tire Company	Tires & Alignment	\$11,083.91
KTGA/KBDY	Radio Site Rent	\$150.00
Lifetime Benefit Solutions, Inc.	Cobra Fee	\$35.00
Maloney, Micayla L.	Mileage Reimbursement	\$89.10
Matthew Bender & Co, Inc.	WY Court Rules 2025	\$3,747.46
Medicine Bow, Town of	Water Services	\$214.60
Memorial Hospital of Carbon Co.	Jail Health	\$162.00
Merseal Law, LLC	Legal Services	\$7,183.44
Monson, Kyle J.	Fuel & Meal Reimbursement	\$225.51
Motorola Solutions	Project Management E-911 & Batteries	\$7,250.00
Mountain Trail Medical	Physician Fees	\$6,500.00
Mountain West Motors	Trans. Program, Brake Pads & Rotors	\$1,100.26
MPM Corp / Evergreen Disposal	Garbage Services	\$110.00
Napa - Saratoga	Misc. Parts & Supplies	\$314.98
Norco, Inc.	Misc. Supplies	\$1,548.91
O'Reilly Auto Parts	Misc. Auto Parts & Supplies	\$205.44

Perkins Oil Co.	Fuel	\$14,744.06
Perue Printing	Ee Warning Forms	\$66.00
Price Digests	Vehicle Value Subscription	\$1,329.95
Pye-Barker Fire Safety	Sprinkler/ Backflow Inspections	\$615.00
R.P. Lumber Company, Inc.	Misc. Parts & Supplies	\$1,523.63
Rawlins Automotive	Misc. Auto Parts & Supplies	\$730.63
Rawlins Hardware - 5410	Misc. Parts & Supplies	\$196.91
Rawlins Hardware - 5465	Misc. Parts & Supplies	\$107.45
Rawlins Pack and Ship LLC	Shipping	\$24.60
Rawlins, City of	Water Services	\$9,592.74
Reliable Truck Repair LLC	Replace Transmission 2881	\$5,031.95
Rice - Prior, Denise	Mental Health Services	\$900.00
Rocky Mountain Power	Electric Services	\$25,969.40
Rocky Mountain Reserve	FSA & HRA Replenishment Funding	\$3,050.44
Rocky's Quik Stop	Fuel	\$2,603.92
Saratoga Sun	Abandoned Car Sale Notice	\$295.00
Saratoga, Town of	Water Services	\$51.82
Shively Hardware	Misc. Parts & Supplies	\$1,051.04
Spaulding, Dawnette	Mileage & Supply Reimbursement	\$283.45
Staples Advantage	Stapler	\$18.23
State of WY Risk Management	Claim	\$157.88
State of Wyoming DCI	Sex Offender Changes	\$25.00
Stinker Stores Inc.	Fuel	\$12,408.20
Summit Food Service	Jail Meals	\$9,135.59
Swanson Services Corporation	Jail Commissary	\$1,067.29
Terminix	Pesticide Services	\$44.00
The Masters Touch, LLC	Motor Vehicle Postcard Fees	\$513.24
Thomas Y Pickett & Co Inc.	2026 Valuation Contract	\$10,000.00
TIFCO Industries, Inc.	Misc. Supplies	\$1,236.52
Tin Boy Garage	Wheel & Tire Repair/Oil/Oil Filter	\$637.31
Trudiligence, LLC	Volunteer Background Checks	\$23.98
US Bank	Fuel	\$187.58
Valley Oil Company	Fuel	\$306.78
Voiance Language Services LLC	Translator Services	\$42.00
Webster, Matthew S.	Mileage Reimbursement	\$402.60
West End Sinclair	Fuel	\$272.71
Wex Bank	Fuel	\$1,111.41
WLEA-ADVTRNG	Instructor Course	\$250.00
WY Behavioral Institute	Emergency Detentions	\$9,802.00

## **CONSENT AGENDA**

Commissioner Espy moved to approve the consent agenda, noting any item could be removed for separate action. Clerk Smith noted the consent agenda includes the minutes from the Commissioner's meeting held on September 2, 2025, and monthly receipts from Carbon County Clerk's Office in the amount of \$19,739.00 and Clerk of District Court in the amount of \$3,710.00. Commissioner Jones seconded and the motion passed unanimously.

## **ELECTED OFFICIALS & DEPARTMENT HEADS**

### **Carbon County Library Board**

Commissioner Jones commended and recognized the Carbon County Library Board, Saratoga Friends of the Library, and Encampment Friends of the Library as well as Beth White and Brush Creek's Embrace the Valley for their fundraising efforts. Chairman Moore stated a few months ago things looked dismal and to now be looking at a potential endowment is commendable. Adelaide Meyers recognized Commissioner Jones and Chairman Moore for their efforts in public messaging and their fundraising efforts as well. As of today, they have raised over \$126,000.00. Additional workshop meetings are being planned to address future challenges. Commissioner Jones added that Rocky Mountain Power donated \$15,000 for the Hanna and Medicine Bow branches. She stated with the current property tax exemptions and future potential legislation everyone must work together to make up for the funding gap for these services. She discussed the amount of county owned buildings and that it's not sustainable to have 67 buildings. The county has been offering some of these buildings to the county's libraries and senior services and has had some interest at various locations.

### **Building and Grounds**

Jeff Askins, Building and Grounds Manager, presented a bid received for the Jeffrey Center Sewer Repair. One bid was received from Sewer Pros in the amount of \$154,058.00 and recommends accepting this bid. This includes adding clean out and bringing the kitchen plumbing up to code. Vice Chairman Bartlett asked if he could also get a price for total replacement versus cleaning and lining. The warranty is for one year and she asked if we could seek a five to ten year warranty. The contract needs to include flooring and replacement of any concrete removed and parking lot completion.

Commissioner Espy moved to award the bid to Sewer Pros in the amount of \$154,058.00 contingent that the concerns are addressed and meet legal approval. Commissioner Jones seconded and the motion passed unanimously.

### **Fire Warden**

John Rutherford, Carbon County Fire Warden stated that there is no longer a need to impose fire restrictions for Carbon County and presented a resolution for board approval and Chairman's signature.

Commissioner Espy moved to approve and authorize the Chairman's signature on Resolution No. 2025-24 – A Resolution Removing Fire Restrictions for Carbon County. Vice Chairman Bartlett seconded and the motion passed unanimously.

**RESOLUTION NO. 2025-24  
REMOVING FIRE RESTRICTIONS FOR CARBON COUNTY**

**WHEREAS**, based upon recommendation of the County Fire Warden, the Board of Carbon County Commissioners are empowered by Wyoming Statute §35-9-301 through §35-9-304 to close areas to fire when fire danger in the county is extreme because of drought, the presence of any excessive amount of flammable material or for any other sufficient reason; and

**WHEREAS**, the County Fire Warden has recommended restrictions on specified activities on all land within Carbon County; and

**WHEREAS** the Carbon County Fire Warden deems there is no longer a need to impose fire restrictions, based on relative humidity and temperature recovery during the night hours increasing the dead fuel moisture content to acceptable levels thus lessening the extreme fire danger.

**WHEREAS** the local fire suppression resources are no longer responding to an above normal amount of emergency calls for wildland fires.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF CARBON COUNTY COMMISSIONERS;**

- 1) Effective September 16, 2025 at 11:59 p.m. until further notice of this Board, the fire restrictions for Carbon County are rescinded.

**PASSED AND APPROVED** this 16th day of September 2025.

-s- Robert Travis Moore  
CHAIRMAN,  
Board of County Commissioners

**ATTEST:**

-s- Lisa Smith  
COUNTY CLERK

**Emergency Management**

Lenny Layman, Emergency Manager provided an official update on the 2025 Wyoming Region 3 Hazard Mitigation Plan. Official approval has been received, and this has officially been adopted. Mr. Layman will provide a link to the official plan. Mr. Layman recognized Kristy Rowan for her efforts on this.

**Clerk**

Lisa Smith, Carbon County Clerk, presented a board application that was received from James McConahay for the Valley Community Center Joint Powers Board and an application for John W. Moore for reappointment to the Valley Community Center.

Commissioner Espy moved to appoint James McConahay to the Valley Community Center Joint Powers Board for a 3-year term ending July 2028 and to reappoint John W. Moore to the Upper

Platte River Solid Waste Disposal District for a 3-year term ending August 2028. Vice Chairman Bartlett seconded and the motion passed unanimously.

Clerk Smith presented a client service agreement amending the name from Novo Benefits, LLC to Legacy Partners Holdings, LLC and a renewal schedule of services and fees for consultative plan review, strategic plan analysis, component integration and account management, stop loss coordination and placement, plan document review and compliance assistance for board approval and Chairman's signature.

Commissioner Espy moved to approve and authorize the Chairman's signature on the Amendment to Client Services Agreement with Novo Benefits, LLC amending the name to Legacy Partners Holdings LLC and Legacy Partners Holdings LLC Renewal Schedule of Services and Fees. Vice Chairman Bartlett seconded and the motion passed unanimously.

### **Attorney**

Ashley Davis, Deputy County Civil Attorney deferred to IT Director, Matt Webster for an update to GIS and Department of Revenue. Mr. Webster detailed that we are in the process of transitioning to a cloud-based system for Real Ware. This has been a struggle to maintain our mapping system during the process of three updates. He detailed the options moving forward. First option to do away with our map system, second option is to go to Ardurra who isn't prepared to take this on currently and a third option to continue with Terra GIS who has developed a new script. He believes the third option including entering into a contract with Terra GIS is the only option currently yet recommends to continue working with Ardurra on the new map system for the future.

Vice Chairman Bartlett moved to approve and authorize the Chairman's signature on the Contract for Services with Terra GIS ending June 2026. Commissioner Jones seconded and the motion passed unanimously.

Attorney Davis presented a Contract Between Wyoming State Parks and Cultural Resources and Carbon County – Carbon County 250 Committee for the Semiquincentennial Grant Program.

Commissioner Espy moved to approve and authorize the Chairman's signature on the Contract Between Wyoming State Parks and Cultural Resources and Carbon County – Carbon County 250 Committee for the Subgrantee Semiquincentennial Grant Program effective through September 30, 2026, in the amount of \$10,000.00 with \$9,000.00 paid upon execution of the contract and the additional \$1,000 paid upon completion of the project and submission and approval of final report. Commissioner Jones seconded and the motion passed unanimously.

### **Commissioners**

Chairman Moore presented and read a Proclamation in Recognition of 2025 Suicide Prevention Month.

Commissioner Jones moved to approve and authorize the Chairman's signature on the Proclamation in Recognition of 2025 Suicide Prevention Month. Vice Chairman Bartlett seconded and the motion passed unanimously.

**PROCLAMATION  
In Recognition of  
2025 SUICIDE PREVENTION MONTH**

This Proclamation recognizes suicide as a preventable national and statewide public health problem, and suicide prevention as a national and statewide responsibility, and designates September 1, 2025 through September 30, 2025 as “Suicide Prevention Month” in Carbon County, Wyoming.

**WHEREAS**, in 2022, suicide was the 11th leading cause of death in the United States and the 2nd leading cause of death among individuals between the ages of 10 to 44 (Centers for Disease Control [CDC]);

**WHEREAS**, in the United States in 2022, over 49,000 individuals died by suicide (CDC);

**WHEREAS**, suicide rates increased approximately 36% in the United States from 2000-2022 (CDC);

**WHEREAS**, for every suicide death in 2022 it is estimated that there were 11 emergency department visits for self-harm, 52 self-reported suicide attempts in the past year, and 336 people who seriously considered suicide in the past year (CDC);

**WHEREAS**, based on the most recent Youth Risk Behavior Survey from 2023, two in ten high school students seriously considered attempting suicide and almost one in ten high school students reported that they had made at least one suicide attempt in the past year;

**WHEREAS**, in 2023, Wyoming reported 157 suicide deaths (Wyoming Department of Public Health);

**WHEREAS**, over 90% of the people who die by suicide have a diagnosable and potentially treatable mental health condition, although often that condition is not recognized or treated;

**WHEREAS**, suicide results in an estimated over \$500 billion in medical costs, work loss costs, value of statistical life, and quality of life costs nationally (CDC);

**WHEREAS**, the negative attitudes associated with mental health conditions and suicidal thoughts and behaviors works against suicide prevention by discouraging persons at risk for suicide from seeking life-saving help and further traumatizes survivors of suicide loss and people with lived experience of suicide;

**WHEREAS**, if someone can get through the intense and short moment of an active suicidal crisis, chances are they will not die by suicide;

**WHEREAS**, everyone has a role to play in preventing suicide and can learn suicide risks and warning signs and encourage those who struggle to seek help;

**WHEREAS**, organizations such as the Veterans Administration, and the American Foundation for Suicide Prevention are dedicated to saving lives and bringing hope to those affected by suicide, through research, education, advocacy and resources for those who have lost someone to suicide or struggled, and urge that we:

1. Recognize suicide as a preventable national and state public health problem and declare suicide prevention to be a priority.
2. Acknowledge that no single suicide prevention program or effort will be appropriate for all populations or communities.

3. Promote awareness that there is no single cause for suicide; that suicide is complex; that risk may increase for a person when multiple contributors (e.g., mental health conditions, substance use and physical health conditions and pain, past trauma) converge in the context of stress and that when a person has access to lethal means they may die by suicide.
4. Develop and implement strategies to increase access to quality mental health, substance use, and suicide prevention crisis care and treatment services.

**THEREFORE, BE IT RESOLVED** that, I, Chairman R. Travis Moore, Board of Carbon County Commissioners, do hereby proclaim September as Suicide Prevention Month in Carbon County, WY.

-s- R. Travis Moore, Chairman  
On behalf of Carbon County Commissioners

Commissioner Jones presented an aviation support and maintenance services order for Dixon Airport for board approval and Chairman's signature.

Commissioner Jones moved to approve and authorize the Chairman's signature on the DBT Transportation Aviation Support and Maintenance Services Order Summary for the AWOS, NAVAID, Data Services Statement of Work and DBT Terms and Conditions. Commissioner Espy seconded and the motion passed unanimously.

Commissioner Jones presented a letter to the FAA requesting a grant amendment for Dixon Airport for board approval and Chairman's signature.

Commissioner Jones moved to approve and authorize the Chairman's signature on the letter to the FAA requesting an amendment to AIP 03-56-0038-024-2024. This amendment is to cover the costs associated with the Removal Taxiway North B1 and B2 Connectors Project at Dixon Airport to increase the amount of grant funds by \$2,400.00. Vice Chairman Bartlett seconded and the motion passed unanimously.

Attorney Davis discussed drafting a comment letter regarding the Bureau of Land Management (BLM) Proposed Resource Management Plan (RMP) Amendment for Greater Sage-Grouse Rangewide Planning. The comment period for the proposed changes to the proposed RMP ends October 2, 2025.

Commissioner Espy moved to approve and authorize any Commissioners signature on the comment letter regarding the Bureau of Land Management (BLM) Proposed Resource Management Plan (RMP) Amendment for Greater Sage-Grouse Rangewide Planning. Commissioner Jones seconded and the motion passed unanimously.

Clerk Smith requested to ratify the Chairman's signature on the Corrected Warranty Deed that was signed on August 19, 2025.

Commissioner Jones moved to ratify the Chairman's signature on the Corrected Warranty Deed that was signed on August 19, 2025, correcting the legal description in the warranty deed that was recorded July 1, 2024 (BK 1414, PG 189). Vice Chairman Bartlett seconded and the motion passed unanimously.



## **CITIZEN/COMMISSIONERS DISCUSSION**

Commissioner Espy discussed his NACO conference in Washington D.C. to discuss Payment in Lieu of Taxes (PILT) and Secure Rural Schools (SRS) and the importance of that funding to Carbon County. SRS was not funded this year but was made whole due to an increase in PILT funding. Going into 2026 PILT funding is currently sitting on the back burner in the House and we will likely not know more until June 2026.

Chairman Moore discussed the difficulty in getting through the proclamation with recent events and noted we cannot have enough of that messaging and also mention the Jae Foundation event attended by himself and Sheriff Bakken.

Kristy Rowan commended Lenny Layman for his work on the Hazardous Mitigation Plan.

Kandis Fritz, Road and Bridge Superintendent updated the Board on the application for the RTAP Grant for planning and engineering on the Seminoe Road.

## **EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 3:23 p.m. with Clerk Smith and Ashley Mayfield Davis, and Alex Bakken to discuss personnel, potential litigation and other matters considered confidential by law. Vice Chairman Bartlett seconded and the motion passed unanimously.

Commissioner Espy moved to come out of executive session at 4:03 p.m. noting no action was taken and that the minutes be signed and sealed. Vice Chairman Bartlett seconded and the motion passed unanimously.

## **ADJOURNMENT**

Commissioner Espy moved to adjourn the meeting at 4:03 p.m. Commissioner Jones seconded, and the motion passed unanimously.

The regular meeting of this Board will be held Tuesday, October 21, 2025, at 2:00 p.m. at the Elk Mountain School located at 202 Veterans St, Elk Mountain, WY. The public is invited to attend or listen online at the website listed below. To be placed on the agenda, call the Clerk's Office by Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at [www.carboncountwy.gov](http://www.carboncountwy.gov) or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.