

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING**

**Tuesday, September 16, 2025, 2:00 p.m.
Platte Valley Community Center
210 W Elm Ave, Saratoga, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, September 16, 2025, at 2:00 p.m. at the Platte Valley Community Center in Saratoga, WY. Attending the meeting were Chairman, R. Travis Moore, Vice Chairman Gwynn Bartlett, Commissioners John Espy and Sue Jones, Commissioner John Johnson was absent.

Chairman Moore called the meeting to order at 2:00 p.m.

ADDITIONS / CORRECTIONS

Commissioner Espy moved to approve the agenda as amended. Vice Chairman Bartlett seconded and the motion passed unanimously.

VOUCHERS

Commissioner Jones moved to approve payment to John Espy in the amount of \$519.91. Vice Chairman Bartlett seconded and the motion passed with all voting for the motion except Commissioner John Espy who abstained due to personal conflicts.

Commissioner Jones moved to approve August 2025 payroll and benefit expenses in the amount of \$1,034,549.35, insurance claim and premium expenses in the amount of \$236,452.65, the report of expenditures in the amount of \$422,116.77, all for an aggregate total today of \$1,693,638.68. Vice Chairman Bartlett seconded and the motion passed unanimously.

Vendor	Detail Line Description	Total
Advanced Network Mgmt., Inc.	Managed Services Contract	\$6,974.55
Amazon Capital Services	Misc. Charges	\$162.27
Apex Communications	Radio Contract Services	\$4,000.00
Baggs, Town of	Office Space Rent & Water Services	\$516.60
BI Inc.	Electronic Monitoring Service	\$1,989.00
Blackwater Septic Solutions	Portable Toilet, Rolloff & Landfill Fees	\$3,187.64
Bob Barker Company, Inc.	Inmate Clothing	\$677.98
Bob Ruwart Motors	CCSO Patrol Vehicles X3	\$215,476.11
Bomgaars Supply	Misc. Parts & Supplies	\$77.22
Brown & Hiser LLC	Legal Services	\$320.00
Bullock Law, LLC	Legal Services	\$2,074.00
Capital Business Systems Inc.	IT Copiers	\$2,810.25
Carbon County Comet	Advertising Board of Equalization	\$21.60
Carbon Co. Fire Protection District	Oil Change/Replaced Tires	\$122.50

Carbon County Veterinary Hospital	K9 Routine Exam	\$57.50
Carbon County Weed & Pest	50 Count Gas Cartridges	\$133.59
Carbon Power & Light Inc.	Electric Services	\$1,878.87
CareRight Technologies, LLC	Monthly Bed Fee	\$179.20
CIDNET	Data Purchased	\$600.00
Clerk of Dist. Court (Jurors)	Jurors (District Court)	\$2,647.40
Coal Creek Law	Legal Services	\$830.00
Davis, Ashley	Mileage Reimbursement	\$743.60
Dirty Boyz Sanitation, Inc.	Trash Services	\$6,905.00
Elk Mountain, Town of	Senior Center Rent & Water Services	\$1,684.00
Engineering Associates	Sage Creek Repairs	\$3,812.29
Engstrom, James D. DDS	Dental Services	\$2,500.00
Espy, John	Mileage & Flight Reimb. for NACO	\$519.91
Fatbeam LLC	Fiber Internet	\$4,679.70
Galls/Quartermaster	CCSO Uniforms	\$504.12
Grainger	Grease Trap Treatment	\$65.66
H.B. Lee Construction	Hydraulic Hose Fitting/Press Fee	\$29.82
Hanna, Town of	Water Services	\$300.38
Integrity Mental Health, LLC	Mental Health Services	\$425.00
Kilburn Tire Company	Tires & Alignment	\$11,083.91
KTGA/KBDY	Radio Site Rent	\$150.00
Lifetime Benefit Solutions, Inc.	Cobra Fee	\$35.00
Maloney, Micayla L.	Mileage Reimbursement	\$89.10
Matthew Bender & Co, Inc.	WY Court Rules 2025	\$3,747.46
Medicine Bow, Town of	Water Services	\$214.60
Memorial Hospital of Carbon Co.	Jail Health	\$162.00
Merseal Law, LLC	Legal Services	\$7,183.44
Monson, Kyle J.	Fuel & Meal Reimbursement	\$225.51
Motorola Solutions	Project Management E-911 & Batteries	\$7,250.00
Mountain Trail Medical	Physician Fees	\$6,500.00
Mountain West Motors	Trans. Program, Brake Pads & Rotors	\$1,100.26
MPM Corp / Evergreen Disposal	Garbage Services	\$110.00
Napa - Saratoga	Misc. Parts & Supplies	\$314.98
Norco, Inc.	Misc. Supplies	\$1,548.91
O'Reilly Auto Parts	Misc. Auto Parts & Supplies	\$205.44
Perkins Oil Co.	Fuel	\$14,744.06
Perue Printing	Ee Warning Forms	\$66.00
Price Digests	Vehicle Value Subscription	\$1,329.95
Pye-Barker Fire Safety	Sprinkler/ Backflow Inspections	\$615.00
R.P. Lumber Company, Inc.	Misc. Parts & Supplies	\$1,523.63
Rawlins Automotive	Misc. Auto Parts & Supplies	\$730.63

Rawlins Hardware - 5410	Misc. Parts & Supplies	\$196.91
Rawlins Hardware - 5465	Misc. Parts & Supplies	\$107.45
Rawlins Pack and Ship LLC	Shipping	\$24.60
Rawlins, City of	Water Services	\$9,592.74
Reliable Truck Repair LLC	Replace Transmission 2881	\$5,031.95
Rice - Prior, Denise	Mental Health Services	\$900.00
Rocky Mountain Power	Electric Services	\$25,969.40
Rocky Mountain Reserve	FSA & HRA Replenishment Funding	\$3,050.44
Rocky's Quik Stop	Fuel	\$2,603.92
Saratoga Sun	Abandoned Car Sale Notice	\$295.00
Saratoga, Town of	Water Services	\$51.82
Shively Hardware	Misc. Parts & Supplies	\$1,051.04
Spaulding, Dawnnette	Mileage & Supply Reimbursement	\$283.45
Staples Advantage	Stapler	\$18.23
State of WY Risk Management	Claim	\$157.88
State of Wyoming DCI	Sex Offender Changes	\$25.00
Stinker Stores Inc.	Fuel	\$12,408.20
Summit Food Service	Jail Meals	\$9,135.59
Swanson Services Corporation	Jail Commissary	\$1,067.29
Terminix	Pesticide Services	\$44.00
The Masters Touch, LLC	Motor Vehicle Postcard Fees	\$513.24
Thomas Y Pickett & Co Inc.	2026 Valuation Contract	\$10,000.00
TIFCO Industries, Inc.	Misc. Supplies	\$1,236.52
Tin Boy Garage	Wheel & Tire Repair/Oil/Oil Filter	\$637.31
Trudiligence, LLC	Volunteer Background Checks	\$23.98
US Bank	Fuel	\$187.58
Valley Oil Company	Fuel	\$306.78
Voiance Language Services LLC	Translator Services	\$42.00
Webster, Matthew S.	Mileage Reimbursement	\$402.60
West End Sinclair	Fuel	\$272.71
Wex Bank	Fuel	\$1,111.41
WLEA-ADVTRNG	Instructor Course	\$250.00
WY Behavioral Institute	Emergency Detentions	\$9,802.00

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda, noting any item could be removed for separate action. Clerk Smith noted the consent agenda includes the minutes from the Commissioner's meeting held on September 2, 2025, and monthly receipts from Carbon County Clerk's Office in the amount of \$19,739.00 and Clerk of District Court in the amount of \$3,710.00. Commissioner Jones seconded and the motion passed unanimously.

ELECTED OFFICIALS & DEPARTMENT HEADS

Building and Grounds

Commissioner Espy moved to award the bid to Sewer Pros in the amount of \$154,058.00 contingent that the concerns are addressed and meet legal approval. Commissioner Jones seconded and the motion passed unanimously.

Fire Warden

Commissioner Espy moved to approve and authorize the Chairman's signature on Resolution No. 2025-24 – A Resolution Removing Fire Restrictions for Carbon County. Vice Chairman Bartlett seconded and the motion passed unanimously.

Clerk

Commissioner Espy moved to appoint James McConahay to the Valley Community Center Joint Powers Board for a 3-year term ending July 2028 and to reappoint John W. Moore to the Upper Platte River Solid Waste Disposal District for a 3-year term ending August 2028. Vice Chairman Bartlett seconded and the motion passed unanimously.

Commissioner Espy moved to approve and authorize the Chairman's signature on the Amendment to Client Services Agreement with Novo Benefits, LLC amending the name to Legacy Partners Holdings LLC and Legacy Partners Holdings LLC Renewal Schedule of Services and Fees. Vice Chairman Bartlett seconded and the motion passed unanimously.

Attorney

Vice Chairman Bartlett moved to approve and authorize the Chairman's signature on the Contract for Services with Terra GIS ending June 2026. Commissioner Jones seconded and the motion passed unanimously.

Commissioner Espy moved to approve and authorize the Chairman's signature on the Contract Between Wyoming State Parks and Cultural Resources and Carbon County – Carbon County250 Committee for the Subgrantee Semiquincentennial Grant Program effective through September 30, 2026, in the amount of \$10,000.00 with \$9,000.00 paid upon execution of the contract and the additional \$1,000 paid upon completion of the project and submission and approval of final report. Commissioner Jones seconded and the motion passed unanimously.

Commissioners

Commissioner Jones moved to approve and authorize the Chairman's signature on the Proclamation in Recognition of 2025 Suicide Prevention Month. Vice Chairman Bartlett seconded and the motion passed unanimously.

Commissioner Jones moved to approve and authorize the Chairman's signature on the DBT Transportation Aviation Support and Maintenance Services Order Summary for the AWOS, NAVAID, Data Services Statement of Work and DBT Terms and Conditions. Commissioner Espy seconded and the motion passed unanimously.

Commissioner Jones moved to approve and authorize the Chairman's signature on the letter to the FAA requesting an amendment to AIP 03-56-0038-024-2024. This amendment is to cover the costs associated with the Removal Taxiway North B1 and B2 Connectors Project at Dixon Airport to increase the amount of grant funds by \$2,400.00. Vice Chairman Bartlett seconded and the motion passed unanimously.

Commissioner Espy moved to approve and authorize any Commissioners signature on the comment letter regarding the Bureau of Land Management (BLM) Proposed Resource Management Plan (RMP) Amendment for Greater Sage-Grouse Rangewide Planning. Commissioner Jones seconded and the motion passed unanimously.

Commissioner Jones moved to ratify the Chairman's signature on the Corrected Warranty Deed that was signed on August 19, 2025, correcting the legal description in the warranty deed that was recorded July 1, 2024 (BK 1414, PG 189). Vice Chairman Bartlett seconded and the motion passed unanimously.

EXECUTIVE SESSION

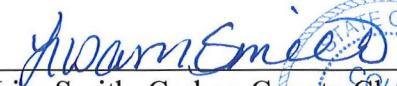
Commissioner Espy moved to go into executive session at 3:23 p.m. with Clerk Smith and Ashley Mayfield Davis, and Alex Bakken to discuss personnel, potential litigation and other matters considered confidential by law. Vice Chairman Bartlett seconded and the motion passed unanimously.

Commissioner Espy moved to come out of executive session at 4:03 p.m. noting no action was taken and that the minutes be signed and sealed. Vice Chairman Bartlett seconded and the motion passed unanimously.

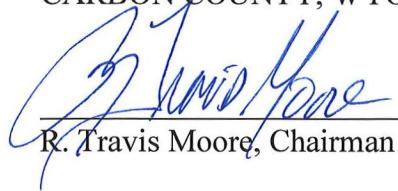
ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 4:03 p.m. Commissioner Jones seconded, and the motion passed unanimously.

The regular meeting of this Board will be held Tuesday, October 21, 2025, at 2:00 p.m. at the Elk Mountain School located at 202 Veterans St, Elk Mountain, WY. The public is invited to attend or listen online at the website listed below. To be placed on the agenda, call the Clerk's Office by Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carboncountywy.gov or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.


Lisa Smith, Carbon County Clerk


Approved this 7th day of October 2025.
BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING



R. Travis Moore, Chairman