

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, September 2, 2025, 9:00 a.m.
Carbon Building – Courthouse Annex
215 W. Buffalo St., Second Floor, Rawlins, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, September 2, 2025, at 9:00 a.m. at the Carbon Building – Courthouse Annex in Rawlins, WY. Attending the meeting were Chairman, R. Travis Moore, Vice Chairman Gwynn Bartlett, Commissioners John Johnson, John Espy and Sue Jones.

Chairman Moore called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

Commissioner Johnson moved to approve the agenda as presented. Commissioner Espy seconded and the motion passed unanimously.

VOUCHERS

Vice Chairman Bartlett moved to approve the report of expenditures in the amount of \$232,758.06 for an aggregate total today of \$232,758.06. Commissioner Espy seconded and the motion passed unanimously.

Vendor	Detail Line Description	Total
Amazon Capital Services	Misc. Charges	\$133.44
Anydesk Americas Inc	New Remote Access Software	\$958.80
APG Media of the Rockies	Subscription Fees	\$187.92
AT&T Mobility	County & OEM Mobile Service	\$294.72
AvFuel Corporation	Aviation Fuel	\$14,165.10
Black Hills Energy	Gas Service	\$4,937.56
Bomgaars Supply	Grabber Sticks & K9 Dog Supplies	\$62.55
CAMFIL, Usa Inc	Filters	\$333.37
Carbon County Comet	Misc. Ads	\$1,225.80
Carbon County Library	Monthly Outside Agency Payment	\$13,704.33
Carbon County Museum	Monthly Outside Agency Payment	\$8,333.33
Carbon County Senior Services	Monthly Outside Agency Payment	\$14,583.33
Charter Communications	Jail Cable	\$350.59
CIDNET	Data Purchased by a Facility	\$750.00
Coal Creek Law	Legal Services	\$1,255.00
Cohero	Case Management Implementation	\$2,448.00
Couch II, Wayne M.D	County Health Officer 25-26	\$537.63
Daikin Applied	Filter Drier Repairs	\$674.62

Dixon, Town of	Water/Sewer Services	\$308.00
Grainger	Brass Key Blank	\$14.05
Gulbrandson, Kimberly A.	Mileage Reimbursement	\$8.80
Haver, Emily L.	Travel Expense Reimbursement	\$87.35
Hays, Patricia	Mileage Reimbursement	\$67.10
High Plains Power	Electricity Services	\$498.06
Hughes, Chris	Mileage Reimbursement	\$9.90
I80 Towing	Vehicle Tow Fees	\$840.00
Imprivata, Inc.	IT Cybersecurity	\$14,312.74
Jack's Body & Fender Repair	Abandoned Vehicle Tow Charges	\$3,056.00
Johnson Auto Plaza of Laramie	Recall/AC Repair	\$462.03
Knowbe4, Inc.	Cyber Security Training	\$5,552.00
Marquez, Sunny	Elec. Monitor Refund	\$849.50
Mckesson Medical-Surgical	Misc. Medical Supplies	\$263.27
Merck Sharp & Dohme Corp.	Gardasil Vaccine	\$3,014.73
Montoya, Andrew	Interior, Exterior Fair Grounds Bath House	\$8,500.00
Napa - Saratoga	Misc. Parts & Supplies	\$96.15
NMS Labs	Toxicology	\$251.00
Norco, Inc.	Kleenex/ Toilet Paper	\$225.86
Noregon Systems LLC	S-Pro Vehicle Diagnostic Software	\$2,199.00
Offender Watch	Community Notifications	\$43.68
O'Reilly Auto Parts	Misc. Auto Parts & Supplies	\$319.94
Parker, Elizabeth	Mileage Reimbursement	\$207.85
Perkins Oil Co.	Def Fluid	\$141.52
Personnel Evaluation, Inc.	Web-Based Pep Tests	\$100.00
Pye-Barker Fire Safety	Sprinkler Inspection	\$290.00
R.P Lumber Company, Inc.	Misc. Lumber & Supplies	\$2,253.99
Rawlins Automotive	Misc. Auto Parts & Supplies	\$1,583.45
Rawlins Eastside Carwash	Carwash Fees	\$71.61
Rawlins Hardware - 5410	Misc. Parts & Supplies	\$317.72
Rawlins Pack and Ship LLC	Shipping Fees	\$70.89
Rawlins, City of	Landfill Charges	\$154.80
Reliable Truck Repair LLC	Transmission Service	\$563.00
Sanders, Jeff	Refreshment Reimbursement	\$14.49
Saratoga Sun	Abandoned Car Sale Notification	\$160.00
Schaeffer Mfg. Co.	2, 55 Gallon Drum of High Performance Oil	\$5,088.05
Shively Hardware	Misc. Parts & Supplies	\$131.55
South Central WY EMS	Quarterly Outside Agency Payment	\$11,432.50
Squirrel Tree Automotive LLC.	Rotate And Balance Tires	\$134.56
Staples Advantage	Binder Clips & Staplers	\$44.34
State of Wyoming A & I	Mainframe Access Fee	\$62.44

Stericycle, Inc.	Subscription	\$54.66
Still House Blues	DJ Services	\$525.00
Stinker Stores Inc.	Fuel	\$562.43
Stroud, Scott	Elec Monitor Refund	\$841.00
Summit Food Service	Jail Meals	\$13,151.70
Swanson Services Corporation	Jail Commissary Supplies	\$1,044.40
Swanson, Rachel A.	Meals/Mileage Reimbursement	\$416.41
Terminix	Monthly Service	\$193.00
Terra GIS	Web Map Services 6/01-9/30	\$3,200.00
The Product Center	Imaging Unit	\$566.97
The Quik Lube	Vehicle Service	\$48.00
Tyler Technologies Inc.	Tyler Web Hosting	\$3,917.20
UPRSWDD	Garbage Services	\$152.00
Voiance Language Srvc. LLC	Interpretation Services	\$126.75
WACO	Waco Conference	\$275.00
Wiant, James	Gravel	\$4,200.00
Wille, Ron	Gravel	\$1,280.00
Wilson, Karon	Mileage Reimbursement	\$23.10
WLC Engineering	County Rd 401 Project	\$6,292.87
WY Dept of Health	4th Quarter TANF 24-26 & Nurse Salary	\$43,679.00
WY Dept of Transportation	BROS Bridge 203	\$43.15
WY Machinery Company	Misc. Parts & Labor	\$722.79
WY Rents, LLC	Heavy Machinery Rental	\$4,675.00
WY Cleaning & Solutions LLC	Monthly Janitorial Services	\$14,800.00
Young, Tracy	Prevention Services	\$3,000.00
Zumbrennen Electric Inc.	Electrical Repairs Sheep Barn	\$229.62

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda, noting any item could be removed for separate action. Clerk Smith noted the consent agenda includes the minutes from the Commissioner's meeting held on August 19, 2025, and monthly receipts from Planning and Development Department in the amount of \$2,780.00. Commissioner Johnson seconded and the motion passed unanimously.

ELECTED OFFICIALS & DEPARTMENT HEADS

Clerk

Vice Chairman Bartlett moved to appoint Lindy Glode to the Carbon County Library Board of Directors for an unexpired 3-year term ending June 2026. Commissioner Johnson seconded and the motion passed unanimously.

Vice Chairman Bartlett moved to approve Amend One to the Contract between WY Department of Family Services and Carbon County Commissioners for Temporary Assistance for Needy Families Community Partnership Initiative (TANF CPI) to increase the total contract dollar by \$12,500.00 and extend the term of the contract through September 30, 2026. Commissioner Jones seconded and the motion passed unanimously.

Commissioner Espy moved to ratify the Chairman's signature on the Federal Aviation Administration Airport Improvement Program (AIP) Grant Agreement for Rawlins Municipal/Harvey Field Airport that was signed on August 25, 2025. Vice Chairman Bartlett seconded and the motion passed unanimously.

Attorney

Commissioner Espy moved to approve and authorize Vice Chairman Bartlett to electronic sign as administrator the Secondary Manufacturers' Combined Subdivision Participation and Release from and the OneWyo II Opioid Settlement Memorandum of Agreement to participate in the National Opioids Secondary Manufacturers Settlements with Alvogen, Amneal, Apotex, Hikma, Indivior, Mylan, Sun and Zydus. Commissioner Jones seconded and the motion passed unanimously.

Commissioners

Commissioner Espy moved to authorized Vice Chairman Bartlett's signature on the State Land and Investments Mineral Royalty Grant Application upon completion. Commissioner Johnson seconded and the motion passed unanimously.

Commissioner Espy moved to approve and authorize the Chairman's Signature on Resolution 2025-23, A Resolution Authorizing Submission of a Federal Mineral Royalty Capital Construction Account Grant Application to the State Loan and Investment Board on Behalf of the Governing Body for Carbon County, WY for the Purpose of Upgrading One Elevator at the Memorial Hospital of Carbon County. Commissioner Johnson seconded and the motion passed unanimously.

Commissioner Espy moved to approve and authorize the Chairman's signature on the Contract between Wyoming State Parks and Cultural Resources and Carbon County – Carbon County 250 Committee for the purpose of setting forth the terms and conditions by which the Carbon County 250 Committee shall expend the Semi quincentennial Grant Program funds for the Carbon County Journey to 250 project for a term of September 30, 2025 through June 30, 2026 and in the amount not to exceed \$10,000.00 pending recommendation of the County Attorney after final review. Commissioner Jones seconded and the motion passed unanimously.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session at 9:52 a.m. with Clerk Smith, Ashley Mayfield Davis, and Kandis Fritz to discuss personnel, potential litigation and other matters considered confidential by law. Vice Chairman Bartlett seconded and the motion passed unanimously.

Commissioner Espy moved to come out of executive session at 12:09 p.m. noting no action was taken and that the minutes be signed and sealed. Vice Chairman Bartlett seconded and the motion passed unanimously.

Road & Bridge

Vice Chairman Bartlett moved to approve and authorize the Chairman's signature to the Wyoming Office of State Lands and Investments regarding grant of easements on county roadways across state lands. Commissioner Espy seconded and the motion passed unanimously.

ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 12:19 p.m. Vice Chairman Bartlett seconded, and the motion passed unanimously.

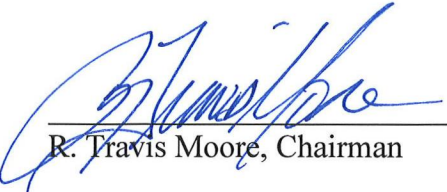
The regular meeting of this Board will be held Tuesday, October 7, 2025, at 9:00 a.m. at the Carbon Building – Courthouse Annex located at 215 W. Buffalo St., Rawlins, WY. The public is invited to attend or listen online at the website listed below. To be placed on the agenda, call the Clerk's Office by Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carboncountyyw.gov or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.



Lisa Smith, Carbon County Clerk



Approved this 16th day of September 2025.
BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING



R. Travis Moore, Chairman