

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING**

Tuesday, August 19, 2025, 2:00 p.m.

**Baggs Higher Education Center
360 Whippoorwill, Baggs, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, August 19, 2025, at 2:00 p.m. at the Baggs Higher Education Center in Baggs, WY. Attending the meeting were Chairman, R. Travis Moore, Vice Chairman Gwynn Bartlett, Commissioners John Johnson, John Espy and Sue Jones.

Chairman Moore called the meeting to order at 2:00 p.m.

ADDITIONS / CORRECTIONS

Commissioner Johnson moved to approve the agenda as amended. Vice Chairman Bartlett seconded and the motion passed unanimously.

VOUCHERS

Commissioner Jones moved to approve payment to Bartlett Oilfield Services Inc. for \$1,318.00. Commissioner Johnson seconded and the motion passed with all voting for the motion except Vice Chairman Bartlett who abstained due to personal conflicts.

Commissioner Jones moved to approve the July 2025 payroll and benefit expenses of \$998,959.46; insurance claim and premium expenses of \$225,920.48; the report of expenditures in the amount of \$124,064.90; and for an aggregate total today of \$1,350,262.84. Commissioner Espy seconded and the motion passed unanimously.

Vendor	Detail Line Description	Total
Amazon Capital Services	Misc. Parts & Supplies	\$876.51
Ardurra	Dixon Hanger Acquisition 2025	\$6,177.66
AT&T Mobility - SEI Processing	Data Service	\$1,022.10
Bank of Montreal - Mastercard	Misc. Charges	\$33,793.44
Bartlett Oilfield Service, Inc.	Road Blading Deep Creek	\$1,318.00
Blakeman Propane	Airport Propane Services	\$178.08
Bomgaars Supply	Misc. Parts & Supplies	\$399.84
Bridger Fabrication	Galvanized Steel	\$972.06
Brown & Hiser LLC	Legal Services	\$1,210.00
Carbon Power & Light Inc.	Electric Services	\$1,982.24
Casper Winnelson Co.	Hot & Cold Valves & Auger Bulb	\$92.28
Crimmins, Stacy	Fair Help	\$1,616.25
Engineering Associates	Engineering Bridge Project CR 270	\$12,771.44

Folsom, Zach	Mileage Reimbursement	\$1,487.20
Fremont Co. Coroner's Office	Autopsy & Histology Slides	\$2,025.00
Grainger	Sewer Nozzle & Bulb Auger Steel	\$110.82
High Plains Power	Electric Services	\$362.30
Johnson Auto Plaza of Laramie	Vehicle Repairs	\$1,011.78
KC Incorporated	Windsock/Pole Maintenance	\$1,683.94
Kilburn Tire Company	Oil Change, Tires, Rotate, Mount & Balance	\$1,417.81
Malcolm, Colton	Fair Help	\$1,035.00
Merseal Law, LLC	Legal Services	\$50.67
Napa - Saratoga	Fuse & Transfer Pump	\$88.58
Norco, Inc.	Cylinder Rental	\$926.59
Olde Trading Post	Fuel	\$15.84
Perkins Oil Co.	Fuel	\$475.24
Pye-Barker Fire Safety	Sprinkler Inspections	\$3,705.00
Quadient, Inc.	Postage Machine Ink & Labels	\$609.90
R.P. Lumber Company, Inc.	PVC Union	\$4.59
Rawlins Automotive	Misc. Auto Parts & Supplies	\$1,071.34
Rawlins Hardware - 5410	Misc. Parts & Supplies	\$1,461.52
Rawlins Hardware - 5465	Misc. Parts & Supplies	\$128.06
RNB State Bank	Ee Gift Cards for Years of Service	\$724.25
Rocky Mountain Reserve	FSA & HRA Replenishment Funding	\$774.40
Rocky's Quik Stop	Fuel	\$2,447.51
Safeguard Business Systems	Checks	\$549.80
Savery Creek Enterprises Inc.	Dixon Hanger Acquisition	\$6,972.00
Shively Hardware	Misc. Parts & Supplies	\$289.03
Stage Stop General Store	Toilet Paper & Paper Towels	\$24.15
Stinker Stores Inc.	Fuel	\$11,868.30
The Masters Touch, LLC	Postage for Mailing Renewal Cards & Cards	\$9,082.38
Thomas Y Pickett & Co Inc.	Legal Services	\$8,500.00
WACO	2025 Conference Bartlett	\$275.00
Webb, Julie	Fair Help	\$1,695.00
World Wash LLC	Hood Cleaning	\$1,550.00
WY Cleaning & Solutions LLC	Jeffery Center Kitchen Cleaning	\$350.00
Zumbrennen Electric Inc.	Light Repair & Labor	\$200.00

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda, noting that any item could be removed for separate action. Clerk Smith noted the consent agenda includes the minutes from the

Commissioner's meeting held on August 12, 2025, and from the Board of Equalization Hearing held that same day. Vice Chairman Bartlett seconded and the motion passed unanimously.

ELECTED OFFICIALS & DEPARTMENT HEADS

Clerk

Vice Chairman Bartlett moved to regretfully accept Kenneth Miller's resignation from the Carbon County Library Board and instructed the Clerk to advertise for the vacant position. Commissioner Jones seconded and the motion passed unanimously.

Attorney

Vice Chairman Bartlett moved to approve and authorize the Chairman's signature on the Professional Services Agreement with Ardurra Group Inc. for GIS Services FY 2025-2026 in an amount not to exceed \$65,000.00. Commissioner Jones seconded and the motion passed unanimously.

Commissioners

Vice Chairman Bartlett moved to ratify Commissioner Jones signature on National Opioids Settlement for the Purdue Direct Settlement Agreement via DocuSign which was previously approved and signed at the last meeting by chairman Moore. Commissioner Espy seconded and the motion passed unanimously

Commissioner Espy moved to approve and authorize the Chairman's signature on a letter stating they don't object to a 20-year public access easement in the Pennock Mountain Wildlife Habitat Management Area on a 320-acre tract of property owned by the Condict Ranch, LLC located just west of Saratoga. Commissioner Johnson seconded and the motion passed unanimously.

Commissioner Espy moved to approve and authorize the Chairman's signature on a comment letter to FERC regarding the Seminole Pumped Storage Facility Project environmental impacts. Commissioner Jones seconded and the motion passed unanimously.

Public Hearing – Amendment to Carbon County Rules and Regulations Governing the Licensing of Liquor and Malt Beverage Sales

Chairman Moore opened a public hearing at 2:45 p.m. to hear comments on the proposed amendment to the Carbon County Rules and Regulations Governing the Licensing of Liquor and Malt Beverage Sales. Clerk Smith noted for the record that notice of the hearing was placed in the Carbon County Comet on June 28, 2025, and July 5, 2025. Clerk Smith noted no public comments were received by her office.

Chairman Moore called for comments for or against the case. There being no comments, Chairman Moore closed the hearing at 2:48 p.m.

Vice Chairman Bartlett moved to approve the amendments to the Carbon County Rules and Regulations Governing the Licensing of Liquor and Malt Beverage Sales as presented, effective August 19, 2025, and authorize the Chairman's signature on Resolution No. 2025-22 - A Resolution of the Board of County Commissioners of the County of Carbon, State of Wyoming, Adopting the Amended Rules and Regulations Governing the Licensing of Liquor and Malt Beverage Sales . Commissioner Espy seconded and the motion passed unanimously.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session at 3:05 p.m. with Clerk Smith, Ashley Mayfield Davis and Kandis Fritz to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Johnson seconded and the motion passed unanimously.

Commissioner Espy moved to come out of executive session at 4:02 p.m. noting no action was taken, and that the minutes be signed and sealed. Commissioner Johnson seconded and the motion passed unanimously.

ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 4:02 p.m. Vice Chairman Bartlett seconded, and the motion passed unanimously.

The regular meeting of this Board will be held Tuesday, September 16, 2025, at 2:00 p.m. Platte Valley Community Center, located at 210 W. Elm Ave., in Saratoga, WY. The public is invited to attend or listen online at the website listed below. To be placed on the agenda, call the Clerk's Office by Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carboncountwy.gov or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Lisa Smith, Carbon County Clerk

Approved this 2nd day of September 2025.
BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

-s- R. Travis Moore, Chairman