

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, August 12, 2025, 9:00 a.m.  
Carbon Building – Courthouse Annex  
215 W. Buffalo St., Second Floor, Rawlins, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, August 12, 2025, at 9:00 a.m. at the Carbon Building – Courthouse Annex in Rawlins, WY. Attending the meeting were Chairman, R. Travis Moore, Vice Chairman Gwynn Bartlett, Commissioners John Johnson, John Espy and Sue Jones.

Chairman Moore called the meeting to order at 9:00 a.m.

**ADDITIONS / CORRECTIONS**

Commissioner Johnson moved to approve the agenda as amended. Vice Chairman Bartlett seconded and the motion passed unanimously.

**VOUCHERS**

Vice Chairman Bartlett moved to approve payment to Sunrise Sanitation for \$150.00. Commissioner Espy seconded and the motion passed with all voting for the motion except Commissioner Jones who abstained due to personal conflicts.

Vice Chairman Bartlett moved to approve payment to John Espy for \$540.33. Commissioner Johnson seconded and the motion passed with all voting for the motion except Commissioner Espy who abstained due to personal conflicts.

Vice Chairman Bartlett moved to approve the report of expenditures in the amount of \$781,868.73 for an aggregate total today of \$782,559.06. Commissioner Johnson seconded and the motion passed unanimously.

<b>Vendor</b>	<b>Detail Line Description</b>	<b>Total</b>
7220 Fire & Ice	Replace Furnaces	\$18,859.82
Advanced Network Mgmt., Inc.	IT Hardware Maint. & Service Contract	\$13,949.10
Amazon Capital Services	Misc. charges	\$115.92
Apex Communications	Radio Contract Services	\$4,000.00
APG Media of the Rockies	Misc. Ads & Subscriptions	\$2,650.10
AT&T Mobility	County Mobile Devices & CCSO MDTs	\$1,424.16
Baggs Testing & Rental	R&B Vehicle Exp Truck Tires/Tubes	\$890.00
Baggs, Town of	Water Services & Office Rent	\$624.10
Bank of Commerce	Ach Payroll Fees Jan-June 2025	\$230.00
BI Inc.	Electronic Monitoring Services	\$2,281.50

Big Sky Communications Inc.	Headset For Controller Dispatch	\$420.00
Black Hills Energy	Gas Services	\$3,448.00
Blakeman Propane	Propane Services	\$235.20
Blue Knight Security LLC	Jail Extraditions from IL to Carbon Co.	\$4,325.00
Bob Barker Company, Inc.	Misc. Inmate Supplies	\$807.32
Bomgaars Supply	Misc. Parts & Supplies	\$803.90
Boys & Girls Clubs of Carbon Co.	Qtr. 2 2025 TANF	\$1,165.90
Brown & Hiser LLC	Professional Services	\$830.00
Brown, Amanda	Fingerprints & Travel	\$24.50
Buchanan, Karen	Mileage Reimbursement	\$129.80
Byrd, Robert	Dental Records Identification	\$300.00
Capital Business Systems Inc.	IT Copiers	\$4,733.19
Carbon County Fair Board	Booth Space Victim Witness	\$25.00
Carbon Co. Higher Education Center	Grants Ph Workforce 24-27 (93.967)	\$65.00
Carbon County Library	Out Agency Library Board	\$27,408.66
Carbon County Museum	Out Agency Museum Board	\$16,666.66
Carbon County Senior Services	Out Agency Cc Senior Services Inc	\$29,166.66
Carbon Power & Light Inc.	Electric Services	\$1,789.11
Carrot-Top Industries, Inc.	WY & US Flags	\$1,129.09
Casper Winnelson Co.	Misc. Plumbing Supplies	\$922.24
CDU Treatment Program	HIV Case Management Supplies	\$150.00
Century Link	Jail Wi-Fi Services	\$141.82
Charter Communications	Video Services	\$350.59
Christen, Tyler	Fuel for Haglund	\$55.46
CIDNET	Data Purchsed	\$750.00
Cowboy Chemical	Laundry & Cleaning Supplies	\$2,003.90
Culligan Water Conditioning	Coarse Salt Delivery	\$250.00
D&S Express	Low Boy Condenser	\$299.77
Dixon, Town of	Water Services	\$308.00
Drummond Refrigeration LLC	Walkin Freezer Repairs and Parts	\$1,041.92
Election Systems & Software, LLC	License Renewal Warranty & Maint.	\$25,812.50
Elk Mountain, Town of	Water Services	\$77.00
Encampment, Town of	Water Services	\$107.00
Engstrom, Amanda	Admin Postage	\$10.33
Espy, John	Airfare Reimbursement & Mileage	\$540.33
Fatbeam LLC	IT Internet, Website & W.A.N.	\$4,679.70
Fischer Body Shop	Battery & Vehicle Repair	\$17,222.92
France, Tara	Admin District Court Expenses	\$219.45
Fritz Welding & Machine, Inc.	Crow's Nest Shade Sand	\$1,500.00

Galls/Quartermaster	Misc. Deputy Supplies	\$294.88
Grainger	Misc. Maintenance Supplies	\$80.24
Greater Wy Big Bros/Sisters	Qtr. 2 2025 TANF	\$1,886.86
Gulbrandson, Kimberly A.	Mileage Reimbursement	\$54.45
H.B. Lee Construction	R&B Maint & Repair Cat Parts	\$201.93
Hanna, Town of	Water Sewer Services	\$263.23
Harold F Johnson Masonry	Re-pointing Performance Bond	\$9,506.00
Hays, Patricia	Boards Library Board Mileage	\$45.10
Higgins Auto and Repair	Fuel Pump Replacement and Labor	\$672.65
Holden, Scott	Soberlink Reimbursement	\$834.00
Hughes, Chris	Travel Reimbursement	\$18.70
Indus Lingo LLC	Interpreter Services	\$200.00
Iron Bar Holdings LLC	Surface Impact Payment	\$60.00
Jack's Body & Fender Repair	Abandoned Vehicle Tow Charges	\$2,150.00
Johnson Auto Plaza of Laramie	R&B Maint & Repair Vehicle Parts	\$5,124.06
Kelley, Shawn	Sheriff Travel Mileage Reimbursement	\$132.00
Kilburn Tire Company	Tire Repair & Oil Change	\$2,533.78
Laramie County Community College	CDL Class-Anderson	\$2,500.00
Lifetime Benefit Solutions, Inc.	Admin Health Insurance	\$35.00
Long Building Technologies, Inc.	B&G Maint & Repair Courthouse	\$797.50
Mallcheck, Garrett	Paint Wash Rack	\$69.61
Martinez, Natasha K., P.C.	Ed Involuntary Legal Services	\$750.00
Matthews, Kadin Vye	Soberlink Reimbursement	\$841.00
Mckesson Medical-Surgical	Jail Medications	\$276.72
Medicine Bow, Town of	Water Services	\$247.13
Merchant McIntyre & Assoc., LLC	August 2025 Monthly Retainer	\$8,000.00
Merck Sharp & Dohme Corp.	Public Health Vaccines	\$5,834.83
Merseal Law, LLC	Admin Guardian Ad Litem	\$4,399.60
MGT Tires LLC	Tires Tire Disposal	\$1,033.92
Miller, Ken	Mileage Reimbursement	\$44.00
Mobile Concrete, Inc.	B&G Maint & Repair Fair	\$615.00
Moss, Barbara	Mileage Reimbursement	\$118.80
Motorola Solutions	Wi-Fi Base/Dock Access Point Charger	\$10,375.00
Mountain Trail Medical	Physician Services	\$6,500.00
Moze Ventures LLC	Labor to Repair Radio	\$375.00
MPM Corp / Evergreen Disposal	Trash Services	\$110.00
Napa - Saratoga	Misc. Auto Parts & Supplies	\$197.97
NMS Labs	Specimen Return/Handling	\$301.00
Norco, Inc.	Janitorial Supplies	\$2,037.61

Offender Watch	Sheriff Investigations	\$79.46
Olde Trading Post	Fuel for Welder	\$14.60
O'Reilly Auto Parts	Misc. Auto Parts & Supplies	\$171.29
Parker, Elizabeth	Milage Reimbursement	\$16.01
Perkins Oil Co.	Fuel	\$736.21
Power DMS, Inc.	CCSO Time Management	\$17,430.00
R.P. Lumber Company, Inc.	Lumber	\$59.58
Radar Shop, the	Recertified Radar Unit	\$91.00
Rawlins Automotive	Misc. Auto Parts Supplies	\$4,106.50
Rawlins Hardware – 5410	Misc. Parts & Supplies	\$412.17
Rawlins Hardware – 5465	Misc. Parts & Supplies	\$335.44
Rawlins Pack and Ship LLC	Shipping Fees	\$50.87
Rawlins, City of	Water Services & Landfill Fees	\$8,159.46
Rice - Prior, Denise	Mental Health Contract Services	\$1,200.00
Rieger, Joanna	Postage Reimbursement	\$9.20
Rocky Mountain Power	Electric Services	\$26,355.58
Rocky Mountain Reserve	Initial Funding	\$4,005.98
Rocky Mountain Sewer Pros	Sewer Line Repair Jeffrey Center	\$1,940.00
Saltus Technologies	Digi-ticket Software Maint. Support	\$5,925.00
Saratoga Auto Glass	Windshield Repair	\$65.00
Saratoga Sun	Legal Ads Dixon Airport	\$140.00
Saratoga, Town of	Water Services	\$101.64
Savery Creek Enterprises Inc.	Difficulty Creek Bridge Repair	\$264,833.85
Shepard's Conoco	R&B Vehicle Exp Diesel	\$3,010.32
Shively Hardware	Misc. Parts & Supplies	\$455.89
Snake River Press	CCSO Renewal	\$40.00
Squirrel Tree Automotive LLC.	Wheel Bearing & Brake Repairs	\$1,193.24
State of Wyoming A & I	Mainframe User Access & Doc. Storage	\$82.12
State of Wyoming DCI	New Sex Offender Registration	\$150.00
Stauffer's Towing LLC	Light Duty Towing	\$300.00
Stericycle, Inc.	Stericycle Safe Budget Subscription	\$50.56
Stinker Stores Inc.	Fuel	\$5,416.92
Sullivan, Andrew	Soberlink Reimbursement	\$110.00
Summit Food Service	Jail Meal Services	\$18,183.46
Sunrise Sanitation Service, LLC.	Trash Services	\$150.00
Swanson Services Corporation	Jail Commissary Supplies	\$1,870.46
Swanson, Rachel A.	Milage & Meal Reimbursement	\$372.66
The Masters Touch, LLC	Mailing Service for DMV Pcs	\$8,034.70
Thomas Y Pickett & Co Inc.	1st & 2nd Installment For 2026	\$20,000.00

Tin Boy Garage	Vehicle Maintenance and Repair	\$710.93
Tractor Supply Credit Plan	5ft Rotary Cutting Blade	\$279.96
Triple X Contracting, Inc.	Trash Services	\$260.00
Trudiligence, LLC	Admin Background Checks Ee & Vol	\$9.75
Tyler Technologies, Inc	IDOC ITAX Web Hosting	\$275.63
United States Postal Service	Postage	\$20,000.00
UPRSWDD	Trash Services	\$152.00
US Bank	Physician Services for Inmates	\$108.04
Valley Oil Company	Diesel	\$805.81
Vol. of America Northern Rockies	April-June 2025 Fees	\$50,000.00
WACO	2025 Waco Conference	\$550.00
Webster, Matthew S.	IT Travel Mileage	\$216.15
Weiland, Helen	Mileage Reimbursement	\$59.40
Western Truck Repair	Gasket Connection	\$126.00
Wex Bank	Fuel	\$1,015.10
Wilson, Karon	Boards Library Board Mileage	\$43.67
WLC Engineering	CR 401 Sage Creek Repairs	\$815.50
Wohl, Judith	Mileage Reimbursement	\$23.10
Wreck-A-Mend	Warm Claim Black	\$15,165.57
WY Behavioral Institute	Admin Emergency Detentions	\$4,524.00
WY Machinery Company	Vehicle Maintenance & Repairs	\$7,996.09
WY Rents, LLC	Detention Center Repairs	\$290.00
WY State Lands & Investments	Surface Impact Payment	\$90.00
Wyoming Cleaning & Solutions LLC	Janitorial Services	\$14,800.00
Young, Tracy	Prevention Services	\$4,125.00

### **CONSENT AGENDA**

Commissioner Espy moved to approve the consent agenda, noting that any item could be removed for separate action. Clerk Smith noted the consent agenda includes the minutes from the Commissioner's meeting held on July 14, 2025 and from the Board of Equalization Hearing held that same day; Monthly receipts from the Road and Bridge in the department in the amount of \$4,474.80, Clerk of District Court in the amount of \$5,109.50, Planning and Development Department in the amount of \$2,425.00, and Carbon County Clerk in the amount of \$24,146.50; bonds Darrin H. Jennings, Superintendent for Carbon County School District #2 in the amount of \$50,000.00 and Beverly Hannum, Treasurer for the City of Rawlins in the amount of \$100,000.00. Vice Chairman Bartlett seconded and the motion passed unanimously.

### **ELECTED OFFICIALS & DEPARTMENT HEADS**

#### **Public Health**

Vice Chairman Bartlett moved to authorize Chairman's signature on Amendment One to the Contract Between Wyoming Department of Health and Carbon County for providing communicable disease services to healthcare providers that amends the total payment under the contract to \$255,265.16. Commissioner Johnson seconded and the motion passed unanimously.

Commissioner Johnson moved to appoint Dr. Wayne Couch as County Health Officer and authorized the chairman's signature on the Grant Agreement between WY Department of Health, Public Health Division and Carbon County for County Health Officer in an amount not to exceed \$10,000.00 per year and for a term of July 1, 2025 through June 30, 2029, and on the Contract for Services with Dr. M. Wayne Couch II to provide County Health Officer services for a term of one year. Commissioner Jones seconded and the motion passed unanimously.

### **Fire Warden**

Commissioner Jones moved to authorize the chairman's signature on the letter to U.S. Representative Harriet Hageman regarding EPA emission concerns for first responders. Vice Chairman Bartlett seconded and the motion passed unanimously.

Vice Chairman Bartlett moved to approve and authorize the Chairman's Signature on Resolution 2025-19, A Resolution Establishing State One Fire Restrictions for Carbon County. Commissioner Espy seconded and the motion carried unanimously.

### **Sheriff**

Commissioner Espy moved to approve and authorize the Chairman's signature on the Cooperative Law Enforcement Agreement between Carbon County Sheriff's Office and the United States Forest Service to provide law enforcement services within the forest, for a term of one year and in the amount of \$8,000.00. Commissioner Jones seconded and the motion passed unanimously.

### **Assessor**

Vice Chairman Bartlett moved to adopt the 2026 Mill Levies as presented by the County Assessor. Commissioner Johnson seconded and the motion passed unanimously.

### **Road & Bridge**

Commissioner Jones moved to approve and authorize the Chairman's signature on Resolution No. 2025-20, A Resolution Authorizing the Submission of an Application for Federal Funding through the Congestion Mitigation Air Quality Program Administered by the Wyoming Department of Transportation for Project Sponsor for the Purposes of the CMAQ FY26 Project with the county match coming from Fund 115 fund. Vice Chairman Bartlett seconded and the motion passed unanimously.

Commissioner Johnson moved to approve and authorize the Chairman's signature on Change Order #1 for Savery Creek Enterprises, LLC for the CR 270 Difficulty Creek Bridge in the amount



of \$59,562.60 and Pay Application #3 in the amount of \$205,271.25. Commissioner Espy seconded and the motion passed unanimously.

### **Clerk**

Commissioner Jones moved to regretfully accept Irene Archibald's resignation from the South Central Wyoming Emergency Medical Services Joint Powers Board and instructed the Clerk to advertise for the vacant position. Commissioner Espy seconded and the motion passed unanimously.

Commissioner Jones moved to reappoint Diana Cobb to the Baggs Solid Waste Disposal District for a 3-year term ending August 2025 and to appoint K. Samuel Neilson to the South Central Wyoming Emergency Medical Services Joint Powers Board to an unexpired 3-year term ending June 2027 and Deb Riker to the Carbon County Library Board for a 3-year term ending June 2028. Chairman Espy seconded and the motion passed unanimously.

Vice Chairman Bartlett moved to ratify the Chairman's signature on the NOVO Benefits Medical Stop Loss Proposal that was signed on July 25, 2025. Commissioner Espy seconded and the motion passed unanimously.

Commissioner Johnson moved to ratify the Chairman's signature on the Memorandum of Understanding for Transportation Services between Casper Community College District, the Carbon County Commissioners, and the Wyoming County Commissioner's Association for the purposes of providing transportation services for the 2025 Central Wyoming Congressional Tour in the amount of \$5,069.00 and for a term of August 4 - 8, 2025. Vice Chairman Bartlett seconded and the motion passed unanimously.

### **Attorney**

Commissioner Espy moved to approve and authorize the Chairman's signature on the Subdivision Participation and Release Form and the OneWyo II Opioid Settlement Memorandum of Agreement to participate in the Purdue Direct Settlement. Vice Chairman Bartlett seconded and the motion passed unanimously.

### **Commissioners**

Vice Chairman Bartlett moved to approve and authorize the Chairman's signature on the letter to U.S. Representative Harriet Hageman regarding funding request for pursuit vehicle acquisition. Commissioner Espy seconded and the motion passed unanimously.

### **EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 11:12 a.m. with Clerk Smith and Ashley Mayfield Davis to discuss personnel, potential litigation and other matters considered confidential by law. Vice Chairman Bartlett seconded and the motion passed unanimously.

Commissioner Espy moved to come out of executive session at 11:30 p.m. noting no action was taken and that the minutes be signed and sealed. Vice Chairman Bartlett seconded and the motion passed unanimously.

**Public Hearing - Z.C. Case File #2025-03 - Bobbie Orchard and Orchard Family Ranch, LLC**

Chairman Moore opened a public hearing at 11:32 a.m. to hear Planning & Zoning Z.C. Case File No. 2025-03 – Bobbie Orchard and Orchard Family Ranch, LLC’s request for a Zone Change from Rural Residential Agriculture (RRA-510) to Rural Residential Agriculture (RRA-326.44, RRA-176, and RRA-6.56) encompassing approximately 510 acres. The RRA Zone is intended to be applied in areas of the County which are particularly suited to large-lot development that allow both agricultural and residential uses intermingled and is located approximately 2 miles east of Baggs off WY HWY 70 on the north side. Kristy Rowan, Planning & Development Coordinator and Zoning Administrator presented the case file.

Chairman Moore called for comments for or against the case. There being no comments, Chairman Moore closed the hearing at 11:37 a.m.

Commissioner Johnson moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2025-21, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Z.C. Case File No. 2025-03 – Bobbie Orchard and Orchard Family Ranch, LLC’s request for a Zone Change from Rural Residential Agriculture (RRA-510) to Rural Residential Agriculture (RRA-326.44, RRA-176, and RRA-6.56) encompassing approximately 510 acres and is located approximately 2 miles east of Baggs off WY HWY 70 on the north side. Commissioner Espy seconded and the motion passed unanimously.

**EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 11:47 a.m. with Clerk Smith and Ashley Mayfield Davis to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Johnson seconded and the motion passed unanimously.

Commissioner Espy moved to come out of executive session at 12:38 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Johnson seconded and the motion passed unanimously.

**ADJOURNMENT**

Commissioner Johnson moved to adjourn the meeting at 12:39 p.m. Commissioner Espy seconded, and the motion passed unanimously.

The regular meeting of this Board will be held Tuesday, September 2, 2025, at 9:00 a.m. Carbon Building – Courthouse Annex located at 215 W. Buffalo St., Rawlins, WY. The public is invited to attend or listen online at the website listed below. To be placed on the agenda, call the Clerk’s

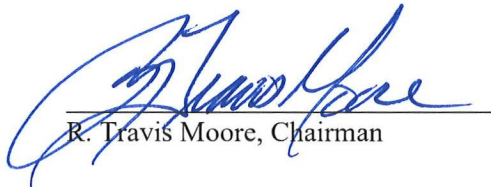
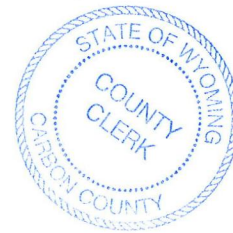


Office by Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at [www.carboncountwy.gov](http://www.carboncountwy.gov) or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.



Lisa Smith, Carbon County Clerk

Approved this 19<sup>th</sup> day of August 2025.  
BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING



R. Travis Moore, Chairman