

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING**

**Tuesday, June 3, 2025, 9:00 a.m.  
Carbon Building – Courthouse Annex  
215 W. Buffalo St., Second Floor, Rawlins, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, June 3, 2025, at 9:00 a.m. at the Carbon Building – Courthouse Annex in Rawlins, WY. Attending the meeting were Chairman, R. Travis Moore, Vice Chairman Gwynn Bartlett, Commissioners John Johnson, John Espy and Sue Jones.

Chairman Moore called the meeting to order at 9:00 a.m.

**ADDITIONS / CORRECTIONS**

Commissioner Johnson moved to approve the agenda as amended. Commissioner Jones seconded and the motion passed unanimously.

**VOUCHERS**

Commissioner Espy moved to approve payment to Bartlett Oilfield Services Inc. for \$8,662.00. Commissioner Johnson seconded and the motion passed with all voting for the motion except Vice Chairman Gwynn Bartlett who abstained due to personal conflicts.

Commissioner Espy moved to approve the report of expenditures in the amount of \$517,511.62 for an aggregate total today of \$526,173.62. Commissioner Jones seconded and the motion passed unanimously.

| <b>Vendor</b>                     | <b>Detail Line Description</b>    | <b>Total</b> |
|-----------------------------------|-----------------------------------|--------------|
| 307 Shredding LLC                 | Shred Bin Contents                | \$165.00     |
| Abels, Duane E.                   | Medical Services                  | \$1,633.00   |
| Advanced Network Management, Inc. | Managed Services                  | \$6,974.00   |
| Amazon Capital Services           | Misc. Charges                     | \$417.99     |
| Apex Communications               | Radio Contract Services           | \$4,000.00   |
| AT&T Mobility                     | Telephone & OEM Services          | \$358.40     |
| AT&T Mobility - SEI Processing    | CCSO MDT Services                 | \$860.10     |
| Bartlett Oilfield Service, Inc.   | Blading On County Roads           | \$8,662.00   |
| Beck, Gregory A.                  | Mileage Reimbursement/Witness Fee | \$79.90      |
| Black Hills Energy                | Gas Services                      | \$10,435.29  |
| Bomgaars Supply                   | Misc. Parts & Supplies            | \$347.94     |
| Buchanan, Karen                   | Mileage Reimbursement             | \$135.30     |
| Capital Business Systems Inc.     | IT Copiers                        | \$2,341.98   |
| Carbon County Fair Board          | Monthly Outside Agency Payment    | \$2,725.00   |

|                                     |                                        |             |
|-------------------------------------|----------------------------------------|-------------|
| Carbon Co. Higher Education Center  | Student Stipends & Facilitator Cost    | 1048.00     |
| Carbon County Library               | Monthly Outside Agency Payment         | \$29,247.00 |
| Carbon County Museum                | Monthly Outside Agency Payment         | \$18,995.00 |
| Carbon County Senior Services       | Monthly Outside Agency Payment         | \$18,212.50 |
| CDW Government, Inc.                | 4MDT's, SD Cards & SD Card Readers     | \$16,910.09 |
| CIDNET                              | Data Purchased by a Facility           | \$600.00    |
| Civic-Plus                          | ADA Compliance for Website             | \$2,250.00  |
| Dell Marketing L.P.                 | Computers                              | \$19,917.49 |
| Durst, Mikalah                      | Elec Monitor Refund                    | \$399.00    |
| Erickson & Roberts                  | Professional Services                  | \$420.73    |
| Fatbeam LLC                         | Fiber & Internet Services              | \$4,679.70  |
| Fremont County Coroner's Office     | Routine Forensic Autopsy               | \$3,850.00  |
| Galls/Quartermaster                 | Deputy Uniforms                        | \$912.21    |
| Grainger                            | Grease Treatment                       | \$95.66     |
| Hays, Patricia                      | Mileage Reimbursement                  | \$44.00     |
| HealthEquity                        | May 2025 Monthly Admin Fee             | \$246.95    |
| Iacovetto, Karon                    | Custodial Services                     | \$8,230.00  |
| Jack's Body & Fender Repair         | Tow Ticket                             | \$312.00    |
| K2 Towers III, LLC                  | Radio Site Rent                        | \$4,637.08  |
| Kaisler, Todd                       | Mileage Reimbursement                  | \$99.00     |
| Kaluzny, Emily                      | Personal Phone Usage                   | \$30.00     |
| Kilburn Tire Company                | Tires                                  | \$3,586.08  |
| Kone Elevators Escalators           | Freight Elevator                       | \$2,720.63  |
| KTGA/KBDY                           | Radio Site Rent & Crime Rights Week Ad | \$260.00    |
| Laramie Gm Auto Center              | Oil Change                             | \$82.75     |
| Lifetime Benefit Solutions, Inc.    | Cobra-Buy Up Fee                       | \$35.00     |
| Long Building Technologies, Inc.    | Labor                                  | \$1,015.00  |
| Maloney, Micayla L.                 | Mileage Reimbursement                  | \$44.00     |
| Merchant McIntyre & Assoc., LLC     | June 25 Retainer                       | \$8,000.00  |
| Moss, Barbara                       | Mileage Reimbursement                  | \$127.60    |
| Motorola Solutions                  | GIS Services for CCSO                  | \$15,204.00 |
| Moze Ventures LLC                   | Install Watchguard M500 In F-150       | \$950.00    |
| Napa - Saratoga                     | Repair Kit                             | \$17.99     |
| Nation, Leslie H.                   | Mileage Reimbursement                  | \$44.00     |
| Old Penitentiary Joint Powers Board | Quarterly Agency Payment               | \$8,137.50  |
| On The Hook LLC                     | Towing Services                        | \$100.00    |
| Parker, Elizabeth                   | Mileage Reimbursement                  | \$15.13     |
| Quadient, Inc.                      | Meter Tapes                            | \$56.05     |
| Quill Corporation                   | Misc. Office Supplies                  | \$507.87    |

|                                  |                                   |              |
|----------------------------------|-----------------------------------|--------------|
| Rawlins Automotive               | Misc. Auto Parts & Supplies       | \$944.94     |
| Rawlins Hardware - 5410          | Misc. Parts & Supplies            | \$176.06     |
| Ready, Justin                    | Mileage Reimbursement             | \$88.00      |
| Reed Smith LLP                   | MHCC Litigation                   | \$1,555.50   |
| Rice - Prior, Denise             | Mental Health Services            | \$1,300.00   |
| Robertson, Joel A                | Hotel Room Reimbursement          | \$486.49     |
| Romero, Franky                   | Soberlink Monitor Refund          | \$1,024.00   |
| Saratoga Sun                     | Subscription Renewal              | \$57.00      |
| Saucedo, Carlos                  | Trainer Fees                      | \$2,247.50   |
| Sawdust Unlimited                | Foam Cribbage Boards with Pegs    | \$80.00      |
| Shippy Solutions LLC             | Interpret Hearing                 | \$80.00      |
| Shively Hardware                 | Chain Saw/Oil                     | \$42.45      |
| Snake River Press                | Misc. Ads                         | \$136.00     |
| South Central WY EMS             | Quarterly Agency Payment          | \$11,432.50  |
| Spaulding, Dawnnette             | Mileage Reimbursement             | \$60.90      |
| State of Wyoming A & I           | State Mainframe Access            | \$62.44      |
| Stericycle, Inc.                 | Steri-Safe Budget Subscription    | \$50.80      |
| Stinker Stores Inc.              | Diesel                            | \$16,005.36  |
| Summit Food Service              | Jail Meals                        | \$13,783.10  |
| Swanson Services Corporation     | Jail Commissary Supplies          | \$958.80     |
| Swanson, Rachel A.               | Mileage Reimbursement             | \$304.70     |
| The Cowboy Couture               | Embroidered Clothing              | \$596.80     |
| The Product Center               | Cartridge                         | \$551.13     |
| Trevathan, Sabrina RDR           | Interview of Valerie Setright     | \$148.80     |
| Tyler Technologies, Inc.         | Grant Project Tracking Annual Fee | \$926.10     |
| Voiance Language Services LLC    | OPI Interpretation Services       | \$48.75      |
| W.A.R.M. Property Insurance Pool | Insurance Coverage                | \$246,861.27 |
| Webster, Matthew S.              | Mileage                           | \$466.95     |
| Weiland, Helen                   | Mileage Reimbursement             | \$69.30      |
| WLEA-ADVTRNG                     | Vanderloo, Victoria Basic         | \$790.00     |
| Wohl, Judith                     | Mileage Reimbursement             | \$38.50      |
| WY Dept of Transportation        | New Plate 2003 Homemade Trailer   | \$10.00      |
| Wy Rents, LLC                    | Ring/Gasket/Coupling              | \$280.54     |
| WYDOT Financial Services         | Brush Creek Bridge                | \$59.70      |
| Wyoming Cleaning & Solutions LLC | Custodial Services                | \$6,583.33   |
| Wyoming Health Fairs             | Ee Blood Draws                    | \$2,565.00   |
| Young, Tracy                     | Mileage Reimbursement             | \$4,125.00   |

## **CONSENT AGENDA**

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. Clerk Smith noted the consent agenda includes the minutes from the Commissioner's meeting held on May 20, 2025; Monthly receipts from the Planning and Development Department in the amount of \$1,550.00; and a bond for Brandee Forster Clerk/Treasurer for the Town of Dixon. Vice Chairman Bartlett seconded and the motion passed unanimously.

## **ELECTED OFFICIALS & DEPARTMENT HEADS**

### **Road & Bridge**

Commissioner Johnson moved to award the bid to 71 Construction in the amount of \$586,652.00 for the CR 401, Sage Creek Road Repair Project to be paid out of any uncommitted impact funds with the remainder coming from the fund 115 road fund. Commissioner Espy seconded and the motion passed unanimously.

Commissioner Jones moved to approve and authorize the Chairman's signature on the Lease Agreement Gravel Permit #525 for County Road 700 with Ron Wille in the amount of \$1,000.00 per year in a lump sum for 200 tons of aggregate to be removed from the Miller Gravel Pit and thereafter at a rate of \$5.00 per ton for a term of June 1<sup>st</sup>, 2025, until May 31, 2026; and the Lease Agreement Gravel Permit # 425 for County Road 504 with James Wiant in the amount of \$1,000.00 per year in a lump sum for 200 tons of aggregate to be removed from the Wiant Gravel Pit and thereafter at a rate of \$5.00 per ton for a term of June 1<sup>st</sup>, 2025, until May 31, 2026. Vice Chairman Bartlett seconded and the motion passed unanimously.

### **Certifications**

Vice Chairman Bartlett moved to accept the Certification of Recommended Action from the Carbon County Planning & Zoning Commission for is for C.U. Case #2025-03 – Harmoni Towers and Eastgate Ranch LLC and schedule a public hearing for July 1, 2025, at 11:30 a.m. at the Carbon Building-Courthouse Annex in Rawlins, Wyoming. Commissioner Johnson seconded and the motion passed unanimously.

### **Commissioners**

Commissioner Espy moved to authorize any Commissioner to sign a letter to WY Game and Fish regarding an update to the seasonal range map for the Ferris-Seminoe Bighorn Sheep Herd Unit. Commissioner Johnson seconded and the motion passed unanimously.

Vice Chairman Bartlett moved to approve the Performance Bond Proposal from Harold F. Johnson Masonry for the Carbon County Repointing Project. Commissioner Jones seconded and the motion passed unanimously.

Vice Chairman Bartlett moved to approve the Chairman's signature on the letter to the Wyoming Department of Health requesting funding in the amount of \$9,884.04 for the prevention and treatment of problematic gambling behavior in accordance with W.S. §9-24-104 choosing to accept this funding. Commissioner Johnson seconded and the motion passed unanimously.

#### **PUBLIC HEARING – CARBON COUNTY MALT BEVERAGE PERMIT TRANSFER**

Chairman Moore opened a public hearing at 11:00 a.m. to hear a request to transfer a County Malt Beverage Permit from Robert Konrath dba Walcott Services to Janice Konrath dba Walcott Services.

Chairman Moore called for public comments for or against the transfer. There being none, he closed the hearing at 11:02 a.m.

Vice Chairman Bartlett moved to approve the transfer of the County Malt Beverage Permit from Robert Konrath dba Walcott Services to Janice Konrath dba Walcott Services for a term that expires August 31, 2025, for the following described building: Walcott Services located at JCN of I-80 and HWY130, Walcott, WY 82335 noting that the applicant is in the process of renewing their license for the next term of September 1, 2025, through August 31, 2026. Commissioner Johnson seconded and the motion passed unanimously.

#### **EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 11:58 a.m. with Clerk Smith and Ashley Mayfield Davis to discuss personnel, potential litigation and other matters considered confidential by law. Vice Chairman Bartlett seconded and the motion passed unanimously.

Commissioner Johnson moved to come out of executive session at 1:15 p.m. noting no action was taken and that the minutes be signed and sealed. Vice Chairman Bartlett seconded and the motion passed unanimously.

#### **EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 3:08 p.m. with Clerk Smith and Ashley Mayfield Davis to discuss MHCC Board Applicants. Commissioner Johnson seconded and the motion passed unanimously.

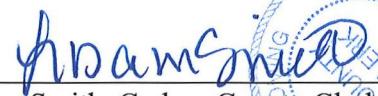
Commissioner Espy moved to come out of executive session at 3:27 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Johnson seconded and the motion passed unanimously.

Commissioner Johnson moved to appoint Stephanie Chiu the Memorial Hospital of Carbon County Board of Directors for an unexpired 5-year term ending June 2025 with an automatic reappointment for an additional 5-year term ending June 2030. Commissioner Espy seconded and the motion passed unanimously.

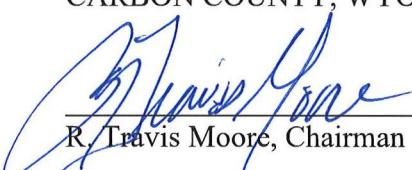
## **ADJOURNMENT**

Commissioner Espy moved to adjourn the meeting at 3:29 p.m. Commissioner Johnson seconded, and the motion passed unanimously.

The regular meeting of this Board will be held Tuesday, July 1, 2025, at 9:00 a.m. at the Carbon Building – Courthouse Annex, located at 215 W. Buffalo St. Rawlins, WY. The public is invited to attend or listen online at the website listed below. To be placed on the agenda, call the Clerk's Office by Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at [www.carboncountywy.gov](http://www.carboncountywy.gov) or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

  
Lisa Smith, Carbon County Clerk  


Approved this 17<sup>th</sup> day of June 2025.  
BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

  
R. Travis Moore, Chairman