

**REPORT TO THE
MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, April 1, 2025, 9:00 a.m.,
Carbon Building – Courthouse Annex
215 W. Buffalo St., Rawlins, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, April 1, 2025, at 9:00 a.m. at the Carbon Building-Courthouse Annex, Rawlins, WY. Attending the meeting were Chairman, R. Travis Moore, Vice Chairman Gwynn Bartlett, Commissioners John Johnson, John Espy and Sue Jones.

Chairman Moore called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

Chairman Moore added a board resignation under the Clerk and Memorial Hospital Board to the agenda.

Commissioner Johnson moved to approve the agenda as amended. Commissioner Espy seconded and the motion passed unanimously.

VOUCHERS

Vice Chairman Bartlett moved to approve payment to Sunrise Sanitation for \$75.00. Commissioner Espy seconded and the motion passed with all voting for the motion except Commissioner Jones who abstained due to personal conflicts.

Vice Chairman Bartlett moved to approve the report of expenditures in the amount of \$492,221.93 for an aggregate total today of \$492,296.93. Commissioner Johnson seconded and the motion carried unanimously.

Vendor	Detail Line Description	Total
Abels, Duane E	Medical Services	\$1,633.00
Advanced Network Mgmt., Inc.	Cisco Switches, ID Mgmt. & Contract Fees	\$44,091.30
Amazon Capital Services	Misc. Parts & Supplies	\$521.95
APEX Communications	Managed Contract Services	\$4,000.00
AT&T Mobility	IT Mobile Phones & MDT Services	\$1,931.70
Baggs, Town of	Office Space Rent	\$150.00
Black Hills Energy	Gas Services	\$16,190.20
Blakeman Propane	Propane Services	\$3,334.80
Bob Barker Company, Inc.	Jail Supplies	\$660.06
Bomgaars Supply	Garage Door Remote	\$75.98

Brand Craft Labs, LLC	Rework Carbon Bldg. & Courthouse Signs	\$2,130.00
Capital Business Systems Inc.	IT Copiers	\$2,524.64
Capitol Communications	Avaya Phone License & Support	\$3,444.34
Carbon County Comet	Misc. Ads	\$1,090.80
Carbon County Fair Board	Monthly Outside Agency Payment	\$2,725.00
Carbon Co. Fire Prot. Dist.	Removing/Replacing Batteries	\$35.00
Carbon County Library	Monthly Outside Agency Payment	\$29,247.00
Carbon County Museum	Monthly Outside Agency Payment	\$18,995.00
Carbon County Senior Services	Monthly Outside Agency Payment	\$18,212.50
Casper Winnelson Co.	Seal	\$264.49
CIDNET	Data Purchased by Facility	\$750.00
Civic-Plus	County Website	\$6,883.46
Cowboy Chemical	Laundry/Dish Detergent/Cleaning Supplies	\$966.70
D&S Express	Injector Cup/Nozzle Cap/Holder/O-Ring	\$1,103.68
Davis, Ashley	Mileage	\$475.20
Dixon, Town of	Water Services	\$308.00
Drummond Refrigeration LLC	Water Filter/Labor & Lid Switch	\$231.93
Dunns Custom Machining	Years of Service Awards/Name Plates	\$964.00
Dynamic Controls Inc.	Jeffrey Ctr. VFD/Motor & Cc Jail Sys. Crash	\$32,297.00
Engstrom, James D. DDS	Dental Services	\$5,000.00
Fatbeam LLC	Fiber & Internet	\$4,590.00
Further	Health Reimbursement	\$50.00
GeoTec	Culvert Cr303 Enc	\$2,273.70
Grainger	Pin Segment & Relief Valve	\$49.10
Haver, Emily L.	Travel Meal	\$28.12
HealthEquity	HRA Prefunding & Monthly Admin Fee	\$10,573.35
Heintz Surveying & Eng., LLC	GIS Services	\$202.50
Huffys Airport Windsocks, Inc.	Ext Light/Obstruction Light	\$1,564.95
Hughes, Chris	Mileage Reimbursement	\$16.50
Iacovetto, Karon	Custodial Services	\$8,230.00
Jack's Body & Fender Repair	Tow Services	\$1,454.00
Jurado, Libby D.	Rx Reimbursements	\$281.89
K2 Towers III, LLC	Radio Site Rent	\$2,318.54
Kaluzny, Emily	Personal Phone Usage	\$30.00
Kone Elevators Escalators	Carbon Bldg. & Courthouse Elevator Maint.	\$7,990.39
Kostovny, Mark	Mileage Reimbursement	\$138.60
MHL Systems	Scarifier System & Bits	\$8,002.07
Miller, Dale	Travel Meal	\$15.50
Motorola	Power Phone Interface Maintenance	\$1,327.96

Napa - Saratoga	Misc. Auto Parts & Supplies	\$225.30
Norco, Inc.	Misc. Supplies	\$2,360.94
Parker, Elizabeth	Mileage Reimbursement	\$23.43
Personnel Evaluation, Inc.	Evaluations	\$25.00
Pinnacle Public Finance, Inc.	HVAC Replacement Lease	\$158,740.93
R.P. Lumber Company, Inc.	Water Heater Element	\$51.98
Rawlins Automotive	Brake Rotor/Pads	\$5,207.73
Rawlins Glass Center, Inc.	Windshield Repair	\$1,744.06
Rawlins Hardware - 5410	Misc. Parts & Supplies	\$260.09
Rowan, Kristy	Mini Refrigerator	\$169.59
Schneider, Stephanie A.	Mileage Reimbursement	\$123.20
Shively Hardware	Misc. Parts & Supplies	\$177.04
Staples Advantage	Misc. Office Supplies	\$995.51
State of Wyoming A & I	State Mainframe Access	\$62.44
Stericycle, Inc.	Stari-Safe Budget Subscription	\$50.80
Stinker Stores Inc.	Fuel	\$342.07
Summit Food Service	Jail Meals	\$4,585.71
Sunrise Sanitation Service, LLC	Trash Services	\$75.00
Swanson Services Corporation	Jail Commissary Supplies	\$1,316.91
Swanson, Rachel A.	Mileage Reimbursement	\$88.00
T.W. Enterprises, Inc.	Remove/Replace Actuator & Conditioner	\$1,766.48
The Masters Touch, LLC	Postage	\$1,887.19
Thomas Y Pickett & Co Inc	Final Installment for 25 Valuation Contract	\$10,850.00
Trudiligence, LLC	Background Checks Ee	\$63.98
Tyler Technologies, Inc	Web Hosting	\$551.26
University of WY Extension	Emily Haver & Laurie Boyd 3rd Qtr. Salary	\$18,481.50
UPRSWDD	Trash Services	\$152.00
WY Co. Treasurer's Assoc.	2025 Dues	\$200.00
WY Dept of Health	Mileage Reimbursement	\$117.50
WY Machinery Company	Labor & Misc Parts	\$10,157.41
WYDOT Financial Services	Titles	\$206.21
WY Cleaning & Solutions LLC	Courthouse Cleaning Services	\$6,583.33
Wyoming Signs, LLC	Signs at Courthouse & Carbon Bldg.	\$11,154.44
Young, Tracy	Prevention Services	\$4,125.00

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. Clerk Smith noted the consent agenda includes March 18, 2025, regular meeting minutes; monthly receipts from the Road & Bridge in the amount of \$4,500.00 and Planning and

Development in the amount of \$1,950.00; bonds for Kay Embree, Treasurer for the Medicine Bow Rural Health Care District in the amount of \$5,000.00 and Craig Mustard, Council member for the Town of Elk Mountain in the amount of \$25,000.00 and Suzie Cox, Secretary for Saratoga Cemetery District in the amount of \$10,000.00. Commissioner Jones seconded and the motion passed unanimously.

ELECTED OFFICIALS & DEPARTMENT HEADS

2025 National Crime Victims' Rights Week Proclamation

Loretta Hansen, Victim/Witness Coordinator, Dawnnette Spaulding, Assistant Coordinator and Stephanie Snyder, Volunteer for the Carbon County Sheriff's Office, presented a Proclamation for National Crime Victims' Rights Week.

Commissioner Jones moved to authorize the Chairman's signature on the Proclamation for National Crime Victims' Rights Week and read the proclamation. Commissioner Espy seconded and the motion passed unanimously.

PROCLAMATION National Crime Victims' Rights Week April 6 – 12, 2025

WHEREAS, crime affects individuals, families and communities in profound ways. Often leaving lasting physical, emotional, psychological, social and financial issues.

WHEREAS, the concept of kinship underscores the connections that build bridges to support, services and shared strength among survivors, advocates and communities;

WHEREAS, through kinship we build peer networks and community alliances that empower survivor, foster resilience and offer pathways to healing;

WHEREAS, National Crime Victims' Rights Week provides an opportunity to recommit to listening to crime survivors where decisions are made that could impact them;

WHEREAS, the Carbon County Sheriff's Office Victim/Witness Program is dedicated to providing "Kinship, Connection and Healing" for survivors and victims of all crime;

And **THEREFORE, BE IT RESOLVED**, the Board of Carbon County Commissioners does recognize the week of April 6 through April 12, 2025, as ***National Crime Victims' Rights Week*** And reaffirms our commitment to building connections, standing in kinship with survivors and creating a future where healing and hope are within reach for every crime victim;

We express our sincere gratitude and appreciation for our community members, victim service providers and criminal justice professionals who are committed to improving our response to victims of all crime.

Dated this 1st day of April 2025.

BOARD OF CARBON COUNTY COMMISSIONERS
-s- R. Travis Moore, Chairwoman

ATTEST:

-s- Lisa M. Smith, Carbon County Clerk

Sheriff

Alex Bakken, Carbon County Sheriff requested to utilize impact funding (Gateway South 306/ Boswell (300) for in-car camera management, body camera date management, and body camera charging docks for vehicles for a total price of \$23,840.00

Commissioner Espy moved to approve the purchase quote from Motorola for the purchase of in-car camera management, body camera date management, and body camera charging docks for vehicles for a total price of \$23,840.00 and authorize the funds to be expended from (Gateway South 306/) Boswell (300). Vice Chairman Bartlett seconded and the motion passed unanimously.

2025 LEADERSHIP CARBON COUNTY

Pam Thayer with the City of Rawlins introduced the participants of Leadership Carbon County 2025.

Certifications

Kristy Rowan, Planning & Development Coordinator and Zoning Administrator presented a Certification of Recommended Action and requested a public hearing be scheduled. The applicant is for C.U. Case #2025-02 – Condict & Sons Cattle Company.

Vice Chairman Bartlett moved to accept the Certification of Recommended Action from the Carbon County Planning & Zoning Commission for C.U. Case #2025-02 – Condict & Sons Cattle Company and schedule a public hearing for May 6, 2025, at 11:30 a.m. at the County Courthouse in Rawlins, Wyoming. Commissioner Johnson seconded and the motion carried unanimously.

Planning and Development

Kristy Rowan, Planning & Development Coordinator and Zoning Administrator presented a letter to the BOCC from Union Telephone Company requesting a 24-month extension on Resolution No. 2023-21 - C.U. Case File #2023-03 – “Midway Communication Site”. Union Telephone Company based this request on the fact that they have made good faith efforts and abided by additional requests from the Bureau of Land Management (landowner) to obtain a Communications Use Lease for the construction, operation, and maintenance of the communications facility approved in the permit. Federal agency delays, and the potential limitations on construction activities detailed in the permit, prohibit Union from commencing construction within the timeframe allotted.

Commissioner Jones moved to approve Resolution No. 2025-08, A Resolution Authorizing an Extension for Union Telephone Company’s Conditional Use Permit for the Construction (including operation, maintenance, and decommissioning/removal) of the “Midway Communications Site” - C.U. Case File #2023-06, “Midway Communications Site”, Permit Extension #1. Commissioner Espy seconded and the motion carried unanimously.

Resolution No. 2025 – 08

**A RESOLUTION AUTHORIZING AN EXTENSION FOR UNION TELEPHONE
COMPANY'S CONDITIONAL USE PERMIT FOR THE CONSTRUCTION
(INCLUDING OPERATION, MAINTENANCE, AND
DECOMMISSIONING/REMOVAL) OF THE "MIDWAY COMMUNICATIONS SITE".**

C.U. Case File #2023-06
"Midway Communications Site"
Permit Extension #1

WHEREAS, on June 20, 2023, the Board of County Commissioners for Carbon County, Wyoming, in accordance with Wyoming State Law and the Carbon County Zoning Resolution of 2015, as amended, by Resolution No. 2023-21, approved the granting of a conditional use permit to Union Telephone Company, C.U. Case #2023-06, to permit a telecommunications tower up to 155 feet tall and related facilities/equipment; and

WHEREAS, said permit required that the "Midway Communications Site" be commenced within two (2) years from the date of approval of the conditional use permit or the permit shall become null and void; and

WHEREAS, pursuant to Chapter 7, Section 7.7, Section I—Extension of Conditional Use Permits, of the Carbon County Zoning Resolution of 2015, as amended, the Applicant (Union Telephone Company) for a conditional use permit for a communications site may, for good cause shown, request an extension for a period of up to twenty-four (24) months; and

WHEREAS, the Applicant, Union Telephone Company, having timely applied for an extension, and the Board of County Commissioners having considered the request and finding that good cause exists for the delay and that granting of the extension is in the best interest of the residents of Carbon County.

NOW, THEREFORE BE IT RESOLVED, by the Board of County Commissioners of Carbon County, Wyoming, that conditional use permit granted to Union Telephone Company for the consideration of the Midway Communications Site be and is hereby extended for a period of twenty-four (24) months, and that commencement of the communications site must begin on or before June 20, 2027.

BE IT FURTHER RESOLVED, all other conditions of the conditional use permit issued in Resolution No. 2023-21, C.U. Case #2023-06, remain in full force and effect.

APPROVED AND ADOPTED ON THIS 1st DAY OF APRIL 2025.

**BOARD OF COUNTY COMMISSIONERS OF
CARBON COUNTY, WYOMING**

By: -s- R. Travis Moore, Chairman
On behalf of the Carbon County
Board of County Commissioners

Attest:

-s- Lisa M. Smith, Carbon County Clerk

Road & Bridge

Kandis Fritz, Road & Bridge Coordinator, presented bids received for the supplying, hauling and applying magnesium chloride to approximately 104 miles of county roads throughout Carbon

County. She received one bid from Dustbusters Enterprises Inc. in the amount of \$686,400.00 for half gallon per square yard and \$416,000.00 for $\frac{1}{4}$ gallon per square yard. She recommends waiting pending the budget process.

Ms. Fritz presented a Cooperative Agreement with WYDOT for a BROS project for board approval and Chairman signature.

Commissioner Johnson moved to approve and authorize the Chairman's signatures on the Cooperative Agreement between WYDOT and the County Commissioners regarding Cooperative Agreement between WYDOT and the County Commissioners regarding Federal Project STP-BROS CN06074 Bridge Over Encampment River Structure No. DMT. Commissioner Espy seconded and the motion passed unanimously.

Attorney

Ashley Davis, Deputy County Civil Attorney, discussed two letters that were received from the State Public Defender's Office regarding new public defender appointments.

Treasurer

Lindsey West, Carbon County Treasurer stated the state property tax refund program starts today through June 2.

Assessor

Renee Snider, Carbon County Assessor detailed the various property tax exemption estimates she currently has. Mrs. Snider stated that between the 4% cap at a \$21,713.00 loss, the long-term homeowner's exemption at a \$36,381.00 loss and the homeowner's exemption at a \$350,552.00 loss, the County can anticipate having an approximate loss of \$408,646.00 for next fiscal year at this time. Individuals can still apply for long-term homeowner's exemption into May so this figure could still increase.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session at 10:07 a.m. with MHCC Hospital Board, MHCC CEO and COO, Clerk Smith and Ashley Mayfield Davis to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 11:27 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Johnson seconded and the motion carried unanimously.

MEMORIAL HOSPITAL OF CARBON COUNTY (MHCC)

Stephanie Hinkle, Chief Operating Officer for MHCC introduced Kerry Ashment as the new CEO for MHCC. Ms. Hinkle stated she would be providing printed copies of their audit today.

Public Hearing – C.U. Case #2025-01 – SAC Wireless on behalf of UTC and Saratoga Land and Cattle Company

Chairman Moore opened a public hearing at 11:31 a.m. to hear Planning & Zoning C.U. Case File No. 2025-01- SAC Wireless on behalf of Union Telephone Company and Saratoga Land and Cattle Company's request for a Conditional Use Permit in the Ranching, Agriculture and Mining (RAM) Zone. The request is to replace the existing 37-foot tower with a permanent 120-foot tower with foundation with the overall total tower height being 126 feet including appurtenances and related facilities and is located approximately 1.25 miles north of Saratoga on HWY 130 and approximately 1,250 feet west on a private road. Kristy Rowan, Planning & Development Coordinator and Zoning Administrator presented the case file.

Chairman Moore called for comments for or against the case. Commissioner Espy commented that in the future he recommends considering not putting these on property lines for potential future expansion. Commissioner Jones asked if any other space is available on this tower, and it was confirmed other space will be available although Union will currently be the only one on there initially. Chairman Moore closed the hearing at 11:48 a.m.

Commissioner Espy moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2025-09, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding C.U. Case File No. 2025-01- SAC Wireless on behalf of Union Telephone Company and Saratoga Land and Cattle Company's request for a Conditional Use Permit in the Ranching, Agriculture and Mining (RAM) Zone. The project is located approximately 1.25 miles north of Saratoga on HWY 130 and approximately 1,250 feet west on a private road. Vice Chairman Bartlett seconded and the motion carried unanimously.

Resolution No. 2025 – 09

**A Resolution of the Board of County Commissioners of Carbon County, Wyoming
adopting the recommendation of the Carbon County Planning and Zoning Commission.
C.U. Case File #2025-01**

“Saratoga North Communications Site”

WHEREAS, pursuant to the Carbon County Zoning Resolution of 2015, as amended, and Wyo. Stat. Ann. §18-5-202(b), the Carbon County Planning and Zoning Commission advertised to hold a public hearing on Monday, March 3, 2025, which said hearing was advertised by public notice at least thirty (30) days prior to said hearing; and

WHEREAS, at the Monday, March 3, 2025, public hearing, the Carbon County Planning and Zoning Commission provided the public the opportunity to comment and the Carbon County Planning and Zoning Commission considered any public comments which were made at said public hearing; and

WHEREAS, at the conclusion of the Monday, March 3, 2025, public hearing, the Carbon County Planning and Zoning Commission voted to certify in writing its recommendation to the Carbon

County Board of County Commissioners pursuant to the Carbon County Zoning Resolution of 2015, as amended for Carbon County, Wyoming; and

WHEREAS, the Carbon County Board of County Commissioners, pursuant to the Carbon County Zoning Resolution of 2015, as amended, and Wyo. Stat. Ann. §18-5-202(c) and after receipt of said certified recommendation; advertised by public notice at least 14 days prior to a public hearing to take public input and comments which said hearing occurred on Tuesday, April 1, 2025; and **WHEREAS**, at said public hearing on April 1, 2025, the Carbon County Board of County Commissioners provided the opportunity for the public to comment and for the Carbon County Board of County Commissioners to consider any comments which were made on the proposed application; and

WHEREAS, the Carbon County Board of County Commissioners in considering said application have also reviewed and considered the Carbon County Comprehensive Land Use Plan, as amended; and the Carbon County Zoning Resolution of 2015, as amended, specifically, Section 7.7, Conditional Use Permits; and

WHEREAS, the Carbon County Board of County Commissioners have determined that the proposed permit is in general conformance with the Carbon County Comprehensive Land Use Plan, as amended, and the Carbon County Zoning Resolution of 2015, as amended, and otherwise promotes the health, safety and general welfare of the residents of Carbon County; and

WHEREAS, at a regularly scheduled meeting of the Carbon County Board of County Commissioners, by majority vote, the Carbon County Board of County Commissioners moved to approve the following Conditional Use Permit Application:

C.U. Case File #2025-01: Request for a Conditional Use Permit in the Ranching, Agriculture and Mining (RAM) Zone. The request is to replace the existing 37-foot tower with a permanent 120-foot tower with foundation with the overall total tower height being 126 feet including appurtenances and related facilities.

Project/Site Name: Saratoga North Communications Site

Petitioners: SAC Wireless on behalf of Union Telephone Company (Applicant) and Saratoga Land and Cattle Company (Landowner)

General Site Location: Approximately 1.25 miles north of Saratoga on HWY 130 and approximately 1,250 feet west on a private road.

Legal Description: A communication facility lease site located in Lot 1, Section 2, T.17N., R.84W., 6th P.M., Carbon County, Wyoming, more particularly described as follows: Commencing at the northeast corner of Lot 1, said Section 2, from which the southeast corner of said Lot 1 bears S00°45'1 0"E 1387.34 feet; thence S44°15'09"W 247.05 feet to the point of beginning; thence N90°00'00"W 80.00 feet; thence S00°00'00"E 80.00 feet; thence N90°00'00"E 80.00 feet; thence N00°00'00"E 80.00 feet to the point of beginning of this description containing 6,400 square feet more or less.

TERMS AND CONDITIONS OF APPROVAL:

1. If the telecommunication tower approved through this Conditional Use Permit (126-foot tower) is removed from service, the Applicant shall reclaim the existing foundation in accordance with a Reclamation Plan approved by the Surface Owner(s) to a depth of 36 inches or to the existing depth required at the time of reclamation, whichever standards are more stringent shall apply. Removal of the tower and reclamation shall begin within two (2) years from the date the telecommunication tower approved through this Conditional Use Permit is removed from service and until completed to the satisfaction of the Surface Owner(s).

2. Co-location is encouraged. Towers must be designed to accommodate at least three (3) antenna arrays oriented in vertical succession and associated equipment.
 - a. Additional users and associated equipment shall not add to the permitted tower height, nor shall it cause the tower to exceed design wind load rating.
 - b. All plans for towers shall be stamped by an engineer and include the wind load rating.
 - c. Commercial wireless telecommunication service providers must not unreasonably exclude other providers from co-locating on the same tower when co-location is structurally, technically or otherwise possible.
3. An area with a radius equal to at least 110% of the tower height must be maintained by the landowner and the permit holder as a Clear Zone. Habitable structures unrelated to the operation of the tower shall not be located within the clear zone.
4. The Applicant or owner must post a sign at the entrance that includes the facility name and the name and phone number of the responsible person in event of an emergency.
5. Any modifications to the structure that increase its surface footprint or are over the permitted tower height will require a new Conditional Use Permit.
6. Building Permit(s) are required prior to the start of construction.
7. No construction activities shall occur at the site during March 15th – June 30th. These stipulations apply to all activities at the site of the new tower, as well as all decommissioning and removal (i.e., all non-maintenance and operation) activities at the site of the existing tower.
8. The existing smaller telecommunications tower (37 Foot) shall be removed, and the Applicant shall reclaim the existing foundation in accordance with a Reclamation Plan approved by the Surface Owner(s) to a depth of 36 inches or to the existing depth required at the time of reclamation, whichever standards are more stringent shall apply. Removal of the existing smaller telecommunications tower and reclamation shall begin within two (2) years from the date of approval of the Conditional Use Permit and until completed to the satisfaction of the Surface Owner(s).
9. The Applicant shall provide a copy of the Density and Disturbance Calculation Tool (DDCT) analysis along with their building permit application.
10. The Applicant shall provide a copy of the FCC Phase II Compliance to the Carbon County Planning & Development Department along with any application for new communication towers and modifications to existing communication towers. FCC Website Address: <https://www.fcc.gov/general/enhanced-9-1-1-wireless-services>.
11. The Applicant or owner must notify the Carbon County Planning & Development Department in writing of any material changes to the project subsequent to the County issuance of the Conditional Use Permit.
12. The Applicant shall contact and work with the Carbon County Weed & Pest District Best Management Practices to minimize and control potential environmental problems that might result from the proposed use.
13. Upon approval by the Board, the following provisions from the Zoning Resolution will be incorporated into the final Resolution:
 - a. Section 7.7-H--Expiration of Conditional Use Permits.
Any use for which a conditional use permit is granted must be commenced within two (2) years from the date of approval. If the Project is not commenced within two (2) years from the date of approval then the conditional use permit shall expire and become

null and void and be of no further effect, except as extended in compliance within this section.

If any such use cannot be commenced until construction of structures, buildings and other physical assets associated with the use are completed, then construction of such structures, buildings and other physical assets must be commenced, absent any valid extension, not later than two (2) years from the date of approval of the conditional use permit and completed within a reasonable amount of time in accordance with the timeframe normally required for such construction. If such construction is not commenced and completed as required, then the conditional use permit shall become null and void and be of no further effect and any uses approved in accordance with the permit shall not be permitted without further action on the part of Carbon County.

b. Section 7.7-I--Extension of Conditional Use Permits.

If the project has not been commenced as required, the Applicant(s) may request from the Board an extension of the permit for a period of up to twenty-four (24) months upon a showing of good cause. The Applicant(s) shall apply to the County, through the Department, in writing for the extension no later than ninety (90) days prior to the expiration of the permit or any previously granted extension. At the time of the application for the extension, the Applicant(s) shall provide such information as is necessary for the County to determine whether good cause exists for the extension. Good cause may include, but is not limited to, good faith efforts to obtain required authorization from other agencies with jurisdiction, delay in construction due to weather conditions, pending litigation, or other causes which have delayed the project and which are beyond the reasonable control of the Applicant(s). The Applicant(s) may request not more than two (2) separate extensions from the Board, with such total extension period not to exceed forty-eight (48) months. The Board shall promptly consider the application for the extension and either allow it or deny it.

1. Requests for subsequent extensions of the permit shall first be presented to the Commission no later than ninety (90) days prior to the expiration of the permit or any previously granted extension. The Commission shall recommend to the Board either approval or denial of the extension of the permit. The recommendation of the Commission shall be considered by the Board at their next regular meeting.
2. No permit shall expire during the time the decision on the extension is being considered.

c. Section 7.7-J--Transfer of Conditional Use Permits.

No conditional use permit shall be transferred without the prior approval of the Board in accordance with the following:

1. The Board may authorize transfers of permits to a different person if:
 - a. The permit transfer request is initiated by a written request from the current permit holder and accompanied by a written acceptance of the permit, its terms and conditions by the prospective transferee.
 - b. The permit transfer request is heard by the Board at a public meeting after notice is published.
 - c. The permit transfer administrative fee has been paid.
 - d. Board approval shall not be unreasonably withheld upon good cause shown.

d. Section 7.7-K--Amendments to Conditional Use Permits.

A Conditional Use Permit may be amended pursuant to the procedures and standards as required for a new Conditional Use Permit application.

**NOW THEREFORE BE IT RESOLVED BY THE
BOARD OF COUNTY COMMISSIONERS OF CARBON COUNTY, WYOMING:**

That the Carbon County Board of County Commissioners hereby approves this Conditional Use Permit (CUP) as certified to them in writing by the Carbon County Planning and Zoning Commission as represented in the Conditional Use Permit (C.U. Case #2025-01) – “Saratoga North Communications Site”.

PRESENTED, READ, AND ADOPTED at a regularly scheduled meeting of the Board of County Commissioners of Carbon County, Wyoming, on this 1st day of April 2025.

**BOARD OF COUNTY COMMISSIONERS OF
CARBON COUNTY, WYOMING**

By: -s- R. Travis Moore, Chairman
On behalf of the Carbon County
Board of County Commissioners

Attest:

-s- Lisa M. Smith, Carbon County Clerk

Clerk

Lisa Smith, County Clerk, presented a board resignation that she received from Mark Kostovny resigning his position from the Memorial Hospital of Carbon County Board.

Commissioner Johnson moved to regretfully accept the resignation from Mark Kostovny and instructed the Clerk to advertise for the vacant position. Vice Chairman Bartlett asked if they wanted to request qualifications in that advertisement and discussed the application. They agreed to advertise the unexpired term and potentially the new term that starts in June. Attorney Davis asked if the board would like to require applicants to interview in person. Commissioner Espy seconded and the motion passed unanimously.

CITIZEN & COMMISSIONER DISCUSSION

Commissioner Jones updated on the Dixon Airport regarding hangar leases. Hangar demo will begin likely in May. The fuel dispenser will need to be rebuilt or replaced. The electric gate has been repaired. The windsock failed and will need replaced as well.

Commissioner Moore discussed his conflict with EDC's meeting schedule and has effectively resigned. In reviewing their by-laws, he asked if they are required to fill the vacancy with another Commissioner or another county representative. Kristy Rowan volunteer since she attends those meetings already.

Vice Chairman Bartlett moved to nominate Kristy Rowan to fill the county vacancy on the Economic Development Board. Commissioner Espy seconded and the motion passed unanimously.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session at 12:00 p.m. with Clerk Smith and Ashley Mayfield Davis to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 1:06 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Jones seconded and the motion carried unanimously.

ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 1:06p.m. Commissioner Jones seconded and the motion passed unanimously.

The regular meeting of this Board will be held Tuesday, May 6, 2025, at 9:00 a.m. at the Carbon Building – Courthouse Annex located at 215 W. Buffalo St., Rawlins, WY. The public is invited to attend or listen online at the website listed below. To be placed on the agenda, call the Clerk's Office by Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carboncountywy.gov or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.