

**REPORT TO THE  
MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, February 4, 2025, 9:00 a.m.,  
Carbon Building – Courthouse Annex  
215 W. Buffalo St., Rawlins, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, February 4, 2025, at 9:00 a.m. at the Carbon Building-Courthouse Annex, Rawlins, WY. Attending the meeting were Chairman, R. Travis Moore, Vice Chairman Gwynn Bartlett, Commissioners John Espy, John Johnson and Sue Jones.

Chairman Moore called the meeting to order at 9:00 a.m.

**ADDITIONS / CORRECTIONS**

Commissioner Johnson moved to approve the agenda as presented. Commissioner Bartlett seconded and the motion passed unanimously.

**VOUCHERS**

Commissioner Bartlett moved to approve the report of expenditures in the amount of \$794,589.95. Commissioner Espy seconded and the motion passed unanimously.

<b>Vendor</b>	<b>Detail Line Description</b>	<b>Total</b>
Abels, Duane E	Medical Services	\$1,633.00
Advanced Network Mgmt., Inc.	Recurring Service Fee	\$6,974.00
Alpha Graphics	Window Decals/Hats	\$694.49
Amazon Capital Services	Misc. Charges	\$161.82
AT&T Mobility	IT Dept. Phones & CCSO MDT Srvc.	\$4,229.44
Bank of Commerce	Monthly Payroll Files	\$180.00
Black Hills Energy	Gas Services	\$19,659.61
Blakeman Propane	Gas Services	\$4,925.76
Bomgaars Supply	Seat Covers	\$379.84
Capital Business Systems Inc.	Copiers	\$2,014.62
Capitol Communications	Fax finder Software Support	\$1,595.00
Carbon County Comet	Misc. Ads	\$459.00
Carbon County Fair Board	Monthly Outside Agency Payment	\$6,180.50
Carbon County Library	Monthly Outside Agency Payment	\$29,247.00
Carbon County Museum	Monthly Outside Agency Payment	\$18,995.00
Carbon County Senior Services	Monthly Outside Agency Payment	\$18,212.50
Casper Winnelson Co.	Misc. Plumbing Parts	\$946.74

Clegg Barbara A.	Mileage Reimbursement	\$34.67
Communication Technologies	Patrol X2 Vehicle Outfitting	\$37,106.00
Cook Chevrolet	Vehicle Repair Services	\$146.24
Cook, Edith	Mileage Reimbursement	\$46.75
Daily Times	Jail Newspapers	\$208.80
Davis, Ashley	Mileage Reimbursement	\$475.20
Dixon, Town of	Water Services	\$308.00
Douglas County Sheriff's Office	Mileage/Service	\$55.00
ESRI	GIS Services	\$3,140.00
ETG Systems Inc.	Fire Alarm/Battery Annual Inspection	\$2,249.87
Floyd's Truck Center	V-Plow Cutting Edges	\$4,113.25
Forest Ridge Apartments	January Rent	\$1,100.00
France, Tara	Court Reporter	\$650.00
Further	Health Reimbursement	\$407.15
Galls/Quartermaster	Deputy Uniforms	\$188.99
Gulbrandson, Kimberly A.	Mileage Reimbursement	\$66.55
HealthEquity	Jan 2025 Monthly Admin Fee	\$45.50
Herring, Jeff	Grease	\$190.50
High Plains Power	Electric Services	\$428.67
Hughes, Chris	Mileage Reimbursement	\$17.60
Iacovetto, Karon	Custodial Services	\$8,230.00
Jack's Body & Fender Repair	Tow Charges	\$2,996.00
Jeffrey Center Board	Q4 Rentals	\$1,375.00
K2 Towers III, LLC	Radio Site Rent	\$2,318.54
Kaluzny, Emily	Personal Phone Usage	\$30.00
Kilburn Tire Company	Welding Truck Tires	\$1,506.00
Kilburn Tire Company	Tires X4	\$1,173.00
Long Building Technologies, Inc.	Courthouse Chiller Repairs	\$910.00
Martinez, Arthur	Soberlink Monitoring	\$839.50
Martinez, Natasha K., P.C	Legal Services	\$740.00
Morse, Kimberley	Mileage Reimbursement	\$6.23
Moss, Barbara	Mileage Reimbursement	\$100.10
Motorola	Spillman Software	\$51,875.97
Napa - Saratoga	Misc. Parts & Supplies	\$294.97
Natrona County Legal	Involuntary Hospitalization Reimb.	\$8,430.38
Norco, Inc.	Misc. Supplies	\$691.23
O'Reilly Auto Parts	Wiper Blade	\$75.98
Parker, Elizabeth	Mileage Reimbursement	\$14.47
Quill Corporation	Calendar For Shops	\$44.46

Rawlins Automotive	Misc. Auto Parts & Supplies	\$3,344.28
Rawlins Eastside Carwash	Carwash Transactions	\$780.27
Rawlins Glass Center, Inc.	Safety Glass Cut	\$110.00
Rawlins Hardware - 5410	Misc. Parts & Supplies	\$105.20
Rawlins Pack and Ship LLC	FedEx Shipping Label	\$25.90
Rice - Prior, Denise	Mental Health Services	\$2,350.00
Schneider, Stephanie A.	Mileage Reimbursement	\$13.70
Simmons, Margaret	Monitor & Charger Deposit Refund	\$875.00
Smith, Brett	Years of Service Awards	\$101.00
Snow Wheel System, Inc.	Tires X2	\$5,460.00
State of Wyoming A & I	State Mainframe Access	\$116.42
Stericycle, Inc.	Steri-Safe Subscription	\$50.80
Stinker Stores Inc	Fuel	\$12,618.86
Stryker Sales Corporation	4 County AED's	\$10,928.28
Swanson Services Corporation	Jail Commissary Supplies	\$1,604.33
SWI LLC	Installing Fencing	\$11,220.00
The Cowboy Couture	Patches/Application	\$1,031.98
Tin Boy Garage	Fuel Filter/Diesel Fuel Supplement	\$233.86
Trevathan, Sabrina RDR	Audio & Video Transcription	\$293.80
Tyler Technologies Inc.	Web Hosting	\$275.63
Uinta County Public Health	Educational Calendars	\$161.40
University of WY Extension	Salaries	\$18,481.50
UPRSWDD	Trash Services	\$162.00
WACERS	Membership Dues	\$100.00
Weiland, Helen	Mileage Reimbursement	\$67.65
Wohl, Judith	Mileage Reimbursement	\$66.00
WY Behavioral Institute	Medical Services	\$9,802.00
WY Brand Industries	Attorney Supplies	\$25.00
WY Co. Commissioner's Assoc.	2025 WCCA Legislative Conference	\$500.00
WY Dept of Transportation	New Plate 2019 Ford D84915	\$10.00
WY Guardians Ad Litem Program	GAL Fees	\$6,387.10
WY Machinery Company	Motor Grader	\$446,340.95
WYDOT Financial Services	Brush Creek County Rd 203 Bridge	\$30.82
WY Cleaning & Solutions LLC	Custodial Services	\$6,583.33
Y2 Consultants, LLC	Land Services	\$1,089.00
Young, Tracy	Prevention Services	\$4,125.00

## **CONSENT AGENDA**

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. Deputy Clerk Wendy Newbrough noted the consent agenda includes January 21, 2025, regular meeting minutes; monthly receipts from the Planning and Development Department in the amount of \$1,800.00; a bond for Randy Arnold, Treasurer for Saratoga, Encampment, Rawlins Conservation District in the amount of \$100,000.00. Commissioner Jones seconded and the motion passed unanimously.

### **Carbon County Economic Development Corporation**

Yvonne Johnson, Carbon County Economic Development Corporation Director, presented her quarterly report for the Economic Development Corporation to include past and future economic growth in Carbon County.

### **ELECTED OFFICIALS & DEPARTMENT HEADS**

#### **Planning and Development**

Kristy Rowan, Planning & Development Coordinator, presented a Certification of Recommended Action and requested public hearings be scheduled. The applicant is Z.C. Case #2025-01 – Lucas Outdoor, Inc.

Commissioner Bartlett moved to accept the Certification of Recommended Action from the Carbon County Planning & Zoning Commission for Z.C. Case #2025-01 – Lucas Outdoor, Inc. and schedule a public hearing for Tuesday, March 4, 2025, at 11:30 a.m. at the Carbon Building – Courthouse Annex in Rawlins, Wyoming. Commissioner Johnson seconded and the motion passed unanimously.

Ms. Rowan overviewed the 2024 Annual Report of the Carbon County Planning & Zoning Commission.

Commissioner Jones commended Ms. Rowan on her performance as the Planning & Development Coordinator.

Ms. Rowan provided an update on Two Rivers Wind Energy and Transmission Projects (BluEarth Renewables). On January 20, 2025, Executive Order #3415 was issued suspending BLM's authority to grant rights of way, easements, or any conveyances of property or interests in property, including land sales or exchanges, or any notices to proceed under previous surface use authorizations that will authorize ground disturbing activities. As of January 28, 2025, BluEarth Renewables has not received their BLM Right-of-Way (ROW) Grant, but they are first in line once the time limit (60 days) is lifted from.

Both projects are put on hold until the BLM ROW Grant is received, making their applications complete. BluEarth Renewables will be submitting an official letter stating that they would like to have both the Two Rivers Wind Energy and Transmission Projects be put on "pause" or on hold until further notice from the applicant.

Commissioner Espy added that he is sponsoring two resolutions at the 2025 NACO Legislative Conference. One is Opposing Nationwide Resource Management Planning & Supporting Federal Land Management Agencies Amending Plans Locally at the Field Office and Forest Unit level and the other one is Encouraging Federal Land Management Agencies to Utilize Existing Studies and Promote Efficient Siting of Infrastructure Projects

### **WY250 WYOMING'S SEMI-QUINCENTENNIAL**

Chairman Moore discussed Carbon County's involvement in WY250 Wyoming's semi-quincentennial commemorations planning task force for America's 250<sup>th</sup> birthday and presented a proclamation for board approval and Chairman's signature.

Commissioner Jones moved to approve the Proclamation Creating Carbon County's Semiquincentennial Committee and appointing to the Committee. Commissioner Bartlett seconded and the motion passed unanimously.

#### **Proclamation Creating Carbon County Semiquincentennial Committee**

**WHEREAS**, on July 4, 1776, the United States of America declared its independence, laying the foundation for the freedoms and liberties we hold dear today; and

**WHEREAS**, the year 2026 marks the 250th anniversary of this monumental occasion, an opportunity to reflect upon our nation's history, honor the sacrifices made by generations past, and celebrate the achievements and shared values that continue to inspire us; and

**WHEREAS**, it is fitting that the residents of Carbon County come together to commemorate this milestone in a meaningful and memorable manner, engaging citizens of all ages in reflection, education, and community activities that honor our collective heritage; and

**WHEREAS**, a County Semiquincentennial Committee would be instrumental in coordinating, organizing, and promoting commemorative events, educational programs, and celebrations within Carbon County to highlight our community's role in the nation's history and the ongoing contributions of its residents;

**NOW, THEREFORE, BE IT RESOLVED** that the Carbon County Commission hereby establishes the County Semiquincentennial Committee (the "Committee") for the purpose of planning, coordinating, and organizing activities commemorating the 250th anniversary of the United States; and

**BE IT FURTHER RESOLVED** that the Committee shall consist of members, appointed by the County Commission, representing a diverse array of community organizations, historical societies, educational institutions, civic groups, and other stakeholders to ensure an inclusive, community-wide celebration; and

**BE IT FURTHER RESOLVED** that the Committee shall have the authority to:

1. Develop a schedule of commemorative events, programs, and activities to be held throughout Carbon County leading up to and during the year 2026.
2. Collaborate with local, state, and federal organizations to align with other national and regional Semiquincentennial celebrations.
3. Promote educational opportunities and materials to enhance public awareness of American history, with a particular focus on the local contributions of Carbon County residents.

4. Seek grants, partnerships and sponsorships to support Semiquincentennial activities and to ensure community accessibility to events and programs.
5. Provide regular updates to the County Commission and offer recommendations for additional actions to enhance the county's observance of this historic anniversary.

**BE IT FINALLY RESOLVED** that the Carbon County Commission supports the Committee's endeavors and encourages all county residents, businesses, and organizations to join in the celebration of our nation's 250th anniversary.

**PROCLAIMED** this 4<sup>th</sup> day of February 2025 by the Carbon County Commission.

*With this proclamation, Carbon County proudly takes steps to honor America's Semiquincentennial and celebrate the enduring spirit of freedom, unity, and progress that defines our nation.*

-s- R. Travis Moore, Chairman  
Carbon County Board of Commissioners

Attest:

-s- Wendy J. Newbrough, for  
Lisa M. Smith, Carbon County Clerk

Commissioner Jones and Johnson discussed various candidates to be placed on the committee. Candy Moulton, Tom Mensick, Angie Hobbs and Tim Nicklas would like to be on the committee. Mrs. Moulton would like to be the Chair of the committee and suggested that a small committee of 5 individuals with sub-committees would be preferable.

Chairman Moore would like the committee to update the BOCC every month.

Commissioner Bartlett stated that the grant funding will be processed through the County with assistance from the Clerk and the Treasurer's Office.

Commissioner Espy moved to appoint Candy Moulton, Tom Mensick, Tim Nicklas and Angie Hobbs as the Executive Committee for the WY250 Wyoming's semi-quincentennial and Commissioner Sue Jones as the liaison. Commissioner Johnson seconded and the motion passed unanimously.

### **Building and Grounds**

Jeff Askins, Building and Grounds Manager, requested to surplus a 1992 Ford F250 pickup.

Commissioner Bartlett moved to surplus a 1992 Ford F250 pickup (VIN# 2FTHF26G6PCA14442) with 190,902 miles on it. Commissioner Jones seconded and the motion passed unanimously.

Vice Chairman Bartlett requested that the proceeds go into the vehicle reserve funds.

### **Road and Bridge**

Kandis Fritz, Road and Bridge Coordinator thanked her staff for his years of service.



Ms. Fritz requested that Mike Perdue receive a 30-day extension to complete the purchase of the 1982 Western Star semi and the 1980 Birmingham lowboy trailer.

Commissioner Bartlett moved to approve the 30-day extension on the purchase of the 1982 Western Star semi (VIN: 2WKPDCJE3CK908753) and the 1980 Birmingham lowboy trailer (VIN: VB198). Commissioner Johnson seconded and the motion passed unanimously.

Ms. Fritz presented a Contract Agreement for board approval and Chairman's signature.

Commissioner Bartlett moved to approve the Contract Agreement for bridge replacement on County Road 270 – Bridge over Difficulty Creek – Savery Creek Enterprises. Commissioner Espy seconded and the motion passed unanimously.

### **Sheriff's Office**

Alex Bakken, Carbon County Sheriff recognized his employees for their years of service and provided an update on the avalanche training program for the Carbon County observation team.

### **County Health Officer**

Duane Abels, County Health Officer, reported influenza A and B outbreaks within the County. He encouraged the public to get their vaccines.

### **Assessor**

Renee Snider, Carbon County Assessor, recognized her staff for their years of service.

Assessor Snider stated that she is currently working 470 applications that have been approved for the long-term homeowner exemption. With just looking at the house and the land with a 50% reduction we are at about \$370,000.00 in tax dollars that will not be repaid to the County.

Commissioner Jones stated that so far with all the legislative bills dealing with property taxes this session, \$837,819,576.00 over the next 3-years will be deducted from schools, counties, special districts and municipalities.

### **Treasurer**

Lindsey West, Carbon County Treasurer, reported on funds remaining within the Specific Purpose Tax and various bills proceeding through the legislative session, specifically HB237. This bill is regarding license plate issuance and motor vehicles license plates would be issued by the department of transportation.

### **Clerk**

Wendy Newbrough, Deputy County Clerk, presented a Rawlins-Carbon County Airport Board application that she received.





Commissioner Bartlett moved to reappoint Douglas Smith to the Rawlins-Carbon County Airport Board for a 5-year term ending January 2030. Commissioner Espy seconded and the motion passed unanimously.

### **Commissioners**

Commissioner Bartlett requested that the Courthouse be closed for training.

Commissioner Bartlett moved to authorize the closure of the Carbon County Courthouse for training on March 5, 2025, from 1:00 p.m. to 5:00 p.m. Commissioner Espy seconded and the motion passed unanimously.

Commissioner Moore requested to ratify a letter that was signed by Commissioner Sue Jones on Friday, January 31, 2025.

Commissioner Espy moved to ratify the letter to the Federal Energy Regulatory Commission requesting to be a cooperating agency for the Seminole Pumped Storage Project signed by Commissioner Sue Jones and dated Friday, January 31, 2025. Commissioner Johnson seconded and the motion passed unanimously.

Discussion was held on whether the county should continue to insure the Hanna Library Mine Subsidence Insurance coverage as the mitigation efforts have been completed and AML will not continue to pay the insurance policy. Commissioner Johnson and Bartlett stated that the county has regular insurance on this building and that this insurance would be just additional coverage. Ultimately it was decided that the BOCC would not continue this coverage.

### **CITIZEN & COMMISSIONER DISCUSSION**

Lindy Linn, Field Representative for U.S. Senator Cynthia M. Lummis introduced herself and wanted to catch up with the board and learn what current issues we are working on so that she can take that information back to Senator Lummis.

### **EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 10:32 p.m. with Deputy Clerk Newbrough and Ashley Mayfield Davis to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Bartlett seconded and the motion passed unanimously.

Commissioner Johnson moved to come out of executive session at 11:22 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Espy seconded and the motion passed unanimously.

### **Wyoming Cowboy Hall of Fame – Andy Nelson**

Andy Nelson, Pinedale Wyoming resident, past Sublette County Commissioner, and present member of the Wyoming Cowboy Hall of Fame (WCHF) Board of Directors and Valerie Remick President of the WY Cowboy Hall of Fame. discussed a potential sponsorship of Carbon County's inductees to the WCHF.

The WCHF is a 501(c)(3) non-profit organization whose goal is to preserve, promote, perpetuate, publish and document Wyoming's working cowboy and ranching history through researching, profiling and honoring individuals who broke the first trails and introduced that culture to this state. WCHF collects, displays and preserves the stories, photos, and videos of such individuals and anything else that will honor and highlight their contributions to our history. Requesting \$1,500.00 for sponsoring any County resident to the WY Cowboy Hall of Fame.

Commissioner Bartlett stated that she felt the County cannot afford to sponsor anyone at this time due to budget cuts. Commissioner Espy requested that they reach out to the LSRV museum or other agencies for funding.

#### **CITIZEN & COMMISSIONER DISCUSSION**

Commissioner Bartlett discussed that the GIS bids will be reviewed next week and will be awarded at the next meeting and that it is time again to work with Merchant McIntyre in searching for the second half of grant funds for patrol vehicles in the amount of \$500,000.00

Commissioner Jones discussed Dixon Airport and that every 5-years the FAA requires that we go out for Request for Proposal (RFP) for engineering firms.

#### **ADJOURNMENT**

Commissioner Espy moved to adjourn the meeting at 11:43 a.m. Commissioner Bartlett seconded and the motion passed unanimously.

The regular meeting of this Board will be held Tuesday, March 4, 2025, at 9:00 a.m. at the Carbon Building – Courthouse Annex located at 215 W. Buffalo St., Rawlins, WY. The public is invited to attend or listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at [www.carboncountyywy.gov](http://www.carboncountyywy.gov) or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.