

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING**

**Tuesday, January 7, 2025, 9:00 a.m.
Carbon Building – Courthouse Annex
215 W. Buffalo St., Rawlins, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, January 7, 2025, at 9:00 a.m. at the Carbon Building-Courthouse Annex, Rawlins, WY. Attending the meeting were Chairman, Sue Jones, Vice Chairman Travis Moore, Commissioners John Johnson, John Espy and Gwynn Bartlett.

Chairman Jones called the meeting to order at 9:00 a.m.

Nomination of Chairman

Commissioner Espy nominated Travis Moore for Chairman. Commissioner Johnson seconded, there was no discussion and the motion passed unanimously.

Commissioner Johnson nominated Gwynn Bartlett for Vice Chairman. Chairman Moore seconded, there was no discussion and the motion passed unanimously.

ADDITIONS / CORRECTIONS

Vice Chairman Bartlett moved to approve the agenda as amended. Commissioner Johnson seconded and the motion passed unanimously.

VOUCHERS

Vice Chairman Bartlett moved to approve payment to Sunrise Sanitation for \$75.00. Commissioner Espy seconded and the motion passed with all voting for the motion except Commissioner Jones who abstained due to personal conflicts.

Vice Chairman Bartlett moved to approve the report of expenditures in the amount of \$300,538.76 for an aggregate total today of \$300,613.76. Commissioner Espy seconded and the motion passed unanimously.

Vendor	Detail Line Description	Total
Abels, Duane E.	Health Officer	\$1,633.00
Amazon Capital Services	Dust Mop Head Refills	\$334.06
APEX Communications	Service Calls	\$451.50
APG Media of the Rockies	Weed and Pest Director Nomination	\$60.00
Black Hills Energy	Gas Services	\$17,983.48
Blakeman Propane	Propane Services	\$4,238.64
Bomgaars Supply	Misc. Supplies	\$208.72

Boulder Associates	MHCC Building Study 24-25	\$7,014.56
Brown & Hiser LLC	Legal Services	\$1,030.00
Carbon County Comet	Ads & Subscription Fees	\$114.00
Carbon County Fair Board	Monthly Outside Agency Payment	\$2,725.00
Carbon County Library	Monthly Outside Agency Payment	\$29,247.00
Carbon County Museum	Monthly Outside Agency Payment	\$18,995.00
Carbon County Senior Services	Monthly Outside Agency Payment	\$18,212.50
Carbon Power & Light Inc.	Electric Services	\$1,938.17
Casper Winnelson Co.	Misc. Parts & Supplies	\$1,719.88
CNA Surety	Bartlett Commissioner Bond	\$340.00
County Clerks Assoc. of WY	2025 Dues	\$500.00
Culligan Water Conditioning	Extra Course Salt Delivered	\$250.00
DBT Transp. Services LLC	AWOS Periodic Maintenance	\$1,735.75
Dixon, Town of	Water Services	\$308.00
Drummond Refrigeration LLC	Refrigeration Services	\$685.00
Duffy, Bryon	Witness Travel Reimbursement	\$2,266.61
Dynamic Controls Inc.	Compressor Replacement	\$34,776.00
Elevated Health & Safety Sol.	Drug and Alcohol Testing	\$1,040.00
Elk Mountain, Town of	Propane Services	\$489.66
Employers Council	Consulting Membership	\$7,350.00
Enbridge Gas Ut Wy Id	Gas Services	\$322.01
Encampment, Town of	Water Services	\$105.00
Engineering Associates	Engineering Services	\$9,572.12
ETG Systems, Inc.	Surge Protector Jail	\$250.00
Further	Med. FSA, Part. Fees & Health Reimb.	\$2,173.43
Grainger	Snap Action Switch Lever	\$73.80
Gulbrandson, Kimberly A.	Mileage Reimbursement	\$78.65
Hanna, Town of	Utilities	\$256.46
HealthEquity	2025 FSA Funding	\$19,099.80
Herman, Bobbie	Boards Fair Mileage	\$49.50
High Plains Power	Electric Services	\$362.34
Iacovetto, Karon	Monthly Janitorial Services	\$8,230.00
K2 Towers III, LLC	Radio Site Rent	\$2,318.54
Kaisler, Todd	Boards Fair Mileage	\$99.00
Kaluzny, Emily	Personal Phone Usage	\$30.00
Kostovny, Mark	Boards MHCC Mileage	\$92.40
MGT Tires LLC	Swap Tires from Truck to Truck	\$311.92
Moody's Investors Service	Annual Account Service Fee	\$500.00
Moss, Barbara	Mileage Reimbursement	\$105.60

Mountain Alarm	Monitoring Alarm	\$57.90
MPM Corp/Evergreen Disposal	Trash Services	\$110.00
Napa - Saratoga	Misc. Auto Parts & Supplies	\$271.10
Norco, Inc.	Misc. Welding Supplies	\$300.12
Parker, Elizabeth	Mileage Reimbursement	\$9.79
Perkins Oil Co.	Def	\$297.98
Quill Corporation	Misc. Office Supplies	\$794.96
R.P. Lumber Company, Inc.	Misc. Parts & Supplies	\$605.88
Rawlins Automotive	Misc. Auto Parts & Supplies	\$3,204.48
Rawlins Hardware - 5410	Misc. Parts & Supplies	\$343.12
Rice - Prior, Denise	Mental Health Contract Services	\$900.00
RNB State Bank	Ee's Years of Service Gift Cards	\$434.65
Shively Hardware	Misc. Parts & Supplies	\$196.82
Stericycle, Inc.	Steri-Safe Budget Subscription	\$50.80
Stinker Stores Inc.	Fuel	\$12,655.75
Sunrise Sanitation Service, LLC	Trash Services	\$75.00
T.W. Enterprises, Inc.	Generator Maintenance	\$6,195.38
Terra GIS	Software Maintenance	\$2,332.00
The Quik Lube	Oil Change Labor	\$38.00
Three Mile Construction	Contract Blading County Rd 402	\$412.50
Tin Boy Garage	Tire Services & Vehicle Maintenance	\$6,078.85
United States Postal Service	Postage	\$10,000.00
UPRSWDD	Trash Services	\$152.00
Wohl, Judith	Mileage	\$66.00
WY Behavioral Institute	Emergency Detentions	\$1,508.00
WY Dept of Health	1st Quarter July Thru Sep 2024	\$42,902.15
WY Machinery Company	Parts	\$102.61
WY Rents, LLC	Gasket/Misc Parts	\$151.88
WY State Archives	Digital Archives Storage	\$18.61
WY Cleaning & Solutions LLC	Monthly Janitorial Services Courthouse	\$6,583.33
Y2 Consultants, LLC	GIS Maps	\$1,087.00
Young, Tracy	Dec 2024 Carbon County Prevention	\$3,000.00

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. Interim Clerk Smith noted the consent agenda includes the December 17, 2024, regular meeting minutes; monthly receipts from the Clerk of District Court in the amount of \$3,359.00 and Planning and Development in the amount of \$10,500.00; bonds for Cheryl Engstrom, Treasurer for Carbon County Board of Cooperative Higher Education in the amount of \$50,000.00, Tanya S. Evans, Treasurer for Carbon County School District #1 in the amount of

\$50,000.00, Doreen Harvey, Clerk/Treasurer for the Town of Encampment in the amount of \$75,000.00, Meghan O Lally, Treasurer for Little Snake River Conservation District in the amount of \$10,000.00, Georgia Miller, Treasurer for Carbon County School District #2 in the amount of \$50,000.00, John Hansen, Treasurer for Predator Management District Board in the amount of \$25,000.00, Gwynn Bartlett, Carbon County Commissioner in the amount of \$10,000.00, Riders for Laura J. Jones, Carbon County Commissioner in the amount of \$10,000.00 and John R. Espy, Carbon County Commissioner in the amount of \$10,000.00 and a Continuation Certificate for Heidi Hess, Clerk/Treasurer for the Town of Elk Mountain in the amount of \$25,000.00. Vice Chairman Bartlett seconded and the motion passed unanimously.

ELECTED OFFICIALS & DEPARTMENT HEADS

Treasurer

Vice Chairman Bartlett moved to authorize the Chairman's signature on Resolution No. 2025-01 Carbon County Investment Policy. Commissioner Jones seconded and the motion passed unanimously.

Commissioner Johnson moved to designate Bank of Commerce and Rawlins National Bank as the 2025 depositories for Carbon County. Vice Chairman Bartlett seconded and the motion passed unanimously.

Clerk

Vice Chairman Bartlett moved to approve and authorize the Chairman's signature on the WY Blue Cross Blue Shield Plan Document and Summary Plan Description Restated October 1, 2024. Commissioner Espy seconded and the motion passed unanimously.

Commissioner Espy moved to approve and authorize the Chairman's signature on the letter to the Republican Party regarding County Clerk Gwynn Bartlett's resignation. Vice Chairman Bartlett seconded and the motion passed unanimously.

Attorney

Commissioner Jones moved to approve and authorize the Chairman's signature on Resolution 2025-02 an Amended Resolution 2018-44 – C.U. Case File #2018-14 – "TransWest Express Transmission Project." Commissioner Espy seconded and the motion passed unanimously.

WEED AND PEST BOARD APPOINTMENTS

Vice Chairman Bartlett moved to reappoint Stephanie Irvine, Shelly Dunmire and Ray Barkhurst to the County Weed & Pest Control District for four-year terms expiring January 2029 in Areas I, III and IV respectively. Commissioner Espy seconded and the motion passed unanimously.

Commissioners

Commissioner Jones moved to approve and authorize the Chairman's signature on the letter of support to Vistabeam Broadband Projects in Carbon County. Vice Chairman Bartlett seconded and the motion passed unanimously.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session at 10:18: a.m. with Interim Clerk Smith and Ashley Mayfield Davis to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Johnson seconded and the motion passed unanimously.

Commissioner Espy moved to come out of executive session at 11:15 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Johnson seconded and the motion passed unanimously.

PUBLIC HEARING – C.U. Case #2024-04 – SAC Wireless, Union Telephone Company, and Bear Creek Cattle Company

Chairman Moore opened a public hearing at 11:15 a.m. to hear Planning & Zoning C.U. Case#2024-04 – SAC Wireless on behalf of Union Telephone Company and Bear Cattle Creek Company's request for a Conditional Use Permit in the Ranching, Agriculture and Mining (RAM) Zone. The request is to replace the existing 65-foot tower with a permanent 120-foot lattice tower with foundation with the overall total tower height being 126 feet including appurtenances and related facilities and is located approximately 1.2 miles east on Wagonhound Road from I-80 and Exit 267. Kristy Rowan, Planning & Development Coordinator and Zoning Administrator presented the case file.

Chairman Moore called for comments for or against the case. There being no comments, Chairman Moore closed the hearing at 11:21 a.m.

Vice Chairman Bartlett moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2025-03, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding C.U. Case#2024-04 – SAC Wireless on behalf of Union Telephone Company and Bear Cattle Creek Company's request for a Conditional Use Permit in the Ranching, Agriculture and Mining (RAM) Zone and is located approximately 1.2 miles east on Wagonhound Road from I-80 and Exit 267. Commissioner Jones seconded and the motion passed unanimously.

PUBLIC HEARING – Z.C. Case #2024-10 – Mark and Valerie Condict

Chairman Moore opened a public hearing at 11:36 a.m. to hear Planning & Zoning Z.C. Case #2024-10 – Mark and Valerie Condict's request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Residential (RD) for Lots 1-4 located in the proposed Condict Minor Subdivision encompassing approximately 12.39 acres. RD-2.48 (Lot 1); RD-2.48 (Lot 2); RD-

2.48 (Lot 3); RD-4.95 (Lot 4). The RD Zone is to provide land for residential development that is typically single family detached and located within Town Expansion Areas and within or nearby Rural Centers. Residential single-family zones are intended to be located in areas planned for residential development that are easily accessible and infrastructure already exists or is readily available; and is located approximately 24 miles southeast of Saratoga off WY HWY 130 near Ryan Park. Kristy Rowan, Planning & Development Coordinator and Zoning Administrator presented the case file.

Chairman Moore called for comments for or against the case. There being no comments, Chairman Moore closed the hearing at 11:41 a.m.

Commissioner Johnson moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2025-04, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Z.C. Case #2024-10 – Mark and Valerie Condict's request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Residential (RD) for Lots 1-4 located in the proposed Condict Minor Subdivision encompassing approximately 12.39 acres and is located approximately 24 miles southeast of Saratoga off WY HWY 130 near Ryan Park. Vice Chairman Bartlett seconded and the motion passed unanimously.

PUBLIC HEARING – MIN SUB Case #2024-02 – Mark and Valerie Condict

Chairman Moore opened a public hearing at 11:46 a.m. to hear Planning & Zoning MIN Sub Case File No. 2024-02, Mark and Valerie Condict's Minor Subdivision request to create four (4) lots (Lot 1 = 2.48 Acres; Lot 2 = 2.48 Acres; Lot 3 = 2.48 Acres; Lot 4 = 4.95 Acres) and is located approximately 25 miles southeast of Saratoga off WY HWY 130 near Ryan Park. The applicant is also applying for a zone change request (see above Z.C. Case #2024-10) to comply with the Carbon County Zoning Resolution of 2015, as amended. Kristy Rowan, Planning & Development Coordinator and Zoning Administrator presented the case file.

Chairman Moore called for comments for or against the case. There being no comments, Chairman Moore closed the hearing at 11:50 a.m.

Commissioner Jones moved that based on the recommendation of the Planning & Zoning Commission and staff to authorize the Chairman's signature on the plat regarding MIN Sub Case File No. 2024-02, Mark and Valerie Condict's Minor Subdivision request to create four (4) lots (Lot 1 = 2.48 Acres; Lot 2 = 2.48 Acres; Lot 3 = 2.48 Acres; Lot 4 = 4.95 Acres) and is located approximately 25 miles southeast of Saratoga off WY HWY 130 near Ryan Park. Commissioner Espy seconded and the motion passed unanimously.

PUBLIC HEARING – C.U. Case #2024-05 – Petroleum Resource Management Corp./Carmony Exploration, LLC and Donald and Roberta Corson

Chairman Moore opened a public hearing at 11:51 a.m. to hear Planning & Zoning C.U. Case#2024-05 – Petroleum Resource Management Corp./Carmony Exploration, LLC and Donald and Roberta Corson's request for a Conditional Use Permit in the Ranching, Agriculture and

Mining (RAM) Zone District to permit, construct, operate, and maintain a small gas processing facility, "Baggs Facility", on approximately 2.41 Acres and is located approximately 1.2 miles south of Baggs; approximately 0.5 miles west of WY HWY 789 off Carbon County Road #772 (Four Mile Extension) on the south side. Kristy Rowan, Planning & Development Coordinator and Zoning Administrator presented the case file.

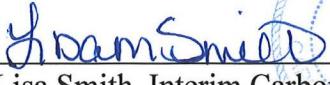
Chairman Moore called for comments for or against the case. There being no comments, Chairman Moore closed the hearing at 11:58 a.m.

Commissioner Jones moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2025-05, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding C.U. Case#2024-05 – Petroleum Resource Management Corp./Carmony Exploration, LLC and Donald and Roberta Corson's request for a Conditional Use Permit in the Ranching, Agriculture and Mining (RAM) Zone District to permit, construct, operate, and maintain a small gas processing facility, "Baggs Facility", on approximately 2.41 Acres and is located approximately 1.2 miles south of Baggs; approximately 0.5 miles west of WY HWY 789 off Carbon County Road #772 (Four Mile Extension) on the south side. Commissioner Espy seconded and the motion passed unanimously.

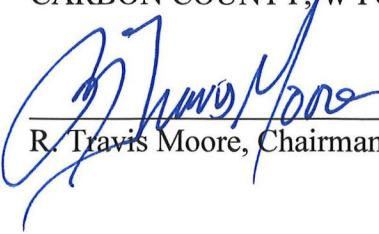
ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 12:20 p.m. Commissioner Johnson seconded and the motion passed unanimously.

The regular meeting of this Board will be held Tuesday, February 4, 2025, at 9:00 a.m. at the Carbon Building – Courthouse Annex located at 215 W. Buffalo St., Rawlins, WY. The public is invited to attend or listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carboncountywy.gov or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.


Lisa Smith, Interim Carbon County Clerk


Approved this 21st day of January 2025.
BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING


R. Travis Moore, Chairman