

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING**

**Tuesday, January 21, 2025, 9:00 a.m.,  
Carbon Building – Courthouse Annex  
215 W. Buffalo St., Rawlins, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, January 21, 2025, at 9:00 a.m. at the Carbon Building-Courthouse Annex, Rawlins, WY. Attending the meeting were Chairman, R. Travis Moore, Vice Chairman Gwynn Bartlett, Commissioners John Espy, John Johnson and Sue Jones.

Chairman Jones called the meeting to order at 9:00 a.m.

**ADDITIONS / CORRECTIONS**

Vice Chairman Bartlett moved to approve the agenda as amended. Commissioner Johnson seconded and the motion passed unanimously.

**VOUCHERS**

Vice Chairman Bartlett moved to approve December 2024 payroll and benefit expenses of \$1,049,767.86, and insurance claim and premium expenses of \$232,922.15. Commissioner Espy seconded and the motion passed unanimously.

Vice Chairman Bartlett moved to approve the report of expenditures in the amount of \$250,977.36 for an aggregate total today of \$1,533,667.37. Commissioner Espy seconded and the motion passed unanimously.

<b>Vendor</b>	<b>Detail Line Description</b>	<b>Total</b>
Advanced Network Management, Inc.	Zetron Radio Network	\$3,578.00
Amazon Capital Services	Led Wall Pack	\$119.80
APEX Communications	Carbon County Maint. Agreement 2025	\$4,000.00
ARDURRA	DWX Engineering 2024	\$4,163.80
AT&T Mobility	Telephone Services & CCSO MDTs	\$1,734.64
Avfuel Corporation	Late Payment Fee	\$140.09
Baca, Morissa	Soberlink Refund	\$951.50
Baggs, Town of	Office Rent	\$300.00
Bank of Montreal - Mastercard	Misc. Charges	\$29,854.38
BI Inc.	Monthly Electronic Monitoring Services	\$2,828.00
Blakeman Propane	Propane Services Elk Mtn	\$621.60
Bob Barker Company, Inc.	Misc. Inmate Supplies	\$1,410.26
Bomgaars Supply	Misc. Parts & Supplies	\$584.54
Boys & Girls Clubs of Carbon County	Q4 2024 TANF	\$1,508.34

Bridger Fabrication	Repair Cat Parts	\$2,021.75
Brown & Hiser LLC	Professional Services	\$980.00
Capital Business Systems Inc.	It Equipment	\$2,504.45
Carbon County Veterinary Hospital	Vet Services	\$447.08
Carbon Power & Light Inc.	Electrical Services	\$2,121.34
CareRight Technologies, LLC	Med Right Recurring Monthly Bed Fee	\$382.58
Charter Communications	Jail Cable	\$238.48
CIDNET	Jail Data	\$3,000.00
Coal Creek Law	Legal Services	\$880.00
Commercial Lighting	Light Bulbs	\$580.49
Community Resource Center	2025 Agency Dues	\$35.00
ComTronix	Test Daily Comm/Monitoring Alarm	\$63.11
Cowboy Chemical	Cleaning Supplies	\$508.55
Daily Times	Jail Newspapers	\$187.92
DBT Transportation Services LLC	AWOS Periodic Maintenance	\$1,735.75
Dirty Boyz Sanitation, Inc.	Trash Services	\$2,126.00
Dynamic Controls Inc.	Carbon Bldg. Controller	\$3,292.25
Elevated Health & Safety Solutions	Alcohol Testing/DOT Lab & Urine	\$204.00
Elk Mountain, Town of	Rent & Water Services	\$1,567.50
Encartele	Jail Data	\$750.00
Engstrom, James D. DDS	Dental Services	\$5,000.00
Erickson & Roberts	Professional Services	\$671.70
Fatbeam LLC	Fiber & Internet	\$4,590.00
Galls/Quartermaster	Misc. Sheriff Supplies & Uniforms	\$10,139.36
Grainger	Toggle Switch	\$88.78
Greater Wy Big Bros/Sisters	Q4 TANF 2024	\$944.05
Hawley, Bill	Master Trainer Fee	\$1,001.90
Iversen, Alexandra L.	Tow Ticket	\$822.00
Jack's Body & Fender Repair	Tow Charges	\$822.00
Kaisler, Todd	Mileage Reimbursement	\$99.00
Kilburn Tire Company	Tires, Mounting & Balance	\$1,677.19
KTGA/KBDY	Tower Rent	\$150.00
Laramie Garage Doors LLC	Garage Door Repairs	\$1,837.88
Laramie Gm Auto Center	Vehicle Maintenance	\$228.49
Lipp, Kristi L.	Master Trainer Fee	\$1,058.00
Martinez, Josephine D.	Soberlink Refund	\$875.00
Matthew Bender & Co, Inc.	Wy Court Rules 2024 Supp	\$109.40
Medicine Bow, Town of	Water Services	\$214.60
Merchant Mcintyre & Assoc., LLC	Jan 25 Retainer	\$8,000.00

Merseal Law, LLC	Legal Services	\$10,041.72
Mgt Tires LLC	Tires	\$2,647.92
Mountain Trail Medical	Physician Services	\$6,500.00
Moze Ventures LLC	ATV Repairs	\$1,412.07
Myers, Adelaide	Mileage	\$46.42
Napa - Saratoga	Misc. Parts & Supplies	\$452.95
National Institute for Jail Operations	Manual Maintenance	\$10,025.00
Norco, Inc.	Misc. Parts & Supplies	\$1,563.66
Offender Watch	Sex Offender Notifications	\$128.48
Olde Trading Post	Fuel	\$52.64
O'Reilly Auto Parts	Misc. Auto Parts & Supplies	\$221.07
Perkins Oil Co.	Fuel	\$13,842.09
Personnel Evaluation, Inc.	Evaluations	\$25.00
R.P. Lumber Company, Inc.	Conduit Clamp	\$3.98
Rawlins Automotive	Misc. Auto Parts & Supplies	\$2,884.15
Rawlins Hardware - 5410	Misc. Parts & Supplies	\$543.52
Rawlins Hardware - 5465	Misc. Parts & Supplies	\$79.52
Rawlins Pack and Ship LLC	FedEx Shipping Labels	\$36.92
Rawlins, City of	Landfill & Water Services	\$4,195.70
Ready, Justin	Mileage Reimbursement	\$88.00
Rocky Mountain Power	Electric Services	\$25,553.89
Rocky's Quik Stop	Diesel	\$403.96
Saratoga Sun	Misc. Ads	\$989.99
Saratoga, Town of	Water Services	\$49.82
Shippy Solutions LLC	Interpreter	\$20.00
Shively Hardware	Misc. Parts & Supplies	\$1,973.40
Snake River Press	Lunch Closure Ads	\$216.00
Spaulding, Dawnnette	Mileage Reimbursement	\$136.01
State of Wyoming A & I	State Mainframe Access	\$62.78
State of Wyoming DCI	Sex Offender Change	\$25.00
Stinker Stores Inc.	Fuel	\$4,236.46
Summit Food Service	Jail Meals	\$14,572.13
Swanson Services Corporation	Jail Commissary Supplies	\$4,617.92
Terminix	Pest Control	\$193.00
The Cowboy Couture	Art Setup/Patches/Press Fee	\$382.00
Tracked Outdoors LLC	Trans Cool Fan/Ups Freight	\$200.00
Transunion Risk & Alternative Data	Sheriff Investigations	\$350.00
Trudiligence, LLC	Background Checks Ee	\$43.99
U S Postmaster-Rawlins	Po Box Rent	\$72.00

US Bank	Misc. Charges	\$1,347.62
Valley Oil Company	Fuel	\$1,009.44
Voiance Language Services LLC	Interpretation Services	\$93.00
West End Sinclair	Sar Fuel	\$397.84
Wex Bank	Fuel	\$1,256.50
Wille, Ron	2024 Gravel Costs	\$3,200.00
Wilson, Karon	Mileage	\$46.42
WLC Engineering	Consultant/ Engineers	\$14,028.50
WY Dept of Health	Rental For State Vehicle S-1493	\$117.50
WY Machinery Company	500 Hr. Service Kit	\$5,184.29
WY Rents, LLC	Vehicle Rental	\$79.50
WYDOT Financial Services	Brush Creek Bridge	\$68.29
WY Water Rights Consulting, Inc.	Water Haul Apps	\$1,508.75

### **CONSENT AGENDA**

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. Interim Clerk Smith noted the consent agenda includes the January 7, 2025, regular meeting minutes; monthly receipts from the Carbon County Clerk in the amount of \$14,475.00; bonds for Sondra Rydberg, Deputy Treasurer for Carbon County in the amount of \$10,000.00, Stacey Ward, Deputy Treasurer for Carbon County in the amount of \$10,000.00, John R. Espy, Carbon County Commissioner in the amount of \$10,000.00 and Laura J. Jones, Carbon County Commissioner in the amount of \$10,000.00. Commissioner Jones seconded and the motion passed unanimously.

### **INTERVIEWS FOR CLERK VACANCY AND APPOINTMENT**

Chairman Moore advised that the Republican Party met Saturday, January 18, 2025, and has submitted three names of individuals they felt qualified to fill the vacancy. The individuals chosen were Lisa Smith, Joey Correnti IV and Michelle Sidun. Joey Correnti & Michelle Sidun both withdrew their names via email to the Commissioners. Mrs. Smith expressed her continued interest noting she plans to run in 2026 for the position.

Vice Chairman Bartlett moved to appoint Lisa Smith as Carbon County Clerk effective immediately. Commissioner Jones seconded and the motion passed unanimously.

### **ELECTED OFFICIALS & DEPARTMENT HEADS**

#### **Sheriff**

Commissioner Espy moved to approve and authorize the Chairman's signature on the Amendment to the Memorandum of Understanding with the Town of Encampment originally approved on

December 17, 2024, for 911 and radio dispatching services to include all emergency services (Encampment Fire, etc.). Vice Chairman Bartlett seconded and the motion passed unanimously.

Commissioner Johnson moved to approve and authorize the Chairman's signature on the renewal of Memorandum of Understanding between the Town of Riverside and the Carbon County Sheriff's Office for law enforcement services for a term of February 15, 2025, through February 16, 2026. Vice Chairman Bartlett seconded and the motion passed unanimously.

### **Road and Bridge**

Commissioner Johnson moved to waive procurement policy and approve WLC design services, plans, contract documents, bidding, construction services, contract administration, construction observations, construction survey, material testing, and post-construction services on county road 401 failure spots in the amount of \$67,100.00 utilizing Chokecherry Impact funds. Vice Chairman Bartlett seconded and the motion passed unanimously.

Vice Chairman Bartlett moved to award the bids to Mike Perdue in the amount of \$5,000.00 for the 1982 Western Star semi (VIN: 2WKPDCJE3CK908753); and in the amount of \$12,000.00 for a 1980 Birmingham lowboy trailer (VIN: VB198). Commissioner Johnson seconded and the motion passed unanimously.

Vice Chairman Bartlett moved to approve the Notice to Proceed for bridge replacement on County Road 270 – Bridge over Difficulty Creek – Savery Creek Enterprises. Commissioner Jones seconded and the motion passed unanimously.

### **Clerk**

Commissioner Espy moved to approve and authorize the Chairman's signature on Resolution No. 2025-06, A Resolution of the Board of County Commissioners of Carbon County, Wyoming Regarding Non-Service Animals in County Facilities, Equipment & Vehicles. Commissioner Johnson seconded and the motion passed unanimously.

Vice Chairman Bartlett moved to approve and authorize the Chairman's signature on the NovoBenefits Consulting and Agile Benefits Consulting Instruction to Release Data to Third Party. Commissioner Jones seconded and the motion passed unanimously.

Commissioner Johnson moved to regretfully accept the resignation from Lois Buchanan and instructed the Clerk to advertise for the vacant position. Commissioner Jones seconded and the motion passed unanimously.

Commissioner Jones moved to approve and authorize the chairman's signature on the 2025 Wellness Contract for Carbon County Employees with Wyoming Health Fairs dedicating what blood tests the county will pay for through May 2025. Commissioner Johnson seconded and the motion passed unanimously.

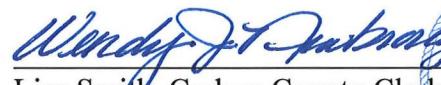
### **Commissioners**

Commissioner Espy moved to allow Commissioner Jones to move forward with the NAVAID grant application to WYDOT aeronautics for the Dixon Airport weather visibility software upgrade with the 20% match coming from the Dixon Airport fund. Vice Chairman Bartlett seconded and the motion passed unanimously.

#### **ADJOURNMENT**

Commissioner Espy moved to adjourn the meeting at 11:20 a.m. Commissioner Johnson seconded and the motion passed unanimously.

The regular meeting of this Board will be held Tuesday, February 18, 2025, at 9:00 a.m. at the Carbon Building – Courthouse Annex located at 215 W. Buffalo St., Rawlins, WY. The public is invited to attend or listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at [www.carboncountywy.gov](http://www.carboncountywy.gov) or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

  
Lisa Smith, Carbon County Clerk  


Approved this 4<sup>th</sup> day of February 2025.  
BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

  
R. Travis Moore, Chairman