

**REPORT TO THE  
MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, December 3, 2024, 9:00 a.m.  
Carbon Building – Courthouse Annex  
215 W. Buffalo St., Rawlins, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, December 3, 2024, at 9:00 a.m. at the Carbon Building-Courthouse Annex, Rawlins, WY. Attending the meeting were Chairman, Sue Jones, Vice Chairman Travis Moore, Commissioners John Johnson, John Espy and Garrett Irene.

Chairman Jones called the meeting to order at 9:00 a.m.

**ADDITIONS / CORRECTIONS**

Commissioner Johnson moved to approve the agenda as presented. Vice Chairman Moore seconded and the motion passed unanimously.

**VOUCHERS**

Commissioner Espy moved to approve the report of expenditures in the amount of \$427,452.18 for an aggregate total today of \$427,452.18. Vice Chairman Moore seconded and the motion passed unanimously.

<b>Vendor</b>	<b>Detail Line Description</b>	<b>Total</b>
Advanced Network Management, Inc.	Microsoft 365 Licenses & Zetron Radio Network/Supplies	\$129,646.22
All Traffic Solutions Inc.	EM Mapping Software	\$2,850.00
Amazon Capital Services	Floor Transition Strip, Shelving & Storage Materials	\$502.97
Ardurra	Dixon Hangar Acquisition	\$2,701.50
AT&T Mobility	Telephone Services	\$1,984.39
Black Hills Energy	Carbon Bldg. Gas Services	\$12,241.86
Blakeman Propane	Propane	\$1,695.12
Bob Barker Company, Inc.	Inmate Food Trays, Smocks & Blankets	\$4,363.92
Bomgaars Supply	Misc. Parts & Supplies	\$218.95
Boulder Associates	MHCC Site Survey	\$41,353.57
Bromley & Sons Commercial Weed Spraying	Spraying Willows	\$3,090.63
Carbon County Fair Board	Outside Agency Payment	\$2,725.00
Carbon County Library	Outside Agency Payment	\$29,247.00

Carbon County Museum	Outside Agency Payment	\$18,995.00
Carbon County Senior Services	Outside Agency Payment	\$18,212.50
Casper Winnelson Co.	Misc. Plumbing Supplies	\$98.86
Coal Creek Law	Admin. Guardian Ad Litem	\$1,210.00
Community Resource Center	Agency Dues	\$35.00
Coronado, Justin	Meals/Airfare/Rental Car/Parking	\$1,281.02
Cowboy Chemical	Cleaning Supplies	\$406.30
Crater Enterprises, Inc.	Grease Trap Pumping	\$1,825.00
Daily Times	Jail Newspapers	\$187.92
Dixon, Town of	Water Services	\$308.00
DOI/BLM - Rock Springs	Carbon Cemetery - BLM Lease	\$250.00
Econo Signs, LLC	Signs	\$728.19
Elk Mountain, Town of	Library Propane	\$510.94
France, Tara	Transcription Services	\$309.40
Further	Part. Fees, Health Reimb. & Med. FSA	\$2,092.62
Futurity IT, Inc.	Orion License Renewal	\$1,350.00
Galls/Quartermaster	Pants	\$210.87
Grainger	Thermostat	\$112.81
High Plains Power	Electric Services	\$440.06
Iacovetto, Karon	Carbon Bldg./Jail Cleaning Svs	\$8,230.00
Jack's Body & Fender Repair	Tow Charges	\$2,654.00
K2 Towers III, LLC	Radio Tech Rent/Lease	\$2,318.54
Kilburn Tire Company	New Tire/Tire Balance	\$944.00
Konexus	Alert Software Core Plan	\$14,100.50
Lifetime Benefit Solutions, Inc.	Cobra Fee	\$35.00
Mckesson Medical-Surgical	Medical Supplies	\$693.21
Midwest Card and ID Solutions, LLC	Salamander Software	\$15,155.50
Norco, Inc.	Torch Quick Coupler & Paper Towels	\$272.63
Old Penitentiary Joint Powers Board	Outside Agency Payment	\$8,137.50
O'Reilly Auto Parts	Security Kit & Towels/Straps	\$76.47
Quill Corporation	Adding Machine Tape	\$14.40
R.P. Lumber Company, Inc.	Misc. Parts and Supplies	\$1,192.58
Rawlins Automotive	Misc Auto Parts and Supplies	\$2,046.82
Rawlins Hardware - 5410	Misc. Parts and Supplies	\$430.19
RDO Equipment Co.	John Deere Filters & 4000 Hour Srvc.	\$8,571.13
Shively Hardware	Light Bulbs	\$28.99
Sikes, Melisa	IRS Form 1023 & Non-Profit Filing	\$327.25
South Central WY EMS	Outside Agency Payment	\$11,432.50
Staples Advantage	Misc. Office Supplies	\$233.89

State of WY Legislative Stabilization	Mineral Ad Valorem Loan Repayment	\$40,483.28
Stericycle, Inc.	Subscription Steri-Safe Budget	\$50.80
Stinker Stores Inc.	Fuel	\$2,796.09
Summit Food Service	Jail Meals	\$4,750.82
Swanson Services Corporation	Jail Commissary Supplies	\$1,108.62
Triple X Contracting, Inc.	Trash Services	\$260.00
U S Postmaster-Rawlins	PO Box Rent	\$154.00
UPRSWDD	Trash Services	\$152.00
Weiland, Helen	Mileage	\$63.80
Wohl, Judith	Mileage	\$66.00
Wreck-A-Mend	Remove/Replace Decals & Body Work/Parts/Paint	\$7,574.70
WY Behavioral Institute	Admin Emergency Detentions	\$1,508.00
WY Machinery Company	Misc. Parts And Supplies	\$2,363.51
WY Rents, LLC	Bearings/Washers/Bolts/Fittings	\$566.51
Wyoming Cleaning & Solutions LLC	Courthouse Janitorial Services	\$6,583.33
Wyoming Law, PC	Legal Services	\$710.00
Zumbrennen Electric Inc.	Electrical Maintenance	\$180.00

## **CONSENT AGENDA**

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. Clerk Bartlett noted the consent agenda includes the November 19, 2024, regular meeting minutes; monthly receipts from the Planning and Development Department in the amount of \$125.00 and a bond for Clint Weber, Baggs Cemetery District Treasurer in the amount of \$5,000.00. Vice Chairman Moore seconded and the motion passed unanimously.

## **UW Extension Office**

Abby Perry, University of Wyoming Extension Ag and Natural Resources Educator introduced Candice McSpadden as the new Cent\$ible Nutrition Educator and provided an update on upcoming programs and classes.

## **ELECTED OFFICIALS & DEPARTMENT HEADS**

### **Clerk of District Court**

Mara Sanger, Clerk of District Court requested to use Bank of Commerce as the depository for 2025. She then provided an update regarding electronic filing which is now mandatory in Wyoming.

Commissioner Espy moved to authorize the Clerk of District Court to use the Bank of Commerce as the depository for 2025. Vice Chairman Moore seconded and the motion passed unanimously.

## **Emergency Management**

Lenny Layman, Emergency Manager presented a letter received from Director Lynn Budd regarding the 2024 Emergency Management Performance Grant reduced funding. Mr. Layman also presented a grant award agreement for board approval and Chairman's signature.

Vice Chairman Moore moved to approve and authorize the Chairman's signature on the Grant Award Agreement between WY Office of Homeland Security and Carbon County (24-EMPG-CAR-GCF24) for Emergency Management payroll expenses in the amount of \$58,158.00 and for a term of October 1, 2023, through September 30, 2025, and the associated grant contact form. Commissioner Irene seconded and the motion passed unanimously.

## **Road and Bridge**

Kandis Fritz, Road and Bridge Coordinator requested approval to transfer two trucks from Road and Bridge to Building and Grounds Department. In addition, she would like to surplus a loader, trailers and semi and because the equipment is scattered throughout the county, she would like to put pictures on the county's website and direct the public there.

Commissioner Johnson moved to approve the transfer of two 1999 Ford Diesel trucks VIN: 1FTSW31F3XEC34867 and 1999 Ford VIN: 1FTNF21F7XEC87532 from Road and Bridge Department to Building and Grounds Department and to surplus the following for sale to the general public: 1982 Western Star semi VIN: 2WKPDCJE3CK908753; 1978 Belshie Trailer VIN: 7418; 1974 Belshie flatbed trailer VIN: 3-852, a 1980's 966 loader at the Dixon Airport Serial #76J9219 / 99Y01217 ; and a 1980 Birmingham lowboy trailer VIN: VB198. Commissioner Irene seconded and the motion passed unanimously.

Ms. Fritz added that County Roads 401 and 500 are closed for the winter season. Commissioner Espy asked Ms. Fritz to ask WYDOT to install a sign near Rawlins notifying the public that CR401 is closed ahead to prevent travelers from following their GPS to the closed section of the county's road.

Commissioner Johnson moved to authorize the Chairman's signature on a letter to WYDOT to request a sign be placed near Rawlins notifying the public County Road 401 is closed for winter. Commissioner Espy seconded and the motion passed unanimously.

## **Treasurer**

Lindsey West, Carbon County Treasurer presented warrants that have been cancelled pursuant to W.S. §18-4-106. The following warrants were issued for more than 12 months and remained unpaid, and any holder would need to petition the Board of County Commissioners within one year of today's date to be paid:

147433	Joshua Peck	\$ 72.00	Uncleared
147945	Auto Doctor	\$ 77.90	Uncleared
147419	Kody Mann	\$ 30.00	Uncleared

148488	Diana Berger	\$ 28.20	Uncleared
150469	Brenna Rose Logan	\$ 30.00	Uncleared
151123	Platte Valley Plowin	\$ 180.00	Uncleared
150833	Platte Valley Plowin	\$ 50.00	Uncleared
152449	Corson Kerbs	\$ 54.00	Uncleared
153796	Madison Armstrong	\$ 90.00	Uncleared
154426	Brian Kirkeeng	\$ 77.30	Uncleared
157188	Sunburst Mercantile & Longhorn Lodge	\$ 238.89	Uncleared
157135	Brandon Scott Gray	\$ 8.50	Uncleared
157123	Defense Technology (Florida)	\$ 1,220.00	Uncleared
157374	Angela Angeloff	\$ 5.00	Uncleared
158716	Sunburst Mercantile & Longhorn Lodge	\$ 245.26	Uncleared
158654	Casper Winnelson Co	\$ 653.80	Uncleared
160638	Robert Jones	\$ 15.00	Uncleared
160948	Magpul Industries Corp	\$ 449.20	Uncleared
160944	Karen Kurtak	\$ 62.70	Uncleared

Commissioner Espy moved to accept the county canceled warrants presented per W.S. §18-4-106. Vice Chairman Moore seconded and the motion passed unanimously.

### **Planning and Development**

Kristy Rowan, Planning & Development Coordinator and Zoning Administrator provided and update on the current administration assistant vacancy in her office.

Ms. Rowan presented Certification of Recommended Actions and requested public hearings be scheduled. The applicants are C.U. Case #2024-04 – SAC Wireless, Union Telephone Company, and Bear Creek Cattle Company, Z.C. Case #2024-10 – Mark and Valerie Condict, MIN SUB Case #2024-02 – Mark and Valerie Condict and C.U. Case #2024-05 – Petroleum Resource Management Corp./Carmony Exploration, LLC and Donald and Roberta Corson.

Commissioner Irene moved to accept the Certifications of Recommended Action from the Carbon County Planning & Zoning Commission for C.U. Case #2024-04 – SAC Wireless, Union Telephone Company, and Bear Creek Cattle Company, Z.C. Case #2024-10 – Mark and Valerie Condict, MIN SUB Case #2024-02 – Mark and Valerie Condict and C.U. Case #2024-05 – Petroleum Resource Management Corp./Carmony Exploration, LLC and Donald and Roberta Corson and schedule a public hearing for Tuesday, January 7, 2025, at 11:15 a.m. at the Carbon Building – Courthouse Annex in Rawlins, Wyoming. Commissioner Espy seconded and the motion passed unanimously.

Ms. Rowan discussed a proposed Memorandum of Understanding with the BLM for board approval and Chairman's signature. She requested this pending legal review.

Commissioner Espy moved to approve and authorize the Chairman's signature, pending legal review, on the Memorandum of Understanding Between United States Department of the Interior

Bureau of Land Management and Carbon County Board of County Commissioners as a Cooperating Agency on the Jackalope Wind Energy Project Environmental Impact Statement and to indicate that the Planning & Zoning Department and Planning Commission be the points of contact in the MOU. Vice Chairman Moore seconded and the motion passed unanimously.

**Clerk**

Gwynn Bartlett, Carbon County Clerk reported the county's GIS service Request for Proposals has been released and submitted to numerous vendors via email yesterday. She presented two board applications for consideration.

Commissioner Irene moved to reappoint James McNees to the Planning and Zoning Commission for a 3-year term ending November 2027 and to appoint Robert Espy to the Fair Board for a five-year term ending December 2029. Vice Chairman Moore seconded and the motion passed with all voting for the motion except Commissioner Espy who abstained due to conflict.

Clerk Bartlett presented termination of leases for board approval and Chairman's signature. The documents terminate the loan paid off by the county in April for the Courthouse renovations.

Commissioner Espy moved to approve and authorize the Chairman's signature on the Termination of Site Lease and Termination of Lease with Option to Purchase for the Carbon Building and Courthouse Improvement Project. Vice Chairman Moore seconded and the motion passed unanimously.

Gwynn Bartlett, Carbon County Clerk, reported that she received sealed bids from the Rawlins Times, Saratoga Sun and Carbon Comet to be the county's official publication for 2025.

The Saratoga Sun quoted \$5.75 per column inch for legal, classified, and standard ads. The Carbon Comet quoted \$5.85 per column inch for legal ads, classified, and standard ads. The Rawlins Times quoted \$4.99 per column inch for legal, \$10.00 per inch for classified, and \$16.40 per inch for standard ads. Each also provided publication days and paid subscription numbers for print and online as follows: Saratoga Sun: 807 paid prints, 217 online; Comet 142 paid paper and 491 paid online; Rawlins Times: 611 paid paper and online.

Josh Wood from the Saratoga Sun read a letter submitted with his proposal. Mike Armstrong and Dana Davis reported that the WY Press Association notified the Comet they were not considered an official publication however Mike contacted the WY Secretary of State whose legal counsel stated he felt they were qualified. Ms. Davis stated their business model is different and they do have paid subscribers, both mail and online. They stated they are a county newspaper, not designated to just one area of the county.

Commissioner Irene stated he does feel the Comet is better at circulating county wide news. Commissioner Johnson agreed. Josh Wood reported he feels since public notices belong in a legal newspaper; he would drop the price to \$5.50 for all advertising. If discussing coverage, he would drop to \$4.99 if the BOCC would consider publishing in both the Saratoga Sun and Rawlins Times. Attorney Davis outlined the statute noting she is also trying to read a WY Supreme Court case

Pirie vs. Kamps, however she thinks that all three proposals today meet the statutory criteria. The BOCC asked Clerk Bartlett to request each paper for their best price in a sealed envelope and to clarify the Rawlins Times pricing for classifieds and standard ads and to bring that information at the next meeting.

Commissioner Espy moved to table the 2025 official publication bid award to its December 17, 2024, meeting to further investigate the matter and obtain new pricing. Commissioner Irene seconded and the motion passed unanimously.

### **Public Health**

Public Health Nurse, Amanda Brown reported she has two contracts with pending amendments sitting at the state level and hopes to have those available to the county soon for signature. Their new website [www.carboncountypublichealth.org](http://www.carboncountypublichealth.org) is live, they have vaccines available for things such as COVID-19, RSV, pneumonia, flu, and more and some vaccines for those that are uninsured or underinsured. They are transitioning to electronic medical records over the next couple months as well.

### **Sheriff**

Alex Bakken, Carbon County Sheriff reported the Search & Rescue avalanche safety community workshop is approaching. The first snowmobile search & rescue was last night, and he implored the public not to ride alone.

### **Airloom Energy**

Neal Rickner, CEO, Andrew Street, Brian Snee, VP of Finance, all with Airloom Energy and Heide Larson with Aevit Solutions discussed the Airloom Energy Research and Development (R&D) Project. Airloom Energy is looking for a 30-50-acre testing site for a R&D project to test a new wind technology to revolutionize and further expand the wind industry. The towers will be ~100 feet in height and targeting 1 MW of nameplate capacity and expected to operate 1-2 years. There will be no interconnections envisioned, and this is strictly product testing and demonstration. They did admit these would likely sound like a roller coaster with steel wheels on steel rail and there may be sound mitigation measures they can implement once they know more during the testing phases. The size is approximately a football field and equals approximately 1 megawatt however Mr. Larson stated while the pilot project is oval and approximately the size of a football field, the commercial product wouldn't necessarily have to be oval shaped and of that size and the tower stands could be used in agricultural or other fencing, the land within could be utilized for grazing, and other multiple use factors would be in play as well. Mr. Rickner added roads could be built between their uprights as well and they will be able to develop in more remote areas. Materials are more common, and most materials would be recyclable.

Airloom is also looking at Albany, Converse, and Natrona Counties as well and would complete the county's Conditional Use Permit Process and explained that they would decommission and mitigate any disturbances within 2-3 years.

## **Memorial Hospital of Carbon County**

Gerald Patton, Chief Executive Officer and Stephanie Hinkle, Chief Operating Officer with Memorial Hospital of Carbon County along with Trustee Rod Waeckerlin discussed the hospital's changes including the new CEO/CFO Erick Twyman. They have also hired a controller with lots of accounting experience, including forensic accounting.

Mr. Twyman reported for two weeks he and the controller have begun a 4-year lookback of every dollar in and out of the hospital. This will help them identify issues and train staff as those are identified. There will be a financial component to every decision and step forward. They will review employment contracts, market comparison of salaries, the payment to the Amplify billing services vs. hiring in-house staff with incentives for accuracy and collections for those staff members.

## **Public Hearing – Carbon County Flood Damage Prevention Ordinance**

Chairman Jones opened a public hearing at 11:39 a.m. to hear Carbon County Flood Damage Prevention Ordinance. The Board indicated that these ordinances must be adopted, and Kristy Rowan, Planning & Development Coordinator and Zoning Administrator provided an update on how the ordinances came to be. There have been no comments, written or otherwise as of today. The effective date, if adopted would be December 20 as that's when the federal floodplain maps are effective.

Chairman Jones called for comments for or against the case. There being no comments, Chairman Jones closed the hearing at 11:42 a.m.

Commissioner Johnson moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2024-28, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting Carbon County Flood Damage Prevention Ordinances of 2024, effective December 20, 2024. Commissioner Irene seconded and the motion passed unanimously.

### **Resolution No. 2024 – 28**

#### **A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting Carbon County Flood Damage Prevention Ordinances of 2024.**

#### **Carbon County Flood Damage Prevention Ordinances of 2024**

**WHEREAS**, Wyo. Stat. Ann. §18-5-201, et.al. and Wyo. Stat. Ann. §18-3-504(a)(v) (statutes) delegated the responsibility of local governmental units to adopt regulations designed to minimize flood losses. Therefore, the Carbon County Board of County Commissioners (governing body) of Carbon County (community), Wyoming (state), does ordain as follows: The county of Carbon elects to comply with the requirements of the National Flood Insurance Act of 1968 (P.L. 90-488, as amended). The National Flood Insurance Program (NFIP) is a voluntary program administered by the Federal Emergency Management Agency (FEMA), a component of the U.S. Department of

Homeland Security, and Carbon County's community officials have elected to join the program, participate, and enforce this Flood Damage Prevention Ordinance and the requirements and regulations of the NFIP. The NFIP, established in the aforesaid act, provides that areas of the Carbon County having a special flood hazard be identified by FEMA, and that floodplain management measures be applied in such flood hazard areas. Furthermore, Carbon County may elect to administer the Flood Damage Prevention Ordinances to areas not identified as Special Flood Hazard Areas (SFHAs) by FEMA on the community's effective Flood Insurance Rate Map (FIRM), if the community has documentation to support that there is an inherent risk of flooding in such areas; and

**WHEREAS**, pursuant to Wyo. Stat. Ann. §18-5-202(c), and Wyo. Stat. Ann. §16-3-103(a), the Carbon County Planning and Zoning Commission advertised to hold a public hearing on the adoption of Carbon County Flood Prevention Ordinances of 2024 on Monday, September 30, 2024, which said hearing was advertised by public notice at least forty-five (45) days prior to said hearing; and

**WHEREAS**, at the Monday, September 30, 2024, public hearing, the Carbon County Planning and Zoning Commission provided the public the opportunity to comment on the proposed ordinances and the Carbon County Planning and Zoning Commission considered any comments provided during the notice and comment period along with any comments made at said public hearing; and

**WHEREAS**, at the conclusion of the Monday, September 30, 2024, public hearing, the Carbon County Planning and Zoning Commission voted to recommend approval and adoption of the Carbon County Flood Prevention Ordinances of 2024; and

**WHEREAS**, the Carbon County Board of County Commissioners provided notice of the scheduled public hearing on the Carbon County Flood Prevention Ordinances of 2024, and the adoption of the flood damage prevention ordinances by two publications in newspapers of general circulation in Carbon County, and provided a notice and comment period of at least forty-five days (45) from the date of publication, such hearing having been held on Tuesday, December 3, 2024; and

**WHEREAS**, at said public hearing on December 3, 2024, the Carbon County Board of County Commissioners provided the opportunity for the public to comment, and the Carbon County Board of County Commissioners considered any comments which were made on the proposed ordinances; and

**WHEREAS**, the Carbon County Board of County Commissioners deems it necessary and essential to adopt the Flood Damage Prevention Ordinances for the purpose of promoting and protecting the health, safety and welfare of the inhabitants of Carbon County, Wyoming, by establishing the basic minimum standards.

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY  
COMMISSIONERS OF CARBON COUNTY, WYOMING:**

That the Carbon County Board of County Commissioners hereby at its meeting held on the 3<sup>rd</sup> day of December 2024, that these, "Carbon County Flood Damage Prevention Ordinances of 2024," are hereby adopted and shall be effective December 20, 2024.

**IT IS FURTHER RESOLVED** that all existing or previously adopted flood damage prevention ordinances for Carbon County, Wyoming, shall be and the same are hereby repealed and superseded by these "Carbon County Flood Damage Prevention Ordinances of 2024".

**PRESENTED, APPROVED AND ADOPTED** at a regularly scheduled meeting of the Board of County Commissioners of Carbon County, Wyoming, on this 3<sup>rd</sup> day of December 2024.

**BOARD OF COUNTY COMMISSIONERS OF  
CARBON COUNTY, WYOMING**

By: -s- Sue Jones, Chairman  
On behalf of the Carbon County  
Board of County Commissioners

Attest:

-s- Gwynn G. Bartlett, Carbon County Clerk

**EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 11:46 a.m. with Sheriff Bakken, Clerk Bartlett and Ashley Mayfield Davis to discuss personnel, potential litigation and other matters considered confidential by law. Vice Chairman Moore seconded and the motion passed unanimously.

Commissioner Espy moved to come out of executive session at 11:57 a.m. noting no action was taken and that the minutes be signed and sealed. Vice Chairman Moore seconded and the motion passed unanimously.

**ADJOURNMENT**

Commissioner Espy moved to adjourn the meeting at 11:58 a.m. Vice Chairman Moore seconded and the motion passed unanimously.

The regular meeting of this Board will be held Tuesday, January 7, 2025, at 9:00 a.m. at the Carbon Building – Courthouse Annex located at 215 W. Buffalo St., Rawlins, WY. The public is invited to attend or listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at [www.carboncountywy.gov](http://www.carboncountywy.gov) or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.