

**REPORT TO THE  
MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, November 19, 2024, 9:00 a.m.  
Carbon Building – Courthouse Annex  
215 W. Buffalo St., Rawlins, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, November 19, 2024, at 9:00 a.m. at the Carbon Building-Courthouse Annex, Rawlins, WY. Attending the meeting were Chairman, Sue Jones, Vice Chairman Travis Moore, Commissioners John Johnson, John Espy and Garrett Irene.

Chairman Jones called the meeting to order at 9:00 a.m.

**ADDITIONS / CORRECTIONS**

Commissioner Johnson moved to approve the agenda as presented. Vice Chairman Moore seconded and the motion passed unanimously.

**VOUCHERS**

Commissioner Espy moved to approve October 2024 payroll and benefit expenses of \$1,189,529.25, insurance claim and premium expenses of \$304,372.77, report of expenditures in the amount of \$108,264.15 for an aggregate total today of \$1,602,166.17. Vice Chairman Moore seconded and the motion passed unanimously.

<b>Vendor</b>	<b>Detail Line Description</b>	<b>Total</b>
Amazon Capital Services	Gym Wall Padding & Saw Blades	\$637.96
APG Media of The Rockies	Job Ad	\$570.32
Big Bale Company	Roller - 2 Tires	\$2,954.90
Bomgaars Supply	Misc. Parts & Supplies	\$493.61
Brown & Hiser LLC	Legal Services	\$2,770.00
Capital Business Systems Inc.	Copiers	\$3,022.64
Charm-Tex, Inc.	Inmate Clothing	\$843.68
Charter Communications	Cable Services	\$119.24
Dynamic Controls Inc.	Door Controls	\$46.39
Election Systems & Software, LLC	Ballot on Demand Setup	\$638.00
Elevated Health & Safety Solutions	Random Drug Screening	\$102.00
Engstrom, James D. DDS	Dental Services	\$2,500.00
France, Tara	Transcription Services	\$3,304.65
Gensco Tire	16 Roller Tires	\$3,327.67
Grainger	Led Light Bulbs	\$1,071.68
Hansen, Loretta J.	Mileage	\$89.78

Herman, Bobbie	Mileage	\$49.50
Kaisler, Todd	Mileage	\$99.00
Lawson Products Inc.	Shop Supplies	\$746.83
Merseal Law, LLC	Legal Services	\$5,613.27
Napa - Saratoga	Housing Adapter	\$211.34
Norco, Inc.	Cylinder Rental & Misc. Welding Supplies	\$3,116.28
Olde Trading Post	Welder Fuel	\$86.04
O'Reilly Auto Parts	Misc. Auto Parts & Supplies	\$105.07
Palato, Sue A.	Election Office Help	\$203.50
Perkins Oil Co.	Fuel	\$10,925.60
Quill Corporation	Index Cards	\$152.90
R.P. Lumber Company, Inc.	Splice Box	\$6.49
Rawlins Automotive	Misc. Auto Parts & Supplies	\$3,460.24
Rawlins Glass Center, Inc.	Windshield Replacement	\$451.83
Rawlins Hardware - 5410	Misc. Parts & Supplies	\$389.64
Rawlins Hardware - 5465	Toilet Papers/Rags	\$44.97
Rawlins Pack And Ship LLC	FedEx Shipping Label	\$43.96
RDO Equipment Co.	Finance Charge	\$88.31
RNB State Bank	Ee's Year of Service Gift Cards	\$224.75
Rocky's Quik Stop	Fuel	\$2,815.73
Saratoga Sun	Help Wanted Job Ad	\$34.50
Saratoga, Town of	Water Services	\$49.82
Shippy Solutions LLC	Interpreter Services	\$20.00
Snider, Gary A.	Break Beaver Dams & Remove Beavers	\$280.00
Spaulding, Dawnette	COVA Training Meals & Mileage	\$549.16
Stage Stop General Store	Mouse Traps	\$3.58
Staples Advantage	Rulers	\$3.56
Stinker Stores Inc.	Fuel	\$1,430.18
Summit Food Service	Jail Meals	\$4,606.22
The Product Center	Imaging Unit	\$548.11
Tin Boy Garage	Diesel Fuel Supplement	\$203.88
Voiance Language Services LLC	Interpretation Services	\$111.00
Walker, Jeanette R.	Mileage/Callout	\$63.40
Webb, Julie	Mileage	\$345.00
West End Sinclair	Fuel	\$150.96
Wilson Motor Company	2019 For F350 1ftrf3bt9ked84915	\$46,925.50
World Wash LLC	Kitchen Exhaust Cleaning	\$925.00
WY Rents, LLC	Bearings/Washers/Bolts/Fittings	\$566.51
WY Secretary of State	Notaries	\$120.00

## **CONSENT AGENDA**

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. Clerk Bartlett noted the consent agenda includes the November 12, 2024, regular meeting minutes and Monthly receipts from the Clerk of District Court in the amount of \$3,297.00. Vice Chairman Moore seconded and the motion passed unanimously.

## **ELECTED OFFICIALS & DEPARTMENT HEADS**

### **Road and Bridge**

Kandis Fritz, Road and Bridge Coordinator discussed bids received for the County Road 1 Medicine Bow River Bridge Resurfacing Project. Reiman bid \$176,285.00, Rocky Mountain Sand & Gravel \$172,740.00 and Savery Creek Enterprises for \$162,380.00. Engineering Associates recommends awarding the project to the low bidder. She would like to use Two Rivers Lucky Star impact funding if collected by project time and if not other impact funds or the road fund.

Commissioner Johnson moved to approve and authorize the Chairman's signature on the Notice of Award for the County Road 1 Medicine Bow River Bridge Resurfacing to Savery Creek Enterprises in the amount of \$163,380.00 utilizing funds that are deemed appropriate, likely impact funds or road funds. Commissioner Espy seconded and the motion passed unanimously.

### **Sheriff**

Sheriff Alex Bakken reported the avalanche observation team will be meeting soon and will educate the public and Search & Rescue members on avalanche dangers.

### **Treasurer**

Chairman Jones stated the State Trails Director called Bigfoot 99 after a story came out about the Treasurer not issuing ORV stickers and she discussed the matter further. She thought legislative change would be helpful to change lodging tax and possibly ORV sticker sales money to assist with road maintenance funding.

### **Clerk**

Gwynn Bartlett, Carbon County Clerk presented board applications that she received.

Commissioner Espy moved to appoint Griffin Pickren to the Baggs Solid Waste Disposal District for a three-year term expiring August 2027 and reappoint Marcella Redmond and Leslie Jefferson, both to the Jeffrey Center Board for a five-year term expiring November 2029 and Richard Wilson to the Planning and Zoning Commission for a three-year term expiring November 2027. Vice Chairman Moore seconded and the motion passed unanimously.

### **Commissioners**

Chairman Jones discussed GIS services throughout various county offices. The county utilized Greenwood Mapping and after his retirement we are working with two companies without

contracts in addition to Motorola for the Sheriff's Office. She feels a Request for Proposals should be released to cover all the needs of the county. The county has two companies because Mr. Greenwood could not find one company that could do both portions of what he did for the Assessor so he sold his company in two portions to two companies.

Sheriff Bakken discussed the Sheriff's use of GIS and how it assists in responding to calls adding that they would like to continue to work directly with Motorola for the services but will need the county's final company or companies to feed addressing to their systems. They do share information with the City of Rawlins and would like to continue that cooperation as well. The Sheriff would like the RFP to reflect that a company would work in conjunction with Motorola.

Lenny mentioned that Orion Mobile's contract was just renewed last week and is a tool that is already paid for and can be utilized in this process. This is software that allows points to be pinned on a map and is widely used.

Attorney Davis presented a letter for board approval and Chairman's signature.

Commissioner Espy moved to approve the Chairmans's signature on the letter to the Federal Highway Administration FOIA request for Sage Creek Road. Vice Chairman Moore seconded and the motion passed unanimously.

#### **CITIZEN/COMMISSIONERS DISCUSSION**

Vice Chairman Moore reported the Carbon County Council of Governments meeting at the Depot at 6 p.m.

Commissioner Espy provided an update on the USFS National Old Growth Amendment and Conservation Rule from the BLM.

#### **BUDGET WORKSHOP**

The BOCC discussed the county's budget, outside agency funding and future revenue projections.

#### **ADJOURNMENT**

Commissioner Johnson moved to adjourn the meeting at 11:39 a.m. Vice Chairman Moore seconded and the motion passed unanimously.

The regular meeting of this Board will be held Tuesday, December 17, 2024, at 9:00 a.m. at the Carbon Building – Courthouse Annex located at 215 W. Buffalo St., Rawlins, WY. The public is invited to attend or listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at [www.carboncountwy.gov](http://www.carboncountwy.gov) or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.