

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, October 15, 2024, 2:00 p.m.  
Hanna Town Hall  
301 Adams St, Hanna, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, October 15, 2024, at 2:00 p.m. at the Hanna Town Hall in Hanna, WY. Attending the meeting were Chairman, Sue Jones, Vice Chairman Travis Moore, Commissioners John Johnson, John Espy and Garrett Irene.

Chairman Jones called the meeting to order at 2:00 p.m.

**ADDITIONS / CORRECTIONS**

Chairman Jones added a right of way easement under Road & Bridge and a request to fill an employee under the County Attorney.

Commissioner Espy moved to approve the agenda as amended. Commissioner Johnson seconded and the motion passed unanimously.

**VOUCHERS**

Commissioner Moore moved to approve September 2024 payroll and benefit expenses of \$986,995.45 and insurance claim and premium expenses of \$149,815.38 and the main amount of \$900,588.54. Commissioner Irene seconded and the motion passed unanimously.

Commissioner Moore moved to approve payment to Sunrise Sanitation for \$75.00. Commissioner Espy seconded and the motion passed with all voting for the motion except Commissioner Jones who abstained due to personal conflicts.

Commissioner Moore moved to approve payment to John Espy for \$1,216.61 for a total amount of bills today of \$2,038.690.99. Commissioner Irene seconded and the motion passed with all voting for the motion except Commissioner Espy who abstained due to personal conflicts.

<b>Vendor</b>	<b>Detail Line Description</b>	<b>Total</b>
ADAMSON POLICE PRODUCTS	TYPE 3 MAGAZINES	\$ 781.18
ADVANCED NETWORK MANAGEMENT, INC.	MANAGED SERVICE MONTHLY FEE	\$ 6,974.00
APEX COMMUNICATIONS	RADIO REPAIRS, RADIO CONTRACT SERVICES	\$ 4,030.50
BAGGS, TOWN OF	OFFICE RENTAL, WATER SERVICES	\$ 472.80
BECK TOTAL OFFICE INTERIORS	DISTRICT COURT OFFICE TABLE REPLACEMENT	\$ 550.85
BI INC.	ELECTRONIC MONITORING	\$ 864.50
BITTERLICH, ADAM	DAILY DEPOSIT REFUND, MONITOR DEPOSIT REFUND	\$ 960.00
BOB BARKER COMPANY, INC.	MATTRESS COVERS	\$ 1,278.72
BOMGAARS SUPPLY	TOOLS & PARTS	\$ 553.56
BOYS & GIRLS CLUBS OF CARBON COUNTY	Q3 TANF 2024	\$ 1,396.22
BROWN & HISER LLC	LEGAL SERVICES	\$ 1,670.00
CAPITAL BUSINESS SYSTEMS INC.	IT COPIERS	\$ 5,969.86
CARBON COUNTY FAIR BOARD	Q3 2024 RENTALS	\$ 7,147.00
CARBON COUNTY FIRE PROTECTION DISTRICT	VEHICLE MAINTENANCE	\$ 367.50
CARBON POWER & LIGHT INC	UTILITY	\$ 1,580.13
CASPER WINNELSON CO	ICE MELT, SINK	\$ 1,125.00
CHARTER COMMUNICATIONS	JAIL CABLE SERVICES	\$ 119.24
CLEGG BARBARA A	MILEAGE	\$ 52.80
CORE LEGAL, LLC	LEGAL SERVICES	\$ 1,036.00
COWBOY CHEMICAL	CLEANING SUPPLIES	\$ 341.10
CRANE & HOIST SALES, INC	MAINLINE COLLECTOR CABLE REPAIR	\$ 10,451.09
CREATIVE PRODUCT SOURCING, INC	OFFICE SUPPLIES	\$ 341.66
DIRTY BOYZ SANITATION, INC	TRASH SERVICE	\$ 1,606.00
DOMINION ENERGY	GAS SERVICE	\$ 34.70
ELK MOUNTAIN, TOWN OF	WATER SERVICES	\$ 67.50
ENCAMPMENT, TOWN OF	WATER SERVICES	\$ 105.00
ENGINEERING ASSOCIATES	BRIDGE REPLACEMENT ENGINEERING	\$ 5,280.90
ESPY, JOHN	AIRFARE, MILEAGE, WACO MOTEL	\$ 1,216.61
ETG SYSTEMS, INC.	FIRE ALARM SERVICE	\$ 460.00
FEDERAL LICENSING, INC.	LICENSE RENEWAL	\$ 135.00
FFF ENTERPRISES, INC	COVID VACCINE	\$ 6,422.62
GALLS/QUARTERMASTER	NAMETAG	\$ 17.37

GREATER WY BIG BROS/SISTERS	Q3 TANF 2024	\$ 3,376.57
GREENWOOD MAPPING, INC	PARCEL MAPPING, ADDRESSING/ZONE CHANGES	\$ 2,350.00
GUARDIAN ALLIANCE TECHNOLOGIES	PRE EMPLOYMENT SCREENING	\$ 110.00
HANNA, TOWN OF	WATER SERVICES	\$ 256.46
JEFFREY CENTER BOARD	Q3 2024 RENTALS	\$ 1,690.00
JOHNSON AUTO PLAZA OF LARAMIE	VEHICLE REPAIRS	\$ 1,777.43
KALEN MARKETING SOLUTIONS	DOMAIN RENEWAL	\$ 35.00
KILBURN TIRE COMPANY	4 TIRES, SENSOR	\$ 1,433.95
KTGA/KBDY	RADIO SITE RENTAL	\$ 150.00
KURTAK, KAREN	MILEAGE	\$ 62.70
MCNEES, JAMES	MILEAGE	\$ 77.00
MEDICINE BOW, TOWN OF	WATER SERVICES	\$ 21.35
MERCHANT MCINTYRE & ASSOCIATES, LLC	MONTHLY RETAINER FEE	\$ 8,000.00
MERSEAL LAW, LLC	LEGAL SERVICES	\$ 6,629.62
MOUNTAIN ALARM	ALARM MONITORING	\$ 57.90
MOUNTAIN STATES LITHOGRAPHING	GENERAL BALLOTS	\$ 11,354.15
MOUNTAIN TRAIL MEDICAL	JAIL MEDICAL SERVICES	\$ 6,500.00
MPM CORP / EVERGREEN DISPOSAL	TRASH SERVICES	\$ 110.00
NAPA - SARATOGA	OIL/AIR FILTERS, TOWELS/DEF/SOCKET	\$ 564.80
NATRONA COUNTY GOVERNMENT	WYCIT CONFERENCE FEE	\$ 483.82
NORCO, INC.	FLOOR FINISHER, TRASH BAGS, CYLINDER RENTAL	\$ 1,175.02
OFFENDER WATCH	SEX OFFENDER CARD MAILING	\$ 140.89
OLDE TRADING POST	FUEL	\$ 123.68
O'REILLY AUTO PARTS	PENLIGHT/WIPER BLADES, BATTERY & CORE RETURN	\$ 304.04
PELHAM, TODD L	CEMENT MIX	\$ 10.59
PERKINS OIL CO	FUEL	\$ 7,948.82
PERUE PRINTING	ENVELOPES, CRIMINAL TRESPASS FORMS	\$ 384.00
PINNACLE PUBLIC FINANCE, INC	HVAC REPLACEMENT LEASE PAYMENT	\$ 158,740.93
QUILL CORPORATION	BATTERIES/TOILET PAPER	\$ 39.78
R.P LUMBER COMPANY, INC.	SUPPLY LINE/VALVE, DUPLICATE KEY	\$ 21.83
RAWLINS AUTOMOTIVE	BRAKE PADS, OIL/OIL FILTER/AIR FILTER, LIQUID COPPER, STARTER	\$ 468.24
RAWLINS HARDWARE	VARIOUS TOOLS & SUPPLIES	\$ 368.77

RAWLINS PACK AND SHIP LLC	SHIPPING	\$ 56.77
RAWLINS, CITY OF	WATER SERVICE	\$ 18,194.39
RICE - PRIOR, DENISE	MENTAL HEALTH SERVICES	\$ 1,500.00
RNB STATE BANK	YEARS OF SERVICE AWARDS	\$ 84.90
ROCKY MOUNTAIN POWER	ELECTRIC SERVICE	\$ 25,220.96
ROCKY'S QUIK STOP	FUEL	\$ 2,476.14
SAFEGUARD BUSINESS SYSTEMS	BLANK CHECK STOCK	\$ 512.85
SARATOGA SUN	ADVERTISING	\$ 1,207.50
SHIVELY HARDWARE	4 TIRES	\$ 988.12
STAPLES ADVANTAGE	OFFICE SUPPLIES	\$ 160.38
STATE OF WYOMING DCI	SEX OFFENDER CHANGES	\$ 25.00
STINKER STORES INC	FUEL	\$ 14,267.49
SUMMIT FOOD SERVICE	JAIL MEALS	\$ 9,453.94
SUNRISE SANITATION SERVICE, LLC.	TRASH SERVICE	\$ 75.00
SWANSON SERVICES CORPORATION	JAIL COMMISSARY	\$ 1,361.06
TEAM LAB	ROAD PATCH MATERIAL	\$ 3,300.00
TERMINIX	PEST CONTROL	\$ 193.00
THE COWBOY COUTURE	CCSO HATS	\$ 195.60
THE MASTERS TOUCH, LLC	MAILING INSERTS, TAX STATEMENT MAILING, POSTCARD MAILINGS	\$ 2,741.42
THE QUIK LUBE	OIL CHANGE	\$ 48.00
THOS. Y. PICKETT & CO., INC.	APPEAL , VALUATION CONTRACT INSTALLMENT	\$ 17,400.00
TYLER TECHNOLOGIES, INC	WEB HOSTING	\$ 275.63
US BANK	JAIL HEALTH SUPPLIES, TRAVEL	\$ 1,858.06
VALLEY OIL COMPANY	FUEL	\$ 1,258.08
VOIANCE LANGUAGE SERVICES LLC	INTERPRETATION SERVICES	\$ 55.50
VOLUNTEERS OF AMERICA NORTHERN ROCKIES	JUL-SEP 2024 FEES	\$ 50,000.00
WEBSTER, MATTHEW S	MILEAGE	\$ 135.85
WEST END SINCLAIR	FUEL	\$ 73.25
WEX BANK	FUEL	\$ 347.82
WLC ENGINEERING	CR401 WORK, CR 603 ROW SURVEY, CR 702 ROW SURVEY	\$ 20,646.57
WY CLERKS OF DISTRICT COURT ASSOCIATION	2024-2025 DUES	\$ 300.00
WY DEPT OF HEALTH	STATE VEHICLE USAGE	\$ 427.23
WY MACHINERY COMPANY	BLADE SERVICE KIT, LOADER REPAIRS	\$ 764.89
WY PEACE OFFICERS ASSOC	2023 DUES, 2024 DUES	\$ 950.00

WY RENTS, LLC	AIR COMPRESSOR & SCISSOR LIFT RENTALS	\$ 903.00
WY SECRETARY OF STATE	J WILLIS NOTARY RENEWAL	\$ 60.00
WY STATE BAR	ONLINE JOB LISTING	\$ 100.00
WYOMING CLEANING & SOLUTIONS LLC	JEFFERY CENTER DEEP CLEANING	\$ 1,200.00
YOUNG, TRACY	SEP 2024 PREVENTION	\$ 4,125.00
ZETRON	COMMUNICATIONS PROJECT PAYMENT	\$ 440,760.00
		<b>\$ 901,880.15</b>

### **CONSENT AGENDA**

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. Clerk Bartlett noted the consent agenda includes the October 1, 2024, regular meeting minutes; a bond for Karen Heath, Treasurer for the Tow of Medicine Bow in the amount of \$100,000.00; and monthly receipts from the Clerk of District Court in the amount of \$4,122.00, Carbon County Clerk in the amount of \$20,613.50 and Road and Bridge Department in the amount of \$100.00; Notice of Valuation Changes in the amount of (\$409,255.00); and Tax Roll Corrections in the amount of (\$5,788.00). Commissioner Johnson seconded and the motion passed unanimously.

### **ELECTED OFFICIALS & DEPARTMENT HEADS**

#### **Road and Bridge**

Commissioner Johnson moved to authorize the Chairman's signature on the Agreement for Right of Way Easement with the Weber Ranch Company for the bridge replacement at CR702. Commissioner Irene seconded and the motion carried unanimously.

#### **IT**

Commissioner Espy moved to approve the Memorandum of Understanding for Access between Carbon County Government and Limitless Technology for the purpose of granting permission to Limitless Technology which will allow access to the IT closet leased by Carbon County Government and located inside the Carbon County Fire Protection District Building at 812 East Murray St and for an infinite term with no payment made unless damages are incurred. Commissioner Johnson seconded and the motion passed unanimously.

#### **Attorney**

Commissioner Moore moved to approve and authorize the Chairman's signature on Resolution 2024-25, Resolution for a Special Prosecutor. Commissioner Irene seconded and the motion passed unanimously.

## **Clerk**

Commissioner Irene moved to approve and authorize the Chairman's signature on the Short Form Agreement with Boulder Associates for the Memorial Hospital of Carbon County site and building survey in the amount of \$47,112.00 lump sum plus reimbursable expenses. Commissioner Moore seconded and the motion passed unanimously.

## **Commissioners**

Commissioner Johnson moved to approve the Agreement between Carbon County, WY and Savery Creek Enterprises, Inc. for Construction Contract (Stipulated Price) for acquiring and Demolishing North Hangars and Demolishing Connector at Dixon Airport in the amount of \$139,440.00. Commissioner Espy seconded and the motion passed unanimously.

Commissioner Irene moved to approve and authorize the Chairman's signature on the Memorandum of Understanding between United States Department of Interior Bureau of Land Management and Carbon County – Board of County Commissioners as a Cooperating Agency on the Maestro Wind Energy Project Environmental Impact Statement. Commissioner Moore seconded and the motion passed unanimously.

## **EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 2:44 p.m. with Clerk Bartlett and Ashley Mayfield Davis to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Johnson seconded and the motion passed unanimously.

Commissioner Espy moved to come out of executive session at 3:13 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Johnson seconded and the motion passed unanimously.

## **ADJOURNMENT**

Commissioner Espy moved to adjourn the meeting at 3:49 p.m. Commissioner Johnson seconded and the motion passed unanimously.

The regular meeting of this Board will be held Tuesday, November 19, 2024, at 9:00 a.m. Both meetings will be held at the Carbon Building – Courthouse Annex located at 215 W. Buffalo St., Rawlins, WY. The public is invited to attend or listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at [www.carboncountywy.gov](http://www.carboncountywy.gov) or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.



*Gwynn G. Bartlett*

Gwynn G. Bartlett, Carbon County Clerk

Approved this 12<sup>th</sup> day of November 2024.  
BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

*Sue Jones*

Sue Jones, Chairman