

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING**

**Tuesday, September 17, 2024, 2:00 p.m.**

**Baggs Higher Education Center  
360 Whippoorwill Dr, Baggs, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, September 17, 2024, at 9:00 a.m. at the Baggs Higher Education Center in Baggs, WY. Attending the meeting were Commissioner and Acting Chairman John Johnson, and Commissioners John Espy and Garrett Irene. Chairman, Sue Jones and Vice Chairman Travis Moore were absent.

Acting Chair Johnson called the meeting to order at 2:00 p.m.

**ADDITIONS / CORRECTIONS**

Acting Chair Johnson amended the agenda to change Angie Hobbs mentioned on the agenda to Elk Mountain rather than Medicine Bow.

Commissioner Irene moved to approve the agenda as amended. Commissioner Espy seconded and the motion passed unanimously.

**VOUCHERS**

Commissioner Espy moved to approve August 2024 payroll and benefit expenses of \$1,023,044.84 and insurance claim and premium expenses of \$236,566.87, Sunrise Sanitation totaling \$75.00 and the main amount of invoices of \$2,630,412.80 for a grand total today of \$3,890,099.51. Commissioner Irene seconded and the motion passed unanimously.

<b>Vendor</b>	<b>Detail Line Description</b>	<b>Total</b>
Advanced Network Management, Inc.	Managed Services Contract	\$6,974.00
American Comm. Corrections Inst, Inc.	Annual License Renewal	\$2,500.00
APG Media of the Rockies	Misc. ads	\$202.22
Apparatus Equipment & Service Inc.	Cot Installation	\$7,181.36
Arapahoe County Combined Court	Certified Copies	\$20.50
Axis Forensic Toxicology, Inc.	Toxicology	\$220.00
Bagels & Badges	Bagels	\$76.00
Baggs, Town of	Water Services	\$401.76
BI Inc.	Monthly Elec. Monitoring Services	\$955.50
Braun NW, Inc.	24 North Star Ambulance-11579	\$237,135.00
Bridger Fabrication	Cut & Bead	\$82.00
Brown & Hiser LLC	Legal Services	\$3,220.00
Carbon Co. Child Development Center	Clothing/Wipes/Pullups	\$990.47
Carbon County School District #1	Personal Care Kits	\$2,509.18



Carbon Power & Light Inc	Electrical Services	\$1,794.24
Carbon, Kolton Henry Clifton	Witness Fees & Misc. Reimb.	\$656.70
CareRight Technologies, LLC	Monthly Data Center Server	\$251.29
Century Link	Jail Wi-Fi	\$142.67
Charter Communications	Jail Cable Services	\$119.24
CIDNET	Jail Data	\$750.00
Coal Creek Law	Legal Services	\$930.00
Core Legal, LLC	Legal Services	\$1,608.00
Cowboy Chemical	Cleaning Supplies	\$317.85
Davis, Ashley	Mileage	\$712.80
Dirty Boyz Sanitation, Inc.	Trash Services	\$5,277.50
Dominion Energy	Gas Services	\$30.47
Drummond Refrigeration LLC	Replace Condenser Motor	\$347.00
Dynamic Controls Inc.	Packing Kits	\$26,936.00
Election Systems & Software, LLC	Election Supplies & Equipment	\$805.46
Elite Microwave Solutions	Remove Dishes from Radio Sites	\$1,505.00
Elk Mountain, Town of	Water Services	\$70.51
Encampment, Town of	Water Services	\$105.00
Engineering Associates	Engineering Exp. on County Bridges	\$7,185.02
Galls/Quartermaster	Sheriff Uniforms & Supplies	\$92.52
Grainger	Misc. Supplies & Equipment	\$491.89
Guardian Alliance Technologies	Guardian Software License	\$375.00
Hanna, Town of	Water Services	\$256.46
Intermountain Slurry Seal Inc.	CR 401 Chip Seal Project	\$1,907,902.10
K2 Towers III, LLC	Radio Site Rent	\$289.82
Kilburn Tire Company	Oil Change/Tire Rotation-002231	\$103.57
KLIM	Sheriff Snow Clothing & Equipment	\$5,183.94
KTGA/KBDY	Radio Site Rent	\$150.00
Lawson Products Inc.	Various Bolts	\$728.41
Lifetime Benefit Solutions, Inc.	Cobra Fee	\$35.00
Martinez, Natasha	Guardian Ad Litem	\$300.00
Medicine Bow, Town of	Water Services	\$418.65
Memorial Hospital of Carbon County	Medical Services	\$5,595.18
Merchant McIntyre & Associates, LLC	Monthly Revenue Retainer	\$8,000.00
Mercier's Mountain Riding School	Level 2 Avalanche Class	\$1,800.00
Merseal Law, LLC	Legal Services	\$15,315.37
Mountain Alarm	Crisis Center Alarm Monitoring	\$57.90
Mountain Trail Medical	Medical Services	\$6,500.00
MPM Corp / Evergreen Disposal	Trash Services	\$110.00
Napa - Saratoga	Battery/ Core Deposit	\$352.75
Norco, Inc.	Misc. Supplies & Cylinder Rent	\$1,096.80



Offender Watch	Sex Offender Notification	\$35.00
O'Reilly Auto Parts	Misc. Auto Parts	\$164.88
Perkins Oil Co.	Fuel	\$10,183.72
Perue Printing	Tax Levy Sheets	\$13.50
Pinnacle Public Finance, Inc.	Master Equipment Lease	\$48,123.39
Plus Electric Inc.	Overhead Crane	\$98.50
PowerDMS, Inc.	Power DMS Subscription	\$17,213.00
R.P. Lumber Company, Inc.	Misc. Parts & Equipment	\$429.43
Rawlins Automotive	Misc. Auto Parts & Supplies	\$1,362.17
Rawlins Eastside Carwash	Carwash Cards	\$204.60
Rawlins Hardware - 5410	Misc. Parts & Supplies	\$353.00
Rawlins Hardware - 5465	Toilet Paper/Screws	\$87.98
Rawlins Pack and Ship LLC	FedEx Shipping Label	\$20.07
Rice - Prior, Denise	Inmate Mental Health Services	\$1,350.00
Rocky Mountain Power	Electric Services	\$39,508.41
Rocky's Quik Stop	Diesel-Baggs	\$2,869.38
Saratoga Sun	Misc. Ads	\$7,480.75
Saratoga, Town of	Water Services	\$99.64
Schaeffer Mfg. Co.	Oil	\$1,607.20
Skyline Motors, Inc.	Oil Change/Brake Pad Replacement	\$242.40
Staples Advantage	Misc. Office Supplies	\$19.83
State of Wyoming DCI	Sex Offender Fees	\$25.00
Stinker Stores Inc.	Fuel	\$11,707.79
Summit Food Service	Jail Meals	\$9,526.00
Sunrise Sanitation Service, LLC.	Trash Services	\$75.00
Super Vacuum Manufacturing Co. Inc.	Graphics	\$231.56
Swanson Services Corporation	Jail Commissary	\$1,224.81
T.O.G.	Window Washing	\$960.00
Terminix	Pest Control	\$193.00
The Cowboy Couture	Sheriff Uniforms	\$2,538.70
The Masters Touch, LLC	Mailing Services for DMV	\$7,105.92
The Quik Lube	Vehicle Maintenance	\$272.75
Towerco Marketing LLC	App. Fees Radio Tower Sinclair Site	\$3,000.00
Transunion Risk & Alternative Data	Trulookup Services	\$175.00
US Bank	Misc. Charges	\$2,169.27
Valley Oil Company	Fuel	\$1,231.62
Voiance Language Services LLC	Interpretation Services	\$6.00
Western Truck Repair	Air Bag	\$198.67
Wex Bank	Fuel	\$268.90
Wiant, James	Gravel Removal	\$5,930.00
Wille, O.R.	Mileage	\$82.50



WY Behavioral Institute	Emergency Detentions	\$9,802.00
WY Dept of Transportation	CR 203 Br Over N Platte	\$597.47
WY Machinery Company	Water Truck & Misc Supplies	\$167,658.89
WY Rents, LLC	Manlift Rental	\$1,062.00
WY Secretary of State	Notary Application	\$60.00
Wyoming Cleaning & Solutions LLC	Jeffery Center Deep Clean	\$1,625.00
Young, Tracy	August 2024 Prevention	\$4,125.00

### **CONSENT AGENDA**

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. Clerk Bartlett noted the consent agenda includes the September 3, 2024, regular meeting minutes; a Continuation Certificate for Angie Hobbs, Council Member for the Town of Elk Mountain in the amount of \$100,000.00 and a bond for Michael Armstrong, Treasurer for the Carbon County Visitor's Council in the amount of \$100,000.00; monthly receipts from the Clerk of District Court in the amount of \$3,733.00 and Carbon County Clerk in the amount of \$22,782.75; and Notice of Valuation Changes in the amount of (\$54,804.00). Commissioner Irene seconded and the motion passed unanimously.

### **SOUTH CENTRAL WYOMING EMERGENCY MEDICAL SERVICES (SCWEMS)**

Commissioner Espy moved to approve the acting Chairman's signature on the letter of support to the Office of State Lands for South Central WY Emergency Medical Services' Mineral Royalty Grant application in the amount of \$119,639.00 for the purchase of a new ambulance. Commissioner Irene seconded and the motion passed unanimously.

### **ELECTED OFFICIALS & DEPARTMENT HEADS**

#### **Road and Bridge**

Commissioner Irene moved to declare a 1968 homemade shop trailer, VIN #S8814W as surplus as it has no real value and donate it to the Encampment Tractor Club. Acting Chairman Johnson seconded and the motion passed with Commissioners Irene and Acting Chairman Johnson voting for the motion and Commissioner Espy abstained due to potential conflict.

#### **Assessor**

Commissioner Espy moved to authorize any commissioner to sign the Contract with Thos. Y. Pickett & Co., Inc., also known as T.Y. Pickett, for valuation services for 2024 and 2025 in the amount of \$70,850.00 per year. Commissioner Irene seconded and the motion passed unanimously.

#### **Planning & Zoning**

Commissioner Espy moved to accept the Certification of Recommended Action from the Carbon County Planning & Zoning Commission for C.U.W. Case #2012-01 – AMENDED – Power





Company of Wyoming and schedule a public hearing for Tuesday, October 1, 2024, at 1:30 p.m. at the Carbon Building – Courthouse Annex in Rawlins, Wyoming. Commissioner Irene seconded and the motion passed unanimously.

### **Clerk**

Commissioner Irene moved to approve the Chairman's signature on the Novo Benefits Renewal Schedule of Services and Fees to become effective on October 1, 2024. Commissioner Espy seconded and the motion passed unanimously.

Commissioner Espy moved to reappoint Schelby Merrill to the Upper Platte River Solid Waste Disposal District for a 3-year term ending August 2027. Commissioner Irene seconded and the motion passed unanimously.

Commissioner Espy moved to authorize the chairman's signature on the Contract between the Wyoming Department of Family Services and Carbon County for Temporary Assistance for Needy Families Community Partnership Initiative beginning October 1, 2024 through September 30, 2025 in an amount not to exceed \$12,500.00. Commissioner Irene seconded and the motion passed unanimously.

### **Commissioners**

Commissioner Espy moved to approve any commissioner's signature on the letter for the United States Forest Service National Old Growth Amendment draft Environmental Impact Statement. Commissioner Irene seconded and the motion passed unanimously.

### **EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 3:04 p.m. with Clerk Bartlett, Ashley Mayfield Davis and Sheriff Bakken to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Irene seconded and the motion passed unanimously.

Commissioner Espy moved to come out of executive session at 3:32 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Irene seconded and the motion passed unanimously.

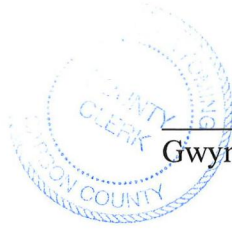
### **ADJOURNMENT**

Commissioner Irene moved to adjourn the meeting at 3:32 p.m. Commissioner Espy seconded and the motion passed unanimously.

A regular meeting of this Board will be held Tuesday, October 15, 2024, at 9:00 a.m. at the Hanna Town Hall located at 301 Adams St, Hanna, WY. The public is invited to attend, or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday



before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at [www.carboncountwy.gov](http://www.carboncountwy.gov) or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.



*Gwynn G. Bartlett*

Gwynn G. Bartlett, Carbon County Clerk

Approved this 1<sup>st</sup> day of October 2024  
BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

*Sue Jones*

Sue Jones, Chairman

