

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING**
Tuesday, September 3, 2024, 9:00 a.m.
Carbon Building- Courthouse Annex,
215 W. Buffalo Street, Second Floor, Rawlins, WY

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, September 3, 2024, at 9:00 a.m. at the Carbon Building-Courthouse Annex in Rawlins, WY. Attending the meeting were Chairman, Sue Jones, Vice Chairman Travis Moore, Commissioners John Johnson, John Espy and Garrett Irene.

Chairman Jones called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

There were no additions or corrections to the agenda.

Commissioner Johnson moved to approve the agenda as presented. Commissioner Espy seconded and the motion passed unanimously.

VOUCHERS

Commissioner Irene moved to approve the report of expenditures in the amount of \$228,208.25 for an aggregate total today of \$228,208.25. Commissioner Johnson seconded and the motion carried unanimously.

Vendor	Detail Line Description	Total
Abels, Duane E.	County Health Officer	\$1,633.00
Amazon Capital Services	Skid Steer Mount Plate	\$220.39
Apodaca, David Allen	Soberlink Monitoring System	\$403.50
AT&T Mobility	County Mobile Phone Service	\$194.15
Baggs, Town of	Office Space Rent	\$150.00
Bisceglia, Debra	Bailiff For Jury Trial	\$150.00
Black Hills Energy	Gas Services	\$4,470.71
Blue Knight Security LLC	Jail Extractions	\$4,025.00
Bomgaars Supply	Misc. Parts & Supplies	\$774.98
Carbon County Economic Development	Annual Outside Agency Payment	\$13,950.00
Carbon County Fair Board	Monthly Outside Agency Payment	\$2,725.00
Carbon County Library	Monthly Outside Agency Payment	\$29,247.00
Carbon County Museum	Monthly Outside Agency Payment	\$18,995.00
Casper Winnelson Co.	Misc. Supplies	\$178.82
Cook, Edith	Mileage	\$86.90
Cowboy Chemical	Misc. Cleaning Supplies	\$575.50

Cragun, Megan A.	Mileage	\$214.06
Dixon, Town of	Water Services	\$308.00
Elk Mountain Towing & Recovery	Vehicle Tow	\$1,625.00
Erickson & Roberts	Legal Services	\$234.84
Fatbeam LLC	Fiber/Internet	\$4,590.00
Foxit Software Incorporated	Pdf Editing Software	\$3,126.10
Further	Health Reimb. & Medical FSA	\$2,255.05
Galls/Quartermaster	Pepper Spray	\$275.40
Grainger	Misc. Supplies	\$293.06
Gulbrandson, Kimberly A.	Mileage	\$117.15
Hagan, Walter	Bailiff For Jury Trial	\$150.00
High Plains Power	Electric Services	\$417.02
Iacovetto, Karon	Monthly Janitorial Services	\$8,230.00
Jack's Body & Fender Repair	Abandoned Vehicle Tow Charges	\$712.00
K2 Towers III, LLC	Radio Site Rent	\$2,028.72
Kaluzny, Emily	Personal Phone Usage August 2024	\$30.00
King Soopers Customer Charges	Kitchen Supplies	\$12.76
Mgt Tires LLC	Tire Repair	\$24.94
Modern Marketing, Inc.	Evidence Bags	\$438.42
Motorola Solutions	Flex Mobile Software & Programing	\$14,182.83
Norco, Inc.	Misc. Paper Products & Bags	\$3,959.52
Noregon Systems LLC	J-Pro Vehicle Diagnostic Software	\$2,199.00
North Fork Engineering, LLC	Supply Waterline Materials	\$149.44
Old Penitentiary Joint Powers Board	Quarterly Outside Agency Payment	\$8,137.50
O'Reilly Auto Parts	Misc. Auto Parts	\$145.95
Parker, Elizabeth	Mileage	\$204.74
Perkins Oil Co.	Diesel Fuel	\$182.25
Plus Electric Inc.	Time Delay Fuses	\$34.28
R.P. Lumber Company, Inc.	Misc. Parts & Supplies	\$468.46
Rapid Fire Protection, Inc.	Repair Valves on Jail Sprinklers	\$1,155.00
Rawlins Automotive	Misc. Auto Parts	\$126.60
Rawlins Hardware – 5410	Misc. Parts &Supplies	\$695.72
Rawlins Pack and Ship LLC	FedEx Shipping Label	\$20.07
RNB State Bank	Ee's Years of Service Gift Card	\$59.90
Saltus Technologies	Digi-ticket Software	\$6,450.00
South Central WY EMS	Quarterly Outside Agency Payment	\$11,432.50
Spyglass	Telecom Auditing Services	\$3,150.00
Staples Advantage	Misc. Office Supplies	\$67.07
State of Wyoming A & I	State Mainframe Access	\$46.83
State of Wyoming DCI	Sex Offender Fees	\$25.00
Stericycle, Inc.	Steri-Safe Bucket	\$51.08

Summit Food Service	Jail Meals	\$4,659.42
Swanson Services Corporation	Jail Commissary Supplies	\$573.59
United States Postal Service	Postage	\$10,000.00
UPRSWDD	Saratoga Library Trash Services	\$152.00
WACO	Registration Fees	\$250.00
Warne, Samuel J.	Reimbursement	\$21.78
Wohl, Judith	Mileage	\$288.20
Wreck-A-Mend	Windshield Replacement	\$1,116.69
WY Dept Of Health	Qtr. 4 Apr 2024-June 2024 Salaries	\$44,466.03
Wyoming Cleaning & Solutions LLC	Monthly Janitorial Services	\$6,583.33
WY Dept. of Transportation	Plate Renewal	60.00
Y2 Consultants, LLC	Land Use Plan Update	\$4,231.00

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. Clerk Bartlett noted the consent agenda includes the August 27, 2024, regular meeting minutes; a Continuation Certificate for Jeff Corson, Treasurer for Baggs Cemetery District in the amount of \$10,000.00. Vice Chairman Moore seconded and the motion passed unanimously.

ELECTED OFFICIALS & DEPARTMENT HEADS

Clerk

Commissioner Irene moved to adopt the 2024-2025 COBRA rates and authorize the Chairman's signature on the rate approval. Commissioner Johnson seconded and the motion passed unanimously.

Commissioner Johnson moved to waive procurement and authorize the Chairman's signature on the Boulder Associates Authorization to Proceed with Professional Services for the Memorial Hospital of Carbon County Site and Building Survey in the amount of \$47,112 plus reimbursables of an estimated \$4,000 for a total amount of \$51,112.00. Commissioner Espy seconded and Chairman Jones clarified that the building survey will assist the county in developing funding priorities for the hospital. It will also assist the hospital in obtaining grants as well. Clerk Bartlett reported the timeline is 6 weeks from when the contractor can begin to obtain a complete report. The motion passed unanimously.

Attorney

Vice Chairman Moore moved to authorize the Chairman's signature on the Contract Between the WY Department of Family Services and Carbon County Board of Commissioners for the Carbon County Juvenile Services Board in the amount of \$50,000.00 expiring June 30, 2026. Commissioner Espy seconded and the motion carried unanimously.

Commissioners

Commissioner Espy moved to ratify the Chairman's signature on the WYDOT Aeronautics Amendment Form for acquiring hangars and removing the North Apron that increases funds to match the Federal Grant and the Wyoming Airport Improvement Program Certificate of State Grant-in-Aid (ADW009B) in the amount of \$15,524.00 that were both signed on August 28, 2024. Vice Chairman Moore seconded and the motion passed unanimously.

IT

Commissioner Espy moved to waive the procurement policy and authorize the Chairman's signature on the CenturyLink Total Advantage Express Agreement for a term of three years in the amount of \$2,400 per year. Vice Chairman Moore seconded and the motion carried unanimously.

PUBLIC HEARING - Z.C. Case File #2024-09 – Lauren and Charlotte Swanson

Chairman Jones opened a public hearing at 11:33 a.m. to hear Planning & Zoning Z.C. Case 2024-09 – Lauren and Charlotte Swanson's request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Forestry Production and Seasonal Recreation (FPSR-9) for one parcel located in the Woodedge Area. The FPSR Zone is intended to be applied to areas of the County in which timber production and seasonally accessible recreation uses are the desirable predominant uses and is located on Woodedge Road – Approximately 5 miles southwest of Cooper Cove Exit & I-80; approximately 7 miles southeast of Arlington. Kristy Rowan, Planning & Development Coordinator and Zoning Administrator presented the case file.

Chairman Jones called for comments for or against the case. There being none, Chairman Jones closed the hearing at 11:38 a.m.

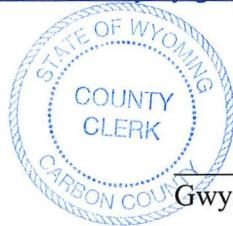
Commissioner Johnson moved that based on the recommendation of the Planning & Zoning Commission and staff to authorize the Chairman's signature on Resolution No. 2024-23 A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Z.C. Case 2024-09 – Lauren and Charlotte Swanson's request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Forestry Production and Seasonal Recreation (FPSR-9) for one parcel located in the Woodedge Area and located on Woodedge Road – Approximately 5 miles southwest of Cooper Cove Exit & I-80; approximately 7 miles southeast of Arlington, noting the specific request will be granted to waive the 40' wide access standard. Vice Chairman Moore seconded and the motion passed unanimously.

ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 11:40 a.m. Vice Chairman Moore seconded and the motion passed unanimously.

A regular meeting of this Board will be held Tuesday, October 1, 2024 9:00 a.m. at the Carbon Building – Courthouse Annex located at 215 W. Buffalo St., Rawlins, WY. The public is invited to attend, or you can listen online at the website listed below. To get on the agenda, call the Clerk's

Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carboncountywy.gov or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.



Gwynn G. Bartlett

Gwynn G. Bartlett, Carbon County Clerk

Approved this 17th day of September 2024
BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

By Sue Jones
for Sue Jones, Chairman