

**REPORT TO THE
MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING**

**Tuesday, August 27, 2024, 2:00 p.m.
Platte Valley Community Center
210 W Elm Ave, Saratoga, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, August 27, 2024, at 2:00 p.m. at the Platte Valley Community Center in Saratoga, WY. Attending the meeting were Chairman, Sue Jones, Vice Chairman Travis Moore, Commissioners John Johnson, John Espy and Garrett Irene.

Chairman Jones called the meeting to order at 2:00 p.m.

ADDITIONS / CORRECTIONS

There were no additions or corrections to the agenda.

Commissioner Johnson moved to approve the agenda as presented. Commissioner Irene seconded and the motion passed unanimously.

VOUCHERS

Vice Chairman Moore moved to approve payment to John Espy for \$500.96. Commissioner Johnson seconded and the motion passed with all voting for the motion except Commissioner Espy who abstained due to personal conflict.

Vice Chairman Moore moved to approve July 2024 payroll and benefit expenses of \$1,029,214.83, insurance claim and premium expenses of \$148,079.16 and the report of expenditures in the amount of \$843,797.39 for an aggregate total today of \$2,021,592.34. Commissioner Johnson seconded and the motion passed unanimously.

Vendor	Detail Line Description	Total
Advanced Network Mgmt., Inc.	Managed Services Contract	\$6,974.00
Amazon Capital Services	Occupancy Sensor & Shades	\$347.34
Ameri-Tech Equipment Company	2 Bed Drawers	\$3,885.98
Apex Communications	Radio Contract Services	\$4,000.00
APG Media of the Rockies	Misc. Ads	\$184.44
Arapahoe County Combined Court	Records Request	\$21.50
Ardurra	Dixon Airport Hangar Acquisition	\$10,907.88
Arnold, Debra	Election Day Training	\$49.50
AT&T Mobility	CCSO MDT Service	\$1,473.37
Bach, Carol	Election Day Training	\$13.20
Baggs, Town of	Water Services	\$459.55

Bagley, Marvin	Medical Records Release Reimb.	\$50.00
Bank of Montreal - Mastercard	Misc. Charges	\$23,341.68
Bartlett, Gwynn	Mileage	\$64.90
Big Bale Company	Belly Dump Trailer Tires	\$2,010.00
Black, Val	Training	\$44.00
Blakeman Propane	Propane Services	\$947.69
Blue Knight Security LLC	Jail Extractions	\$17,075.00
Bob Ruwart Motors	2023 Ram Crew Cab Uplift	\$20,047.53
Bomgaars Supply	Misc. Parts & Supplies	\$203.41
Bridger Fabrication	Wheel Studs	\$332.80
Brown & Hiser LLC	Legal Services	\$900.00
Brown, Amanda	Mileage	\$135.30
Capital Business Systems Inc.	It Copiers	\$2,356.76
Carbon County Fair Board	Monthly Agency Payment	\$5,450.00
Carbon County Fire Protection District	Vehicle Maintenance and Repair	\$542.50
Carbon County Law Library	2024 Bar Assoc. Membership Dues	\$200.00
Carbon County Library	Monthly Agency Payment	\$58,494.00
Carbon County Museum	Monthly Agency Payment	\$37,990.00
Carbon Power & Light Inc.	Electric Services	\$1,804.31
CareRight Technologies, LLC	Monthly Bed Fee	\$146.52
Charm-Tex, Inc.	Metal Fasteners & Inmate Uniforms	\$665.40
Charter Communications	Jail Cable	\$119.24
Clark, Alice	Training	\$64.90
Coal Creek Law	Legal Services	\$1,187.00
Correnti, Joey	Primary Canvas Board & Mileage	\$118.00
Cowboy Chemical	Laundry & Dish Soap & Sanitizer	\$365.75
Daily Times	Jail Newspapers	\$187.92
Drummond Refrigeration LLC	Replace Condenser Motor	\$735.00
Econo Signs, LLC	Speed Limit Signs	\$945.75
Elder, Joseph E.	Training	\$46.20
Elevated Health & Safety Solutions	Random Drug Tests	\$174.00
Elite Microwave Solutions	Antenna Installation-Radio Project	\$86,163.00
Elk Mountain, Town of	R&B Water Services	\$67.50
Encampment, Town of	R&B Water Services	\$105.00
Engineering Associates	Bridge Structures EOX & FCG	\$4,736.74
Engstrom, James D. DDS	Inmate Dental Services	\$2,500.00
E-Z Lift Garage Doors	Garage Door Control Switch	\$2,353.00
France, Tara	Court Reporter	\$777.70
Galls/Quartermaster	Bulletproof Vest	\$253.00
Grainger	Misc. Parts & Supplies	\$270.45
Hays, Patricia	Mileage	\$67.10

Herring, Jeff	Oil	\$437.60
Hess, Heidi R.	Training	\$52.80
Higgins Auto and Repair	Repair Power Steering Leak	\$2,307.07
Hobbs, Angie E.	Election Day Training	\$88.00
Hobbs, Iyliemae	Election Day	\$60.50
Hone, Jodell	Training	\$46.20
Hughes, Chris	Mileage	\$11.00
Iacovetto, Karon	Cleaning Services	\$8,230.00
Jack's Body & Fender Repair	Abandoned Vehicle Tow Charges	\$2,204.00
Jolly, Ashley	Mileage	\$99.00
Jones, Kaylee	Fair Helper	\$1,706.25
Justice Clearinghouse	Annual Dues	\$238.00
Kaseya US LLC	Work Order/Help Desk Software	\$900.00
Kenny Electric	Light Control Repair-Courthouse	\$1,611.18
Kilburn Tire Company	4 Tires for Lowboy	\$1,671.40
Koeneke, Alice	Training	\$44.00
KTGA/KBDY	Radio Site Rent	\$150.00
Lazarkiewicz, Debora	Mileage	\$46.20
Lifetime Benefit Solutions, Inc.	Cobra Fee	\$35.00
Maddox, Karol	Election Day Training	\$85.80
Malcolm, Colton	Fair Helper	\$2,190.00
McCarthy, David P.C.	Legal Services	\$550.00
McNees, James	Mileage	\$77.00
Medicine Bow, Town of	R&B Water Services	\$221.65
Memorial Hospital of Carbon County	Medical Services	\$21,474.77
Merseal Law, LLC	Legal Services	\$11,265.19
Miller, Ken	Mileage	\$67.65
Modern Marketing, Inc.	Property Bags/Gift Certificates	\$1,868.40
Mountain Alarm	Youth Crisis Center Alarm Monit.	\$57.90
Mountain Trail Medical	Physician Services Fees July 2024	\$6,500.00
MPM Corp / Evergreen Disposal	Encampment Shop Trash Services	\$110.00
Mustard, Jessica A.	Training	\$52.80
Myers, Adelaide	Mileage	\$20.90
Napa - Saratoga	Misc. Parts & Supplies	\$49.89
NASRO	SRO Training Membership	\$100.00
Nation, Leslie H.	Mileage	\$53.80
Natrona County Circuit Court	Certified Document Copies	\$4.00
Nitschke, Isaac P.	Election Day	\$46.20
NMS Labs	Lab Testing	\$89.00
Norco, Inc.	Misc. Supplies	\$420.35
Offender Watch	Sex Offender Notifications	\$106.58

Olde Trading Post	Fuel	\$692.75
O'Reilly Auto Parts	Misc. Auto Parts	\$93.06
Patterson, Connie	Training	\$46.20
Payne-Rogers, Frances	Training	\$46.20
Perkins Oil Co.	Fuel	\$9,086.57
Perue Printing	Misc. Printing Projects	\$3,036.20
Pipher, Donna J.	Election Day	\$22.00
Platt, Mayvon	Mileage	\$41.25
Platt, Ronald	Mileage	\$41.25
Post and Associates	Eap Admin Fee	\$2,620.00
Priest, Courtney E.	Training	\$52.80
Quill Corporation	Rulers/Business Cards/Finger Pads	\$87.00
R.P. Lumber Company, Inc.	Misc. Parts and Supplies	\$360.88
Rapid Fire Protection, Inc.	Annual Sprinkler Inspection	\$3,525.00
Rawlins Automotive	Misc. Auto Parts and Supplies	\$929.07
Rawlins Glass Center, Inc.	Tint Windows-22 Dodge Durango	\$88.50
Rawlins Hardware - 5410	Misc. Parts and Supplies	\$619.57
Rawlins, City of	Water Services	\$8,032.27
RDO Equipment Co.	Replace Fuel Lift Pump & Relay	\$8,830.54
Reed, Kaitlin M.	Meal	\$22.10
Reed, Kaitlin M.	Mileage	\$67.65
Rietveld, Toni	Training	\$46.20
Risner, Lynette D.	Election Day Training	\$92.95
RNB State Bank	Deposit Ticket Books	\$214.91
Rocky Mountain Power	Electric Services	\$8,604.43
Rocky's Quik Stop	Fuel	\$2,637.71
Roybal, Archie	Training	\$52.80
Saratoga Sun	Misc. Ads	\$1,397.25
Saratoga, Town of	Water Services	\$49.82
Savery Creek Enterprises Inc.	Hangar Acquisition	\$84,000.00
Shippy Solutions LLC	Interpretation Services	\$40.00
Shively Hardware	Misc. Parts & Supplies	\$627.99
Sikes, Melisa	CPR Certifications	\$120.00
Sinclair, Brian C.	Training	\$46.20
Smith, Loretta K.	Election Day	\$84.70
Spaulding, Dawnnette	Mileage	\$221.10
Squirrel Tree Automotive LLC	Repair Oil Leak/Oil Change	\$100.68
Stanley, Jodi L.	Training	\$84.70
Staples Advantage	Misc. Office Supplies	\$319.21
State of Wyoming DCI	Sex Offender Fees	\$145.00
Stephenson, Lee Ann	Election Day Training	\$67.10

Stinker Stores Inc.	Fuel	\$14,750.10
Stocks, Bo	Hangar Acquisition	\$70,000.00
Stone, Jennifer	Reimbursement-Cc Bar Assoc Dues	\$50.00
Summit Food Service	Jail Meals	\$13,620.37
Swanson Services Corporation	Jail Commissary	\$1,605.47
Swanson, Rachel A.	Mileage	\$370.70
Symns, Robert A.	Election Day Training	\$102.30
Three Forks Ranch Corp.	Hangar Acquisition	\$222,000.00
Tin Boy Garage	Oil & Air Filter/Large Tire Repair	\$107.98
Transunion Risk & Alternative Data	Trulookup Program	\$179.00
Tyler Technologies, Inc.	Tyler Technologies Hosting	\$275.63
US Bank	Misc. Charges	\$1,161.00
Valley Oil Company	Fuel	\$900.35
Vannett, Elizabeth H.	Election Day Training	\$49.50
Vannett, Mistina N.	Training	\$46.20
Vannorman, Cathy L.	Training	\$84.70
Voiance Language Services LLC	Interpretation Services	\$81.75
Weatherd, Jill M.	Training	\$46.20
West, Mary E.	Training	\$44.00
Wex Bank	Fuel	\$682.73
Wille, O.R.	Mileage	\$82.50
Wilson, Karon	Mileage	\$20.35
Wreck-A-Mend	Remove/Install Decals	\$850.00
WY Brand Industries	Attorney Business Cards	\$75.00
WY Machinery Company	Misc. Parts, Supplies and Repairs	\$4,681.23
WY Rents, LLC	Manlift Rental	\$287.50
WY Secretary of State	Notary Dues	\$60.00
Wyoming Cleaning & Solutions LLC	Courthouse Cleaning Services	\$6,583.33

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. Clerk Bartlett noted the consent agenda includes the August 6, 2024, regular meeting minutes; monthly receipts from the Clerk of District Court in the amount of \$4,351.30, Carbon County Clerk in the amount of \$22,010.25 and Planning and Development in the amount of \$11,1167.67; and a Continuation Certificate for Clay Evans, Treasurer for Savery-Little Snake River Water Conservancy District in the amount of \$10,000.00. Commissioner Irene seconded and the motion passed unanimously.

ELECTED OFFICIALS & DEPARTMENT HEADS

Assessor

Renee Snider, Carbon County Assessor presented the amended 2025 Mill Levies for adoption. The Little Snake River Conservation District had previously submitted a portion of one mill however needed a full mill, requiring Carbon and Sweetwater Counties to amend their adopted levies. Assessor Snider reported her mapping company, Greenwood Mapping's owner is retiring later this year. She will work with other affected departments and come up with a recommendation of how to proceed soon.

Commissioner Johnson moved to adopt the 2025 Mill Levies as presented by the County Assessor. Vice Chairman Moore seconded and the motion passed unanimously.

Road and Bridge

Kandis Fritz, Road and Bridge Coordinator, discussed various chipseal projects throughout the county. She stated that Intermountain Slurry of Utah called her last week and said they would honor the same price next spring for large projects as the recently completed chip seal on County Road 401. She suggested utilizing them for a chipseal on the Seminoe Road totaling approximately \$1.8 million with funds from various impact assistance funds. Ms. Fritz reported she will reply to Intermountain Slurry soon, but not necessarily today. She proposed delaying gravel projects throughout the county in lieu of the Seminoe Road stating her priorities are employees first, mag chloride, and equipment needs. Commissioner Johnson suggested the county's liaisons meet with Kandis soon to prioritize needs and develop a long-term plan.

Ms. Fritz provided updates from around the county to include that her department finished up screening and hauling gravel from the Wiant Pit in Saratoga for the season. They will still have enough material to keep that pit open for another year. They are catching up on mowing in the Rawlins area then will get mowers out to other areas in the county. Screening and gravel hauling in Baggs area continues and they will be blading as moisture and time with other projects allows in all other areas of the county.

Sheriff

Alex Bakken, Carbon County Sheriff requested and received approval to enter into Memorandum of Understanding for Task Force Officer's Between the State of Wyoming, Office of the Attorney General, Division of Criminal Investigation. The county's current reimbursement is \$42,000 annually for our DCI-TFO position however under the new MOU will increase to \$60,000 annually while keeping all other conditions the same. This MOU does not require board signature.

Sheriff Bakken updated the BOCC on a briefing from the US Attorney General Garland regarding the corner crossing, stating there was "No opinion." He will continue to work on the matter as he feels this is detrimental because, based on his observations and discussions lack of state or federal clarification will continue to pit landowners against sportsman, two groups who otherwise share many of the same values. Commissioner Johnson questioned if WY Statute clarifies corner crossing and the Sheriff replied that Title 23 statutes specifically defines trespass to hunt, specifically stepping on ground and does not address air space. He and other sheriffs would like more clarification on the matter. Attorney Davis discussed the case in the 10th Circuit Court now, essentially defining what is trespassing so they can apply statutes on criminal trespass.

Sheriff Bakken discussed Juvenile Justice/PREA (Prison Rape Elimination Act) noting he is seeking funding assistance for ensuring compliance with federal juvenile detention standards. He reported his office received a \$65,000 grant for an avalanche reporting station.

Buildings & Grounds

Jeff Askins, Buildings and Grounds Manager reported the jail air conditioning units are being repaired. Mr. Askins has been seeking quotes to remove all concrete and to backfill the hole when the modular building is moved at the road and bridge shop in Medicine Bow. A bid was received from Mass Grading and the BOCC asked him to obtain additional quotes.

Emergency Management

Lenny Layman, Emergency Management Coordinator reported he is working with various special districts on their hazard mitigation planning, he has scheduled a Sierra-Madre fire awareness meeting in Encampment September 9 from 6-8 p.m. Mr. Layman recently supported the Camporee in Campbell County and provided a full update. He also continues to work with both county school districts on reunification plans where they plan how to reunite children with parents.

Memorial Hospital of Carbon County

Gerald Parton, Interim Chief Executive Officer for Memorial Hospital of Carbon County reported the planned hospital district has begun meeting with various community groups and have forums planned September 12 in Hanna, September 19 in Rawlins and the 26th in Sinclair. Mailings are planned and other outreach as well. Mr. Parton provided a general hospital operations update including free physicals, donations of school supplies, a \$100,000 grant from HF Sinclair for their new ambulance and reported October 19 an event titled Mammos and Mimosas will be held in Rawlins and the MHCC is in the process of recruiting a general surgeon.

Mr. Parton reported they received a \$100,000 donation from HF Sinclair for their new ambulance noting they also have grant funds from a county-sponsored grant from the Office of State Lands & Investments. They lack approximately \$88,000 for the ambulance and requested and received authorization to take the difference from their county levy fund. The BOCC asked Attorney Davis and Clerk Bartlett to work out payment upon receipt of an invoice.

Clerk

Clerk Bartlett presented a final proof of loss for the 2016 Dodge Ram that was totaled on I-80 for board approval and Chairman's signature.

Vice Chairman Moore moved to approve the Chairman's signature on the Wyoming Association of Risk Management (WARM) Final Proof of Loss for the 2016 Dodge Ram Sheriff's Office Patrol truck (VIN 1C6RR7XT3GS291718) in the amount of \$66,971.31 after subtracting the \$5,000 deductible. Commissioner Irene seconded and the motion passed unanimously.

Clerk Bartlett presented an application for insurance for board approval and Chairman's signature.

Commissioner Espy moved to approve and authorize the Chairman's signature on the Application to Pan-American Life Insurance Company for Aggregate and Specific Excess Loss Insurance and for the 2024-2025 health plan year. Commissioner Irene seconded and the motion passed unanimously.

Clerk Bartlett provided an update about last week's Primary Election and told the board she is rebidding the Courthouse & Carbon Building-Courthouse Annex masonry work.

Commissioners

Chairman Jones requested that her signature be ratified on the FAA and State grant agreements for Dixon Airport taxiway removal of North B1 and B2 Connectors and hangar acquisition that was signed on August 17, 2024, and the State grant that was signed on August 23.

Commissioner Johnson moved to ratify the Chairman's signature on the FAA FY24 Airport Infrastructure Grant Agreement Part One for the removal of taxiway North B1 and B2 Connectors that was signed on August 17, 2024, and in an of \$336,000.00 for a period of performance of 4 years and the Wyoming Airport Improvement Program Certificate of State Grant-in-Aid in the amount of \$10,311.00 that was signed on August 23, 2024. Vice Chairman Moore seconded and the motion passed unanimously.

CITIZEN/COMMISSIONERS DISCUSSION

Scott Kerbs, a resident of Saratoga, discussed interaction between the federal government and local governments. He discussed closing oil and gas leases, the Rock Springs Resource Management Plan and a situation in South Dakota where private properties are fenced in with public lands and had a hunter report a no trespassing sign on the fence. The US Forest Service Officer arrived and concluded the land needed surveyed and thereafter the landowners were indicted in federal court for theft of public property. He suggested that the County Sheriff should be the ultimate authority with the blessing of County Commissioners and rescind US Forest Service's and Bureau of Land Management authority in the county.

Sheriff Bakken reported typically when it comes to jurisdictional matters in the US Forest, there is proprietary jurisdiction, meaning the Forest Service doesn't take over law enforcement in that area. The Sheriff had already contacted Carbon County's US Forest Service lead and has a meeting scheduled about the South Dakota matter.

District Ranger Jason Armbruster reported with trespass encroachment, they try to handle it at the lowest level in Wyoming by sitting down with landowners to come up with an amicable solution. Law enforcement involvement is a last resort according to Mr. Armbruster.

Commissioner Johnson stated the approach is good until matters escalate as in South Dakota. He asked the Sheriff who the ultimate authority on state and federal grounds in the county is and the Sheriff stated depends on who is asked. Sheriff Bakken stated WY Statutes dictate the Sheriff is

the chief law enforcement officer of the county however he hasn't seen it be pushed to the level of a court case on federal grounds. Sheriffs in the state are split on what they believe. Some feel the Sheriff can override all federal law enforcement and others do not. Attorney Davis added that she feels the Sheriff can investigate any area in the county.

Mr. Kerbs reported he believes 25-30 years ago at the Basin Ranch in the county logging was occurring on the private property and the Forest Service arrived accusing the landowner's contractor of going beyond the property boundary however the Forest Service laid out the boundary. According to Mr. Kerbs the contractor was found guilty of a misdemeanor and the federal government sought millions in damage for the loss of timber.

Commissioner Espy reported that the 16 western public lands states, counties that are 50% private land and over do not want BLM enforcement and those over 50% public want more federal enforcement. Commissioner Johnson stated that while the county thinks things are fine he would like more discussion and investigation including a report from the Sheriff about his upcoming meeting.

CARBON COUNTY FIRE PROTECTION DISTRICT

Homer Beach, President of the Carbon County Fire Protection District and John Rutherford, District Chief reported they are working on upgrading electronic equipment at their training center and various district-owned stations to provide virtual trainings throughout the county without the need for travel. They have hired Dave Gier as the district's training officer who joined the district mechanic and administrative assistant and they anticipate hiring paid firemen in the future. The transfer of assets, vehicles and buildings along with various equipment was completed in July.

John Rutherford reported the communications upgrade is anticipated to be completed this fall. John stated the concern about the simulcast being confusing and admitted it will require training to designate local frequencies when on calls. He reported Bakers Peak (Baggs) and Chalk Mountain (Medicine Bow) are not in this project but he hopes to include those sites in the future and hopes to collocate with the Bureau of Land Management.

COMMISSIONERS

Commissioner Travis Moore complimented the Sinclair 100-year celebration. He reported he will be stepping back from the County Fair concessions and over approximately 10 years was able to donate approximately \$120,000 to youth. The Pathways to Heritage group are establishing a 501c3 organization with the idea that a board would be established in the future.

Commissioner Johnson reported he attended a meeting with the Game & Fish regarding why mule deer are lacking and he suggested they comment on energy development projects.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session at 3:48 p.m. with Clerk Bartlett, Ashley Mayfield Davis and Kandis Fritz to discuss personnel, potential litigation and other matters

considered confidential by law. Vice Chairman Moore seconded and the motion passed unanimously.

Commissioner Espy moved to come out of executive session at 4:44 p.m. noting no action was taken and that the minutes be signed and sealed. Vice Chairman Moore seconded and the motion passed unanimously.

ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 4:45 p.m. Vice Chairman Moore and the motion passed unanimously.

A regular meeting of this Board will be held Tuesday, September 17, 2024, at 2:00 p.m. at the Baggs Higher Education Center located at 360 Whippoorwill Dr, Baggs, WY. The public is invited to attend, or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carbonwy.com or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.