

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING**

**Tuesday, August 27, 2024, 2:00 p.m.
Platte Valley Community Center
210 W Elm Ave, Saratoga, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, August 27, 2024, at 2:00 p.m. at the Platte Valley Community Center in Saratoga, WY. Attending the meeting were Chairman, Sue Jones, Vice Chairman Travis Moore, Commissioners John Johnson, John Espy and Garrett Irene.

Chairman Jones called the meeting to order at 2:00 p.m.

ADDITIONS / CORRECTIONS

Commissioner Johnson moved to approve the agenda as presented. Commissioner Irene seconded and the motion passed unanimously.

VOUCHERS

Vice Chairman Moore moved to approve payment to John Espy for \$500.96. Commissioner Johnson seconded and the motion passed with all voting for the motion except Commissioner Espy who abstained due to personal conflict.

Vice Chairman Moore moved to approve July 2024 payroll and benefit expenses of \$1,029,214.83, insurance claim and premium expenses of \$148,079.16 and the report of expenditures in the amount of \$843,797.39 for an aggregate total today of \$2,021,592.34. Commissioner Johnson seconded and the motion passed unanimously.

Vendor	Detail Line Description	Total
Advanced Network Mgmt., Inc.	Managed Services Contract	\$6,974.00
Amazon Capital Services	Occupancy Sensor & Shades	\$347.34
Ameri-Tech Equipment Company	2 Bed Drawers	\$3,885.98
Apex Communications	Radio Contract Services	\$4,000.00
APG Media of the Rockies	Misc. Ads	\$184.44
Arapahoe County Combined Court	Records Request	\$21.50
Ardurra	Dixon Airport Hangar Acquisition	\$10,907.88
Arnold, Debra	Election Day Training	\$49.50
AT&T Mobility	CCSO MDT Service	\$1,473.37
Bach, Carol	Election Day Training	\$13.20
Baggs, Town of	Water Services	\$459.55
Bagley, Marvin	Medical Records Release Reimb.	\$50.00
Bank of Montreal - Mastercard	Misc. Charges	\$23,341.68
Bartlett, Gwynn	Mileage	\$64.90

Big Bale Company	Belly Dump Trailer Tires	\$2,010.00
Black, Val	Training	\$44.00
Blakeman Propane	Propane Services	\$947.69
Blue Knight Security LLC	Jail Extractions	\$17,075.00
Bob Ruwart Motors	2023 Ram Crew Cab Uplift	\$20,047.53
Bomgaars Supply	Misc. Parts & Supplies	\$203.41
Bridger Fabrication	Wheel Studs	\$332.80
Brown & Hiser LLC	Legal Services	\$900.00
Brown, Amanda	Mileage	\$135.30
Capital Business Systems Inc.	It Copiers	\$2,356.76
Carbon County Fair Board	Monthly Agency Payment	\$5,450.00
Carbon County Fire Protection District	Vehicle Maintenance and Repair	\$542.50
Carbon County Law Library	2024 Bar Assoc. Membership Dues	\$200.00
Carbon County Library	Monthly Agency Payment	\$58,494.00
Carbon County Museum	Monthly Agency Payment	\$37,990.00
Carbon Power & Light Inc.	Electric Services	\$1,804.31
CareRight Technologies, LLC	Monthly Bed Fee	\$146.52
Charm-Tex, Inc.	Metal Fasteners & Inmate Uniforms	\$665.40
Charter Communications	Jail Cable	\$119.24
Clark, Alice	Training	\$64.90
Coal Creek Law	Legal Services	\$1,187.00
Correnti, Joey	Primary Canvas Board & Mileage	\$118.00
Cowboy Chemical	Laundry & Dish Soap & Sanitizer	\$365.75
Daily Times	Jail Newspapers	\$187.92
Drummond Refrigeration LLC	Replace Condenser Motor	\$735.00
Econo Signs, LLC	Speed Limit Signs	\$945.75
Elder, Joseph E.	Training	\$46.20
Elevated Health & Safety Solutions	Random Drug Tests	\$174.00
Elite Microwave Solutions	Antenna Installation-Radio Project	\$86,163.00
Elk Mountain, Town of	R&B Water Services	\$67.50
Encampment, Town of	R&B Water Services	\$105.00
Engineering Associates	Bridge Structures EOX & FCG	\$4,736.74
Engstrom, James D. DDS	Inmate Dental Services	\$2,500.00
E-Z Lift Garage Doors	Garage Door Control Switch	\$2,353.00
France, Tara	Court Reporter	\$777.70
Galls/Quartermaster	Bulletproof Vest	\$253.00
Grainger	Misc. Parts & Supplies	\$270.45
Hays, Patricia	Mileage	\$67.10
Herring, Jeff	Oil	\$437.60
Hess, Heidi R.	Training	\$52.80
Higgins Auto and Repair	Repair Power Steering Leak	\$2,307.07

Hobbs, Angie E.	Election Day Training	\$88.00
Hobbs, Iyliemae	Election Day	\$60.50
Hone, Jodell	Training	\$46.20
Hughes, Chris	Mileage	\$11.00
Iacovetto, Karon	Cleaning Services	\$8,230.00
Jack's Body & Fender Repair	Abandoned Vehicle Tow Charges	\$2,204.00
Jolly, Ashley	Mileage	\$99.00
Jones, Kaylee	Fair Helper	\$1,706.25
Justice Clearinghouse	Annual Dues	\$238.00
Kaseya US LLC	Work Order/Help Desk Software	\$900.00
Kenny Electric	Light Control Repair-Courthouse	\$1,611.18
Kilburn Tire Company	4 Tires for Lowboy	\$1,671.40
Koeneke, Alice	Training	\$44.00
KTGA/KBDY	Radio Site Rent	\$150.00
Lazarkiewicz, Debora	Mileage	\$46.20
Lifetime Benefit Solutions, Inc.	Cobra Fee	\$35.00
Maddox, Karol	Election Day Training	\$85.80
Malcolm, Colton	Fair Helper	\$2,190.00
McCarthy, David P.C.	Legal Services	\$550.00
McNees, James	Mileage	\$77.00
Medicine Bow, Town of	R&B Water Services	\$221.65
Memorial Hospital of Carbon County	Medical Services	\$21,474.77
Merseal Law, LLC	Legal Services	\$11,265.19
Miller, Ken	Mileage	\$67.65
Modern Marketing, Inc.	Property Bags/Gift Certificates	\$1,868.40
Mountain Alarm	Youth Crisis Center Alarm Monit.	\$57.90
Mountain Trail Medical	Physician Services Fees July 2024	\$6,500.00
MPM Corp / Evergreen Disposal	Encampment Shop Trash Services	\$110.00
Mustard, Jessica A.	Training	\$52.80
Myers, Adelaide	Mileage	\$20.90
Napa - Saratoga	Misc. Parts & Supplies	\$49.89
NASRO	SRO Training Membership	\$100.00
Nation, Leslie H.	Mileage	\$53.80
Natrona County Circuit Court	Certified Document Copies	\$4.00
Nitschke, Isaac P.	Election Day	\$46.20
NMS Labs	Lab Testing	\$89.00
Norco, Inc.	Misc. Supplies	\$420.35
Offender Watch	Sex Offender Notifications	\$106.58
Olde Trading Post	Fuel	\$692.75
O'Reilly Auto Parts	Misc. Auto Parts	\$93.06
Patterson, Connie	Training	\$46.20

Payne-Rogers, Frances	Training	\$46.20
Perkins Oil Co.	Fuel	\$9,086.57
Perue Printing	Misc. Printing Projects	\$3,036.20
Pipher, Donna J.	Election Day	\$22.00
Platt, Mayvon	Mileage	\$41.25
Platt, Ronald	Mileage	\$41.25
Post and Associates	Eap Admin Fee	\$2,620.00
Priest, Courtney E.	Training	\$52.80
Quill Corporation	Rulers/Business Cards/Finger Pads	\$87.00
R.P. Lumber Company, Inc.	Misc. Parts and Supplies	\$360.88
Rapid Fire Protection, Inc.	Annual Sprinkler Inspection	\$3,525.00
Rawlins Automotive	Misc. Auto Parts and Supplies	\$929.07
Rawlins Glass Center, Inc.	Tint Windows-22 Dodge Durango	\$88.50
Rawlins Hardware - 5410	Misc. Parts and Supplies	\$619.57
Rawlins, City of	Water Services	\$8,032.27
RDO Equipment Co.	Replace Fuel Lift Pump & Relay	\$8,830.54
Reed, Kaitlin M.	Meal	\$22.10
Reed, Kaitlin M.	Mileage	\$67.65
Rietveld, Toni	Training	\$46.20
Risner, Lynette D.	Election Day Training	\$92.95
RNB State Bank	Deposit Ticket Books	\$214.91
Rocky Mountain Power	Electric Services	\$8,604.43
Rocky's Quik Stop	Fuel	\$2,637.71
Roybal, Archie	Training	\$52.80
Saratoga Sun	Misc. Ads	\$1,397.25
Saratoga, Town of	Water Services	\$49.82
Savery Creek Enterprises Inc.	Hangar Acquisition	\$84,000.00
Shippy Solutions LLC	Interpretation Services	\$40.00
Shively Hardware	Misc. Parts & Supplies	\$627.99
Sikes, Melisa	CPR Certifications	\$120.00
Sinclair, Brian C.	Training	\$46.20
Smith, Loretta K.	Election Day	\$84.70
Spaulding, Dawnnette	Mileage	\$221.10
Squirrel Tree Automotive LLC	Repair Oil Leak/Oil Change	\$100.68
Stanley, Jodi L.	Training	\$84.70
Staples Advantage	Misc. Office Supplies	\$319.21
State of Wyoming DCI	Sex Offender Fees	\$145.00
Stephenson, Lee Ann	Election Day Training	\$67.10
Stinker Stores Inc.	Fuel	\$14,750.10
Stocks, Bo	Hangar Acquisition	\$70,000.00
Stone, Jennifer	Reimbursement-Cc Bar Assoc Dues	\$50.00

Summit Food Service	Jail Meals	\$13,620.37
Swanson Services Corporation	Jail Commissary	\$1,605.47
Swanson, Rachel A.	Mileage	\$370.70
Symns, Robert A.	Election Day Training	\$102.30
Three Forks Ranch Corp.	Hangar Acquisition	\$222,000.00
Tin Boy Garage	Oil & Air Filter/Large Tire Repair	\$107.98
Transunion Risk & Alternative Data	Trulookup Program	\$179.00
Tyler Technologies, Inc.	Tyler Technologies Hosting	\$275.63
US Bank	Misc. Charges	\$1,161.00
Valley Oil Company	Fuel	\$900.35
Vannett, Elizabeth H.	Election Day Training	\$49.50
Vannett, Mistina N.	Training	\$46.20
Vannorman, Cathy L.	Training	\$84.70
Voiance Language Services LLC	Interpretation Services	\$81.75
Weatherd, Jill M.	Training	\$46.20
West, Mary E.	Training	\$44.00
Wex Bank	Fuel	\$682.73
Wille, O.R.	Mileage	\$82.50
Wilson, Karon	Mileage	\$20.35
Wreck-A-Mend	Remove/Install Decals	\$850.00
WY Brand Industries	Attorney Business Cards	\$75.00
WY Machinery Company	Misc. Parts, Supplies and Repairs	\$4,681.23
WY Rents, LLC	Manlift Rental	\$287.50
WY Secretary of State	Notary Dues	\$60.00
Wyoming Cleaning & Solutions LLC	Courthouse Cleaning Services	\$6,583.33

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. Clerk Bartlett noted the consent agenda includes the August 6, 2024, regular meeting minutes; monthly receipts from the Clerk of District Court in the amount of \$4,351.30, Carbon County Clerk in the amount of \$22,010.25 and Planning and Development in the amount of \$11,1167.67; and a Continuation Certificate for Clay Evans, Treasurer for Savery-Little Snake River Water Conservancy District in the amount of \$10,000.00. Commissioner Irene seconded and the motion passed unanimously.

ELECTED OFFICIALS & DEPARTMENT HEADS

Assessor

Commissioner Johnson moved to adopt the 2025 Mill Levies as presented by the County Assessor. Vice Chairman Moore seconded and the motion passed unanimously.

Clerk

Vice Chairman Moore moved to approve the Chairman's signature on the Wyoming Association of Risk Management (WARM) Final Proof of Loss for the 2016 Dodge Ram Sheriff's Office Patrol truck (VIN 1C6RR7XT3GS291718) in the amount of \$66,971.31 after subtracting the \$5,000 deductible. Commissioner Irene seconded and the motion passed unanimously.

Commissioner Espy moved to approve and authorize the Chairman's signature on the Application to Pan-American Life Insurance Company for Aggregate and Specific Excess Loss Insurance and for the 2024-2025 health plan year. Commissioner Irene seconded and the motion passed unanimously.

Commissioners

Commissioner Johnson moved to ratify the Chairman's signature on the FAA FY24 Airport Infrastructure Grant Agreement Part One for the removal of taxiway North B1 and B2 Connectors that was signed on August 17, 2024, and in an amount of \$336,000.00 for a period of performance of 4 years and the Wyoming Airport Improvement Program Certificate of State Grant-in-Aid in the amount of \$10,311.00 that was signed on August 23, 2024. Vice Chairman Moore seconded and the motion passed unanimously.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session at 3:48 p.m. with Clerk Bartlett, Ashley Mayfield Davis and Kandis Fritz to discuss personnel, potential litigation and other matters considered confidential by law. Vice Chairman Moore seconded and the motion passed unanimously.

Commissioner Espy moved to come out of executive session at 4:44 p.m. noting no action was taken and that the minutes be signed and sealed. Vice Chairman Moore seconded and the motion passed unanimously.

ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 4:45 p.m. Vice Chairman Moore and the motion passed unanimously.

A regular meeting of this Board will be held Tuesday, September 17, 2024, at 2:00 p.m. at the Baggs Higher Education Center located at 360 Whippoorwill Dr, Baggs, WY. The public is invited to attend, or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carbonwy.com or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.



Dwyn G. Bartlett

Gwynn G. Bartlett, Carbon County Clerk

Approved this 3rd day of August 2024
BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

Sue Jones

Sue Jones, Chairman