

**REPORT TO THE  
MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, August 6, 2024, 9:00 a.m.  
Carbon Building- Courthouse Annex,  
215 W. Buffalo Street, Second Floor, Rawlins, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, August 6, 2024, at 9:00 a.m. at the Carbon Building-Courthouse Annex in Rawlins, WY. Attending the meeting were Chairman, Sue Jones, Vice Chairman Travis Moore, Commissioners John Johnson, John Espy and Garrett Irene.

Chairman Jones called the meeting to order at 9:00 a.m.

**ADDITIONS / CORRECTIONS**

Commissioner Johnson moved to approve the agenda as amended. Commissioner Espy seconded and the motion passed unanimously.

**VOUCHERS**

Commissioner Johnson moved to approve the report of expenditures in the amount of \$564,410.59. Commissioner Espy seconded and the motion passed unanimously.

<b>Vendor</b>	<b>Detail Line Description</b>	<b>Total</b>
Abels, Duane E.	County Health Officer July 2024	\$1,633.00
Advanced Heating, Inc.	Replaced Compressor-Jail	\$4,483.00
Apg Media of the Rockies	County Office Closure	\$15.00
Ardurra	Dixon Hangar Acquisition	\$9,663.75
AT&T Mobility	County Phone & MDT Service	\$2,886.25
Axis Forensic Toxicology, Inc.	Lab Testing	\$305.00
Baggs, Town of	Office Space Rent	\$150.00
Bank of Commerce	Checks	\$808.83
Bank of Montreal - Mastercard	Misc. Charges	\$18,306.12
Bartlett, Gwynn	Mileage	\$289.30
Black Hills Energy	Gas Services	\$4,494.37
Blue To Gold, LLC	WY Search & Seizure Survival Guide	\$499.80
Bob Ruwart Motors	Vehicle Upfit	\$15,376.07
Bomgaars Supply	Targets & Gloves	\$128.96
Boys & Girls Clubs of Carbon Co.	April-June 2024 TANF	\$978.31
Buchanan, Karen	Mileage	\$137.50
C & B Sand & Gravel	Road base CR 706	\$2,598.74
Capital Business Systems Inc.	IT Copiers	\$2,714.65

Carbon County Fair Board	Booth Space	\$25.00
Carbon Co. Fire Protection District	Vol. Fire Retirement	\$1,012.50
Carbon County Senior Services	Full Parking Lot Grant Match	\$65,000.00
Casper Winnelson Co.	Faucet	\$188.04
Charter Communications	Jail Cable	\$119.24
CIDNET	Jail Data	\$750.00
Cook, Edith	Mileage	\$49.50
Core Legal, LLC	Legal Services	\$2,632.00
Cragun, Megan A.	Mileage	\$180.97
Daily Times	Jail Newspapers	\$187.92
Dirty Boyz Sanitation, Inc.	Trash Services	\$1,678.00
Dixon, Town of	Water Services	\$308.00
Dominion Energy	Gas Services	\$29.45
Eaton Sales & Service LLC	Overfill Testing	\$1,722.56
Election Systems & Software, LLC	Ship DS200 For Battery Install/Update	\$88.82
Elevated Health & Safety Solutions	Random Drug/Alcohol Screening	\$102.00
Erickson & Roberts	Legal Services	\$376.41
F & S Trucking, Inc.	Mag Chloride CR 401 & Retainage	\$134,315.00
Fatbeam LLC	Fiber & Internet	\$4,402.90
France, Tara	Court Reporter	\$154.45
Further	Medical FSA & Health Reimb.	\$5,162.06
Galls/Quartermaster	Holster for Taser	\$157.32
Grainger	Misc. Supplies	\$1,539.37
Greater Wy Big Bros/Sisters	June 24 Prevention & TANF	\$26,839.93
Greenwood Mapping, Inc.	Parcel Mapping	\$993.75
Gulbrandson, Kimberly A.	Mileage	\$73.15
Hanna, Town of	Water Services	\$256.46
Hays, Patricia	Mileage	\$45.10
High Plains Power	Electric Services	\$8.89
Hughes, Chris	PH Travel	\$15.40
InTab, Inc.	I Voted Stickers	\$185.45
Jack's Body & Fender Repair	Abandoned Vehicle Tow Charges	\$1,208.00
Johnson Auto Plaza of Laramie	Vehicle Maintenance	\$860.96
K2 Towers III, LLC	Radio Site Rent	\$2,318.54
Kalen Marketing Solutions	UW Gameday Sponsorship Package	\$8,000.00
Kaluzny, Emily	Personal Phone Usage July 2024	\$30.00
Kilburn Tire Company	Tires/Mount/Balance/Veh. Maint.	\$1,589.88
Knowbe4, Inc.	IT Cybersecurity	\$5,305.60
Kostovny, Mark	Mileage	\$46.20
KTGA/KBDY	Public Health Ads	\$2,860.00
Kurtak, Karen	Mileage	\$62.70

Larimer County Coroner	Morgue Fees	\$250.00
Local Government Liability Pool	Contribution FY 2025 Renewal	\$600.00
Martinez, Natasha K., P.C	Emergency Detentions	\$190.00
Matthew Bender & Co, Inc.	WY Court Rules	\$3,184.18
McNees, James	Mileage	\$77.00
Medicine Bow, Town of	3 Outfitted Vehicles	\$55,000.00
Merchant McIntyre & Assoc., LLC	Monthly Service Retainer	\$8,000.00
Miller, Ken	Mileage	\$44.99
Mobile Concrete, Inc.	Fiber/Fuel	\$1,150.00
Moss, Barbara	Mileage	\$121.00
Mountain States Lithographing	Election Code Book	\$100.00
Myers, Adelaide	Mileage	\$42.90
Napa - Saratoga	Misc. Auto Parts & Supplies	\$866.98
Nation, Leslie H.	Mileage	\$44.00
NMS Labs	Lab Testing	\$159.00
Norco, Inc.	Cylinder Rental & Misc Supplies	\$1,541.62
Offender Watch	Sex Offender Notifications	\$140.85
Olde Trading Post	June S&R Fuel	\$809.31
Online Web Services Us, Inc	Renewal Subscriptions	\$1,327.00
O'Reilly Auto Parts	Misc. Auto Parts & Supplies	\$121.95
Parker, Elizabeth	Mileage	\$19.75
Perkins Oil Co.	Fuel	\$3,135.83
PrintElect	Ballot Marking Pens/Paper Rolls	\$270.49
Quill Corporation	Tape/Batteries	\$26.08
R.P. Lumber Company, Inc.	Misc. Supplies	\$275.06
Rawlins Automotive	Misc. Auto Parts & Supplies	\$1,863.58
Rawlins Hardware - 5410	Misc. Parts & Supplies	\$979.93
Rawlins Hardware - 5465	Soap/Cleaning Wipes	\$22.70
Rawlins Pack and Ship LLC	FedEx Label	\$20.07
Rice - Prior, Denise	Inmate Mental Health Services	\$1,400.00
RNB State Bank	Ee's Yrs of Service Gift Cards	\$149.75
Rocky Mountain Info. Network	RMIN Membership Renewal	\$100.00
Rowan, Kristy	FEMA Flood Training Mileage	\$143.00
Saratoga Sun	Newspaper Renewal	\$42.00
Shively Hardware	Misc. Parts & Supplies	\$124.26
Sirchie	Replacement Pads	\$60.55
Snake River Press	Newspaper Renewal	\$40.00
Staples Advantage	Misc. Office Supplies	\$125.72
State of Wyoming A & I	State of Wy ETS & File Storage	\$56.64
State of Wyoming DCI	Sex Offender Fees	\$25.00
Stericycle, Inc.	Safe Budget Subscription	\$47.48

Stinker Stores Inc.	Fuel	\$11,687.09
Summit Food Service	Jail Meals	\$13,739.95
Swanson Services Corporation	Jail Commissary Supplies	\$1,516.67
Swanson, Rachel A.	Mileage	\$200.20
Sweetwater County Circuit Court	Copies/Exemplifications	\$21.00
Terminix	Jail Pest Control	\$237.00
The Cowboy Couture	Embroidered Uniforms-Sheriff	\$155.94
The Masters Touch, LLC	DMV Postcards & Postage	\$8,365.40
The Product Center	Ink Cartridge	\$521.04
Tin Boy Garage	Bearings	\$177.00
Tractor Supply Credit Plan	Blade Rotary Cutters & Propane	\$393.34
Trevathan, Sabrina RDR	Transcript Hearing Proceedings	\$1,252.50
Tyler Technologies, Inc.	Tyler Hosted Systems	\$551.26
UPRSWDD	Trash Services	\$190.00
Valence Health Corp	INR Measurements	\$80.00
Vol. of America Northern Rockies	April-June 2024 Fees	\$50,000.00
WACO	Waco Registration	\$500.00
Warren's Towing	Road Call	\$510.00
Webster, Matthew S.	Mileage	\$47.30
Wille, O.R.	Mileage	\$82.50
Wilson, Karon	Mileage	\$42.90
WY Behavioral Institute	Emergency Detentions	\$754.00
WY Dept of Health	State Rental Vehicle	\$80.00
WY Dept of Workforce Services	Unemployment	\$5,884.10
WY Dept of Transportation	Renewal of County Plates	\$1,250.00
WY Guardians Ad Litem Program	Guardian Ad Litem Fees	\$8,053.48
WY Machinery Company	Misc. Parts & Water Truck Rental	\$8,951.29
WY Rents, LLC	Water Trailer W/ Sprayer	\$150.00
WY Retirement System	Ejlersen Back Retirement	\$152.13
WY State Bar	Conference Registration	\$250.00
Y2 Consultants, LLC	Land Use Plan Update	\$14,939.75
Young, Tracy	July 2024 Carbon County Prevention	\$4,125.00
Zumbrennen Electric Inc.	Electrical Repairs at Fairgrounds	\$10,500.91

## CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. Clerk Bartlett noted the consent agenda includes the July 15, 2024, regular meeting minutes; a monthly receipt from the Planning and Development in the amount of \$12,050.00; and bonds for Darrin H. Jennings, Superintendent for Carbon County School District #2 in the amount of \$50,000.00, Pamela A. Thayer, Treasurer for Board of Cooperative Higher Education Services in the amount of \$50,000.00, Beverly Hannum, Treasurer for the City of Rawlins in the amount of

\$100,000.00 and a Continuation Certificate for Thomas Sarvey, Treasurer for the City of Rawlins in the amount of \$250,000.00 Commissioner Johnson seconded and the motion passed unanimously.

### **EMPLOYEE APPRECIATION**

Department heads recognized employees having reached years of service milestones in August.

### **ELECTED OFFICIALS & DEPARTMENT HEADS**

#### **Assessor**

Renee Snider, County Assessor presented the 2025 Mill Levies for adoption.

Commissioner Espy moved to adopt the 2025 Mill Levies as presented by the County Assessor. Vice Chairman Moore seconded and the motion passed unanimously.

#### **Road and Bridge**

Kandis Fritz, Road and Bridge Coordinator, requested and received approval to fill a vacant position. She will try to fill it in the Saratoga area. She reported the chip seal and fog seal on CR401 have been completed successfully and she will work on the soft spots in the road.

Ms. Fritz requested approval to utilize impact funds for equipment purchases, the chip seal project and gravel. She would like to purchase the water truck they are currently renting for \$7,000 per month from WY Machinery. She requested and received authorization to bid a motor grader noting one would be traded, likely the 140M here in Rawlins.

Commissioner Johnson moved to waive the procurement policy and use collected impact funds to purchase the truck in the amount of approximately \$153,000 after deducting rental payments. Vice Chairman Moore seconded and the motion passed unanimously.

The Board allowed Ms. Fritz to post speed limits if the limits are within the WY Department of Transportation limits and guidelines. She will prepare a resolution for approval at a future meeting. Commissioner Irene asked if the Seminoe Road could be reduced from 65 to 50 and Ms. Fritz said there are caution signs warning people of road damage next 33 miles.

#### **WIC**

Tina Fearneyhough and Danae Olson, State Nutrition Coordinator/Supervisor requested that the County assume WIC contractors as County Employees. They have a difficult time finding individuals to work part-time as contractors and with county employment the positions can be benefited. They would offer to reimburse the county 100% of salaries and payroll costs plus a 5% administrative fee. The state managers would hire, supervise and fire as needed.

Clerk Bartlett noted that there is liability on the county as we have a self-funded insurance plan which included claims costs in addition to potential unemployment claims. These individuals would also be supervised by a state employee and the county had been trying to eliminate those situations for ease of administration. Commissioner Johnson noted the freeze with county employees and potentially taking on more cost for a state employee. Commissioner Espy added he thought this should be state-employed positions, and Chairman Jones agreed. Chairman Jones added that once the county takes on a grant employee and grant funding goes away it is tough to eliminate or reduce that position. Commissioner Moore asked why the county would volunteer for unnecessary cost shifting rather than this going through the state.

### **Public Health**

Megan Cragun presented a MOU with the state for their state and federally funded programs, and she provided an update of events and trainings they have attended as well as the rise in AIDS in the county and state.

Commissioner Espy moved to approve and authorize the Chairman's signature on the Memorandum of Understanding between the Wyoming Department of Health, Public Health Division and Carbon County for Public Health Nursing and the Maternal and Child Health Unit for a term of July 1, 2024, through June 30, 2026, and in an amount not to exceed \$196,000.00. Commissioner Johnson seconded and the motion passed unanimously.

Dr. Duane Abels, County Health Officer reported COVID numbers are rising again.

### **Sheriff**

Alex Bakken, Carbon County Sheriff presented a new contract for victim/witness services for fiscal year 2025 totaling \$117,497.00. Loretta Hansen and Dawnnette Spaulding were present to expand on the services they provide and the various funding streams to cover their department.

Vice Chairman Moore moved to approve and authorize the Chairman's signature on Attachment B to the Fiscal Year 2025 Contract for Services to Victims of Crime Between the State of Wyoming, Office of the Attorney General, Division of Victim Services and Carbon County Sheriff's Office Victim Witness Program with funding provided as follows: VAWA funding of \$18,700.00, VOCA \$78,087.00; state victim witness funds \$15,236.00, and additional state surcharge funds of \$5,474.00, including Attachment "A", Subgrantee Audit Requirements and Attachment "B", Certified Assurances & Special Conditions. Commissioner Irene seconded and the motion passed unanimously.

Sheriff Bakken reported he and others are still working on combined dispatch and will be touring the Sweetwater County dispatch soon. He recognized their dispatch center, specifically Callie Langdon and Rawlins Dispatcher Christine Makinen to ensure calls were taken during various recent fires. The Sheriff and staff recently worked with the School District on law training in the Rawlins High School and thanked them for their foresight.

### **Buildings & Grounds**

Jeff Askins, Buildings and Grounds Manager presented a Contract for HVAC repair at the Jail for the board's consideration. HVAC equipment is delayed 3-6 months due to anticipated new EPA rules. The proposed contract is set to have the work completed by December 15 however if parts are delayed and if weather is cold the county would need to extend the contract to allow additional time.

Commissioner Espy moved to waive procurement and approve and authorize the Chairman's signature on the Contract for Services with Dynamic Controls Inc for HVAC repair at the Jail in the amount of \$34,776.00. Vice Chairman Moore seconded and the motion passed unanimously.

Mr. Askins presented quotes to move power from the Medicine Bow Road & Bridge/Sheriff living quarters to the fuel island as the building is being sold. Bids were received as follows: Zumbrennen Electric \$2,769.53 and Acme Electric \$5,068.23. He recommended the low quote from Zumbrennen.

Vice Chairman Moore moved to award the bid to Zumbrennen Electric in the amount of \$2,769.53 to relocate power at the Road & Bridge shop in Medicine Bow and authorize any commissioner to sign the contract. Commissioner Johnson seconded and the motion passed unanimously.

## **IT**

Matt Webster, Carbon County IT Director presented an agreement for board approval and Chairman's signature. He reported they requested informal quotes but not a formal bidding process.

Commissioner Irene moved to waive procurement as only informal quotes were received due to the specialized nature of services and to approve and authorize the Chairman's signature on the Imprivata Professional Services Statement of Work and Order Acceptance in the amount of \$48,077.60. Vice Chairman Moore seconded and the motion passed unanimously.

## **Certification of Recommended Action**

Kristy Rowan, Planning & Development Coordinator and Zoning Administrator presented Certification of Recommended Action and requested a public hearing be scheduled. The applicant is Z.C. Case #2024- 09 – Lauren and Charlotte Swanson.

Vice Chairman Moore moved to accept the Certification of Recommended Action from the Carbon County Planning & Zoning Commission for Z.C. Case #2024-09 Lauren and Charlotte Swanson and schedule a public hearing for September 3, 2024, at 11:30 a.m. at the Carbon Building – Courthouse Annex in Rawlins, Wyoming. Commissioner Johnson seconded and the motion passed unanimously.

Ms. Rowan reported they are on the third draft of Floodplain Ordinances and the Planning Commission will be hearing this at the end of September then provide a recommendation to the BOCC who will likely hear the matter in December.

## **Clerk**

Gwynn Bartlett, Carbon County Clerk presented a final acceptance certificate for the lease with Pinnacle Public Finance for an end dump and blade. The certificate outlines that they will apply \$401.93 to the county's final lease payment this November that has accumulated on the account due to interest rounding.

Commissioner Irene moved to approve and authorize the Chairman's signature on the Pinnacle Public Finance, Inc. Final Acceptance Certificate for the lease of the end dump and blade and apply the existing \$401.93 to the county's final payment. Commissioner Espy seconded and the motion passed unanimously.

Clerk Bartlett presented a lease agreement for the fairgrounds caretaker's house for the Chairman's signature.

Commissioner Johnson moved to approve and authorize the Chairman's signature on the lease agreement with Frank Trujillo for the Caretaker's House at the Fairgrounds in the amount of \$600.00 per month and for a term of July 1, 2024, ending June 30, 2026. Vice Chairman Moore seconded and the motion passed unanimously.

Clerk Bartlett reported a Corrected Deed is needed for the transfer of the County Fire Department building in Rawlins to the Carbon County Fire Protection District as the legal description was incorrect in the original deed. She has requested a new deed from the title company but has not yet received it. She asked for authorization to have any commissioner sign the corrective deed upon receipt noting she would record it thereafter.

Commissioner Espy moved to approve and authorize any commissioner's signature on the Corrected Deed for Book 1414 Page 189 noting the legal description should be Lot 18, Arrow Industrial Park. Commissioner Johnson seconded and the motion passed unanimously.

Clerk Bartlett presented two annual compensation agreements for the Extension Office for the Chairman's signature.

Commissioner Espy moved to approve and authorize the Chairman's signatures on the Annual Compensation Agreements with the University of Wyoming for Emily Haver in the amount for \$25,056.00 and Laurie Boyd in the amount of \$48,870.00 both for a term of July 1, 2024, through June 30, 2025. Commissioner Irene seconded and the motion passed unanimously.

Clerk Bartlett presented an agreement with Tracey Young for Prevention grant management for the Chairman's signature.

Commissioner Irene moved to approve and authorize the Chairman's signature on the Agreement for Services with Tracy Young for consultant services for public health to administer the Prevention grant in the amount of \$800.00 per month and for a term of July 1, 2024, through June 30, 2026. Vice Chairman Moore seconded and the motion passed unanimously.

Gwynn reported the county has the option to change the employee paid vision benefit. There are four tiers, and each could be increased slightly to add an additional frame benefit or increased slightly more to add an additional benefit to frames and contacts. She noted they asked employees that currently have the benefit if they had a preference, and the majority said they would like the slight increase in premiums with the additional frame benefit.

She also discussed the county's health renewal and recommended renewing with Pan American for the stop-loss insurance noting there are no lasered individuals. She requested the Chairman's signature on the renewal along with the Optum transplant plan renewal at a rate of \$10.34 per employee per month. Gwynn also reported on various Affordable Care Act mandated changes to the county's health plan and some optional ones. She met with Commissioners Espy and Jones last week regarding optional changes and she asked that the BOCC accept their recommended changes.

Vice Chairman Moore moved to change the VSP Vision Insurance effective January 1, 2025, increasing the premium to add an additional benefit to \$200 for frames; authorize the Chairman's signature on the stop-loss renewal with Pan American and the Optum transplant 2025 renewal and to accept the optional changes to the county's health plan as recommended by Commissioners Espy and Chairman Jones. Commissioner Johnson seconded and the motion passed unanimously.

Clerk Bartlett presented board applications received for various boards.

Commissioner Johnson moved to appoint Lois Buchanan to the Hanna seat on the Carbon County Senior Services board for an unexpired three-year term ending March 2025, George Moss to the Baggs Solid Waste Disposal District for an unexpired three-year term ending August 2026 and reappoint Chris Herold to the Baggs Solid Waste Disposal District for a three-year term ending August 2027 and Katelyn Olson to a unexpired 3-year term on the Platte Valley Community Center Joint Powers Board. Commissioner Espy seconded and Commissioner Irene thanked Ellen Freeman for her application. To handle the senior services motion separately Commissioner Johnson withdrew his motion.

Commissioner Johnson moved to appoint Lois Buchanan to the Hanna seat on the Carbon County Senior Services board for an unexpired three-year term ending March 2025. Commissioner Espy seconded and asked since Ellen Freeman was present that she be allowed to speak. The motion passed with all voting for the motion except Commissioner Irene who voted nay.

Commissioner Espy moved to appoint George Moss to the Baggs Solid Waste Disposal District for an unexpired three-year term ending August 2026 and reappoint Chris Herold to the Baggs Solid Waste Disposal District for a three-year term ending August 2027 and Katelyn Olson to an unexpired 3-year term on the Platte Valley Community Center Joint Powers Board. Vice Chairman Moore seconded and the motion passed unanimously.

Clerk Bartlett reported they have sent 664 absentee ballots and received 251 of those back as of yesterday mid-day and there are currently 5,434 registered voters. Voters have until 7 p.m. on Election Day to return those to the Clerk's Office. She also reported she asked Emergency Manager Layman to create an AlertSense group for election notifications. Residents can text

“carbonelections24” to 38276 to receive updates and reminders about elections during 2024. Finally, the filing period for school and special districts begins August 7-26.

### **Attorney**

Ashley Davis, Carbon County Civil Attorney presented a subscription agreement for board approval and chairman’s signature noting this is a better product with a slightly lower monthly subscription fee.

Commissioner Irene moved to approve and authorize the Chairman’s signature on the Thomson Reuters Westlaw Subscription Agreement for a term of 12 months and in the amount of \$868.14. Commissioner Espy seconded and the motion passed unanimously.

Attorney Davis discussed a letter that was received from the State Public Defender’s Office regarding a new public defender appointment.

Commissioner Johnson moved to approve the appointment of Travis Shurtliff as a full-time assistant public defender for the 2<sup>nd</sup> Judicial District. Commissioner Espy seconded and the motion passed unanimously.

### **Commissioners**

Attorney Davis presented an agreement to sell the Medicine Bow Road & Bridge/Sheriff living quarters building for the Chairman’s signature. The county paid for the current facility with impact assistance funds and knowing the Albany County School District is searching for a building to utilize for living quarters and as schoolhouse in Garrett, Wyoming, a very rural area, the BOCC decided to sell the facility. Being impact funds and that Garrett is close to Medicine Bow it makes sense for the county to sell the facility at a reduced cost to the School District.

Commissioner Espy moved to approve and authorize the Chairman’s signature on the Agreement to Sell Property to Albany County School District in the amount of \$80,000.00, a Bill of Sale for the property and Resolution No. 2024-20, A Resolution of the Board of County Commissioners of Carbon County, Wyoming “Sale of Medicine Bow Building”, and that if any additional documents are necessary to complete the sale, any commissioner is authorized to sign those. Vice Chairman Moore seconded and Commissioner Irene thanked Chairman Jones for her work on this. Kandis Fritz discussed the existing concrete foundation and Chairman Jones let Jeff Askins know that he will need to determine how to remove the concrete or bury it. The motion passed unanimously.

### **Resolution No. 2024-20**

A Resolution of the Board of County Commissioners of Carbon County, Wyoming,  
**“Sale of Medicine Bow Building”**

**WHEREAS**, the Carbon County Commissioners have been reviewing county owned real property to determine whether it should continue to be owned by Carbon County, or donated or sold to others in accordance with the Carbon County Procurement Policy; and,

**WHEREAS**, the Carbon County Commissioners recognize the importance of owning property that can be utilized by the County and when property use cannot be maximized by

Carbon County, the Carbon County Commissioners recognize the benefit of declaring it surplus and selling the property to another governmental agency which is able to utilize the property; and,

**WHEREAS**, Albany County School District #1 has notified the Carbon County Commissioners that it desires to purchase the modular building located at the Road and Bridge Shop in the Town of Medicine Bow, more specifically identified in Exhibit A, attached and incorporated herein by reference to build the Antelope Creek School; and,

**WHEREAS**, said property was purchased with impact funds from the TB Flats wind energy project, and the Antelope Creek School will be located in the project impact area; and,

**WHEREAS**, the potential use of said property is not being maximized by Carbon County, and the Carbon County Board of County Commissioners support the building of the Antelope Creek School and access to education for rural students.

**NOW THEREFORE, BE IT RESOLVED BY THE CARBON COUNTY BOARD OF COUNTY COMMISSIONERS** hereby sell the property identified in Exhibit A to Albany County School District #1 for its' use pursuant to the Carbon County Procurement Policy, as it is in the best interest of Carbon County and its residents to sell the property to Albany County School District #1 with use for the property.

**APPROVED, PASSED, AND ADOPTED** at a regularly scheduled meeting of the Board of County Commissioners of Carbon County, Wyoming, on this 6<sup>th</sup> day of August 2024.

**BOARD OF COUNTY COMMISSIONERS OF CARBON COUNTY, WYOMING**

By: -s- Sue Jones, Chairman  
On behalf of the Carbon County  
Board of County Commissioners

Attest:

-s- Gwynn G. Bartlett, Carbon County Clerk

Chairman Jones presented a letter received from the City of Rawlins regarding comments on a proposed Special Use Permit and two zone changes that are within 300 ft. of county owned property located south of Donnel Street on the south side of Rawlins. Commissioner Espy stated with the amount of federal land in the county he thought this would be a good thing and is appropriately located. In addition, he felt it could open up housing.

Commissioner Espy moved to approve and authorize the Chairman's signature on the approval form received from the City of Rawlins regarding BLM's request for S.U.P. 2408 002, and PZ 2408 003 and City of Rawlins request for PZ 2408 001 to support the zone change, and to comment that the change is for the betterment of the county. Vice Chairman Moore seconded and the motion passed unanimously.

Clerk Bartlett presented for board approval and Chairman's signature on an agreement with Memorial Hospital of Carbon County.

Commissioner Johnson moved to approve and authorize the Chairman's signature on the Release Agreement for Hospital Building Plans with Memorial Hospital of Carbon County. Commissioner Irene seconded and the motion passed unanimously.

**EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 10:30 a.m. with Clerk Bartlett and Ashley Mayfield Davis to discuss personnel, potential litigation and other matters considered confidential by law. Vice Chairman Moore seconded and the motion passed unanimously.

Commissioner Espy moved to come out of executive session at 10:58 a.m. noting no action was taken and that the minutes be signed and sealed. Vice Chairman Moore seconded and the motion passed unanimously.

### **MEMORIAL HOSPITAL OF CARBON COUNTY (MHCC)**

Chief Executive Officer, Gerald Parton and Stephanie Hinkle, Director of Strategic Operations and Rod Waeckerlin, MHCC Trustee provided an overview of the hospital's operations. Chelle Keplinger, Interim Chief Financial Officer presented May 2024 financials.

### **PUBLIC HEARING**

Chairman Jones asked for public comment on a proposed hospital district.

#### **Commissioners**

Chairman Jones opened a public hearing at 11:00 a.m. to hear comments regarding the proposal for the BOCC to place a formation question for a special hospital district on the November 5, 2024 ballot. Clerk Bartlett stated that this was advertised in the Saratoga Sun on June 27, 2024, and a notice was place on the county's website and Facebook along with a public comment section on each of the last two agendas.

Stephanie Hinkle, Director of Strategic Operations discussed the proposed area being Rawlins, Sinclair, Hanna and the unincorporated areas around this. Ms. Hinkle reported 88% of their patients reside in the county and she has zip code information for where those individuals live proving they would be within the district area.

Mark Kostovny, resident of the Town of Hanna and MHCC Trustee member, spoke in favor of the district. He feels people would be in jeopardy without the medical services in Rawlins citing road closures and loyalty and the fact the Rawlins facility has great care.

Jessica Seldomridge, Director of Nursing for Outpatient Services, spoke as a community member and nurse. She assists in the emergency room and spoke of the importance of immediate medical intervention to transport for additional care. She knows that more people will die without the facility and with additional travel for treatment.

Dr. Duane Abels has worked at the hospital since 1979 and helped opened the emergency room and spoke in favor of the initiative. He also referenced the expense of travel for patients and families as well.

Doug Pierce, a Rawlins resident and veteran discussed the rise in prices for everything including his local water bill. He stated he has medical and pays his medical bills and doesn't know how some will pay for rising prices.

Terry Weickum, the Rawlins Mayor and former county commissioner stated this is the only county-owned hospital in the state of WY that is not supported by a hospital district. He spoke on economic development as companies cannot and will not operate in the area without access to medical care. He feels the area is reasonable for the services provided and asked the BOCC support this and let the voters decide.

Donna Pipher of Hanna and former hospital Trustee spoke in favor of the initiative as a former EMT stating local medical care is imperative for the area.

Mike Lujan discussed his experience as a child with medical care in this hospital as well as his family's experience and spoke in favor of the matter.

Marcella Redmond discussed the importance of the hospital. She feels simply putting the district on the ballot doesn't solve all the issues as individuals, board members, community members must learn about how a district can help the hospital. Education will be key.

Chris Thorvaldson, a Rawlins resident and former hospital trustee wanted the BOCC to know that when he speaks to friends and others in the community, the priorities he hears are schools and healthcare and these are the foundations of a good community. He thinks the hospital needs to be treated as a vital component and cornerstone of the county and locals need to help take care of it.

Sheriff Alex Bakken stated a statutory duty of the Sheriff is to operate the county jail and often inmates visit this facility. Without local medical care it would create a huge strain on staffing as well as his county budget. He spoke in full support for the matter.

Ellen Freeman of Hanna agreed about the need for a hospital but stated she wasn't sure that raising taxes is the best way. She works with low-income individuals and families in Hanna and worries about their ability to pay increased taxes this would require if passed.

Vice Chairman Moore read comments previously received into the record from Leigh Nation in support; Linda Fleming who doesn't support the boundaries as they overlap the Little Snake River Rural Healthcare District; Lisa Hardy in support; Emily Sedlacek in support, John Smith offering questions about the proposal.

Attorney Davis referenced 35-2-422 discussing expansion of the district later since that was discussed in one of the comments.

Chairman Jones closed the hearing at 11:42 a.m.

Commissioner Johnson noted that if the BOCC advances this to the ballot, Ms. Redmond was correct that those passionate about it would have to educate the public on the need. He also stated that advancing this lets the voters determine the outcome. Vice Chairman Moore agreed that this

is the people's decision and hoped this would be an informed decision. Commissioner Espy agreed noting this healthcare is a nationwide issue and not unique to Carbon County. Chairman Jones reminded the public that if this passes, a district board would be elected at the same time, and it will take approximately 18 months before the money would be collected. In the meantime, she encouraged the current board to fix the situations they are dealing with. Commissioner Johnson stated that as commissioners the board cannot advocate for this but rather can help educate.

Vice Chairman Moore moved to approve the Chairman's signature on Resolution No. 2024-21 Resolution to Submit the Question of Establishment of a Special Hospital District and the Election of a Board of Directors for the District to the Electors of Carbon County, WY on an election to be held at the 2024 General Election. Commissioner Espy seconded and the motion passed unanimously.

**RESOLUTION NO. 2024 - 21**  
**A RESOLUTION TO SUBMIT THE QUESTION OF ESTABLISHMENT OF A**  
**SPECIAL HOSPITAL DISTRICT AND AN ELECTION OF A BOARD OF**  
**DIRECTORS FOR THE DISTRICT TO THE ELECTORS OF CARBON**  
**COUNTY, WYOMING**

**WHEREAS**, Wyo. Stat. §35-2-401(e)(i) provides that the Board of County Commissioners of Carbon County Wyoming has the authority to submit the question of establishing a special hospital district to the electors of Carbon County, Wyoming, said district to be under the direction of an elected five (5) member board who are residents of the proposed district;

**WHEREAS**, pursuant to WYO. STAT. ANN. § 35-2-404(a), an initial election of trustees for a proposed special hospital district shall be held in conjunction with the question of establishing a special hospital district;

**WHEREAS**, the Memorial Hospital of Carbon County Board of Trustees have expressed a desire for the establishment of a special hospital district within Carbon County, Wyoming;

**WHEREAS**, the Board of County Commissioners of Carbon County, at the recommendation from the Memorial Hospital of Carbon County Board of Trustees, has identified the lands to be included within the proposed special hospital district;

**WHEREAS**, the Board of County Commissioners, Carbon County Wyoming, after having the topic of the proposed district on each meeting agenda in July and August 6, 2024, and after providing public notice as required by Wyo. Stat. §35-2-401(e)(i), and considering all comments made prior to and at the hearing and other pertinent facts, finds the establishment of special hospital district shall serve the public convenience and necessity of the residents of the proposed district and therefore desires to submit the question of whether a special hospital district should be established to the electors of the proposed district area;

**NOW, THEREFORE BE IT RESOLVED**, by the Board of County Commissioners of Carbon County, Wyoming, formally request that in addition to the election of five (5) district directors, two serving four (4) year terms and three serving two (2) year terms, who are residents living within the district and shall serve without compensation, the Carbon County Clerk shall submit the following question to the electors of the appropriate voting precincts of Carbon County, Wyoming at the General Election to be held November 5, 2024, in accordance with all rules and regulations applicable thereto:

“Formation of Special Hospital District in Carbon County – Shall the proposed special hospital district within Carbon County be established to operate pursuant to Wyo. Stat. Ann. § 35-2- 401 through 438 to be funded by a tax levy upon taxable property within the district not to exceed three (3) mills?”

- “  For the establishment of a special hospital district”
- “  Against the establishment of a special hospital district”

**BE IT FURTHER RESOLVED**, that a notice of election shall be given pursuant to Wyo. Stat. §22-29-110. If the majority of electors vote in favor of the establishment of the district, the district will be considered established.

The qualified electors residing within the following precincts which fall within the boundaries of the proposed special hospital district are eligible to vote:

01-01, 01-02, 02-01, 02-02, 03-01 & 03-02 – Inside & Outside Rawlins,  
04-01 Muddy Gap  
05-01 Inside & Outside Sinclair  
06-01 Leo  
07-01-2 – Shirley Basin Area  
08-01 – Inside & Outside Hanna  
15-01-1 – Portion of the area outside Baggs (The portion of the precinct will be split and renamed 15-01-2)

**APPROVED AND ADOPTED THIS 6<sup>th</sup> DAY OF AUGUST 2024.**

BOARD OF COMMISSIONERS  
CARBON COUNTY, WYOMING  
-s- Sue Jones, Chairman

Attest: -s- Gwynn G. Bartlett, Carbon County Clerk

**Public Hearing - Z.C. Case File No. 2024-08**

Chairman Jones opened a public hearing at 11:56 a.m. to hear Planning & Zoning Z.C. Case No. 2024-08, Steven and Courtney Priest's request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Residential (RD-3.40) on approximately 3.40 acres. The RD Zone is intended to provide land for residential development that is typically single family detached and located within Town Expansion Areas and within or nearby Rural Centers. Residential single-family zones are intended to be in areas planned for residential development that are easily accessible and infrastructure already exists or is readily available and is located approximately 190 feet south of the Town of Elk Mountain town limits. Kristy Rowan, Planning & Development Coordinator and Zoning Administrator presented the case file.

Chairman Jones called for comments for or against the case. There being no comments, Chairman Jones closed the hearing at 12:00 p.m.

Commissioner Irene moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2024-22, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County



Planning and Zoning Commission regarding Z.C. Case No. 2024-08, Steven and Courtney Priest's request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Residential (RD-3.40) on approximately 3.40 acres and is located approximately 190 feet south of the Town of Elk Mountain town limits. Vice Chairman Moore seconded and the motion passed unanimously.

**Resolution No. 2024-22**

**A Resolution of the Board of County Commissioners of Carbon County, Wyoming,**

**adopting the recommendation of the Carbon County Planning and Zoning Commission.**

**Z.C. Case File #2024-08**

**WHEREAS**, pursuant to the Carbon County Zoning Resolution of 2015, as amended, and Wyo. Stat. Ann. §18-5-202(b), the Carbon County Planning and Zoning Commission held a public hearing on Monday, July 1, 2024, which hearing was advertised by public notice at least thirty (30) days prior to said hearing; and

**WHEREAS**, at the Monday, July 1, 2024, public hearing, the Carbon County Planning and Zoning Commission provided the public the opportunity to comment and the Carbon County Planning and Zoning Commission considered any public comments which were made at said public hearing; and

**WHEREAS**, at the conclusion of said Monday, July 1, 2024, public hearing, the Carbon County Planning and Zoning Commission voted to certify in writing its recommendation to the Carbon County Board of County Commissioners to adopt the zone change as an amendment to the Carbon County Official Zoning Map for Carbon County, Wyoming; and

**WHEREAS**, the Carbon County Board of County Commissioners, pursuant to the Carbon County Zoning Resolution of 2015, as amended, and Wyo. Stat. Ann. §18-5-202(c) and after receipt of said certified recommendation of this zoning amendment to the Carbon County Official Zoning Map, advertised by public notice at least 14 days prior to a public hearing to take public input and comments on the proposed amendment, which said hearing occurred on Tuesday, August 6, 2024; and

**WHEREAS**, at said public hearing on August 6, 2024, the Carbon County Board of County Commissioners provided the opportunity for the public to comment and for the Carbon County Board of County Commissioners to consider any comments which were made on the proposed amendment; and

**WHEREAS**, the Carbon County Board of County Commissioners in considering the proposed amendment have also reviewed and considered the Carbon County Comprehensive Land Use Plan, as amended; and the Carbon County Zoning Resolution of 2015, as amended; and

**WHEREAS**, the Carbon County Board of County Commissioners have determined that the proposed amendment is in general conformance with the Carbon County Comprehensive Land Use Plan, as amended, and that the proposed zone change meets the following applicable criteria of the Carbon County Zoning Resolution of 2015, as amended; and

**WHEREAS**, at a regularly scheduled meeting of the Carbon County Board of County Commissioners, by majority vote, the Carbon County Board of County Commissioners moved to approve the proposed zoning amendment to the Carbon County Official Zoning Map.

**Z.C. Case File #2024-08:** Request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Residential (RD-3.40) on approximately 3.40 acres. The RD Zone is intended to provide land for residential development that is typically single family detached and located within Town Expansion Areas and within or nearby Rural Centers. Residential single-family zones are intended

to be located in areas planned for residential development that are easily accessible and infrastructure already exists or is readily available.

**Petitioners:** Steven and Courtney Priest (Applicants and Landowners)

**Parcel Identification Number:** 20802920003100

**Rural Address:** 700 Aspen Court

**General Site Location:** Approximately 190 feet south of the Town of Elk Mountain town limits.

**Legal Description (taken from Warranty Deed, Book 1307, Page 82):** A portion of the Southeast Quarter of the Northwest Quarter (SE1/4 NW1/4) of Section 29, Township 20 North, Range 80 West, 6<sup>th</sup> P.M., Carbon County, Wyoming, more particularly described as follows: P. of B., Southerly corner of Block Eight (8), Seiersen Addition to the Town of Elk Mountain; Thence Southwesterly along the prolongation of the Easterly line of Block Eight (8), a distance of Four Hundred Feet (400') to a point; Thence at right angles in a Southeasterly direction a distance of Four Hundred Feet (400') to the true place of beginning for this parcel; Thence first course, continuing in a Southeasterly direction Four Hundred Seventy Feet (470') more or less to the West bank of the Medicine Bow River; Thence returning to the true place of beginning at right angles to previous course in a Southwesterly direction a distance of Three Hundred Feet (300') to a point; Thence at right angles and in a Southeasterly direction a distance of Five Hundred Twenty Feet (520') more or less to a point on the West bank of the Medicine Bow River; Thence along the West bank of said River to the terminus of first course; Thence Northwesterly a distance of Four Hundred Seventy Feet (470') more or less to the true place of beginning.

**NOW THEREFORE BE IT RESOLVED BY THE**

**BOARD OF COUNTY COMMISSIONERS OF CARBON COUNTY, WYOMING:**

That the Carbon County Board of County Commissioners, hereby adopts this amendment as certified to them in writing by the Carbon County Planning and Zoning Commission and the existing zone shall be changed from Ranching, Agriculture and Mining (RAM) to Residential (RD-3.40) on approximately 3.40 acres.

**PRESENTED, READ, AND ADOPTED** at a regularly scheduled meeting of the Board of County Commissioners of Carbon County, Wyoming, on this 6<sup>th</sup> of August 2024.

**BOARD OF COUNTY COMMISSIONERS OF  
CARBON COUNTY, WYOMING**

By: -s- Sue Jones, Chairman  
On behalf of the Carbon County  
Board of County Commissioners

Attest:

-s- Gwynn G. Bartlett, Carbon County Clerk

**ADJOURNMENT**

Commissioner Johnson moved to adjourn the meeting at 12:01 p.m. Vice Chairman Moore and the motion passed unanimously.

A regular meeting of this Board will be held Tuesday, September 3, 2024, at 9:00 a.m. at the Carbon Building – Courthouse Annex located at 215 W. Buffalo St. Rawlins, WY. The public is invited to attend, or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to

county information can be obtained at [www.carbonwy.com](http://www.carbonwy.com) or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.