

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING**

**Tuesday, March 5, 2024, 9:00 a.m.
Carbon Building- Courthouse Annex,
215 W. Buffalo Street, Second Floor, Rawlins, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, March 5, 2024, at 9:00 a.m. at the Carbon Building-Courthouse Annex in Rawlins, WY. Attending the meeting were Chairman, Sue Jones, Vice Chairman Travis Moore, Commissioners John Espy, John Johnson and Garrett Irene.

Chairman Jones called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

Commissioner Johnson moved to remove the Memorial Hospital of Carbon County from the agenda and approve the agenda as amended. Commissioner Espy seconded and the motion passed unanimously.

VOUCHERS

Vice Chairman Moore moved to approve payment to Sunrise Sanitation for \$75.00. Commissioner Espy seconded and the motion passed with all voting for the motion except Commissioner Jones who abstained due to personal conflicts.

Vice Chairman Moore moved to approve payment to Commissioner John Espy for \$793.00. Commissioner Johnson seconded and the motion passed with all voting for the motion except Commissioner Espy who abstained due to personal conflicts.

Vice Chairman Moore moved to approve the report of expenditures in the amount of \$228,246.13 for an aggregate total today of \$229,114.13. Commissioner Espy seconded and Commissioner Johnson explained what Commissioner Espy does as the Vice President for the Western Interstate Region for the public's benefit. The motion passed unanimously.

Vendor	Detail Line Description	Total
Abels, Duane E.	County Health Officer	\$1,633.33
Advanced Network Mgmt., Inc.	Managed Services Contract	\$2,430.00
APG Media of the Rockies	Office Closure Ad	\$40.00
AT&T Mobility	Phone Services & CCSO MDT Service	\$1,728.77
B&M Suppliers	Nitrile Gloves	\$359.96
Baggs, Town of	Water Services	\$48.70
Bearcom	MDT Screen Supports	\$592.00
Black Hills Energy	Gas Services	\$20,306.08
Blakeman Propane	Propane Services	\$6,091.20

Bob Ruwart Motors	2 - 2023 Ram 1500 & Tahoe Upfit	\$99,963.83
Bomgaars Supply	Misc. Supplies Parts	\$25.19
Carbon Co. Veterinary Hospital	Canine Vaccinations	\$483.40
Carbon Power & Light Inc.	Electric Services	\$2,502.95
Casper Winnelson Co.	Misc. Plumbing Parts & Supplies	\$1,009.36
Center for Internet Security, Inc.	Crowd Strike for Election Machines	\$57.58
CIDNET	Jail Data	\$750.00
Cowboy Chemical	Power Wash/Solid Wash	\$284.35
Culligan Water Conditioning	Coarse Salt Ice Melt	\$250.00
Daily Times	Misc. Ads & Subscriptions	\$563.76
Dallin Motors Inc.	Replace Crank Case Vent Filter	\$310.20
Dixon, Town of	Water Services	\$308.00
Drummond Refrigeration LLC	Mini Refrigerator Disposal	\$20.00
Elevated Safety Solutions	Random UA's	\$72.00
Espy, John	Flight Reimbursement & Mileage	\$793.00
Galls/Quartermaster	Deputy Uniforms & Equipment	\$1,513.80
Graphic Business Solutions, LLC	Window Envelopes	\$214.50
Gulbrandson, Kimberly A.	Mileage	\$144.65
High Plains Power	Electric Services	\$554.24
Hughes, Chris	Mileage	\$16.50
Jack's Body & Fender Repair	Service Call Abandoned Vehicle	\$220.00
K2 Towers III, LLC	Radio Site Rent	\$2,251.02
Kaluzny, Emily	Personal Phone Usage-February	\$30.00
Kilburn Tire Company	4 Tires & Bore Valve/Valve Stem	\$1,511.78
Kostovny, Mark	Mileage	\$46.20
Merseal Law, LLC	Legal Services	\$455.00
Mike's Lock & Key	Med Bow Library-Rekey Cylinders	\$180.00
Morse, Kimberley	PH Travel	\$56.41
Moss, Barbara	Mileage	\$100.10
Mountain Alarm	Alarm Monitoring-Crisis Center	\$57.90
Myers, Adelaide	Mileage	\$46.20
Napa – Saratoga	Wire Wheel Brush & Cutting Wheel	\$54.47
Norco, Inc.	Cylinder Rent & Misc. Paper Supplies	\$977.77
On Time Sports	HEM Jr/Sr High School Sponsorship	\$399.00
O'Reilly Auto Parts	Misc. Auto Supplies	\$172.14
QT Pod	Network Support Agreement & Supplies	\$3,068.75
Quadient, Inc.	Postage Supplies	\$265.05
Quill Corporation	Labels	\$56.94
R.P. Lumber Company, Inc.	Misc. Parts & Supplies	\$1,109.67
Rawlins Automotive	Misc. Auto Parts & Supplies	\$3,109.39
Rawlins Hardware - 5405	Misc. Supplies	\$23.36

Republic Services #642	Trash Services	\$110.27
RNB State Bank	Gift Cards for EE Years of Service	\$89.85
Rocky Mountain Power	Electric Services	\$30,495.14
Saratoga Sun	Misc. Ads	\$730.25
Saratoga, Town of	Water Services	\$48.50
Schaeffer Mfg. Co.	Oil	\$1,570.25
Shively Hardware	Misc. Supplies	\$122.73
Spaulding, Dawnette	Mileage	\$37.34
Staples Advantage	Misc. Office Supplies	\$141.43
State of Wyoming A & I	State Mainframe Access	\$15.58
State of Wyoming DCI	Sex Offender Fees	\$25.00
Stericycle, Inc.	Safe Budget Subscription	\$47.74
Stinker Stores Inc.	Fuel	\$2,657.59
Summit Food Service	Jail Meals	\$8,696.96
Sunrise Sanitation Service, LLC	Trash Services	\$75.00
Swanson Services Corporation	Jail Commissary Supplies	\$1,071.02
Terminix	Jail Pest Control	\$193.00
Tin Boy Garage	Tires/Mount/Balance/Disposal & Repair	\$1,177.00
TM Custom Framing	Glass	\$39.00
Triple X Contracting, Inc.	Trash Services	\$260.00
Tyler Technologies, Inc.	Web Hosting/Internet	\$275.63
UPRSWDD	Trash Services	\$190.00
Valence Health Corp.	Inmate Medical Services	\$6,500.00
WACO	2024 Annual Dues & Reg. Fees	\$725.00
Wex Bank	Finance Charges	\$75.00
Wilson, Karon	Mileage	\$46.20
WLEA-ADVTRNG	Sheriff Training	\$3,103.00
Wreck-A-Mend	Fender Repair-B&G 08 F-250	\$2,638.42
WY Behavioral Institute	Admin Emergency Detentions	\$1,508.00
WY Dept of Transportation	County Road 203 Bridge	\$1,134.28
WY Machinery Company	Batteries & Bushings	\$1,175.81
WY Secretary of State	Notary Renewal	\$60.00
WY State Forestry	Incident Response Pocket Guidebooks	\$300.67
Y2 Consultants, LLC	Land Use Plan Update	\$3,418.75
Zumbrennen Electric Inc.	Return LED Project Bond	\$3,101.22

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. Clerk Bartlett noted the consent agenda includes the February 20, 2024, regular meeting minutes; monthly receipts from Planning and Development in the amount of \$1,400.00;

and a bond for John Hansen, Treasurer for Carbon County Predator Management District Board in the amount of \$25,000.00. Vice Chairman Moore seconded and the motion passed unanimously.

ELECTED OFFICIALS & DEPARTMENT HEADS

Sheriff

Commissioner Espy moved to approve the Chairman's signature on the Memorandum of Understanding between Carbon County and Casey Lehr for the purchase of K9 Zeus in the amount of \$10.00. Vice Chairman Moore seconded and the motion passed unanimously.

Commissioner Johnson moved to approve the reallocation of impact MDT funds from Gateway South in the amount of \$57,000.00 and Rock Creek in the amount of \$19,000.00 for the purchase of a patrol vehicle. Commissioner Espy seconded and the motion passed unanimously.

Commissioner Johnson moved to waive procurement due to long lead times on ordering vehicles and the current availability of these state bid vehicles and authorize Sheriff Bakken to purchase two vehicles from Bob Ruwart Motor totaling \$133,790.38. Commissioner Espy seconded and Commissioner Irene asked how many vehicles he needs to be whole. The Sheriff stated that the current vehicles, if purchased would assist him to replace three recently lost vehicles then he will constantly be needing new vehicles through the bidding process due to long lead times. The motion passed unanimously.

Road & Bridge

Commissioner Espy moved to award the bid for the CR401 mag chloride project to F&S Trucking in the amount of \$130,403.00; the bid for FY24 mag chloride project to Dustbusters Enterprises, Inc. in the amount of \$533,200.00; and the bid for the Saratoga area gravel project to Plattoga Holdings in the amount of \$188,500.00. Commissioner Johnson seconded and the motion passed unanimously.

Planning and Development

Commissioner Irene moved to accept the Certifications of Recommended Action from the Carbon County Planning & Zoning Commission for SUB Case #79-17 – "River Bend Estates Mobile Home Subdivision" Amended and Gerald Dunnegan and Z.C. Case File #2024-02 – AZ Transportations Services, Inc and Gerald Dunnegan and schedule public hearings for Tuesday, April 2, 2024, at 11:30 a.m. at the Carbon Building – Courthouse Annex in Rawlins, Wyoming. Vice Chairman Moore seconded and the motion passed unanimously.

Clerk

Vice Chairman Moore moved to approve and authorize the Chairman's electronic signature on a grant agreement for NAVAID maintenance at Dixon Airport for October 2023 through September 2024 in the amount of \$4,754.40 state funds plus a county match of \$1,188.60 totaling \$5,943.00. Commissioner Johnson seconded and the motion passed unanimously.

Commissioner Johnson moved to regretfully accept the resignation from Jatana Lopez and instructed the Clerk to advertise for the vacant position. Commissioner Irene seconded and the motion passed unanimously.

Commissioner Irene moved to approve and authorize the Chairman's signature on the Merchant McIntyre Associates Service Agreement to assist in identifying federal grant opportunities for Carbon County in the amount of \$8,000 per month through February 2025. Vice Chairman Moore seconded and the motion passed unanimously.

Commissioners

Commissioner Johnson moved to ratify the Chairman's signature on the letter to WYDOT regarding land acquisition at Dixon Airport. Vice Chairman Moore seconded and the motion passed unanimously.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session at 10:50 a.m. with Clerk Bartlett, Ashley Mayfield Davis and Matt Webster to discuss personnel, potential litigation and other matters considered confidential by law. Vice Chairman Moore seconded and the motion passed unanimously.

Matt left the session at 11:18 a.m.

Commissioner Espy moved to come out of executive session at 11:40 a.m. noting no action was taken and that the minutes be signed and sealed. Vice Chairman Moore seconded and the motion passed unanimously.

PUBLIC HEARING – C.U. Case File #2024-01- KB Energy, LLC, and Audrey Brokaw

Chairman Jones opened a public hearing at 11:40 a.m. to hear Planning & Zoning C.U. Case File No. 2024-01, KB Energy, LLC, and Audrey Brokaw's request for a Conditional Use Permit in the Highway Commercial (C-2) to permit and allow automotive sales encompassing approximately 22,500 sq. ft. of a 2.93-acre parcel. The C-2 Zone is to provide for highway-oriented business development at appropriate locations in the County and to apply to areas where more complete commercial facilities are necessary for community convenience and is located at the intersection of State Highway 13 and I-80; approximately 1/4 mile north of Exit #272. Kristy Rowan, Planning & Development Coordinator and Zoning Administrator presented the case file.

Chairman Jones called for comments for or against the case. There being no comments, Chairman Jones closed the hearing at 11:55 a.m.

Commissioner Espy moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2024-04 A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County

Planning and Zoning Commission regarding C.U. Case File No. 2024-01, KB Energy, LLC and Audrey Brokaw's request for a Conditional Use Permit in the Highway Commercial (C-2) to permit and allow automotive sales encompassing approximately 22,500 sq. ft. of a 2.93-acre parcel and is located at the intersection of State Highway 13 and I-80; approximately 1/4 mile north of Exit #272. Vice Chairman Moore seconded and the motion passed unanimously except for Commissioner Irene who abstained due to conflict.

COMMISSIONER & CITIZEN DISCUSSION

Commissioner Johnson moved to authorize Commissioner Espy to provide and sign a letter of support to Congress to pass Secure Rural Schools Act Funding. Commissioner Irene seconded and the motion passed unanimously.

EXECUTIVE SESSION

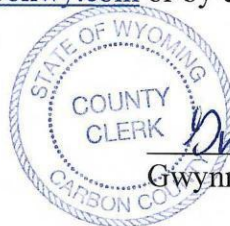
Commissioner Espy moved to go into executive session at 12:03 p.m. with Clerk Bartlett and Ashley Mayfield Davis to discuss personnel, potential litigation and other matters considered confidential by law. Vice Chairman Moore seconded and the motion passed unanimously.

Commissioner Espy moved to come out of executive session at 12:36 p.m. noting no action was taken and that the minutes be signed and sealed. Vice Chairman Moore seconded and the motion passed unanimously.

ADJOURNMENT


Commissioner Espy moved to adjourn the meeting at 3:30 p.m. Commissioner Johnson seconded and the motion passed unanimously.

A regular meeting of this Board will be held Tuesday, April 2, 2024, at 9:00 a.m. at the Carbon Building – Courthouse Annex located at 215 W. Buffalo St., Rawlins, WY. The public is invited to attend, or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carbonwy.com or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.




Gwynn G. Bartlett, Carbon County Clerk

Approved this 19th day of March 2024
BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING


Sue Jones, Chairman