

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING**
Tuesday, February 20, 2024, 9:00 a.m.
Carbon Building- Courthouse Annex,
215 W. Buffalo Street, Second Floor, Rawlins, WY

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, February 6, 2024, at 9:00 a.m. at the Carbon Building-Courthouse Annex in Rawlins, WY. Attending the meeting were Chairman, Sue Jones, Vice Chairman Travis Moore, Commissioners John Espy, John Johnson and Garrett Irene.

Chairman Jones called the meeting to order at 9:00 a.m.

VOUCHERS

Commissioner Espy moved to approve January 2024 payroll and benefit expenses of \$1,037,071.01, insurance claim and premium expenses of \$189,012.70 and the report of expenditures in the amount of \$353,775.28 for an aggregate total today of \$1,579,858.99. Vice Chairman Moore seconded and the motion passed unanimously.

| Vendor | Detail Line Description | Total |
|-------------------------------|------------------------------------|--------------|
| Abels, Duane E. | County Health Officer | \$1,633.33 |
| APEX Communications | Radio Contract Services | \$4,000.00 |
| ARDURRA | Hangar Acquisition | \$38,183.75 |
| B&M Suppliers | Gloves | \$359.96 |
| Baggs, Town of | Office Rent | \$450.00 |
| Bank of Montreal - Mastercard | Misc. Charges | \$28,018.80 |
| Barcodes | Labels | \$415.16 |
| Beach, Homer | Fire Station Snowplowing | \$640.00 |
| BI Inc. | Electronic Monitoring | \$1,430.00 |
| Bridger Fabrication | Metal | \$279.92 |
| Brown & Hiser LLC | Legal Services | \$400.64 |
| Capital Business Systems Inc. | IT Copiers | \$2,426.59 |
| Carbon Co. Economic Devel. | Semi Annual Outside Agency Payment | \$7,500.00 |
| Carbon County Fair Board | Monthly Outside Agency Payment | \$2,833.33 |
| Carbon County Library | Monthly Outside Agency Payment | \$31,170.16 |
| Carbon County Museum | Monthly Outside Agency Payment | \$20,833.33 |
| Carbon County Senior Services | Monthly Outside Agency Payment | \$19,583.33 |
| CareRight Technologies, LLC | Monthly Bed Fee | \$140.60 |
| Charter Communications | Cable Service | \$117.31 |
| CIDNET | Jail Data | \$750.00 |
| Clerk of Dist. Court (Jurors) | District Court Jurors/Bailiffs | \$3,859.32 |
| Coal Creek Law | Legal Services | \$670.00 |

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| Dallin Motors Inc. | Def Injector | \$644.80 |
| Davis, Ashley | Certified Copy Reimbursement | \$76.00 |
| Elk Mountain Conoco | Fuel | \$1,770.14 |
| Elk Mountain, Town of | Water Services | \$171.50 |
| Engineering Associates | Road Maintenance | \$14,363.33 |
| Engstrom, James D. DDS | Dental Services | \$5,000.00 |
| Fremont County Coroner's Office | Autopsy Fees | \$2,000.00 |
| Galls/Quartermaster | Light Bearing Holster & Sheriff Vest | \$409.40 |
| Garcia, Moraima | Witness Fee | \$60.00 |
| Genesis Lamp Corporation | Runway/Taxiway Lenses | \$1,915.88 |
| Gier, David | Bls Cards Reimbursement | \$50.00 |
| Greenwood Mapping, Inc. | Parcel Mapping Jan 2024 | \$825.00 |
| Iacovetto, Karon | Monthly Cleaning Services | \$8,230.00 |
| Jack's Bumpers LLC | Front Bumper X3 | \$4,750.00 |
| Kalen Marketing Solutions | Safe Gambling Campaign Design | \$15,238.00 |
| Kaluzny, Emily | Personal Phone Usage | \$30.00 |
| Kilburn Tire Company | Tires, Mount and Balance | \$3,402.90 |
| KTGA/KBDY | Radio Ads | \$220.00 |
| Kurtak, Karen | Mileage | \$62.70 |
| L N Curtis & Sons | Breathing Air Compressor Service | \$2,068.30 |
| Lehr, Casey | Antifreeze Reimbursement | \$11.62 |
| Lifetime Benefit Solutions, Inc. | Cobra Fees | \$25.00 |
| Martinez, Natasha | Legal Services | \$520.00 |
| McKesson Medical-Surgical | Misc. Medical Supplies | \$270.26 |
| McNees, James | Mileage | \$77.00 |
| Medicine Bow, Town of | Water Services | \$218.65 |
| Merseal Law, LLC | Legal Services | \$7,080.00 |
| Mobile Concrete, Inc. | Concrete for Cattle Guard Blocks | \$3,333.75 |
| Morgan's Flooring & Cabinets | Courthouse Flooring | \$634.89 |
| Motorola Solutions | CCSO Body Cams | \$63,000.00 |
| MPM Corp / Evergreen Disposal | Trash Services | \$130.00 |
| Napa - Saratoga | Adapter Bearing | \$61.27 |
| NMS Labs | Lab Services | \$63.00 |
| Norco, Inc. | Gloves & Cylinder Rental | \$1,516.65 |
| Olde Trading Post | Fuel | \$113.92 |
| O'Reilly Auto Parts | Snow Brush | \$22.99 |
| Perkins Oil Co | Fuel | \$7,141.67 |
| Phillips 66 Co. | Fuel | \$37.75 |
| Plainsman Printing & Supply | Legal Folders | \$255.00 |
| Quarles Petroleum | New Fuel Cards for Fire | \$32.95 |
| Quill Corporation | Stapler/Mousepad/Tape Dispenser | \$50.91 |

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| R.P Lumber Company, Inc. | Shipping Charges | \$14.89 |
| Rawlins Automotive | Serpentine Belt | \$2,383.47 |
| Rawlins Hardware - 5405 | Batteries | \$39.98 |
| Rawlins Hardware - 5410 | Misc. Supplies | \$696.77 |
| Reyes, Mayra | Soberlink Refund | \$895.00 |
| RNB State Bank | Gift Cards | \$59.90 |
| Rocky's Quik Stop | Fuel | \$2,020.43 |
| Shively Hardware | Misc. Supplies | \$1,010.49 |
| Shue, Kevin | Index Plugs Reimbursement | \$129.94 |
| Skyline Motors, Inc. | Interior/Exterior Detail | \$249.10 |
| Snake River Press | Job Ad | \$72.00 |
| Stage Stop General Store | Misc. Supplies | \$33.03 |
| Staples Advantage | Misc. Office Supplies | \$295.88 |
| State of Wyoming DCI | Sex Offender Fees | \$195.00 |
| Stinker Stores Inc. | Fuel | \$5,993.66 |
| Stocks, Kody R. | Fuel Reimbursement | \$274.87 |
| Summit Food Service | Jail Meals | \$8,884.48 |
| Swanson Services Corporation | Jail Commissary Supplies | \$1,640.10 |
| The Masters Touch, LLC | Mv Postcard Mailing | \$929.25 |
| The Product Center | Imaging Unit Supplies | \$528.08 |
| Tin Boy Garage | Fuel Additive | \$227.88 |
| Transunion Risk & Alt. Data | Tru-lookup Program | \$350.00 |
| Trudiligence, LLC | OEM Volunteer | \$160.88 |
| US Bank | Jail Misc. Charges | \$1,430.00 |
| Valley Oil Company | Fuel | \$1,373.93 |
| Voiance Language Services LLC | Interpretation Services | \$30.00 |
| Western Truck Repair | Batteries | \$339.90 |
| Wex Bank | Fuel | \$320.16 |
| WY Behavioral Institute | Medical Services | \$549.16 |
| WY Co. Commissioner's Assoc. | Legislative Conference Registration | \$400.00 |
| WY Dept of Health | Public Health Vehicle Rental | \$80.00 |
| WY Machinery Company | Misc. Auto Supplies | \$561.71 |
| WY Retirement System | Jan Vol Fire Retirement | \$806.25 |
| WY Cleaning & Solutions LLC | Courthouse-Monthly Cleaning Services | \$6,583.33 |
| Wyoming Law, PC | Legal Services | \$2,330.00 |
| WYOPASS | Planning Dues | \$305.00 |

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. Clerk Bartlett noted the consent agenda includes the February 6, 2024, regular meeting minutes; monthly receipts from Road and Bridge in the amount of \$2,031.10; and bonds

for Wade Nelson, Council Member for Town of Elk Mountain in the amount of \$25,000.00, Angie E. Hobbs, Council Member for Town of Elk Mountain in the amount of \$25,000.00, Heidi R. Hess, Clerk/Treasurer for Town of Elk Mountain in the amount of \$25,000.00, Morgan Irene, Mayor for Town of Elk Mountain in the amount of \$25,000.00, Elizabeth Carlin, Treasurer for BOCES Region V in the amount of \$25,000.00 and Alex Gruenhagen, Treasurer for Carbon County Visitors Council in the amount of \$100,000.00. Commissioner Irene seconded and the motion passed unanimously.

ELECTED OFFICIALS & DEPARTMENT HEADS

Fire Warden

Commissioner Johnson moved to surplus 6 Motorola XTS 2500 Portable Radios that are currently assigned to the Carbon County Fire Warden and approve the donation of these radios to the Baggs Fire Department. Commissioner Espy seconded and the motion passed unanimously.

Road & Bridge

Commissioner Espy moved to approve and authorize the Chairman's signature on the Lease Agreement Gravel Permit #525 for County Road 700 with Ron Wille in the amount of \$1,000.00 per year in a lump sum for 200 tons of aggregate to be removed from the Miller Gravel Pit and thereafter at a rate of \$5.00 per ton for a term of March 1, 2024 through February 28, 2025; and the Lease Agreement Gravel Permit # 425 for County Road 504 with James Wiant in the amount of \$1,000.00 per year in a lump sum for 200 tons of aggregate to be removed from the Wiant Gravel Pit and thereafter at a rate of \$5.00 per ton for a term of March 1, 2024 through February 28, 2025. Vice Chairman Moore seconded and the motion passed unanimously.

Sheriff

Commissioner Espy moved to approve and authorize the Chairman's signature on the Memorandum of Understanding between the Town of Riverside and the Carbon County Sheriff's Office for law enforcement services. Vice Chairman Moore seconded and the motion passed unanimously.

Commissioners

Vice Chairman Moore moved to authorize the Chairman's signature on the Proclamation Serve Wyoming National Service Recognition Day. Commissioner Espy seconded and the motion passed unanimously.

CITIZEN/COMMISSIONERS DISCUSSION

Vice Chairman Moore moved to approve the letter of support for the Natrona County Shooting Complex. Commissioner Espy seconded and the motion passed unanimously.

PUBLIC HEARING – Z.C. Case #2024-01- Zoran and Vesna Vrhovnik

Chairman Jones opened a public hearing at 11:30 a.m. to hear Planning & Zoning Z.C. Case File No. 2024-01, Zoran and Vesna Vrhovnik's request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Forestry Production and Seasonal Recreation (FPSR-34.42) on approximately 34.42 acres. The FPSR Zone is intended to be applied to areas of the County in which timber production and seasonally accessible recreation uses are the desirable predominant uses and is located approximately 3.5 miles west of Carbon County Road #291 (Hanna/Leo/Kortes Road) near Pathfinder Reservoir. Kristy Rowan, Planning & Development Coordinator and Zoning Administrator presented the case file.

Chairman Jones called for comments for or against the case. There being no comments, Chairman Jones closed the hearing at 11:37 a.m.

Commissioner Johnson moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2024-03, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Z.C. Case File No. 2024-01, Zoran and Vesna Vrhovnik's request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Forestry Production and Seasonal Recreation (FPSR-34.42) on approximately 34.42 acres and is located approximately 3.5 miles west of Carbon County Road #291 (Hanna/Leo/Kortes Road) near Pathfinder Reservoir. Commissioner Irene seconded and the motion passed unanimously.

ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 11:40 a.m. Commissioner Johnson seconded and the motion passed unanimously.

A regular meeting of this Board will be held Tuesday, March 19, 2024, at 9:00 a.m. at the Carbon Building – Courthouse Annex located at 215 W. Buffalo St., Rawlins, WY. The public is invited to attend, or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carbonwy.com or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.



Gwynn G. Bartlett

Gwynn G. Bartlett, Carbon County Clerk

Approved this 5th day of March 2024
BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

Sue Jones
Sue Jones, Chairman