

**REPORT TO THE
MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS**

REGULAR MEETING

Tuesday, January 2, 2024 @ 9:00 a.m.

Carbon Building- Courthouse Annex,

215 W. Buffalo Street, Second Floor, Rawlins, WY

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, January 2, 2024, at 9:00 a.m. at the Carbon Building-Courthouse Annex in Rawlins, WY. Attending the meeting were Chairman, Sue Jones, Vice Chairman Travis Moore, Commissioners John Espy, John Johnson and Garrett Irene.

Chairman Jones called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

Commissioner Johnson moved to approve the agenda as amended. Commissioner Espy seconded and the motion passed unanimously.

VOUCHERS

Commissioner Espy moved to approve payment to Sunrise Sanitation for \$75.00. Commissioner Moore seconded and the motion passed with all voting for the motion except Commissioner Jones who abstained due to personal conflicts.

Commissioner Espy moved to approve the report of expenditures in the amount of \$342,571.10 for an aggregate total today of \$342,647.10. Commissioner Moore seconded and the motion passed unanimously.

Vendor	Detail Line Description	Total
Airport Ife Services, Inc	Dixon Hangar Fee Estimate Prep	\$2,650.00
Angel Armor	Misc. CCSO Deputy Equipment	\$2,094.41
APEX Communications	Contract Radio Services	\$14,820.46
APG Media of the Rockies	Misc. Ads	\$253.16
AT&T Mobility	CCSO MDT Service	\$1,243.64
Axis Forensic Toxicology, Inc.	Lab Fees	\$202.00
Bank of Montreal - Mastercard	Misc. Charges	\$31,267.19
Black Hills Energy	Gas Services	\$21,035.31
Bomgaars Supply	Misc. Supplies	\$98.63
Capital Business Systems Inc.	IT Copiers	\$1,824.58
Carbon County Fair Board	Monthly Outside Agency Payment	\$2,833.33
Carbon County Library	Monthly Outside Agency Payment	\$31,170.16
Carbon County Museum	Monthly Outside Agency Payment	\$20,833.33
Carbon County Senior Services	Monthly Outside Agency Payment	\$19,583.33

Carbon County Veterinary Hospital	Canine Vaccination/Meds	\$98.75
CareRight Technologies, LLC	Monthly Bed Fee	\$122.10
Casper Winnelson Co	Misc. Plumbing Supplies	\$755.67
CIDNET	Jail Data	\$750.00
CMI-TECO	Misc. Auto Parts	\$532.81
Cowboy Supply House	Misc. Cleaning Supplies & Products	\$3,122.81
Dallin Motors Inc.	Inspect/Replace Right Axle & Exhaust	\$3,873.60
Dixon, Town of	Water Services	\$308.00
Dynamic Controls Inc.	Jeffrey Center-Temp. Control System	\$41,121.00
Fritz Welding & Machine, Inc.	Bars on Windows at Courthouse	\$1,030.62
Further	Med. FSA, Health Reimb. & Part. Fees	\$1,383.80
Galls/Quartermaster	Misc. Deputy Uniforms & Equipment	\$3,587.13
Graphic Business Solutions, LLC	Window Envelopes	\$446.50
Hagan, Walter	Bailiff Jury Trial	\$75.00
Hahn Construction	Baggs/Dixon Repairs & Install Window	\$1,360.00
Hanna, Town of	Water Services	\$127.11
High Plains Power	Electric Services	\$468.62
Iacovetto, Karon	Monthly Janitorial Services	\$8,230.00
Iron J Towing	Wrecker Callout Abandoned Vehicles	\$2,053.00
K2 Towers III, LLC	Radio Tech Rent/Lease	\$2,251.02
Merchant McIntyre & Assoc., LLC	January 2024 Services	\$8,000.00
Modern Marketing, Inc.	Property Bags	\$937.25
Motorola Solutions	Device Programming	\$140.00
Mountain Alarm	Crisis Center Alarm Monitoring	\$57.90
Napa - Saratoga	Misc. Auto Parts & Supplies	\$112.40
National Inst. for Jail Operations	Policy & Procedure Manual Maint.	\$10,025.00
Novo Benefits	GASB Report for Audit	\$3,600.00
O'Reilly Auto Parts	Misc. Auto Parts & Supplies	\$149.87
Perkins Oil Co.	Fuel	\$1,957.13
Phillips 66 Co.	Fuel	\$63.12
Prow, Joshua L	Reimbursement For Parade Candy	\$50.82
Quill Corporation	Ink Shop Fax Machines	\$251.95
R.P. Lumber Company, Inc.	Misc. Parts, Supplies & Shipping Costs	\$913.06
Rawlins Automotive	Misc. Auto Parts & Supplies	\$854.90
Rawlins Hardware - 5405	Fender Washer/Screws/Washer Lock	\$17.94
Rawlins Hardware - 5410	Power Strips	\$75.58
Rawlins, City of	Landfill Fee	\$24.70
Rodabaugh, Sherry	Bailiff Jury Trial	\$75.00
Saratoga Sun	Misc. Ads	\$1,583.51
Shively Hardware	Skid Steer/Snow push & Misc Supplies	\$55,211.08
Smith Psychological Services	Evaluation	\$400.00

Snake River Press	Renewal Fees	\$40.00
Staples Advantage	Misc. Office Supplies	\$541.43
State of Wyoming A & I	Mainframe Services	\$16.60
Stericycle, Inc.	Steri-Safe Budget Subscription	\$48.22
Stinker Stores Inc.	Fuel	\$5,896.53
Summit Food Service	Jail Meals	\$8,580.92
Sunrise Sanitation Service, LLC.	Trash Services	\$75.00
Swanson Services Corporation	Jail Commissary	\$2,121.28
Terminix	Jail Pest Control	\$193.00
The Cowboy Couture	Embroidered Clothing	\$120.00
Triple X Contracting, Inc.	Trash Services	\$260.00
Tyler Technologies, Inc	Web Hosting /Internet	\$275.63
UPRSWDD	Trash Services	\$190.00
Valley Fire Extinguisher	Baggs Kitchen Hood System Upgrades	\$3,933.65
Wex Bank	Fuel	\$966.02
Wreck-A-Mend	Windshield Install	\$362.34
WY Dept. of Transportation	Brush Creek Bridge	\$2,846.03
WY Machinery Company	Spare Tire-Med Bow Machine	\$3,428.80
WY Secretary of State	Notary Application Fee	\$60.00
WY Cleaning & Solutions LLC	Monthly Janitorial Services	\$6,583.37

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. Clerk Bartlett noted the consent agenda includes the December 19, 2023, regular meeting minutes; monthly receipts from Planning and Development in the amount of \$1,250.00. Commissioner Moore seconded and the motion passed unanimously.

ELECTED OFFICIALS & DEPARTMENT HEADS

Public Health

Public Health Nurse, Amanda Brown provided an update on vaccines, cases and clients that they deal with. She also discussed a Workforce grant totaling \$54,000.00 that she will have a contract on soon. She will purchase AED's using these grant funds and install them at places she holds clinics at, such as the Carbon Building, Fairgrounds or Jeffrey Center. She will work with Jeff Askins on this.

Road & Bridge

Kandis Fritz, Road & Bridge Superintendent provided an update on the Bridge Replacement Off-System (BROS Program) for the bridge over the North Platte River on CR 203. She stated that she received a letter from WYDOT stating that due to limited funding of the BROS program and increase in construction costs they have had to rebalance projects within the program. As a result

of the rebalancing the bridge over the North Platte River, Structure Number DML, located at milepost 7.50 on CR 2023 (Brush Creek Road) has been moved to be replaced in 2028 instead of 2026. WYDOT reported that they will continue to monitor bridge construction costs and may have to further adjust project fiscal years if construction costs continue to increase.

Ms. Fritz also provided an update on the 2024 WYDOT chipseal projects. WYDOT will be going out for bids on the chip seal project for Highway 71 south of Rawlins. This highway joins with CR 401, Sage Creek. With the bridge replacement being pushed back, Ms. Fritz feels the county should take full advantage of the chip seal project and piggyback with the low bidder to get a chip seal on CR401. This county road was completely repaved in 2018 and this will be the 6th year it is still awaiting a chip seal. The BOCC authorized her to obtain bids for the project and proceed from there depending on prices. She estimates the county's cost for the project to be between \$1.5 and \$2 million.

Planning and Development

Kristy Rowan, Planning & Development Coordinator and Zoning Administrator reported Sarah Bruggar served in an ex-officio capacity on the Carbon County Economic Development Corporation, Carbon County Council of Governments and Urban Systems Committee. With Sarah leaving she requested to be appointed to these. Clerk Bartlett noted that the COG appointment wasn't necessary as there aren't board members, only attendees.

Commissioner Johnson moved to appoint Kristy Rowan to the Carbon County Economic Development Corporation board for a 3-year term ending December 2026 and to the Urban Systems Committee for an unexpired 4-year term ending January 2025. Commissioner Espy seconded and the motion passed unanimously.

Commissioner Irene joined the meeting at 9:12 a.m.

Ms. Rowan presented a letter to the Bureau of Land Management regarding the Rock Creek Transmission Project for board approval and Chairman's signature. There was discussion of adding a request for clarification from the BLM whether an area was included in the project and if it is a material change a new permit may be required. The letter was approved at the last meeting for signature.

Sheriff

Alex Bakken, Carbon County Sheriff discussed the agreement he is working on with Saratoga for unified dispatch and reported they will have schedule changes to have night coverage on the patrol unit. Commissioners Jones and Moore will serve on the committee for the dispatch agreement.

Treasurer

Lindsey West, Carbon County Treasurer, requested the Chairman's signature on Resolution No. 2024-01 Carbon County Investment Policy and to designate depositories for the county.

Commissioner Espy moved to authorize the Chairman's signature on Resolution No. 2024-01 Carbon County Investment Policy. Commissioner Moore seconded and the motion passed unanimously.

RESOLUTION NO. 2024-01
CARBON COUNTY
INVESTMENT POLICY

WHEREAS, W.S. §9-4-831(h) mandates every political subdivision adopts "a statement of investment policy"; and

WHEREAS, CARBON COUNTY desires to adopt an investment policy at least as restrictive with respect to the types of investment as authorized by W.S. §9-4-831(a), a copy of which is affixed hereto and incorporated herein by this reference.

NOW THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF CARBON COUNTY, WYOMING:

- (a) The CARBON COUNTY financial accounting procedures are divided among the County Commissioners, the County Clerk and the County Treasurer. The County Clerk is designated as budget officer (W.S. §16-4-102(a)(iv)); the County Treasurer is in charge of the county treasury (W.S. § 18-3-804) and 18-3-805. Warrants for payment from the treasury must be authorized by the Board of County Commissioners (W.S. §18-3-504 and 18-3-805);
- (b) It shall be the policy of the Carbon County Treasurer to invest public funds in a manner which will provide the highest investment return with the maximum security, and conforming to all federal, state and local laws and regulations governing the investment of public funds;
 - (1) To the extent possible, the Carbon County Treasurer will attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the Carbon County Treasurer will not directly invest in securities maturing more than two (2) years from the date of purchase.
 - (2) Funds in excess of cash flow requirements may be invested in securities maturing not more than five (5) years from the date of purchase, if the maturity of such investments is made to coincide as nearly as practicable with the expected use of funds.
- (c) Any person affecting an investment transaction on behalf of CARBON COUNTY, or offering investment advice, shall sign a statement indicating he or she has read this policy and agrees to abide by this policy and by applicable federal, state and local laws, with respect to the advice given and transactions undertaken on behalf of the County.
- (d) The Carbon County Treasurer shall be, and is hereby authorized to make such statutory investments, at his or her discretion, as will conform to this policy which shall be deemed at least as restrictive as the types of investments authorized by W.S. §9-4-831(a).
 - (1) The County shall diversify its instruments by security type and institution. With the exception of U.S. Treasury securities, certificates of deposits and authorized pool, no more than twenty-five percent (25%) of the County's total investment portfolio will be invested in a single security type.

- (2) To provide assurance that the County will be able to continue financial operations without interruption and dependent upon interest rates and satisfaction with services, the County will generally attempt to utilize at least two financial institutions as depositories.
- (e) Pursuant to Constitutional Amendment A, the Treasurer may invest County funds in equities to the extent and in the manner the legislature may allow by law which is enacted by a two-thirds vote of both houses of the legislature.
- (f) The Treasurer is charged with the responsibility of providing a monthly financial report, to include investment activity and returns, in the County's Financial Report.
- (g) This policy shall be effective through the calendar year 2024.

WHEREFORE, be it resolved that the Board of County Commissioners adopts the aforementioned policy and this policy shall be reviewed on an annual basis.

ADOPTED this 2nd day of January 2024.

BOARD OF COUNTY COMMISSIONERS

-s- Sue Jones, Chairman
-s- Travis Moore, Vice Chairman
-s- John Espy, Commissioner
-s- Willing "John" Johnson, Commissioner
-s- Garrett Irene, Commissioner

ATTEST:

-s- Gwynn Bartlett, County Clerk

Attachments to Resolution 2024-01, see full resolution for attachment

2023 Wyoming Statutes

Title 9 - Administration of the Government

Chapter 4 - Public Funds

Article 8 - Deposits and Depositories

Section 9-4-831 - Investment of Public Funds.

Commissioner Johnson moved to designate Bank of Commerce and Rawlins National Bank as depositories for Carbon County for 2024. Commissioner Espy seconded and the motion passed unanimously.

Clerk

Gwynn Bartlett, Carbon County Clerk, reported that financial disclosures are on file for all commissioners, County Clerk Gwynn Bartlett, County Treasurer Lindsey West and Deputy Treasurers Sondra Rydberg and Stacey Ward.

Clerk Bartlett presented an amendment to the WYDOT lease agreement for board approval and Chairman's signature.

Commissioner Espy moved to approve Amendment Nine to the Lease Between Wyoming Department of Transportation and Board of Carbon County Commissioners, Lease #4000 for office space at the Little Snake River Library which will extend the term of the lease through

January 31, 2027, and increase the total amount by \$1,080.00 to \$6,480.00. Commissioner Irene seconded and the motion passed unanimously.

Clerk Bartlett presented an amendment to the Service Agreement with KnovaSolutions for board approval and Chairman's signature. The monthly fee is decreasing the monthly fee to \$5.25 per employee per month.

Commissioner Moore moved to approve and authorize the Chairman's signature on Amendment #1 to the Master Service Agreement Carbon County that replaces the Fee Summary Statement of Work amending the fee to \$5.25 per employee per month. Commissioner Irene seconded and the motion passed unanimously.

Commissioners

Chairman Sue Jones presented an Engineering Planning Fee and Work Order for Dixon Airport for board approval and authorization for signature. The proposed fee is \$235,998.10 with the county's share being \$25,111.00 of that. This project will relocate hangars in the safety area at the airport.

Commissioner Irene moved to approve and authorize the Chairman's signature on Word Order 24-01, Dixon Airport, Acquisition and Demolition of North hangars and Demolition of Taxiway Connectors B1 and B2 by Ardustra in the amount of \$235,998.10 with the county's portion being \$25,111 of that and an anticipated end of November 2024. Commissioner Espy seconded and the motion passed unanimously.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session at 9:31 a.m. with Clerk Bartlett and Ashley Mayfield Davis to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Moore seconded and the motion passed unanimously.

Commissioner Espy moved to come out of executive session at 10:10 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Moore seconded and the motion passed unanimously.

Commissioners

Commissioner Moore moved to authorize the Chairman's signature on a letter to a landowner. Commissioner Espy seconded and the motion passed unanimously.

WYOMING DEPARTMENT OF HEALTH – Behavioral Health Redesign – Gatekeeping

Franz Fuchs, Senior Policy Analyst, Ben Kifer Mental Health & Substance Abuse Administrator and Matt Petry, Senior Administrator, all with the Department of Health were present via a virtual meeting to discuss the gatekeeping requirement within the Behavioral Health Redesign.

Mr. Fuchs reported that there is one contract with a behavioral health service with a billing rate for “gatekeeping”. They can only pay the health center for those services. Attorney Davis stated that previously the county was a party to the MOU and would have recourse if the services were not sufficient. With the proposed method the county has no recourse if not a party to the agreement. She wants to know how the county can know the services are being provided locally. The response was that there really are not statutory provisions or formal mechanism to achieve this and have county intervention. Mr. Fuchs acknowledged past issues but thinks the contract will strongly incentivize the health provider to comply and asked the county to give the new contract a chance. Ashley clarified that in June 2024 the procurement process would take place and allow others to propose services. Mr. Ben Kifer stated that the current process is asking for responses by February if Ms. Davis had a health provider in mind that wanted to reply. Once an application is submitted an entity must provide how much they propose be expended in each county and acknowledge that the company can access funding for outpatient services, no inpatient services in Carbon County. Mr. Fuchs said that typically the gatekeeper cannot be paid for inpatient services.

Ashley advised she would like to see the contracts and she advised the BOCC that she would like the county to see some accountability from the provider(s) on the services provided. She would also like to see the request for proposals as well. She asked the BOCC to defer an official decision until the county receives these documents.

Chairman Jones expressed her frustration for how this has worked in the past.

Mr. Fuchs clarified that Chairman Jones wants a separate contract for gatekeeping services from the main behavioral health contract and the county would have more say into who the gatekeeping services are with and she replied the county wants a say in all of it.

Attorney Davis stated that changes to the law require consultation with the commissioners to appoint a gatekeeper and she thinks that the legislature demonstrates that they care what county commissioners think by doing this. Mr. Fuchs stated they would be happy to provide the documents upon completion and will consider a draft and asked if the BOCC has an idea of who besides the behavioral health center should be the gatekeeper to please let them know. He again asked to allow a year to see if this new significantly changed contract works then reevaluate at that time.

MEMORIAL HOSPITAL OF CARBON COUNTY (MHCC)

Rex Walk, Interim Chief Executive Officer along with Stephanie Hinkle, Director of Strategic Operations provided an update on providers, their new Quality Improvement Program, a Department of Health loan, a University of CO collaborative update, their 2024 focuses and financials.

PUBLIC HEARING – Z.C. Case #2023-16 – Larry and Susan Ash

Chairman Jones opened a public hearing at 11:40 a.m. to hear Planning & Zoning Z.C. Case File No. 2023-16, Larry and Susan Ash’s request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Forestry Production and Seasonal Recreation (FPSR-1.37) on Tract 96 located

in the Overlook Retreat Subdivision #1. The FPSR Zone is intended to be applied to areas of the County in which timber production and seasonally accessible recreation uses are the desirable predominant uses and is located approximately 22 miles south of Elk Mountain on Carbon County Road #101 (Medicine Bow Ranger Station Road) and on U.S. Forest Service Road #105 about one mile north of Turpin Reservoir. The Overlook Retreat Subdivision #1 is platted over a portion of Section 14, Township 17 North, Range 80 West of the 6th P.M., Carbon County, Wyoming. Kristy Rowan, Planning & Development Coordinator and Zoning Administrator presented the case file.

Chairman Jones called for comments for or against the case. There being no comments, Chairman Jones closed the hearing at 11:45 a.m.

Commissioner Irene moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2024-02, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Z.C. Case File No. 2023-16, Larry and Susan Ash's request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Forestry Production and Seasonal Recreation (FPSR-1.37) on Tract 96 located in the Overlook Retreat Subdivision #1 and located approximately 22 miles south of Elk Mountain on Carbon County Road #101 (Medicine Bow Ranger Station Road) and on U.S. Forest Service Road #105 about one mile north of Turpin Reservoir. Commissioner Espy seconded and the motion passed unanimously.

Resolution No. 2024 – 02

A Resolution of the Board of County Commissioners of Carbon County, Wyoming, adopting the recommendation of the Carbon County Planning and Zoning Commission.

Z.C. Case File #2023-16

WHEREAS, pursuant to the Carbon County Zoning Resolution of 2015, as amended, and Wyo. Stat. Ann. §18-5-202(b), the Carbon County Planning and Zoning Commission held a public hearing on Monday, December 4, 2023, which hearing was advertised by public notice at least thirty (30) days prior to said hearing; and

WHEREAS, at the Monday, December 4, 2023, public hearing, the Carbon County Planning and Zoning Commission provided the public the opportunity to comment and the Carbon County Planning and Zoning Commission considered any public comments which were made at said public hearing; and

WHEREAS, at the conclusion of said Monday, December 4, 2023, public hearing, the Carbon County Planning and Zoning Commission voted to certify in writing its recommendation to the Carbon County Board of County Commissioners to adopt the zone change as an amendment to the Carbon County Official Zoning Map for Carbon County, Wyoming; and

WHEREAS, the Carbon County Board of County Commissioners, pursuant to the Carbon County Zoning Resolution of 2015, as amended, and Wyo. Stat. Ann. §18-5-202(c) and after receipt of said certified recommendation of this zoning amendment to the Carbon County Official Zoning Map, advertised by public notice at least 14 days prior to a public hearing to take public input and comments on the proposed amendment, which said hearing occurred on Tuesday, January 2, 2024; and

WHEREAS, at said public hearing on January 2, 2024, the Carbon County Board of County Commissioners provided the opportunity for the public to comment and for the Carbon County Board of County Commissioners to consider any comments which were made on the proposed amendment; and

WHEREAS, the Carbon County Board of County Commissioners in considering the proposed amendment have also reviewed and considered the Carbon County Comprehensive Land Use Plan, as amended; and the Carbon County Zoning Resolution of 2015, as amended; and

WHEREAS, the Carbon County Board of County Commissioners have determined that the proposed amendment is in general conformance with the Carbon County Comprehensive Land Use Plan, as amended, and that the proposed zone change meets the following applicable criteria of the Carbon County Zoning Resolution of 2015, as amended; and

WHEREAS, at a regularly scheduled meeting of the Carbon County Board of County Commissioners, by majority vote, the Carbon County Board of County Commissioners moved to approve the proposed zoning amendment to the Carbon County Official Zoning Map.

Z.C. Case File #2023-16: Request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Forestry Production and Seasonal Recreation (FPSR-1.37) on Tract 96 located in the Overlook Retreat Subdivision #1. The FPSR Zone is intended to be applied to areas of the County in which timber production and seasonally accessible recreation uses are the desirable predominant uses.

Petitioners: Larry and Susan Ash (Applicants and Land Owners)

Parcel Identification Number: 17801430309600

Rural Address: 19 Blue Grouse Road

General Site Location: Approximately 22 miles south of Elk Mountain on Carbon County Road #101 (Medicine Bow Ranger Station Road) and on U.S. Forest Service Road #105 about one mile north of Turpin Reservoir. The Overlook Retreat Subdivision #1 is platted over a portion of Section 14, Township 17 North, Range 80 West of the 6th P.M., Carbon County, Wyoming.

Legal Description (taken from Warranty Deed, Book 992, Page 200): Tract 96 of the Overlook Retreat Subdivision, Carbon County, Wyoming.

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY
COMMISSIONERS OF CARBON COUNTY, WYOMING:**

That the Carbon County Board of County Commissioners, hereby adopts this amendment as certified to them in writing by the Carbon County Planning and Zoning Commission and the existing zone shall be changed from Ranching, Agriculture and Mining (RAM) to Forestry Production and Seasonal Recreation (FPSR-1.37) on Tract 96 located in the Overlook Retreat Subdivision #1.

PRESENTED, READ, AND ADOPTED at a regularly scheduled meeting of the Board of County Commissioners of Carbon County, Wyoming, on the 2nd of January 2024.

**BOARD OF COUNTY COMMISSIONERS OF
CARBON COUNTY, WYOMING**

By: -s- Sue Jones, Chairman
On behalf of the Carbon County
Board of County Commissioners

Attest:

-s- Gwynn G. Bartlett, Carbon County Clerk

Commissioners

Commissioner Moore reported he has been in correspondence with the group working on the National Heritage Area.

Clerk Bartlett discussed that she and Attorney Davis are working on updates to the county's fee resolution for reproduction of public records. The BOCC authorized Clerk Bartlett to proceed with adoption under the Administrative Procedures Act of an updated fee resolution.

ADJOURNMENT

Commissioner Johnson moved to adjourn the meeting at 11:52 a.m. Commissioner Espy seconded and the motion passed unanimously.

A regular meeting of this Board will be held Tuesday, February 6, 2024, at 9:00 a.m. at the Carbon Building – Courthouse Annex located at 215 W. Buffalo St., Rawlins, WY. The public is invited to attend, or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carbonwy.com or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.