

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING**

**Tuesday, January 2, 2024 @ 9:00 a.m.
Carbon Building- Courthouse Annex,
215 W. Buffalo Street, Second Floor, Rawlins, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, January 2, 2024, at 9:00 a.m. at the Carbon Building-Courthouse Annex in Rawlins, WY. Attending the meeting were Chairman, Sue Jones, Vice Chairman Travis Moore, Commissioners John Espy, John Johnson and Garrett Irene.

Chairman Jones called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

Commissioner Johnson moved to approve the agenda as amended. Commissioner Espy seconded and the motion passed unanimously.

VOUCHERS

Commissioner Espy moved to approve payment to Sunrise Sanitation for \$75.00. Vice Chairman Moore seconded and the motion passed with all voting for the motion except Chairman Jones who abstained due to personal conflicts.

Commissioner Espy moved to approve the report of expenditures in the amount of \$342,571.10 for an aggregate total today of \$342,647.10. Vice Chairman Moore seconded and the motion passed unanimously.

Vendor	Detail Line Description	Total
Airport Ite Services, Inc	Dixon Hangar Fee Estimate Prep	\$2,650.00
Angel Armor	Misc. CCSO Deputy Equipment	\$2,094.41
APEX Communications	Contract Radio Services	\$14,820.46
APG Media of the Rockies	Misc. Ads	\$253.16
AT&T Mobility	CCSO MDT Service	\$1,243.64
Axis Forensic Toxicology, Inc.	Lab Fees	\$202.00
Bank of Montreal - Mastercard	Misc. Charges	\$31,267.19
Black Hills Energy	Gas Services	\$21,035.31
Bomgaars Supply	Misc. Supplies	\$98.63
Capital Business Systems Inc.	IT Copiers	\$1,824.58
Carbon County Fair Board	Monthly Outside Agency Payment	\$2,833.33
Carbon County Library	Monthly Outside Agency Payment	\$31,170.16
Carbon County Museum	Monthly Outside Agency Payment	\$20,833.33
Carbon County Senior Services	Monthly Outside Agency Payment	\$19,583.33

Carbon County Veterinary Hospital	Canine Vaccination/Meds	\$98.75
CareRight Technologies, LLC	Monthly Bed Fee	\$122.10
Casper Winnelson Co	Misc. Plumbing Supplies	\$755.67
CIDNET	Jail Data	\$750.00
CMI-TECO	Misc. Auto Parts	\$532.81
Cowboy Supply House	Misc. Cleaning Supplies & Products	\$3,122.81
Dallin Motors Inc.	Inspect/Replace Right Axle & Exhaust	\$3,873.60
Dixon, Town of	Water Services	\$308.00
Dynamic Controls Inc.	Jeffrey Center-Temp. Control System	\$41,121.00
Fritz Welding & Machine, Inc.	Bars on Windows at Courthouse	\$1,030.62
Further	Med. FSA, Health Reimb. & Part. Fees	\$1,383.80
Galls/Quartermaster	Misc. Deputy Uniforms & Equipment	\$3,587.13
Graphic Business Solutions, LLC	Window Envelopes	\$446.50
Hagan, Walter	Bailiff Jury Trial	\$75.00
Hahn Construction	Baggs/Dixon Repairs & Install Window	\$1,360.00
Hanna, Town of	Water Services	\$127.11
High Plains Power	Electric Services	\$468.62
Iacovetto, Karon	Monthly Janitorial Services	\$8,230.00
Iron J Towing	Wrecker Callout Abandoned Vehicles	\$2,053.00
K2 Towers III, LLC	Radio Tech Rent/Lease	\$2,251.02
Merchant McIntyre & Assoc., LLC	January 2024 Services	\$8,000.00
Modern Marketing, Inc.	Property Bags	\$937.25
Motorola Solutions	Device Programming	\$140.00
Mountain Alarm	Crisis Center Alarm Monitoring	\$57.90
Napa - Saratoga	Misc. Auto Parts & Supplies	\$112.40
National Inst. for Jail Operations	Policy & Procedure Manual Maint.	\$10,025.00
Novo Benefits	GASB Report for Audit	\$3,600.00
O'Reilly Auto Parts	Misc. Auto Parts & Supplies	\$149.87
Perkins Oil Co.	Fuel	\$1,957.13
Phillips 66 Co.	Fuel	\$63.12
Prow, Joshua L	Reimbursement For Parade Candy	\$50.82
Quill Corporation	Ink Shop Fax Machines	\$251.95
R.P. Lumber Company, Inc.	Misc. Parts, Supplies & Shipping Costs	\$913.06
Rawlins Automotive	Misc. Auto Parts & Supplies	\$854.90
Rawlins Hardware - 5405	Fender Washer/Screws/Washer Lock	\$17.94
Rawlins Hardware - 5410	Power Strips	\$75.58
Rawlins, City of	Landfill Fee	\$24.70
Rodabaugh, Sherry	Bailiff Jury Trial	\$75.00
Saratoga Sun	Misc. Ads	\$1,583.51
Shively Hardware	Skid Steer/Snow push & Misc Supplies	\$55,211.08
Smith Psychological Services	Evaluation	\$400.00

Snake River Press	Renewal Fees	\$40.00
Staples Advantage	Misc. Office Supplies	\$541.43
State of Wyoming A & I	Mainframe Services	\$16.60
Stericycle, Inc.	Steri-Safe Budget Subscription	\$48.22
Stinker Stores Inc.	Fuel	\$5,896.53
Summit Food Service	Jail Meals	\$8,580.92
Sunrise Sanitation Service, LLC.	Trash Services	\$75.00
Swanson Services Corporation	Jail Commissary	\$2,121.28
Terminix	Jail Pest Control	\$193.00
The Cowboy Couture	Embroidered Clothing	\$120.00
Triple X Contracting, Inc.	Trash Services	\$260.00
Tyler Technologies, Inc	Web Hosting /Internet	\$275.63
UPRSWDD	Trash Services	\$190.00
Valley Fire Extinguisher	Baggs Kitchen Hood System Upgrades	\$3,933.65
Wex Bank	Fuel	\$966.02
Wreck-A-Mend	Windshield Install	\$362.34
WY Dept. of Transportation	Brush Creek Bridge	\$2,846.03
WY Machinery Company	Spare Tire-Med Bow Machine	\$3,428.80
WY Secretary of State	Notary Application Fee	\$60.00
WY Cleaning & Solutions LLC	Monthly Janitorial Services	\$6,583.37

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. Clerk Bartlett noted the consent agenda includes the December 19, 2023, regular meeting minutes; monthly receipts from Planning and Development in the amount of \$1,250.00. Vice Chairman Moore seconded and the motion passed unanimously.

ELECTED OFFICIALS & DEPARTMENT HEADS

Planning and Development

Commissioner Johnson moved to appoint Kristy Rowan to the Carbon County Economic Development Corporation board for a 3-year term ending December 2026 and to the Urban Systems Committee for an unexpired 4-year term ending January 2025. Commissioner Espy seconded and the motion passed unanimously.

Treasurer

Commissioner Espy moved to authorize the Chairman's signature on Resolution No. 2024-01 Carbon County Investment Policy. Vice Chairman Moore seconded and the motion passed unanimously.

Commissioner Johnson moved to designate Bank of Commerce and Rawlins National Bank as depositories for Carbon County for 2024. Commissioner Espy seconded and the motion passed unanimously.

Clerk

Commissioner Espy moved to approve Amendment Nine to the Lease Between Wyoming Department of Transportation and Board of Carbon County Commissioners, Lease #4000 for office space at the Little Snake River Library which will extend the term of the lease through January 31, 2027, and increase the total amount by \$1,080.00 to \$6,480.00. Commissioner Irene seconded and the motion passed unanimously.

Vice Chairman Moore moved to approve and authorize the Chairman's signature on Amendment #1 to the Master Service Agreement Carbon County that replaces the Fee Summary Statement of Work amending the fee to \$5.25 per employee per month. Commissioner Irene seconded and the motion passed unanimously.

Commissioners

Commissioner Irene moved to approve and authorize the Chairman's signature on Word Order 24-01, Dixon Airport, Acquisition and Demolition of North hangars and Demolition of Taxiway Connectors B1 and B2 by Ardurra in the amount of \$235,998.10 with the county's portion being \$25,111 of that and an anticipated end of November 2024. Commissioner Espy seconded and the motion passed unanimously.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session at 9:31 a.m. with Clerk Bartlett and Ashley Mayfield Davis to discuss personnel, potential litigation and other matters considered confidential by law. Vice Chairman Moore seconded and the motion passed unanimously.

Commissioner Espy moved to come out of executive session at 10:10 a.m. noting no action was taken and that the minutes be signed and sealed. Vice Chairman Moore seconded and the motion passed unanimously.

Commissioners

Vice Chairman Moore moved to authorize the Chairman's signature on a letter to a landowner. Commissioner Espy seconded and the motion passed unanimously.

PUBLIC HEARING – Z.C. Case #2023-16 – Larry and Susan Ash

Chairman Jones opened a public hearing at 11:40 a.m. to hear Planning & Zoning Z.C. Case File No. 2023-16, Larry and Susan Ash's request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Forestry Production and Seasonal Recreation (FPSR-1.37) on Tract 96 located in the Overlook Retreat Subdivision #1. The FPSR Zone is intended to be applied to areas of the

County in which timber production and seasonally accessible recreation uses are the desirable predominant uses and is located approximately 22 miles south of Elk Mountain on Carbon County Road #101 (Medicine Bow Ranger Station Road) and on U.S. Forest Service Road #105 about one mile north of Turpin Reservoir. The Overlook Retreat Subdivision #1 is platted over a portion of Section 14, Township 17 North, Range 80 West of the 6th P.M., Carbon County, Wyoming. Kristy Rowan, Planning & Development Coordinator and Zoning Administrator presented the case file.

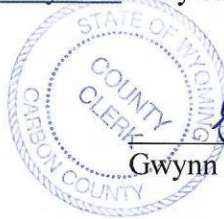
Chairman Jones called for comments for or against the case. There being no comments, Chairman Jones closed the hearing at 11:45 a.m.

Commissioner Irene moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2024-02, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Z.C. Case File No. 2023-16, Larry and Susan Ash's request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Forestry Production and Seasonal Recreation (FPSR-1.37) on Tract 96 located in the Overlook Retreat Subdivision #1 and located approximately 22 miles south of Elk Mountain on Carbon County Road #101 (Medicine Bow Ranger Station Road) and on U.S. Forest Service Road #105 about one mile north of Turpin Reservoir. Commissioner Espy seconded and the motion passed unanimously.

ADJOURNMENT

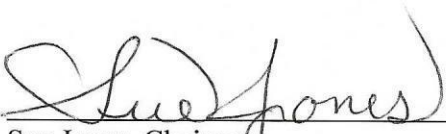
Commissioner Johnson moved to adjourn the meeting at 11:52 a.m. Commissioner Espy seconded and the motion passed unanimously.

A regular meeting of this Board will be held Tuesday, February 6, 2024, at 9:00 a.m. at the Carbon Building – Courthouse Annex located at 215 W. Buffalo St., Rawlins, WY. The public is invited to attend, or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carbonwy.com or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.




Gwynn G. Bartlett, Carbon County Clerk

Approved this 16th day of January 2024
BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING


Sue Jones, Chairman