

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, November 7, 2023 @ 2:00 p.m.  
Carbon Building- Courthouse Annex,  
215 W. Buffalo Street, Second Floor, Rawlins, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, November 7, 2023, at 9:00 a.m. at the Carbon Building-Courthouse Annex in Rawlins, WY. Attending the meeting were Chairman, Sue Jones, Vice Chairman Travis Moore, and Commissioners John Johnson. Commissioner John Espy was absent.

Chairman Jones called the meeting to order at 9:00 a.m.

**ADDITIONS / CORRECTIONS**

Chairman Jones removed Road & Bridge from the agenda. Commissioner Johnson moved to approve the agenda as amended. Commissioner Moore seconded and the motion passed unanimously.

**VOUCHERS**

Commissioner Moore moved to approve payment to Sunrise Sanitation for \$75.00. Commissioner Johnson seconded and the motion passed with all voting for the motion except Commissioner Jones who abstained due to personal conflicts.

Commissioner Moore moved to approve the report of expenditures in the amount of \$1,151,408.44 for an aggregate total today of \$1,151,483.44. Commissioner Johnson seconded and the motion passed unanimously.

<b>Vendor</b>	<b>Detail Line Description</b>	<b>Total</b>
Abels, Duane E.	County Health Officer	\$1,633.33
Advanced Network Mgmt., Inc.	Upgraded MS 365 For Cyber Security	\$103,284.00
Albrechtson, Mary Kay	Bailiff Jury Trial	\$150.00
APCO International Inc.	Licensing Service Fees	\$900.00
APEX Communications	Radio Equipment	\$30,813.85
Asia Motos Inc.	Sheriff-Explorer White 07021 & 12465	\$77,720.00
AT&T Mobility	CCSO MDT Service	\$1,341.74
Avfuel Corporation	Aviation Fuel & Late Payment Fee	\$16,772.23
Axis Forensic Toxicology, Inc.	Lab Services	\$282.00
B&M Suppliers	Gloves	\$539.94
Bank of Montreal - Mastercard	Misc. Charges	\$52,959.83
Black Hills Energy	Gas Services	\$8,787.76
Blue Knight Security LLC	Inmate Transport	\$4,925.00
Bomgaars Supply	Misc. Tools and Supplies	\$153.12

Buchanan, Karen	Mileage	\$88.00
Carbon County Comet	Vaccine & Flu Clinic Ad	\$140.00
Carbon Co. Economic Development	Semi Annual Outside Agency Payment	\$7,500.00
Carbon County Fair Board	Monthly Outside Agency Payment	\$2,833.33
Carbon County Library	Monthly Outside Agency Payment	\$31,170.16
Carbon County Museum	Monthly Outside Agency Payment	\$20,833.33
Carbon County Senior Services	Monthly Outside Agency Payment	\$19,583.33
Carbon Power & Light Inc.	Electric Services	\$1,748.64
Casper Winnelson Co	Misc. Supplies	\$2,041.50
CIDNET	Jail Data	\$1,500.00
Cloud Peak Pest Control	Museum & Senior Center Pest Control	\$550.00
CNA Surety	Fernandez Treasurer Bond	\$100.00
Coal Creek Law	Legal Services	\$40.00
Communication Technologies	Radio Programming	\$357.50
Core Legal, LLC	Legal Services	\$735.00
Cowboy Chemical	Power Wash/Spot Rinse	\$238.65
Dallin Motors Inc.	Blower Motor Service-Unit 288	\$648.16
Denison, Cody Edward	Jury Trial Witness/Mileage	\$119.10
Dirty Boyz Sanitation, Inc.	Carbon Building Trash Services	\$1,530.00
Dixon, Town of	Water Services	\$308.00
DOI/BLM - Rock Springs	Right of Way Renewal Fee	\$146.00
Dominion Energy	Gas Services	\$213.62
Drummond Refrigeration LLC	Dryer Hose- Crisis Center	\$48.00
Elevated Safety Solutions	Random Drug and Alcohol Test	\$102.00
Elk Mountain, Town of	R&B Water Services	\$69.50
Encampment, Town of	R&B Water Services	\$102.00
Engineering Associates	CR203 Chip Seal Project & Bridge Evaluation & Deck Replacement	\$9,227.05
Erickson & Roberts	Legal Services	\$2,801.22
Fatbeam LLC	Fiber and Internet	\$5,170.00
FBI-LEEDA	Sheriff Deputy Schooling	\$795.00
FedEx	Freight Charges	\$174.00
FFF Enterprises, Inc.	Vaccine Medicine	\$2,186.24
France, Tara	Court Reporter	\$1,159.00
Fremont County Coroner's Office	Autopsy Fees	\$1,925.00
Further	Health Reimb., Medical FSA &Part. Fees	\$1,817.06
Galls/Quartermaster	Misc. CCSO Supplies	\$1,752.21
Gibson, Katherine	Jury Trial Witness	\$30.00
Gibson, Richard J.	Jury Trial Witness/Mileage	\$114.70
Grainger	Misc. Supplies	\$859.34
Graphic Business Solutions, LLC	Name Plate	\$20.95

Greater WY Big Bros/Sisters	Salary, Taxes, Benefits & Utilities	\$989.11
Hays, Patricia	Mileage	\$50.60
High Plains Power	Electric Services	\$394.37
Holcomb, Nancy	Mileage	\$2.48
Honnen Equipment	Air Filter/Fuel Breather/Filter Kit	\$567.64
Hughes, Chris	Mileage	\$17.60
Iacovetto, Karon	Janitorial Services	\$8,230.00
Iron J Towing	Small Wrecker Towing Service	\$930.00
Jurado, Libby D.	Pcs/Bottle Fast Test Papers	\$16.95
K2 Towers III, LLC	Tower Rent	\$2,251.02
Kaluzny, Emily	October Personal Phone Usage	\$30.00
Kilburn Tire Company	4 Tires, Mounting and Balancing	\$17,289.29
Kinetic Leasing	John Deere Motor Grader Lease Pymt.	\$60,426.00
Kostovny, Mark	Mileage	\$92.40
L N Curtis & Sons	eDraulic Bank Charger & Battery Charger	\$2,387.77
Lehr, Casey	K9 Decal/Stickers	\$80.49
Lifetime Benefit Solutions, Inc.	Cobra Fee	\$25.00
M Towing and Fleet Services	Towing Services	\$1,800.00
M. Gonzales Trucking, Inc.	Tire Repair	\$29.89
Magpul Industries Corp.	Ambidextrous Slings	\$449.20
McKesson Medical-Surgical	Jail-Gauze & Property Bags	\$161.92
MHCC	Medical Services & EMT Class & Book	\$643.00
Merseal Law, LLC	Legal Services	\$5,795.00
Mike's Lock & Key	Courthouse Call Out – Garage Key	\$67.00
Miller, Ken	Mileage	\$50.60
Moss, Barbara	Mileage	\$66.00
Mountain Alarm	CC Youth Crisis Center Alarm Monitoring	\$47.90
Mountain West Motors	Latch	\$57.99
Myers, Adelaide	Mileage	\$48.51
NAPA – Saratoga	Misc. Auto Parts	\$977.20
Nation, Leslie H.	Mileage	\$44.00
Nat'l Ctr. for Public Lands Counties	FY 23&24 Voluntary Assessment	\$87,894.00
NMS Labs	Lab Fees	\$699.00
Norco, Inc.	Cylinder Rent	\$1,173.19
Offender Watch	Sex Offender Notification	\$92.40
Office of State Lands & Invest.	Annual Royalty Fee	\$40.00
Olde Trading Post	September Fuel	\$9.00
O'Reilly Auto Parts	Misc. Auto Parts and Supplies	\$475.42
Parker, Elizabeth	Mileage	\$14.63
Perkins Oil Co.	Diesel Exhaust Fluid	\$329.18
Personnel Evaluation, Inc.	Pre-Employment Evals	\$25.00

Perue Printing	Blank Cards & Vehicle Inventory Forms	\$300.00
R.P. Lumber Company, Inc.	Misc. Supplies	\$1,136.85
Rawlins Automotive	Misc. Auto Parts and Supplies	\$3,189.89
Rawlins Carbon Co. Airport Board	Outside Agency Payment	\$20,000.00
Rawlins Hardware - 5405	Misc. Supplies	\$27.15
Rawlins, City of	Water Services	\$3,743.10
Rocky Mountain Power	Electric Services	\$21,795.54
Rocky's Quik Stop	Diesel	\$1,694.31
Rodabaugh, Sherry	Bailiff For Jury Trial	\$150.00
Saratoga Sun	Substantial Completion Ad	\$194.25
Schaeffer Mfg. Co.	Oil/Lube	\$4,747.70
Shippy, April	Interpreter Services	\$100.00
Shively Hardware	Misc. Parts and Supplies	\$546.34
Slow & Steady Law Office, PLLC	Legal Services	\$17,570.00
Spaulding, Dawnnette	Mileage	\$524.00
Spyglass	Annual Spy Care Fee	\$3,150.00
Stag Arms LLC	20 Tactical Pistols-Sheriff Office	\$43,098.20
Stage Stop General Store	Raid/Gorilla Tape/Paper Towels	\$24.37
Staples Advantage	Misc. Office Supplies	\$420.81
State of Wyoming A & I	Storage	\$17.53
State of Wyoming DCI	Sex Off. Fees & State Mainframe Acc.	\$67.30
Stericycle, Inc.	Safe Budget Subscription	\$48.44
Stinker Stores Inc.	Fuel	\$10,035.14
Strode Forensics, PLLC	Autopsy Fee	\$1,320.00
Summit Food Service	Jail Meals	\$13,286.00
Sunrise Sanitation Service, LLC	Trash Services	\$75.00
Sustainable Security Solutions Inc.	Replacement Mogul Cut Key Keycode	\$405.00
Swanson Services Corporation	Jail Commissary Credit	\$2,133.48
The Cowboy Couture	13 Cups & Screen Printing	\$682.50
The Masters Touch, LLC	DMV Postcards & Mailing Tax Statements	\$1,707.56
Thos. Y. Pickett & Co., Inc.	5th Installment - 2024 Valuation Contract	\$9,000.00
Tin Boy Garage	Oil Filter/Air Filters	\$151.96
Tractor Supply Credit Plan	Rope w/ Eyes-Shipping Charge	\$730.98
Triple X Contracting, Inc.	Sc Trash Services	\$130.00
Trudiligence, LLC	Ee Background Checks	\$89.98
Tyler Technologies, Inc.	Maint. for Acct. Software Web Hosting	\$12,307.85
Uinta County Public Health	Educational Calendars	\$250.00
United Tactical Systems, LLC	Sheriff Office Ammunition	\$998.00
University of WY Extension	FY 24 1st Qtr. Salary	\$6,263.25
UPRSWDD	Trash Services	\$190.00
Valley Oil Company	Fuel	\$2,264.98

WACERS	2023-24 Membership Dues	\$100.00
Webster, Matthew S.	Mileage	\$110.55
Wex Bank	Fuel	\$3,473.29
Wilson, Karon	Mileage	\$48.84
Wohl, Judith	Mileage	\$66.00
Wreck-A-Mend	Install Decals	\$480.00
WY Behavioral Institute	Admin Emergency Detentions	\$4,476.00
WY Dept. of Health	Grants, Nurses Salaries & TANF	\$40,245.80
WY Dept. of Transportation	Brush Creek Bridge Replacement	\$1,505.14
WY Machinery Company	Black Adhesive	\$278,753.59
WY Rents, LLC	Lanyard & Air Compressor	\$563.75
WY Retirement System	October Volunteer Fire Retirement	\$918.75
WY Secretary of State	Notary Application Fee	\$60.00
WY Cleaning & Solutions LLC	Cust. Svs. & Fl. Waxing at Jeffery Ctr.	\$11,333.33
Y2 Consultants, LLC	Land Use Plan Amendments	\$8,969.50

## **CONSENT AGENDA**

Commissioner Johnson moved to approve the consent agenda noting any item could be removed for separate action. Clerk Bartlett noted the consent agenda includes the October 17, 2023, regular meeting minutes; bonds for Izabela Tysver, Treasurer for the Town of Sinclair in the amount of \$50,000.00, Rebekah A. Slater, Clerk/Treasurer for the Town of Sinclair in the amount of \$50,000.00, H.D. Criswell, Treasurer for the Baggs Solid Waste Disposal District in the amount of \$10,000.00, Quade Palm, Board Supervisor/Treasurer in the amount of \$10,000.00 and a bond continuation for Lori Smith, Treasurer for Carbon County Museum Board in the amount of \$1,000.00; monthly receipts from the Planning and Development Department in the amount of \$10,225.00, Clerk of District Court in the amount of \$2,738.00 and Carbon County Clerk's Office in the amount of \$17,695.75. Commissioner Moore seconded and the motion passed unanimously.

## **COMMUNITY ENGAGEMENT CONSULTANT FOR GAMBLING PREVENTION**

Commissioner Moore moved to approve the Chairman's signature on the letter to the Wyoming Department of Health requesting funding in the amount of \$15,238.62 for the prevention and treatment of problematic gambling behavior in accordance with W.S. §9-24-104. Commissioner Johnson seconded and the motion passed unanimously.

## **ELECTED OFFICIALS & DEPARTMENT HEADS**

### **Emergency Management**

Commissioner Johnson moved to approve the Chairman's signature on the Grant Award Agreement (23-EMPG-CAR-GCF23) between WY Office of Homeland Security and Carbon County for Emergency Manager salary in the amount of \$63,509.00 and for a term of October 1, 2022, through September 30, 2024; a Grant Award Agreement (23-SHSP-CAR-CO-INT) between WY Office of Homeland Security and Carbon County for Salamander, Konexus (AlertSense),

Orion Mobile, TrafficCloud software licenses in the amount of \$25,760.00 and for a term of September 1, 2023, through August 31, 2025; a Salamander Contract that is for badging and accountability for a term of one year beginning December 1, 2023 through November 30, 2024 and in the amount of \$11,510.00; the All Traffic Solutions contract that is for variable message board management for a term of one year beginning December 1, 2023 through November 30, 2024 and in the amount of \$2,850.00; and the Konexus (AlertSense) that is for mass notifications for a term of one year beginning December 1, 2023 through November 30, 2024 and in the amount of \$10,150.00, with all of these being fully funded from the SHSP grant. Commissioner Moore seconded and the motion passed unanimously.

### **Sheriff**

Commissioner Moore moved to approve and authorize the Chairman's signature on the Highway Safety Program Federal Fiscal Year 2024 Sub-Award Agreement between the Wyoming Department of Transportation Highway Safety Program and Carbon County Sheriff's Department for Impaired Driving High Visibility Enforcement Overtime in the amount of \$2,973.88 and for a term of October 1, 2023, through January 28, 2025. Commissioner Johnson seconded and the motion passed unanimously.

Commissioner Johnson moved to approve and authorize the Chairman's signature on the Highway Safety Program Federal Fiscal Year 2024 Sub-Award Agreement between the Wyoming Department of Transportation Highway Safety Program and Carbon County Sheriff's Department for Occupant Protection High Visibility Enforcement Overtime in the amount of \$5,273.57 and for a term of October 1, 2023, through January 28, 2025. Commissioner Moore seconded and the motion passed unanimously.

Commissioner Moore moved to approve and authorize the Chairman's signature on the Memorandum of Understanding between Carbon County Sheriff's Office and the Town of Saratoga for emergency dispatch services contingent on legal and Town of Saratoga approval. The MOU is for a term of 60 days and is eligible to be extended up to 90 days and in the amount of \$75.00 per hour. Commissioner Johnson seconded and the motion passed unanimously.

### **Building and Grounds**

Commissioner Johnson moved to waive the procurement policy as only quotes were received rather than sealed bids and to approve the lower quote received from Zumbrennen Electric Inc. for LED upgrades to the Museum, Senior Center, Maintenance Shop, and the 3<sup>rd</sup> floor of the Carbon Building in the amount of \$31,012.19, not including any incentives. Commissioner Moore seconded and the motion passed unanimously.

### **Planning and Development**

Commissioner Moore moved to accept the Certification of Recommended Action from the Carbon County Planning & Zoning Commission for Z.C. Case File 2023-14 - Carlene Sjoden, Randal and Donna Sjoden and Z.C. Case File # 2023-15 - Stephen C. Skordas and Linda M. Skordas and schedule a public hearing for December 5, 2023, at 11:30 a.m. at the Carbon Building – Courthouse

Annex in Rawlins, Wyoming. Commissioner Johnson seconded and the motion passed unanimously.

**Clerk**

Commissioner Johnson moved to adopt the amended Carbon County Volunteer Policy effective December 1, 2023, and approve Resolution No. 2023-31, A resolution to approve and adopt the Carbon County, Wyoming Volunteer Handbook (2023). Commissioner Moore seconded and the motion passed unanimously.

Commissioner Moore moved to approve and authorize the Chairman's signature on the Blue Cross Blue Shield of WY 2023-2024 Section 204 Agreement. Commissioner Johnson seconded and the motion passed unanimously.

Commissioner Johnson moved to hire Merchant McIntyre Associates to assist the county with obtaining Federal funds for a term of three months and for approximately \$24,000.00 total contingent upon attorney review. Commissioner Moore seconded and the motion passed unanimously.

**Attorney**

Commissioner Moore moved to approve Amendment One to Real Property Lease No. 8-09790 between Carbon County and State of Wyoming, Department of Administration and Information General Services Division that amends the rent and payment table to reflect a mutually beneficial no charge amount. Commissioner Johnson seconded and the motion passed unanimously.

**Commissioners**

Commissioner Johnson moved to approve the appointments of Amanda Shahady, Sarah Barber, Darcy Kaisler and Joe Parrie to the Land Use Plan Update Steering Committee. Commissioner Moore seconded and the motion passed unanimously.

**EXECUTIVE SESSION**

Commissioner Johnson moved to go into executive session at 10:24 a.m. with Clerk Bartlett and Ashley Mayfield Davis to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Moore seconded and the motion passed unanimously.

Commissioner Johnson moved to come out of executive session at 11:05 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Moore seconded and the motion passed unanimously.

**Public Hearing - Z.C. Case File #2023-08 - Hal S. Alcorn and Kirby Berger**

Chairman Jones opened a public hearing at 11:41 a.m. to hear Planning & Zoning Z.C. Case File No. 2023-08, Hal S. Alcorn and Kirby Berger's request for a Zone Change from Residential (RD-

3.89) to Residential (RD-2.84) for Lot 1A, Two Dot Acres Minor Subdivision Replat. The RD Zone is to provide land for residential development that is typically single family detached and located within Town Expansion Areas and within or nearby Rural Centers. Residential single-family zones are intended to be located in areas planned for residential development that are easily accessible and infrastructure already exists or is readily available and is located approximately 2 miles south of Saratoga off Carbon County Road #387 (South Spring Lake Road) on the north side. Kristy Rowan, Interim County Planning Director presented the case file.

Chairman Jones called for comments for or against the case. There being no comments, Chairman Jones closed the hearing at 11:46 a.m.

Commissioner Johnson moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2023-32, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Z.C. Case File No. 2023-08, Hal S. Alcorn and Kirby Berger's request for a Zone Change from Residential (RD-3.89) to Residential (RD-2.84) for Lot 1A, Two Dot Acres Minor Subdivision Replat that is located approximately 2 miles south of Saratoga off Carbon County Road #387 (South Spring Lake Road) on the north side. Commissioner Moore seconded and the motion passed unanimously.

#### **Public Hearing - Z.C. Case File #2023-09 - Hal S. Alcorn and Kirby Berger**

Chairman Jones opened a public hearing at 11:46 a.m. to hear Planning & Zoning Z.C. Case File No. 2023-09, Hal S. Alcorn and Kirby Berger's request for a Zone Change from Rural Residential Agricultural (RRA-6.98) to Rural Residential Agriculture (RRA-8.03) for Lot 2A, Two Dot Acres Minor Subdivision Replat. The RRA Zone is intended to be applied in areas of the County which are particularly suited to large lot development that allow both agricultural and residential uses intermingled and is located approximately 2 miles south of Saratoga off Carbon County Road #387 (South Spring Lake Road) on the north side. Kristy Rowan, Interim County Planning Director presented the case file.

Chairman Jones called for comments for or against the case. There being no comments, Chairman Jones closed the hearing at 11:50 a.m.

Commissioner Moore moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2023-33, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Z.C. Case File No. 2023-09, Hal S. Alcorn and Kirby Berger's request for a Zone Change from Rural Residential Agricultural (RRA-6.98) to Rural Residential Agriculture (RRA-8.03) for Lot 2A, Two Dot Acres Minor Subdivision Replat and is located approximately 2 miles south of Saratoga off Carbon County Road #387 (South Spring Lake Road) on the north side. Commissioner Johnson seconded and the motion passed unanimously.

#### **Public Hearing - REPLAT SUB Case #2023-01 Hal S. Alcorn and Kirby Berger - Two Dot Acres Minor Sub**

Chairman Jones opened a public hearing at 11:51 a.m. to hear Planning & Zoning Replat Sub Case File No. 2023-01, Hal S. Alcorn and Kirby Berger's request for a Replat of the "Two Dot Acres Minor Subdivision Replat" located in a portion of Section 25, T17N, R84W. The purpose of the replat is to adjust the boundary line between Lots 1A and 2A. The applicants and landowners are also applying for zone changes – see above. Kristy Rowan, Interim County Planning Director presented the case file.

Chairman Jones called for comments for or against the case. Chairman Jones noted the Clerk just e-mailed the Saratoga Encampment Rawlins Conservation District comments received today. There being no other comments, Chairman Jones closed the hearing at 11:57 a.m.

Commissioner Johnson moved that based on the recommendation of the Planning & Zoning Commission and staff to authorize the Chairman's signature on the plat regarding Replat Sub Case File No. 2023-01, Hal S. Alcorn and Kirby Berger's request for a Replat of the "Two Dot Acres Minor Subdivision Replat" located in a portion of Section 25, T17N, R84W. Commissioner Moore seconded and the motion passed unanimously.

#### **Public Hearing - Z.C. Case File #2023-10 - Banjo Sheep Company, LLC**

Chairman Jones opened a public hearing at 11:59 a.m. to hear Planning & Zoning Z.C. Case File No. 2023-10, Banjo Sheep Company, LLC's request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Rural Residential Agriculture (RRA) for Lots 1-5 located in the proposed Viewpoint Minor Subdivision encompassing approximately 25 acres. RRA-5 (Lot 1); RRA-5 (Lot 2); RRA-5 (Lot 3); RRA-5 (Lot 4); RRA-5 (Lot 5). The RRA Zone is intended to be applied in areas of the County which are particularly suited to large lot development that allow both agricultural and residential uses intermingled. and is located approximately 1/2 mile north of Dixon off Carbon County Road #503 on the west side. Kristy Rowan, Interim County Planning Director presented the case file.

Chairman Jones called for comments for or against the case. There being no comments, Chairman Jones closed the hearing at 12:06 p.m.

Commissioner Moore moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2023-34, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Z.C. Case File No. 2023-10, Banjo Sheep Company, LLC's request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Rural Residential Agriculture (RRA) for Lots 1-5 located in the proposed Viewpoint Minor Subdivision encompassing approximately 25 acres and is located approximately 1/2 mile north of Dixon off Carbon County Road #503 on the west side. Commissioner Johnson seconded and asked if the WY Game & Fish comments should be included in the motion. Commissioner Moore amended his motion to include WY Game & Fish comments and authorize any commissioner to sign the new resolution. Commissioner Johnson seconded this amendment. The motion passed unanimously.

**Public Hearing - MIN SUB Case #2023-04 - Banjo Sheep Company, LLC - Viewpoint Minor Subdivision**

Chairman Jones opened a public hearing at 12:10 p.m. to hear Planning & Zoning MIN Sub Case File No. 2023-04, Banjo Sheep Company, LLC's Minor Subdivision request to create five (5) lots (Lot 1 = 5 Acres; Lot 2 = 5 Acres; Lot 3 = 5 Acres; Lot 4 = 5 Acres; Lot 5 = 5 Acres) and is located approximately  $\frac{1}{2}$  mile north of Dixon off Carbon County Road #503 on the west side. The applicant is also applying for a zone change request (see above Z.C. Case #2023-10) to comply with the Carbon County Zoning Resolution of 2015, as amended. Kristy Rowan, Interim County Planning Director presented the case file.

Chairman Jones called for comments for or against the case. There being no comments, Chairman Jones closed the hearing at 12:15 p.m.

Commissioner Johnson moved that based on the recommendation of the Planning & Zoning Commission and staff to authorize the Chairman's signature on the plat regarding MIN SUB Case File No. 2023-04, Banjo Sheep Company, LLC's Minor Subdivision request to create five (5) lots (Lot 1 = 5 Acres; Lot 2 = 5 Acres; Lot 3 = 5 Acres; Lot 4 = 5 Acres; Lot 5 = 5 Acres) and is located approximately  $\frac{1}{2}$  mile north of Dixon off Carbon County Road #503 on the west side. Commissioner Moore seconded and the motion passed unanimously.

**Public Hearing - Z.C. Case #2023-11 - Michele and Timothy Farnsworth**

Chairman Jones opened a public hearing at 12:16 p.m. to hear Planning & Zoning Z.C. Case File No. 2023-11, Michele and Timothy Farnsworth's request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Forestry Production and Seasonal Recreation (FPSR-35.94) on approximately 35.94 acres. The FPSR Zone is intended to be applied to areas of the County in which timber production and seasonally accessible recreation uses are the desirable predominant uses and is located approximately 5 miles west of Encampment off WY HWY 70. Kristy Rowan, Interim County Planning Director presented the case file.

Chairman Jones called for comments for or against the case. There being no comments, Chairman Jones closed the hearing at 12:22 p.m.

Commissioner Moore moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2023-35, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Z.C. Case File No. 2023-11, Michele and Timothy Farnsworth's request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Forestry Production and Seasonal Recreation (FPSR-35.94) on approximately 35.94 acres and is located approximately 5 miles west of Encampment off WY HWY 70. Commissioner Johnson seconded and the motion passed unanimously.

**Public Hearing - Z.C. Case #2023-12 - Powell Properties LLC**

Chairman Jones opened a public hearing at 12:22 p.m. to hear Planning & Zoning Z.C. Case File No. 2023-12, Powell Properties LLC's request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Forestry Production and Seasonal Recreation (FPSR-39.1) on approximately 39.1 acres. The FPSR Zone is intended to be applied to areas of the County in which timber production and seasonally accessible recreation uses are the desirable predominant uses and is located approximately 5 miles west of Encampment off WY HWY 70. Kristy Rowan, Interim County Planning Director presented the case file.

Chairman Jones called for comments for or against the case. There being no comments, Chairman Jones closed the hearing at 12:29 p.m.

Commissioner Johnson moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2023-36, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Z.C. Case File No. 2023-12, Powell Properties LLC's request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Forestry Production and Seasonal Recreation (FPSR-39.1) on approximately 39.1 acres and is located approximately 5 miles west of Encampment off WY HWY 70. Commissioner Moore seconded and Chairman Jones clarified no building permit was issued for this property and Kristy clarified there were building permits for other properties. Doug Boyd stated the existing house does have a building permit and there is a foundation permit issued for another. Mr. Boyd stated Mr. Powell realized he had previously jumped the gun and wanted to do this procedure appropriately before proceeding with this parcel. The motion passed unanimously.

#### **Public Hearing - Z.C. Case #2023-13 - Alan Peryam**

Chairman Jones opened a public hearing at 12:32 p.m. to hear Planning & Zoning Z.C. Case File No. 2023-13, Alan Peryam's request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Rural Residential Agricultural (RRA-2.72) on approximately 2.72 acres. The RRA Zone is intended to be applied in areas of the County which are particularly suited to large lot development that allow both agricultural and residential uses intermingled and is located approximately 2 miles north of Encampment off WY HWY 230 on the east side. Kristy Rowan, Interim County Planning Director presented the case file.

Chairman Jones called for comments for or against the case. There being no comments, Chairman Jones closed the hearing at 12:38 p.m.

Commissioner Moore moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2023-37, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Z.C. Case File No. 2023-13, Alan Peryam's request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Rural Residential Agricultural (RRA-2.72) on approximately 2.72 acres and is located approximately 2 miles north of Encampment off WY HWY 230 on the east side. Commissioner Johnson seconded and asked Kylie Waldrip to clear up the WYDOT easement. Ms. Waldrip reported there are two highway permit access points, one on the small and another on the larger southern parcel. On the existing

highway permit, her client did not realize they would have to change to residential on that parcel and they are currently negotiating with WYDOT, hoping to appeal and utilize the existing highway permit. Either way, as far as access there will be private access through his existing parcel or WYDOT access. Ms. Waldrip clarified the applicant is not required to have access for this zone change but would need access for a building permit. The motion passed unanimously.

### **EXECUTIVE SESSION**

Commissioner Johnson moved to go into executive session at 12:44 p.m. with Clerk Bartlett and Ashley Mayfield Davis to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Moore seconded and the motion passed unanimously.

Commissioner Johnson moved to come out of executive session at 1:43 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Moore seconded and the motion passed unanimously.

### **Commissioners**

Commissioner Moore moved to authorize the Chairman to sign an offer of employment. Commissioner Johnson seconded and the motion passed unanimously.

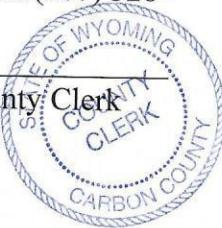
Commissioner Johnson moved to authorize the closure of the Courthouse for training March 5, 2024, with the exact times to be determined. Commissioner Moore seconded and the motion passed unanimously.

### **ADJOURNMENT**

Commissioner Johnson moved to adjourn the meeting at 1:50 p.m. Moore seconded and the motion passed unanimously.

A regular meeting of this Board will be held Tuesday, December 5, 2023, at 9:00 a.m. at the Carbon Building – Courthouse Annex located at 215 W. Buffalo St., Rawlins, WY. The public is invited to attend, or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at [www.carbonwy.com](http://www.carbonwy.com) or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

*Gwynn G. Bartlett*  
Gwynn G. Bartlett, Carbon County Clerk



Approved this 21<sup>st</sup> day of November 2023  
BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

*Sue Jones*  
Sue Jones, Chairman