

BOARD OF CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, May 18, 2004
Carbon County Courthouse
Rawlins, Wyoming

The regular meeting of the Carbon County Commissioners was held on May 18, 2004, at the County Courthouse in Rawlins, WY. Attending the meeting were Chairman Artlin Zeiger; Commissioner Linda Fleming; Linda Ann Smith, Carbon County Clerk; and Gwynn Rothenberger, Deputy Clerk. Commissioner Lee Meacham was absent.

Chairman Artlin Zeiger called the meeting to order at 9:00 a.m.

VOUCHERS

The following vouchers were presented for payment:

3-Forks Muddy Gap	Fire	30.05
A&B Surplus	Sheriff	104.20
AT&T	Carbon Building	2.28
Abrasive Sales	Road & Bridge	72.15
Alco	Sheriff	4.00
Alderete, Max	Courthouse	1,485.00
Alasco	Various	187.66
Amerigas	Various	1,549.01
Av-Tech Electronics	Administration	1,169.51
Avaya, Inc	Various	296.52
Bank of Commerce	Various	1,047.50
Behavioral Interventions	Various	2,067.70
Best Western Hitching Post Inn	Grants	57.40
Best Western Inn	Public Health	130.00
Bi-Rite Pharmacy	Various	4,351.81
Bi-Rite Sporting Goods	Various	99.76
Bindertek	Treasurer	388.00
Bresnan Communications	Sheriff	60.84
Brody Chemical	Road & Bridge	486.83
Brown, Estella	Grants	133.65
Build Rite Lumber Supply	Various	2,094.58
CAN Surety	Sheriff	50.00
Candy Mountain Beverage	Fire	586.50
Carbon County Strike Team	Fire	714.88
Carbon County TV & Electronics	Various	36.57
Carbon Power & Light	Various	1,480.26
Cardiac Science	Grants	12,229.00
Cedar Street Sinclair	Courthouse	15.06
Cesko, David MD	Grants	45.00
Chemdry of Snowy Range	Various	141.44
Chief Supply Corp	Fire	107.76
Clark, David	Attorney	855.14
Collamer, Sonja	Planning	26.40
Computer Software Associates	Administration	165.00
Conoco Inc	Sheriff	30.75
Conocophillips	Sheriff	469.72
Corner Store	Emergency Management	29.00
Corporate Express	Various	725.02
Cottontree Inn	Administration	302.37
Crawford, Warren	Cooperative Extension	241.47
CSK Auto	Sheriff	2.37
Culligan Water Conditioning	Senior Services	32.48
Cry, Nancy	Public Health	71.94
D&L Service	Jail	138.00
Daily Times	Various	490.66
Deleon, John	Administration	475.20
Dell Marketing	Buildings & Grounds	538.00
Dex Media West	Public Health	2.82
Division of Criminal Investigations	Sheriff	70.00
Dixon, Town of	Road & Bridge	33.50
Dubois Telephone Exchange	Various	90.47
E&H Plumbing & Handyman Service	Carbon Building	837.00
Eagle Uniform Supply	Carbon Building	58.98
Early Warning System	Grants	200.00
Elk Mountain, Town of	Road & Bridge	46.00

Ellis, William	Planning	39.60
Encampment, Town of	Road & Bridge	51.00
Engstrom, James DDS	Various	795.00
Erickson & Roberts	Administration	4,742.55
Erickson, Frank	Fire	145.20
Evergreen Disposal Service	Road & Bridge	20.00
Farmer Brothers	Assessor	30.05
FedEx	Administration	24.67
Fremont Motors - Rawlins	Various	659.86
Freudenthal, Salzburg & Bonds	Administration	1,504.21
Gases Plus	Various	1,070.92
Glenn D. Biggs & Associates	Jail	995.00
Golden Rule Computers	Attorney	120.96
Golden, Mary	Public Health	59.07
Gosevner, Maxine	Public Health	108.90
Graphic Sports	Carbon Building	74.95
Hanna, Town of	Road & Bridge	49.60
Hasco Industrial Supply	Fire	917.15
Hays, Stephen	Grants	149.00
Heiman Fire Department	Fire	951.08
Hemocue	WIC	175.50
Hettgar, Bridget	Public Health	278.23
Hillcrest Spring Water	Various	52.00
Hilltop Conoco	Grants	46.00
Hilltop Lube	Sheriff	77.36
Hoke, John	Administration	2,320.00
Hyland Enterprises	Various	40,233.01
Inberg-Miller Engineers	Grants	1,626.30
Intermountain Records	Assessor	21.50
Internal Medicine Group	Grants	220.00
IOS Capital	Administration	2,511.63
JH Kaspar Oil	Various	5,362.44
Jackalope Printing	Various	627.06
JB's Stop-n-Shop	Various	102.39
Kar Products	Road & Bridge	319.16
Kilburn Tire Co	Sheriff	382.04
Kimball-Midwest	Road & Bridge	18.60
Kirsch, AP MD	Various	3,940.00
KN Energy	Various	1,690.04
Kone Elevators Escalators	Various	3,870.01
Kroger - King Soopers	Various	1,246.76
Lariat International	Road & Bridge	273.85
Lassale, Shannon	Public Health	5.63
Lawson Products	Road & Bridge	333.74
Lawson Sanitation	Emergency Management	20.00
MHL Systems	Road & Bridge	117.00
Matco Tools	Road & Bridge	115.75
McIlvaine, Robert & Betty	Public Health	950.00
Med-Tech Resources	Fire	498.04
Medicine Bow, Town of	Road & Bridge	48.10
Memorial Hospital	Various	6,413.43
Moffat County Sheriff	Jail	5,370.00
Moore Medical Corp	Public Health	31.25
Moriarity, Catherine	Administration	1,213.75
National Sheriff's Association	Sheriff	100.00
Neutron industries	Carbon Building	111.81
Norchem Drug Testing	Grants	163.90
Pacific Power & Light	Various	2,885.66
Pamida	Various	681.47
Perkins Oil Co	Various	3,221.31
Petersen's Service Yard	Road & Bridge	83.00
Platte Valley Medical	Grants	700.00
Power Service	Emergency Management	492.74
Prairie Dog Electric	Road & Bridge	2,866.00
Quill Corporation	Various	853.72
Qwest	Various	3,750.60
Qwest - Denver	Sheriff	344.84
Rainsford Inn Bed & Breakfast	Public Health	364.50
Rawlins Automotive	Various	1,319.31
Rawlins Eye Care	Grants	205.00
Rawlins Fire Extinguisher	Various	207.00

Rawlins Glass	Road & Bridge	850.40
Rawlins, City of	Road & Bridge	121.00
Regional Juvenile Detention Center	Jail	1,078.00
Reis Environmental	Fire	57.00
Reliable	Road & Bridge	415.50
Robert Jack Smith & Associates	SC/Road & Bridge	515.00
Robidoux Brothers	Road & Bridge	11.50
Ross' Automotive Service	Sheriff	33.45
Ryan Electronics	Various	2,953.82
S&S Disposal	Road & Bridge	22.50
Saratoga Auto Parts	Various	2,512.66
Saratoga Sun	Various	737.16
Saratoga, Town of	Road & Bridge	26.75
Scoggins, William	Grants	191.00
Shepard's	Sheriff	122.92
Sinclair Oil Corp	Sheriff	23.60
Smith Transfer & Storage	Cooperative Extension	100.00
Smith, Susan	Grants	22.11
Speer, William	Planning	34.32
Stan's Quik Lube	Sheriff	23.95
Terminix	Various	65.00
Tire Distribution Systems	Road & Bridge	1,935.00
Trading Post	Road & Bridge	20.41
Trib.com	Administration	9.00
True Value of Rawlins	Various	2,085.98
US Bank	Sheriff	248.11
US Postmaster	Public Health	148.00
Union Telephone	Various	362.08
USP Communications	Various	589.21
Valley Food & Liquor	Public Health	9.46
Valley Oil Company	Various	799.03
Valley Pharmacy	Grants	994.30
Valley Waste Management	Senior Services	136.55
Viking Office Products	Various	2,328.80
Visionary communications	GIS/GPS	99.00
Wheatland Fire Equipment	Fire	2,555.63
Wilson's Self Service	Road & Bridge	1,160.31
Wimpenny, Robert DDS	Grants	1,653.00
WY Association of Sheriffs	Sheriff	400.00
WY Department of Family Services	WIC	88.68
WY Diesel Service	Road & Bridge	59.92
WY Machinery Co	Road & Bridge	551.37
WY Paper Supply	Various	870.41
WY State Forestry	Fire	29.85
WY State Penitentiary	Jail	3,508.00
WY Rents, LLC	Road & Bridge	34.13
Xerox Corporation	Sheriff	159.00
Yampa Valley Electric	Road & Bridge	54.10
Young, Charles MD	Administration	585.00
Zee	Emergency Management	61.70
	TOTAL	179,981.08

CLERK**Minutes**

Commissioner Fleming moved to approve the minutes from the May 4, 2004 meeting as presented. Chairman Zeiger seconded and the motion carried unanimously.

Lease Agreement – American Red Cross

Commissioner Fleming moved to authorize the Chairman to sign the Long Term/Special Use Lease Agreement dated January 1, 2004 between the American Red Cross – Carbon County Office and Carbon County to lease office space at the Armory for one year totaling \$15,000.00 of in-kind funding. Chairman Zeiger seconded and the motion carried unanimously.

Monthly Receipts

Clerk Smith presented monthly receipts for the County Clerk's Office in the amount of \$16,143.00, Road & Bridge in the amount of \$100.00, and Planning & Zoning in the amount of \$1,133.25.

Stratton v. Reidy – Road Access

Clerk Smith presented the Findings of Fact and Conclusions of Law and Order in reference to the Stratton vs. Reidy case. Commissioner Fleming requested that Hearing Officer, David Erickson be scheduled to come in to answer questions about this document.

Courthouse Repairs

Clerk Smith presented an estimate from Max Alderete in the amount of \$1,985.00 to repair the handrails and brick work on the north-west and the east sides of the of the Courthouse.

Commissioner Fleming moved to approve the estimate from Max Alderete to repair the handrails and brickwork on the Courthouse. Chairman Zeiger seconded and the motion carried unanimously.

Bonds

Commissioner Fleming moved to approve bonds for Sanford S. Robinson, Treasurer for the Baggs Cemetery, in the amount of \$1,000.00; Courtney Bohlender, Town Treasurer for the Town of Saratoga, in the amount of \$10,000.00; and Janice Ward, Treasurer/Clerk for the Town of Dixon & GMAC Commercial Mortgage Corporation, Master Servicer in the amount of \$25,000.00. Chairman Zeiger seconded and the motion carried unanimously.

Title Transfer

Clerk Smith reported that she transferred a title for a 2001 GMC pickup VIN# 1GTEK19T61Z112897 registered to Carbon County and used by the Department of Criminal Investigation (DCI). DCI has recently traded this vehicle in for a new one that will also be registered to Carbon County.

Stratton v. Reidy – Road Access

David Erickson, Hearing Officer in the Stratton vs. Reidy case, clarified questions from the Board regarding the easement in the Stratton vs. Reidy Findings of Fact and Conclusions of Law and Order.

Lease Agreement

Commissioner Fleming moved to authorize the Chairman to sign the Long Term/Special Use Lease Agreement between the County and the Boy Scouts - Troop #127 for use of work and office area for boy scout activities in the Armory for one year in the amount of \$100.00 per month of in-kind funding. Chairman Zeiger seconded and the motion carried unanimously.

Dixon Airport

Commissioner Fleming moved to approve the bid from Forrest Line Construction in the amount of \$120,433.00 for construction of a snow removal equipment storage building at the Dixon Airport. Chairman Zeiger seconded and the motion carried unanimously.

Commissioner Fleming moved to authorize the Chairman to sign the Request for Payment of State Funds For Airport Construction, Planning or Improvements for AIP Project No. 3-56-0038-06 for the Dixon Airport in the amount of \$240.00. Chairman Zeiger seconded and the motion carried unanimously.

Fair Board Land

Clerk Smith reported that the Fair Board has requested to move the fence line at the Fair Grounds to include an additional piece of land owned by the county. The Fair Board would like to use the land for a horse barn or a parking lot.

The Board authorized the Fair Board to use the land for one of the stated purposes.

South Central Wyoming Healthcare & Rehabilitation Easement

Clerk Smith and Land Office Clerk Sue Palato stated that Carbon County and Memorial Hospital of Carbon County are not part owners in the land that South Central Wyoming Healthcare is requesting an easement for to place a generator on. The footage was deeded from Park Manor Nursing Home to Kenneth and Lois Morgan. At that time, the Morgan's reserved a parcel of land for the parking of fifteen cars. Because of the reservations, the healthcare center should request an easement from the Morgans.

Tentative Budget for Fiscal Year 2004-2005

Clerk Smith presented the Carbon County Tentative Budget for Fiscal Year 2004-2005.

Stratton vs. Reidy

Commissioner Fleming moved to accept the Findings of Fact, Conclusions of Law and Order in regards to the Stratton vs. Reidy case, Docket No. CCR01-001, Chairman Zeiger seconded and the motion carried unanimously.

County Employee Mileage Payment

Commissioner Fleming moved to increase the payment for mileage from \$0.33 per mile to \$0.375 per mile, the same as state and federal, to begin today, May 18, 2004. Chairman Zeiger commented that he would like to change the increase to only \$0.37 per mile. Commissioner Fleming amended her motion to increase mileage to \$0.37 per mile. Chairman Zeiger seconded and the motion carried unanimously.

EMERGENCY MANAGEMENT

Greg Zabel presented his monthly report.

GIS / GPS

Karen Larsen reported on the progress of the rural addressing project. The Board asked Ms. Larsen to set a goal to complete the addressing north of Interstate 80 by July 1, 2004.

COVE

Karen Labeda, Julie Hahn, Theresa Pacheco, Teresa Sisneros and Dori Fritz of the Community Resource Center (CRC) presented a proposal for Temporary Assistance for Needy Families (TANF) Funding. The group is requesting that the County sponsor them to apply for this funding, and that the funds flow through the County, and the CRC would request the funds from the County for expenditures.

Clerk Smith requested that a Memorandum of Understanding be in place if and when the funds are awarded.

The Board agreed to sponsor the initial \$10,000.00 grant with the CRC administering it and the funding flowing through the County. The CRC will complete the grant application and return it to the Board for its final approval.

ROAD & BRIDGE

Bill Nation presented his bi-monthly report. Mr. Nation requested authorization to make the final payments to Cat Financial for a motor-grader and a backhoe blade in the total amount of \$40,869.52. He stated that if the final payments were made now, the County would save \$4,964.72 in interest.

Commissioner Fleming moved to authorize Mr. Nation to make the final payments to Cat Financial to payoff the balances of a blade/backhoe and motor-grader in the total amount of \$40,869.52. Chairman Zeiger seconded and the motion carried unanimously.

Memorandum of Understanding – Road Asset Management

Mr. Nation presented a Memorandum of Understanding for the road asset management program. He stated that Tom Thompson has reviewed this MOU and authorized it for the Board's approval.

Commissioner Fleming moved to authorize the Chairman to sign the Memorandum of Understanding Between the University of Wyoming and Carbon County, Wyoming for a road asset management program. Chairman Zeiger seconded and the motion carried unanimously.

Seminole Road Agreement

Mr. Nation presented a revised Seminole Road Agreement for the Board's consideration.

Commissioner Fleming moved that the County sign the Cooperative Agreement Between the Wyoming Department of Transportation and the Carbon County Commission for Federal Project FLH-0C06-00(060) to complete Phase IV of the Seminole Road Project. Chairman Zeiger seconded and the motion carried unanimously.

CARBON COUNTY FIRE DEPARTMENT

Dwight France updated the Board on the funding that the County would use to obtain grants for wildlife mitigation efforts on private lands.

Mr. France is requesting authorization to purchase three mobile radios, six portable radios and four pagers from Ryan Electronics. The Board questioned whether or not Homeland Security funding could be used for the purchase of the radios.

The Board authorized Mr. France to purchase the pagers and hold off purchasing the radios until June 1, 2004 when it is determined if Homeland Security funding can be used for such purchase.

RECESS

Chairman Zeiger recessed for lunch at 12:08 p.m. and reconvened at 1:46 p.m.

PUBLIC HEALTH

Bridgett Hettgar requested that the Board approve two contracts for TANF funding between the State of Wyoming and Carbon County totaling \$105,382.00.

These contracts will be presented later today for the Board's consideration.

ROCK CREEK FIRE HALL

April Sims representing the Rock Creek Country Club and T.C. Page, Rock Creek Fire Chief are requesting that a Rock Creek Jams and Jellies Club be allowed to use the kitchen at the Rock Creek Fire Hall to prepare their products.

Clerk Smith stated that she has checked with the County's insurance provider who advised that non-employee individuals would not be covered under the County's liability coverage.

The Board is leaving permission of when and who may use the kitchen up to the Rock Creek Valley Fire Department. The fire department is to have each group using the building sign a Building Use and Indemnification Agreement before entering the premises, and to determine if event insurance is needed by the party renting the hall.

WIC NUTRITION PROGRAM CONTRACT

Commissioner Fleming moved to authorize the Chairman to sign the Contract for Special Supplemental Nutrition Program Between Wyoming Department of Health Women, Infants and Children and Carbon County for a term of July 1, 2004 through June 30, 2005 in the amount of \$5,195.00. Chairman Zeiger seconded and the motion carried unanimously.

WILDLAND FIRE PROTECTION PLAN

Commissioner Fleming moved to authorize Dwight France and the County Fire Department to proceed with the Community Wildland Fire Protection Plan for Seven Forested Wildland Interface Communities within Carbon County, Wyoming proposed by Land Stewardship Associates, LLC (LSA) in Denver, Colorado. Chairman Zeiger seconded and the motion carried unanimously.

TEMPORARY ASSISTANCE FOR NEEDY FAMILIES (TANF) FUNDING – PUBLIC HEALTH

Commissioner Fleming moved to authorize the Chairman to sign the two Contracts Between the State of Wyoming Department of Health, Community and Family Health Division's Maternal and Child Health (MCH) Section and Carbon County in the amounts of \$43,800.20 and \$61,581.80 and both for terms of July 1, 2004 through September 30, 2005. Chairman Zeiger seconded and the motion carried unanimously.

ADJOURNMENT

There being no further business, Chairman Zeiger adjourned the meeting at 3:20 p.m.

BOARD OF COMMISSIONERS
CARBON COUNTY, WYOMING



Artlin Zeiger, Chairman

ATTEST:



Linda Ann Smith, County Clerk