

**BOARD OF CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
TUESDAY and WEDNESDAY, JUNE 17 and 18, 2003  
CARBON COUNTY COURTHOUSE**

Carbon County Commissioners held their regular meeting at 8:00 a.m. at the Carbon County Courthouse in Rawlins, Wyoming. Present at the meeting were Chairman, Artlin Zeiger, Commissioners Linda Fleming, Lee Meacham, Linda Ann Smith, Carbon County Clerk, Cindy Baldwin, County Treasurer and Alice Garvin, Chief Deputy County Clerk.

Chairman Zeiger called the meeting to order at 8:00 o'clock a.m.

**VOUCHERS**

|                                   |                      |            |
|-----------------------------------|----------------------|------------|
| A T & T                           | Various              | 471.46     |
| A T & T                           | Various              | 19.64      |
| Abbott, Charlene                  | CES                  | 14.95      |
| Access Data Corporation           | Administration       | 2,296.25   |
| Albany County Sheriff             | Various              | 16,106.91  |
| Alco                              | Various              | 140.37     |
| Alexander Hamilton Institute      | Administration       | 97.00      |
| All Day Enterprises               | Buildings & Grounds  | 2,986.00   |
| Alsco                             | Various              | 97.68      |
| Arthur L. Davis Publishing        | Public Health        | 77.34      |
| Avaya                             | Radio Tech           | 250.20     |
| B & G Equipment                   | Road & Bridge        | 64.16      |
| Baggs, Town of                    | Sheriff              | 200.00     |
| Bank of Commerce                  | Various              | 2,913.65   |
| Bartlett, Sue RN                  | Public Health        | 206.09     |
| Behavioral Interventions          | Jail                 | 419.65     |
| Best Pest Control                 | Senior Center        | 68.75      |
| Bi-Rite Pharmacy                  | Various              | 3,924.87   |
| Bi-Rite Sporting Goods            | Various              | 234.57     |
| Blair Hotels                      | Fire                 | 213.64     |
| Bob Barker Company                | Jail                 | 415.47     |
| Bresnan Communications            | Sheriff              | 51.89      |
| Brody Chemical                    | Road & Bridge        | 132.59     |
| Brown, Estella                    | Grants               | 47.19      |
| Build Rite Lumber                 | Various              | 929.04     |
| Busey, Sharalee                   | Public Health        | 16.50      |
| C & D Fabrication                 | Sheriff              | 350.00     |
| C C & G                           | SC/Road & Bridge     | 291,859.60 |
| Califomia Professional            | Coroner              | 1,191.72   |
| Canon Financial Services          | Administration       | 475.46     |
| Car Care                          | Fire                 | 420.89     |
| Carbon County Fair Association    | Buildings & Grounds  | 4,369.10   |
| Carbon County TV & Radio Shack    | Various              | 149.07     |
| Carbon County Veterinary Hospital | Various              | 134.19     |
| Carbon Power & Light              | Various              | 1,252.68   |
| Casper Star Tribune               | Sheriff              | 101.40     |
| Cedar Street Sinclair             | Elections            | 18.71      |
| Central WY Skin Clinic            | Grants               | 72.00      |
| Centurytel                        | Road & Bridge        | 61.40      |
| Cesko, David MD                   | Various              | 2,054.00   |
| Champion America                  | Carbon Building      | 34.37      |
| Chief Supply Corp                 | Sheriff              | 610.20     |
| Clearview Window Cleaners         | Buildings & Grounds  | 200.00     |
| Collamer, Sonja                   | Planning             | 79.20      |
| Colorado Pathology Associates     | Administration       | 910.00     |
| Complete Car Care                 | Sheriff              | 26.00      |
| Computer Software Associates      | Sheriff              | 2,789.00   |
| Conoco Inc                        | Sheriff              | 603.80     |
| Comer Store                       | Emergency Management | 22.99      |
| Corporate Express                 | Various              | 1,238.83   |
| Crawford, Warren                  | CES                  | 416.32     |
| Cruz, Sally                       | Public Health        | 20.40      |
| CSK Auto, Inc                     | Sheriff              | 2.84       |
| D & K Sanitation                  | Senior Center        | 50.00      |
| D & L service                     | Various              | 3,181.70   |
| Daggett County Sheriff            | Jail                 | 8,452.60   |
| Daily Times                       | Various              | 1,974.40   |

|                                    |                     |           |
|------------------------------------|---------------------|-----------|
| Davis, Chuck                       | Sheriff             | 3,700.00  |
| Deep Sweep                         | Public Health       | 75.00     |
| Leo Deherrera                      | Administration      | 1,500.00  |
| Detterer, Jamie                    | CES                 | 22.47     |
| Diebold                            | Courthouse          | 770.50    |
| Division of Criminal Investigation | Sheriff             | 34.99     |
| Dixon, Town of                     | Road & Bridge       | 33.50     |
| Docusource Print Management        | Jail                | 261.23    |
| Doggett Greenhouse                 | Courthouse          | 28.99     |
| Double D Tires & Lube              | Sheriff             | 101.12    |
| Dubois Telephone Exchange          | Various             | 204.96    |
| Eagle Uniform Supply               | Carbon Building     | 56.03     |
| Elk Mountain, Town of              | Road & Bridge       | 81.87     |
| Ellis, William                     | Planning            | 92.40     |
| Encampment, Town of                | Road & Bridge       | 45.00     |
| Energy Basin Clinic                | Grants              | 33.00     |
| Engstrom, James DDS                | Various             | 794.00    |
| Eric Smith Painting                | Buildings & Grounds | 1,814.60  |
| Erickson & Roberts                 | Administration      | 2,606.94  |
| Evergreen Disposal                 | Senior Center       | 85.00     |
| Farmer Brothers Coffee             | Assessor / Clerk    | 83.81     |
| Floors ' n' More                   | Carbon Building     | 7,759.17  |
| Forster Landscape & Construction   | Buildings & Grounds | 730.00    |
| France, Dwight                     | Fire                | 40.00     |
| Fremont Motors - Rawlins           | Various             | 28,657.07 |
| Galls Inc                          | Jail                | 413.86    |
| Gases Plus                         | Fire                | 545.14    |
| Gill, George                       | Sheriff             | 35.00     |
| Gillette Office Supply             | WIC                 | 86.13     |
| Glenn D. Biggs & Associates        | Various             | 510.00    |
| Golden, Mary                       | Public Health       | 17.16     |
| Gosvener, Maxine                   | Public Health       | 50.82     |
| Brabow, Jay                        | Planning            | 372.03    |
| Graphic Sports                     | GIS/GPS             | 59.95     |
| Hanna, Town of                     | Road & Bridge       | 50.60     |
| Hasco Industrial Supply            | Fire                | 174.81    |
| Hays, Stephen DDS                  | Grants              | 48.00     |
| Heiman Fire Department             | Various             | 798.60    |
| Hettgar, Bridget                   | Public Health       | 24.75     |
| Hewitt, Henry                      | Planning            | 108.90    |
| Hillcrest Spring Water             | Various             | 57.80     |
| Hillside Lawn & Yard               | Buildings & Grounds | 115.36    |
| Hilltop Lube                       | Sheriff             | 10.00     |
| Hopkins Medical Products           | Public Health       | 291.95    |
| Howard Supply Co                   | Road & Bridge       | 996.04    |
| Imperial Business Products         | Treasurer           | 104.38    |
| Intermountain Record Center        | Assessor / Clerk    | 193.50    |
| Intoximeters                       | Sheriff             | 1,992.00  |
| JH Kaspar Oil                      | Various             | 7,579.58  |
| Jack's body & Fender               | Sheriff             | 270.00    |
| Jackalope Printing                 | Various             | 1,017.93  |
| JB's Stop-n-Shop                   | Various             | 129.01    |
| Jerry's Donuts                     | Commissioners       | 35.94     |
| Journal Watch                      | Public Health       | 89.00     |
| Kaiser Painting & Lawn Care        | Senior Center       | 30.00     |
| Kar Kraft Inc                      | Sheriff             | 213.51    |
| Kar Products                       | Road & Bridge       | 260.70    |
| KC Welding                         | Sheriff             | 287.09    |
| Kenall Manufacturing Co            | Jail                | 584.92    |
| Kilburn Tire Co                    | Various             | 1,324.78  |
| Kinderprint Co                     | Sheriff             | 128.22    |
| Kirsch, A P MD                     | Grants              | 150.00    |
| Kirsch, A P MD                     | Jail                | 1,500.00  |
| KN Energy                          | Various             | 1,017.26  |
| Kone elevators                     | Various             | 885.76    |
| Kroger                             | Sheriff             | 83.28     |
| L & L Electric                     | Courthouse          | 40.00     |
| LN Curtis & Sons                   | Fire                | 743.91    |
| Lannan & Supply                    | GIS/GPS             | 259.27    |

|                                  |                        |           |
|----------------------------------|------------------------|-----------|
| Larsen, Karen                    | GIS/GPS                | 69.90     |
| Lasting Moments                  | Fire                   | 1,270.00  |
| Lawson Sanitation                | Emergency Management   | 20.00     |
| The Lodge at Rawlins             | Planning               | 13.75     |
| Long Building Technologies       | Buildings & Grounds    | 5,147.27  |
| M H L Systems                    | Road & Bridge          | 1,698.50  |
| Macpherson, Kelly & Thompson     | Administration         | 25.50     |
| Massey, Daniel PC                | Administration         | 236.86    |
| Mario's Ultimate Steam Cleaning  | Buildings & Grounds    | 350.00    |
| Mccann, Phyllis                  | Buildings & Grounds    | 825.00    |
| Mclendon, Keith                  | Buildings & Grounds    | 600.00    |
| Medical Arts Press               | Public Health          | 99.26     |
| Medicine Bow, Town of            | Various                | 91.20     |
| Memorial Hospital                | Various                | 6,770.36  |
| Michael's "Big City" Bar & Grill | Commissioners          | 109.45    |
| Midwest Medical Supply           | Public Health          | 173.54    |
| Mika Tree Service                | Buildings & Grounds    | 200.00    |
| Montoya, Joan                    | Grants                 | 16.65     |
| NASCO                            | Wic                    | 85.93     |
| National Pediculosis Association | Public Health          | 77.65     |
| National Pen Corp                | Road & Bridge          | 89.45     |
| New Dawn Technologies            | Administration         | 6,713.00  |
| New Parent Productions           | Grants                 | 200.90    |
| Newsome, Norman                  | Coroner                | 60.00     |
| Nobles County Sheriff            | Administration         | 25.00     |
| Northern Tool Company            | Fire                   | 991.47    |
| Overhead Door Company            | Road & Bridge          | 101.65    |
| PMPC Engineering                 | SC/Road & Bridge       | 36,133.95 |
| Pacific Power & Light            | Various                | 2,055.67  |
| Pamida                           | Various                | 1,172.50  |
| Pantry, The                      | Planning               | 25.36     |
| Parie's Electronics              | Public Health          | 2.89      |
| Perkins Oil Co                   | Various                | 3,106.95  |
| Pino, Jennifer                   | CES                    | 22.03     |
| Plainsman Printing & Supply      | Administration / Clerk | 792.41    |
| Plan One Architects              | Grants                 | 32,411.51 |
| Platte Valley Medical            | Grants                 | 165.00    |
| Platte Valley Ranch              | Road & Bridge          | 60.20     |
| Public Health Foundation         | Public Health          | 63.50     |
| Quality Landscape                | Buildings & Grounds    | 40.00     |
| Quill Corporation                | Public Health          | 1,106.52  |
| QWEST                            | Carbon Building        | 37.33     |
| QWEST                            | Various                | 4,563.36  |
| R & D-M Enterprises              | Buildings & Grounds    | 1,906.75  |
| R G Raymer Construction          | Grants                 | 28,100.00 |
| Rasmusson Furniture              | Senior Center          | 3,162.47  |
| Rawlins Automotive               | Various                | 4,141.41  |
| Rawlins Fire Extinguisher        | Various                | 399.50    |
| Rawlins Glass                    | Buildings & Grounds    | 225.00    |
| Rawlins, City of                 | Senior Center          | 256.19    |
| Robidoux Brothers                | Road & Bridge          | 104.52    |
| Ross' Automotive                 | Sheriff                | 271.00    |
| Royal Sanitary Supply            | Courthouse             | 1.98      |
| Ryan Electronics                 | Various                | 5,202.63  |
| Ryan, Zola                       | CES                    | 214.20    |
| S & S Disposal                   | Road & Bridge          | 22.50     |
| Saratoga Auto Parts              | Various                | 143.45    |
| Saratoga Feed & Grain            | Road & Bridge          | 138.73    |
| Saratoga Sun                     | Various                | 555.23    |
| Saratoga, Town of                | Fire                   | 2,000.00  |
| Sarpy County Sheriff             | Administration         | 37.02     |
| Scoggin, William                 | Grants                 | 82.00     |
| Seiloff, William                 | Senior Center          | 300.00    |
| Shepard's                        | Sheriff                | 439.85    |
| Shively Hardware                 | Various                | 238.16    |
| Sirchie                          | Sheriff                | 100.40    |
| Smith, Susan                     | Grants                 | 58.41     |
| Snow Range Propane               | Road & Bridge          | 1,188.92  |
| Southwest Enforcement Team       | Sheriff                | 6,400.00  |

|                                  |                               |                   |
|----------------------------------|-------------------------------|-------------------|
| Speer, William                   | Planning                      | 95.04             |
| Spicer, Edward OD                | Grants                        | 332.00            |
| Spicer, Edward OD                | Grants                        | 165.00            |
| Stan's Quik Lube                 | CES / Sheriff                 | 66.64             |
| T & T Plumbing                   | Various                       | 593.00            |
| Texaco Credit Card Center        | Sheriff                       | 80.23             |
| Tire Distribution Systems        | Road & Bridge                 | 52.00             |
| Trading Post                     | Sheriff                       | 2.00              |
| Trans Equipment & Supply         | Road & Bridge                 | 208.22            |
| Trib.com                         | Road & Bridge                 | 259.35            |
| True Value of Rawlins            | Various                       | 1,566.14          |
| Trujillo Sporting Goods          | Sheriff                       | 92.40             |
| U S Bank                         | Various                       | 1,959.10          |
| U S Identification Manual        | Sheriff                       | 82.50             |
| Union Telephone Company          | Various                       | 543.57            |
| University of Washington         | Grants                        | 112.00            |
| Valley Oil Company               | Road & Bridge                 | 846.67            |
| Valley Pharmacy                  | Grants                        | 65.94             |
| Valley Waste Management          | Senior Center                 | 40.00             |
| Van's Wholesale                  | Various                       | 858.19            |
| Verizon Wireless                 | Planning                      | 39.85             |
| Viking Office Products           | Various                       | 320.61            |
| Visionary Communications         | Clerk of Court                | 240.00            |
| Washboard                        | Courthouse                    | 37.75             |
| Wheatland Fire Equipment         | Various                       | 3,496.34          |
| Wilson's Self Service            | Various                       | 1,195.29          |
| WY Dept of Environmental Quality | Road & Bridge                 | 800.00            |
| WY Machinery Company             | Road & Bridge                 | 1,397.53          |
| WY Paper Supply                  | Jail                          | 167.26            |
| WY Search & Rescue               | Sheriff                       | 50.00             |
| WY State Penitentiary            | Jail                          | 3,672.00          |
| Yampa Valley Electric            | Senior Center / Road & Bridge | 543.00            |
| Young, Charles MD                | Grants                        | 220.00            |
| Youngberg Plumbing & Heating     | Senior Center                 | 378.99            |
| Zee                              | Administration                | 32.00             |
|                                  | <b>Grand Total</b>            | <b>612,939.72</b> |

**COUNTY CLERK**

Commissioners approved the following bonds:

Western Surety Company Bond No. 14401787 for Kyle B. Walker, Carbon County School District #2, Superintendent of Schools, and

Western Surety Company Bond No. 58458083 for Harriett Carlson, Treasurer, Carbon County Memorial Hospital Board.

**BUDGET**

Commissioners heard budget requests for FY 2004 from:

| Department                          | Amount      |
|-------------------------------------|-------------|
| County Clerk, Linda Ann Smith       | \$444,490   |
| Elections                           | \$119,902   |
| Courthouse Custodians               | \$245,542   |
| Buildings & Grounds                 | \$6,627,109 |
| Administration                      | \$3,378,528 |
| Grants                              | \$5,417,953 |
| Commissioners                       | \$84,900    |
| Assessor, Darrell Stubs             | \$286,800   |
| Treasurer, Cindy Baldwin            | \$261,030   |
| Clerk of Court, Lindy Schmidt       | \$213,100   |
| Planning & Zoning, Henry Hewitt     | \$132,500   |
| Library, Vicki Hitchcock            | \$394,973   |
| Fair Board, Jerry Kraft & Anna Helm | \$119,246   |
| Road & Bridge, Bill Nation          | \$2,351,439 |
| Carbon Building, Patricia Schuler   | \$166,000   |

**Road & Bridge**

Bill Nation gave the Commissioners the Road & Bridge semi monthly report.

Commissioner Fleming moved to approve Pay Request No. 11 in amount of \$291,859.60 with retainage of \$32,429, for the North Hanna Road project, seconded by Commissioner Meacham. The motion carried. Mr. Nation reported that reimbursement requests were sent for AML funds in amount \$253,630.60 and IRP Funds for \$70,658.00

**Recess and Reconvene**

Chairman Zeiger recessed the meeting at 5:10 p.m. The meeting will resume at 8:00 a.m. on Wednesday, June 18, 2003.

Chairman Zeiger reconvened the meeting at 8:00 a.m. on June 18, 2003.

Budget requests continued.

| Department   | Amount      |
|--|-------------|
| Sheriff, Jerry Colson  | \$1,512,578 |
| Jail   | \$845,212   |
| Radio Tech Maintenance   | \$50,908    |
| Attorney, Zoda Furgason for David C. Clark   | \$372,350   |
| Fire Department, Dwight France   | \$220,550   |
| Public Health, Bridget Hettigar  | \$250,976   |
| Museum, Nancy Anderson and Joyce Kelley  | \$104,735   |
| GIS/GPS, Karen Larsen  | \$82,200    |
| Emergency Management, Greg Zabel   | \$84,525    |
| Chairman Zeiger left the meeting. Commissioner Fleming became Acting Chair Person. |             |
| Jeffrey Center, Alice Garvin   | \$70,444    |
| Extension, Charlene Abbott   | \$100,500   |
| Coroner, Norman Newsome  | \$31,355    |

In addition to the above requested budgets, many departments completed a request for funding under Capital & Equipment & Improvements Lists.

**Fire Department**

Commissioner Meacham moved to authorize the Chairman to sign the Wildland Fire Management Annual Plan with the Bureau of Land Management, State of Wyoming and Forest Service, seconded by Commissioner Fleming. The motion carried.

**Public Health**

Commissioner Fleming moved to authorize the remaining balance of \$26,000 in the Maternal Health Grant be allocated towards nursing salaries in conjunction with line item 560-1117 and that an agreement be signed by each recipient of the grant funds that this salary amount is dependent on availability of this specific grant funding, second by Commissioner Meacham. The motion carried.

**Carbon County Jail Project**

Gary Olson, representing Olson Construction, Manager at Risk for the new jail, Sheriff Jerry Colson and Captain Randy Shinkle reported on the new jail project. Mr. Olson said that bids for the concrete pile and pile drivers would be released next week and Olson Construction should have a GMP for the Commissioners within the next two weeks. Commissioner Fleming requested, for safety reasons, "No Trespassing" signs be placed around the jail site property.

**Adjournment**

There being no further business to come before the Commissioners, Acting Chair Fleming adjourned the meeting at 3:50 p.m.

BOARD OF COMMISSIONERS  
CARBON COUNTY, WYOMING

  
Chairman

ATTEST:

  
County Clerk