

# BOARD OF CARBON COUNTY COMMISSIONERS

Regular Meeting  
Tuesday, February 4, 2003  
Rawlins, Wyoming

The regular meeting of the Carbon County Commissioners was held at 9 a.m. in the Commissioners Meeting Room of the Carbon County Courthouse in Rawlins, Wyoming. Attending the meeting were Commissioners Linda Fleming, Lee Meacham and Chairman Artlin Zeiger; Linda Smith, Carbon County Clerk; Alice Garvin, Chief Deputy County Clerk; and Shelley Welsh, Deputy County Clerk.

Chairman Zeiger opened the meeting at 9:00 a.m.

## VOUCHERS

The following vouchers were approved and signed for payment:

A&B Surplus	Jail	\$22.80
AT&T Cable Services	Sheriff	\$103.78
AT&T	Various	\$468.45
AT&T	Public Health	\$23.08
Ace Industrial Supply	Road and Bridge	\$152.60
Alco	Public Health	\$1.00
Allen, Patrick C. MD	Coroner	\$635.00
Alsco	Emergency Mgmt. / R&B	\$94.88
Amera-Chem, Inc.	Coroner	\$39.95
Amerigas	Various	\$1,706.12
Avaya, Inc.	Radio Tech	\$22.70
Bartlett, Sue RN	Public Health	\$169.52
Beall Trailers of Colorado, Inc.	Road & Bridge	\$299.06
Beltek, Inc.	Attorney	\$675.00
Blue Wolfe Enterprises	Carbon Building	\$620.00
Bob Barker Company	Jail	\$146.71
Brown, Estella	Grants / Public Health	\$15.51
Build Rite Lumber	Sheriff	\$7.96
Busey, Sharalee	Public Health	\$95.70
CC&G, Inc.	SC/ Road and Bridge	\$120,853.40
Carbon County Strike Team	Fire Protection	\$813.04
Carbon County TV & Radio	Administration / Jail	\$144.98
Cedar Street Sinclair	Sheriff	\$328.25
CenturyTel	R&B / Sheriff	\$153.72
Cesko, David MD	Grants / Administration	\$605.00
Chatsworth Latex Inc.	Public Health	\$76.85
Chemsearch	Courthouse	\$196.80
Cina, Stephen J. MD, PC	Coroner	\$1,040.00
Clark, David C.	Administration	\$1,347.30
Computer Software Assoc.	Administration	\$1,144.25
Conoco Inc.	Sheriff	\$204.36
Corporate Express	Various	\$656.60
Craftsman Electric	Carbon Bldg. / Grounds	\$334.33
Crawford, Warren	Cooperative Extension	\$102.64
Custom Builders	SC/ Road and Bridge	\$29,413.00
D&K Sanitation	Various	\$151.00
Daily Times	Planning / Administration	\$1,380.51
Div. of Criminal Investigation	Sheriff	\$34.99
Double D Tires & Lube	Sheriff	\$11.00
Eagle Uniform Supply	Carbon Building	\$57.87
Elk Mountain Towing	Sheriff	\$30.84
Engstrom, James D. DDS	Jail	\$225.00
Environmental Systems Res.	GIS / GPS	\$500.00
Evans, Morgan	Jail	\$52.00
Evergreen Construction	Road & Bridge	\$912.50
Evergreen Disposal	R&B / Senior Center	\$105.00
Farmer Brothers Coffee	Clerk	\$37.85
Ford, Nell	Grants	\$56.75
Galls Incorporated	Sheriff / Fire Protection	\$320.67
Golden, Mary	Public Health	\$69.96
Gosevner, Maxine	Public Health	\$32.01
Grabow, Jay	Planning	\$181.31
Hettgar, Bridget M. RN	Public Health	\$80.19

Hewlett-Packard Company	Public Health	\$659.00
High Plains Power	R&B / Senior Center	\$153.69
Hillcrest Spring Water, Inc.	Road & Bridge	\$14.36
Hyland Enterprises	Road & Bridge	\$40.17
Imperial Business Products	Treasurer	\$1,185.44
Intoximeters	Sheriff	\$112.25
IOS Capital	Administration	\$358.00
J&S Contractors	Road & Bridge	\$284.24
JH Kaspar Oil Company	Assessor	\$38.42
Jackalope Printing	Various	\$153.94
Kilburn Tire Company	Sheriff / Fire Protection	\$89.46
Kirsch, A.P. MD	Grants / Administration	\$375.00
Kirsch, A. P. MD	Jail	\$1,500.00
KN Energy Inc.	R&B / Senior Center	\$1,381.41
Kroger	Fire Protection	\$53.96
L&L Electric	Courthouse	\$591.47
LN Curtis & Sons	Fire Protection	\$1,600.00
Larimer County Sheriff's Office	Administration	\$38.60
Laser Precision, Inc.	Clerk	\$230.00
Long Building Technologies	Building & Grounds	\$11,031.90
MacPherson, Kelly & Thompson	Administration	\$1,071.29
Massey, Daniel T. PC	Administration	\$915.46
McKee Medical Center	Coroner	\$252.50
Med-Tech Resource, Inc.	Fire Protection	\$162.96
Medical Arts Press	Public Health	\$70.40
Memorial Hospital	Jail / Administration	\$124,941.03
Midwest Medical Supply	Public Health	\$23.39
Minolta Business Solutions	Cooperative Extension	\$748.46
National WIC Association	WIC	\$50.00
Newsweek	Sheriff	\$42.00
Overhead Door Company	Building & Grounds	\$5,078.00
PMPC Engineering	SC/Road & Bridge	\$23,772.30
Pacific Power & Light	R&B / Senior Center	\$1,654.75
Page One West	Various	\$679.78
Pamida Inc.	Public Health / R&B	\$81.55
Pantry, The	Planning	\$98.22
Parkway Plaza	Assessor	\$300.79
Patton, Sally	Grants	\$180.51
Perue Printing	Treasurer	\$430.00
Purchase Power	Administration	\$237.48
Questar Gas	Senior Center	\$185.05
Quill Corporation	Clerk	\$354.33
QWest	Fire Protection	\$51.49
Rawlins Fire Extinguisher	Road & Bridge	\$248.00
Rawlins Glass	Building & Grounds	\$477.00
Regional Products	Public Health	\$428.35
Reliable	Treasurer	\$204.18
Richardson, Jill	Public Health	\$15.91
Robidoux Brothers	Sheriff	\$108.75
Ross' Automotive Services	Sheriff	\$478.20
Rostad Mortuary	Coroner	\$450.00
Sinclair Oil Corporation	Sheriff	\$18.11
Skyline Motors, Inc.	Sheriff	\$586.90
Smith Transfer & Storage, Inc.	Attorney	\$180.00
Smith, Susan	Grants	\$5.28
Spicer, Edward OD	Grants	\$330.00
Sports Illustrated	Sheriff	\$39.75
Stan's Quik Lube	Sheriff	\$34.95
Super 8 Motel - Riverton	Fire Protection	\$238.00
T&T Plumbing	Courthouse / Senior Center	\$568.75
Terminix	Carbon Building / Senior Ctr	\$65.00
Tire Distribution Systems, Inc.	Road & Bridge	\$40.00
Trib.com	Planning	\$19.95
True Value of Rawlins	Courthouse	\$38.55
US Bank	Sheriff	\$589.44
US Postmaster	Various	\$346.00
Union Pacific Railroad Co.	SC/Road & Bridge	\$4,691.59
Union Telephone Company	Various	\$828.46
Verizon Wireless	Planning / Emergency Mgmt	\$126.84

Viking Office Products	R&B / Cooperative Ext.	\$114.48
Visionary Communications, Inc	GIS / GPS	\$120.00
Washboard, The	Courthouse	\$19.40
Weld County Sheriff's Office	Administration	\$16.75
Wilson, Margaret	Sheriff	\$60.00
Wimpenny, Robert G. DDS	Grants	\$220.00
WY Crime Victims' Coalition	Sheriff	\$50.00
WY Fire Chiefs' Association	Fire Protection	\$50.00
WY Paper Supply	Various	\$588.29
WY State Firemens Assoc.	Fire Protection	\$50.00
Xerox Corporation	Sheriff / Planning	\$627.06
Young, Charles MD	Administration	\$226.47
Zee	Various	\$203.80
<b>GRAND TOTAL</b>		<b>\$361,731.00</b>

## **CLERK**

### **Minutes**

Linda Fleming moved to approve the minutes of January 7, 2003. Lee Meacham seconded. The motion carried unanimously.

Linda Fleming moved to approve the minutes of January 21, 2003. Lee Meacham seconded. The motion carried unanimously.

### **Bonds**

There being no objections, the following bonds were signed by Chairman Zeiger:

Western Surety Company Bond #69457891 for Kristi Groshart of Sinclair as Treasurer for the Carbon County School District I in the amount of \$50,000.

Western Surety Company Bond #69453245 for Charles A. McCumber of Saratoga as Treasurer for the Carbon County School District #2 in the amount of \$50,000.

### **Board Appointments**

Lee Meacham moved to reappoint Norm Harvey to the Rawlins-Carbon County Airport Joint Powers Board. Linda Fleming seconded. The motion carried unanimously.

Lee Meacham moved to reappoint Ray Barkhurst to the Carbon County Fair Board. Linda Fleming seconded. The motion carried unanimously.

Linda Fleming suggested that some type of training be offered for individuals interested in serving on Carbon County boards in regard to board member expectations, conduct, and general information.

### **Saratoga Platte Valley Chamber of Commerce**

Linda Fleming moved to approve the Saratoga Chamber of Commerce Calcutta races to be held in Saratoga on February 14-16, 2003. Lee Meacham seconded. The motion carried unanimously.

### **Council of Governments**

The Clerk advised that it had been decided at the last Council of Governments meeting that \$1500 would be contributed by COG, and that COG would request \$1500 be contributed by Carbon County toward advertising costs for promotion of the one-percent (1%) capital facilities tax.

### **Phone System**

Chief Deputy Clerk, Alice Garvin, advised that we currently have a centrex phone system with QWest and our current contract will remain at the same rate until July 31, 2004. The County is currently paying approximately \$1591 per month for our service provided by QWest, and this cost is less than it actually costs QWest to provide this service to us.

Richard Clark from USP Communications submitted a sealed bid to the County Clerk to provide long distance phone service to Carbon County. After discussion, the Commissioners decided to take the telephone matter under advisement and discuss it at a later time.

**ELECTED OFFICIALS**

County Assessor, Darrell Stubbs, presented three (3) abates and one (1) rebate to the Commissioners.

County Treasurer, Cindy Baldwin, advised the Commissioners that the credit card system is in place in the Treasurer's Office. The fees for this service are the responsibility of the customer.

**PUBLIC HEARING – 911 SURCHARGE**

Chairman Zeiger opened the public hearing at 10:02 a.m. to hear any objections to the County assessing a 50 cent surcharge to the access lines using the Sheriff's Office 911 system. Funds would be used to acquire an enhanced 911 system for the Sheriff's Office, which would give them the ability to locate where a call is coming from immediately. The areas to be included in the 911 surcharge are Baggs, Dixon, Savery, Elk Mountain, and Medicine Bow.

Undersheriff Hicks advised that the Sheriff's Office does have some problems finding the origin of certain 911 calls in these areas, and it requires a great deal of leg work. He further advised that 911 calls made on cell phones are not always routed to the Carbon County Sheriff's Office and may be sent to other agencies.

Don Mayfield, of Medicine Bow, advised that it would be beneficial if the phone company would update their 911 information regularly as well.

Linda Fleming advised she would be interested to see how much money Carbon County would actually receive from this charge.

Chairman Zeiger suggested we take this under advisement and look at this further. Without further comment, Chairman Zeiger closed the hearing at 10:18 a.m.

Linda Fleming moved to table the decision on the 911 resolution until such time as the County receives more information on the issue. Lee Meacham seconded. The motion carried unanimously.

**SENIOR SERVICES**

Bill Michie presented his monthly report to the Commissioners.

**JAIL COMMITTEE**

Cindy Baldwin and Randy Shinkle presented four (4) proposals for the At-Risk Manager for the jail project.

1. L. M. Olson of Rawlins
2. Groathouse Construction of Laramie
3. Sletten Construction of Wyoming (from Cody)
4. Contractors Northwest Inc. of Couer d' Alene, Idaho

Linda Fleming suggested that the Jail Committee review the proposals and bring their recommendations to the Commissioners' next meeting in Dixon, Wyoming on February 18, 2003. An interview will be scheduled for sometime in March, and the Commissioners wish to be present in this process.

Lt. Shinkle advised that the Jail Committee had attended the Council of Governments meeting in January in regard to a new brochure with county information. Randy Shinkle was appointed by the Commissioners to serve as Carbon County's representative on the brochure committee with the Council of Governments.

Lt. Shinkle advised the Commissioners that the Jail Committee is close to finalizing the jail schematics, possibly by the end of this week.

**EMERGENCY MANAGEMENT**

Greg Zabel presented his monthly report to the Commissioners.

Mr. Zabel advised that the Armory is ready and available for use if needed to house people during winter storms.



**GIS / GPS**

Karen Larsen presented her monthly report to the Commissioners.

**EXECUTIVE SESSION**

Linda Fleming moved that Carbon County approve Resolution 2003-06 to appoint David E. Erickson as special prosecutor in the State of Wyoming vs. Joe Lujan matter. Lee Meacham seconded. The motion carried unanimously.

**RESOLUTION 2003-06**

WHEREAS as the Office of the Carbon County and Prosecuting Attorney in Carbon County has been removed from the case State of Wyoming vs. Joseph Lujan, thus making it necessary to appoint a special prosecutor to complete the prosecuting of this matter;

IT IS THEREFORE RESOLVED that David E. Erickson be appointed to the position of Special Prosecuting Attorney for the State of Wyoming vs. Joseph Lujan.

DATED this 4<sup>th</sup> day of February, 2003.

-s- Artlin Zeiger, Chairman  
Carbon County Board of Commissioners

Attest:

-s- Linda Ann Smith, County Clerk

Linda Fleming moved to enter executive session at 11:40 a.m. for the purpose of discussing acquisition of property and personnel issues. Lee Meacham seconded. The motion carried unanimously.

Lee Meacham moved to come out of executive session at 12:15 p.m. Linda Fleming seconded. The motion carried unanimously.

**LUNCH**

The Commissioners recessed for lunch at 12:20 and the meeting was reconvened at 1:30 p.m.

**BAGGS FIRE DEPARTMENT**

Henry Huckle of the Baggs Fire Department came before the Commissioners to request funding for extrication equipment.

Linda Fleming moved to authorize \$15,000 in funding from Carbon County to the Baggs Fire Department for the purchase of extrication equipment and suggested that Mr. Huckle request the remainder of funds needed in the amount of \$2,690 from the Town of Baggs.

**OLD FORT STEELE (Stuckey's Building)**

Linda Fleming advised that Tom Kelley had contacted her in regard to re-opening the Old Fort Steele "Stuckey's" building and selling fireworks at this location. The Clerk advised she will review this and bring information on the sale of fireworks to the Commissioners' meeting in Dixon on February 18, 2003.

**PREMIER DATA CONTRACT**

Lee Meacham moved that Chairman Zeiger be authorized to sign and approve the amendments to the Premier Data contract with Premier Data Services. Linda Fleming seconded. The motion carried unanimously.

**PLANNING & ZONING**

Jay Grabow and Henry Hewitt came before the Commissioners.

Henry Hewitt advised there is no public hearing today.

### **Proposed Web Site Information**

Henry Hewitt advised that the Planning and Zoning Commission would like to have these items posted on a Carbon County web site if possible:

Carbon County Land Use Plan  
Carbon County Zoning Resolution  
Carbon County Subdivision Resolution (in progress)

The Clerk advised that a web site is in the process of being developed for the Carbon County Action Committee (Tripartite Board), with funds received from the State of Wyoming Community Services Block Grant which addresses the needs and services available for low to moderate income individuals. The Clerk advised they would welcome the opportunity to link other areas of Carbon County to this web site.

### **Planning and Zoning Regulations**

Henry Hewitt requested a 60-day extension to give the Planning & Zoning Commission an adequate amount of time to complete the zoning and subdivision resolutions. They requested the date be extended from April 30, 2003 to June 30, 2003.

Linda Fleming moved to accept the report of Planning Commission, to include the extension from April 30, 2003 to June 30, 2003, with the community visits to be completed prior to June 30, 2003. Lee Meacham seconded. The motion carried unanimously.

Linda Fleming moved that Carbon County accept and place on file the annual report for 2001 Planning & Zoning Commission. Lee Meacham seconded. The motion carried unanimously.

### **ROAD AND BRIDGE**

Bill Nation presented his bi-monthly report to the Commissioners.

### **MEDICINE BOW CONSERVATION DISTRICT**

Olin Sims, Margaret Jones and Ralph Brokaw came before the Commissioners to discuss the Medicine Bow National Forest Plan Memorandum of Understanding (MOU). Olin Sims advised the cost to hire a consultant would be approximately \$45,000.

Mr. Sims advised that Saratoga pledged \$1,500; Medicine Bow, \$1,500; Snake River, \$3,000; Platte Valley, \$1,500; Converse County, \$1,500.

Linda Fleming moved that Carbon County sign the Memorandum of Understanding (MOU) with the proposed five (5) counties (Albany, Carbon, Converse, Laramie, and Platte) and the seven (7) conservation districts (Converse County, Laramie County, Laramie Rivers, Little Snake River, Medicine Bow, Platte County, Saratoga-Encampment-Rawlins) for the purpose of working with the Forest Plan Revision Alternative D, and at the present time make a commitment of \$15,000. Lee Meacham seconded. The motion carried unanimously.

### **COOPERATIVE EXTENSION**

Warren Crawford and Patty Booher of Carbon County Cooperative Extension Service came before the Commissioners to present information regarding the formation of an advisory committee comprised of individuals from both Carbon and Albany Counties.

### **PROPOSED HANNA CLINIC**

Patsy Carter, Zoda Furgason and Calvin Garrison came before the Commissioners in regard to the proposed clinic in Hanna. Ms. Furgason presented a copy of the Resolution the Town of Hanna passed in regard to this issue.

Ms. Furgason advised the approximate cost to build the clinic is \$220,000. Mr. Garrison advised the deadline to apply for the Abandoned Mine Land grant funding is February 20, 2003.

The Commissioners advised the group that Carbon County would consider being the sponsoring entity and would consider having a public hearing for the proposed Hanna clinic.

**EXECUTIVE SESSION**

Linda Fleming moved to enter executive session for personnel issues at 5:26 p.m. Lee Meacham 2<sup>nd</sup>. The motion carried unanimously.

Linda Fleming moved to come out of executive session at 5:55 p.m. Lee Meacham seconded. The motion carried unanimously.

Being there no further business, the meeting was adjourned at 5:56 p.m.

BOARD OF COMMISSIONERS  
CARBON COUNTY, WYOMING

  
\_\_\_\_\_  
Artlin Zeiger, Chairman

ATTEST:

  
\_\_\_\_\_  
Linda Ann Smith, County Clerk