

**BOARD OF CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
TUESDAY, JULY 15, 2003  
CARBON COUNTY COURTHOUSE  
RAWLINS, WYOMING**

The regular meeting of the Carbon County Commissioners was held at 9 a.m. at the Carbon County Courthouse, Rawlins, Wyoming. Attending the meeting were Commissioners Linda Fleming, Lee Meacham and Chairman Artlin Zeiger; Linda Smith, Carbon County Clerk; Alice Garvin, Chief Deputy Clerk; and Gwynn Rothenberger, Deputy Clerk. Chairman Zeiger called the meeting to order at 9 a.m.

The following vouchers were approved and signed for payment:

**VOUCHERS**

AT & T	Various	685.25
Alco	Commissioners	49.98
Allen, Patrick MD	Administration	985.00
AlSCO	Road & Bridge	210.60
Ames Construction	SC/Road/road	26,991.84
Avaya, Inc.	Radio Tech	22.70
Baggs, Town of	Buildings & Grounds	9.75
Behavioral Interventions	Grants	842.81
Best Western	Grants	20.58
Bi-Rite Pharmacy	Various	783.66
Bi-Rite Sporting Goods	Sheriff	100.36
Bob Barker Company	Jail	64.71
Booher, Patricia	CES	237.37
Bresnan Communications	Sheriff	51.89
Build Rite Lumber	Various	35.97
C C & G, Inc.	Road & Bridge	175,396.29
Candy Mountain Beverage	Sheriff	108.90
Canon Financial	Administration	475.46
Carbon county Cooperative Extension	Public Health	27.50
Carbon County Senior Services	Senior Center	32,500.00
Carbon County TV	Various	113.05
Carbon County Veterinary Hospital	Administration	86.50
Carbon Power & Light	Radio Tech	835.31
Cedar Street Sinclair	Various	450.49
Centurytel	Various	121.14
Cesko, David MD	Various	2,766.00
Chandra, V. Raja	Administration	205.00
Chemdry of Snowy Range	Courthouse	753.00
Cheyenne Stockyards	Administration	1,320.00
Collamer, Sonja	Planning	26.40
Colorado Pathology	Administration	910.00
Computer Software Associates	Administration	1,393.77
Conoco Inc.	Sheriff	235.75
Corner Store	Emergency Management	26.57
Corporate Express	Various	1,622.31
Craftsman Electric	Carbon Building	525.82
Crawford, Warren	CES	159.10
D & K Sanitation	Various	311.00
Daggett County Sheriff	Jail	3,642.50
Daily Times	Various	3,539.44
Day, Dave	Carbon Building	3,339.00
Deep Sweep	Public Health	75.00
Dixon, Town of	Road & Bridge	33.50
Double D Tires & Lube	Road & Bridge	65.00
Dubois Telephone Exchange	Sheriff / Road & Bridge	126.54
Eagle Uniform & Supply	Carbon Building	112.06
Elk Mountain Towing	Sheriff	129.14
Ellis, William	Planning	39.60

Encampment, Town of	Road & Bridge	45.00
Engstrom, James DDS	Jail	150.00
Erickson & Roberts	Administration	3,472.90
Evans, Morgan	Jail	96.00
Evergreen Disposal Service	Senior Center	105.00
Expanets Direct	Public Health	43.70
Farmer Brothers Coffee	Attorney	52.57
Farster, Pamela	Administration	2,950.00
FCS-JDC Natrona County	Grants	15,541.00
Forster Landscape & Construction	Buildings & Grounds	169.00
Glaxosmithkline	Public Health	715.60
Golden, Mary	Public Health	35.64
Gosvener, Maxine	Public Health	50.16
Grainger	Road & Bridge	66.30
Graphic Sports	Emergency Management	44.90
Hanna, Town of	Road & Bridge	46.00
Hays, Stephen DDS	Grants	252.00
Hettgar, Bridget	Public Health	25.08
High Plains Power	Various	108.43
Hillcrest Spring Water	Various	59.60
Hilltop Lube	Sheriff	127.00
Hoke, John	Administration	640.00
Hyland Enterprises	Road & Bridge	15.12
J H Kaspar Oil	Various	1,652.20
Jackalope Printing	Various	429.75
JB's Stop-n-Shop	Sheriff	256.75
Jerry's Donuts	Commissioners	31.16
Kaiser Painting & Lawn Care	Senior Center	60.00
Kar Products	Road & Bridge	225.94
Kilburn Tire Company	Various	590.07
Kinderprint Company	Sheriff	128.22
Kirsch, A.P. MD	Various	774.00
KN Energy Inc	Various	2,597.47
Knapp Supply & Equipment	Courthouse	144.78
Kone Elevators	Carbon Building	885.76
Kroger	Grants / Sheriff	836.70
Kum & Go	Sheriff	20.29
L M Olson Inc	Grants	46,713.07
Larsen, Karen	GIS/GPS	23.18
Lawson Sanitation	Emergency Management	20.00
Lexis Nexis Matthew Bender	Various	851.00
Lexis Publishing	Attorney	488.05
Logan's Lock Shop	Attorney	39.00
Long Building Technologies	Buildings & Grounds	2,811.64
M Lee Publishing	Attorney	247.00
M M S	Public Health	120.75
MacPherson, Kelly & Thompson	Administration	1,228.34
Martinez Maintenance	Jail / Carbon Building	270.00
Martinez, Jessie	Sheriff	785.40
Massey, Daniel T.	Administration	168.31
Mathey, Richard	Administration	21.00
McIlvaine, Robert & Betty	Public Health	475.00
McKee Medical Center	Administration	168.00
Medicine Bow, Town of	Various	91.20
Memorial Hospital	Jail / Administration	16,159.40
Mika Tree Service	Buildings & Grounds	537.65
Mikesell, Cecelia	Grants	54.12
Minnipar	Road & Bridge	466.74
Montgomery Construction	Buildings & Grounds	7,380.63
Norchem Drug Testing	Grants	178.80
Noyes Health Care	Grants	25.00
PMPC Engineering	SC/Road/Road	38,348.25
Pacific Power & Light	Various	8,757.82
Page One West	Various	287.85
Pamida	Courthouse	99.25
Perkins Conoco	Emergency Management	55.58

Perkins Oil	Sheriff / Road & Bridge	2,436.11
Phillips Petroleum	Sheriff	85.33
Pickett, Thomas	Assessor	2,500.00
Plan One Architects	Grants	152,579.41
Platte Valley Ranch	Road & Bridge	11.70
Prairie Dog Electric	Road & Bridge	42.96
Public Health Foundation	Public Health	63.50
Q & A Reporting Service	Administration	538.75
Questar Gas	Senior Center	8.70
Quill Corporation	Various	626.53
Qwest	Various	368.10
Rawlins Automotive	Road & Bridge	666.70
Rawlins Eye Care	Various	260.52
Rawlins Fire Extinguisher	Sheriff	114.00
Rawlins Glass	Road & Bridge	328.89
Rawlins, City of	Various	1,373.91
Redding, Danny	Grants	200.64
Reliable	Sheriff	12.00
Rice, Lois	Grants	162.36
Riverside Garage	Sheriff	6.38
Robert Jack Smith & Associates	Assessor	12.00
Rostad Mortuary	Coroner	450.00
Royal Sanitary	Courthouse	66.58
Ryan Electronics	Radio Tech	2,701.83
Ryan, Zola	CES	224.46
S & S Disposal	Road & Bridge	22.50
Saratoga Auto Parts	Road & Bridge	548.05
Saratoga Sun	Various	624.24
Secretary of State	Clerk	30.00
Seiloff, William	Senior Center	300.00
Shively Hardware	Road & Bridge	127.57
Smith, Susan	Grants	66.33
Snake River Scale Co.	Road & Bridge	4.00
Southwest Professional Drug Testing	Road & Bridge	50.00
Spicer, Edward OK	Grants	290.50
Sterling Engravers	Attorney	256.51
Stratton, J.B.	Administration	80.00
Systems Consulting	Treasurer	1,668.00
T & T Plumbing	Senior Center	430.00
Terminix	Various	65.00
Terracon	Grants	1,400.11
Trading Post	Sheriff	29.01
Trib.com	Administration	173.70
True Value of Rawlins	Various	343.45
Trujillo Sporting Goods	Administration	7.76
Trust-X	Courthouse	59.10
Union Pacific Railroad	SC/Road/Road	9,065.47
Union Telephone Company	Various	960.42
University of WY	Sheriff / CES	67.00
Valley Oil Company	Sheriff / Road & Bridge	1,220.17
Van's Wholesale	Courthouse	112.35
Verizon Wireless	CES	201.98
Viking Office Products	Attorney / Planning	530.26
Visionary Communications	Grants	30.00
Voorhis Associates	Grants	4,177.56
West Express Lawn Service	Buildings & Grounds	115.00
West Group Payment Center	Attorney	314.00
Wilson's Self Service	Sheriff	25.00
WY Association of Sheriffs	Sheriff	250.00
WY Department of Family Services	WIC	21.42
WY Diesel Service	Road & Bridge	29.74
WY Livestock Roundup	Planning	35.00
WY Machinery Company	Road & Bridge	1,836.04
WY Paper Supply	Various	720.28
WY Secretary of State	Attorney	30.00
Xerox Corporation	Various	1,445.86

Yampa Valley Electric	Various	566.16
Young, Charles MD	Administration	348.00
	Total	617,395.63

**CLERK**

**Minutes**

Commissioner Meacham moved that the Minutes of the July 02, 2003 County Commissioners Meeting be approved as presented. The motion was seconded by Linda Fleming and carried unanimously.

**Budget Financing**

Linda Fleming moved to adopt Resolution No. 25 To Provide Income Necessary To Finance The Budget for fiscal year 2003-2004. Commissioner Meacham seconded and the motion carried unanimously.

**RESOLUTION 2003-25**

**RESOLUTION TO PROVIDE INCOME NECESSARY TO FINANCE BUDGET**

**WHEREAS**, on the 16<sup>th</sup> day of July 2003, this Board adopted a County budget for the 2003-2004 fiscal year ending June 30, 2004, calling for the following appropriations.

General Fund	\$ 27,082,881
Fair Fund	\$ 84,099
Jeffrey Center	\$ 64,985
Hospital Fund	\$ 0
Library Fund	\$ 317,284
Museum	\$ 70,338
Bond Interest Fund	\$ 0
Road and Bridge Sinking Fund	\$ 0
General Welfare and Health	\$ 0

And, **WHEREAS**, after deducting all other cash and estimated revenue, it is necessary that the following amounts be raised by general taxations, and in order to raise such sums of money, it is necessary that the following levies be made for the 2003-2004 fiscal year ending June 30, 2004, as shown opposite each fund:

	Amount to Be Raised	Mill Levy
General Fund	\$ 4,050,530	10.596
Fair Fund	\$ 84,099	.220
Jeffrey Center	\$ 64,985	.170
Hospital Fund	\$ 0	0
Library Fund	\$ 317,284	.830
Museum	\$ 70,338	.184
Bond Interest Fund	\$ 0	0
Weed & Pest Control Fund	\$ 0	0
General Welfare and Health	\$ 0	0

**NOW, BE IT RESOLVED** by the Board of County Commissioners that the foregoing levies be made for the 2003-2004 fiscal year ending June 30, 2004.

Dated this 15<sup>th</sup> day of July, 2003.

-s- Artlin Zeiger  
Board of County Commissioners  
Carbon County, Wyoming



ATTEST: -s- Linda Ann Smith

**Appropriations Resolution**

Lee Meacham moved to adopt Appropriations Resolution No. 26 for funds for the County budget for fiscal year 2003-2004. The motion was seconded by Commissioner Fleming and carried unanimously.



**RESOLUTION 2003-26**  
**APPROPRIATIONS RESOLUTION**

**WHEREAS**, on the 15<sup>th</sup> day of May 2003, the budget making authority, prepared and submitted to the Board a county budget for the 2003-2004 fiscal year ending June 30, 2004.

**WHEREAS**, such a budget was duly entered at large upon the records of this Board and a copy thereof was made available for public inspection at the office of the County Clerk; and

**WHEREAS**, notice of a public hearing on such budget, together with the summary of said budget, was published in the DAILY TIMES on June 28, 2003, and in the SARATOGA SUN on July 2, 2003, newspapers published and of general circulation in the county; and

**WHEREAS**, a public hearing was held on such budget at the time and place specified in said notice, at which time all interested parties were given an opportunity to be heard; and

**WHEREAS**, following such public hearing certain alterations and revisions were made in such proposed budget, all of which more fully appear in the minutes of this Board.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners that the county budget, as so revised and altered, be adopted as the official county budget for the 2003-2004 fiscal year ending June 30, 2004.

**BE IT FURTHER RESOLVED**, that the following appropriations be made for the 2003-2004 fiscal year ending June 30, 2004 and that the expenditures of each officer, department or spending agency be limited to the amount herein appropriated.

**GENERAL FUND**

County Commissioners	410	\$	71,400
County Clerk	420,550	\$	554,492
County Treasurer	430	\$	255,780
County Assessor	440	\$	280,350
County Sheriff	450, 522, 523	\$	2,004,532
County Attorney	460	\$	369,327
County Building & Grounds	520, 575, 524	\$	6,824,631
County Coroner	480	\$	29,210
Extension Office	490	\$	95,500
Clerk of District Court	500	\$	212,500
Planning	580	\$	86,900
Public Health / WIC	560, 565	\$	251,496
Road and Bridge	530, 531, 532	\$	4,239,549
Fire Protection	581	\$	201,280
Emergency Mgmt. / GPS	582, 583	\$	137,625
Severance Tax / Special	584	\$	231,000
Senior Centers	526	\$	224,815
Grants	341	\$	6,127,323
Other General Accts.-Admin	570, 435	\$	2,980,296
<b>TOTAL</b>		\$	<b>25,177,996</b>
Provision for Tax Shrinkage		\$	0
Total General Fund Appropriations		\$	25,177,996
Cash Reserve Fund	595	\$	1,904,885
Depreciation Reserve Funds		\$	0
<b>TOTAL REQUIREMENTS</b>		\$	<b>27,082,881</b>
County Fair	.220	\$	84,099
County Museum	.184	\$	70,338
County Hospital	-0-	\$	0
County Library	.830	\$	317,284
Jeffrey Center	.170	\$	64,985
General Welfare		\$	0
General Welfare Health		\$	0
<b>Total Appropriations</b>		\$	<b>27,619,587</b>

Dated this 15<sup>th</sup> day of July, 2003.

-s- Artlin Zeiger  
Board of County Commissioners  
Carbon County, Wyoming

*Artlin Zeiger*

ATTEST: -s- Linda Ann Smith

Linda Fleming moved that the fiscal year 2003-2004 budgets for Carbon County Weed and Pest Control District, Jeffrey Memorial Center, as amended, Carbon County Library System, Carbon County Museum, and Carbon County Fair Board be approved. The motion was seconded by Commissioner Meacham and carried unanimously.

#### **Board Appointments**

Commissioner Fleming moved and Lee Meacham seconded to appoint Nancy Anderson to the Museum Board. The motion carried unanimously.

Linda Fleming moved to remove the Hospital Board appointment from the table for discussion. Commissioner Meacham seconded and the motion carried unanimously.

Commissioner Fleming moved to appoint Howard Brokaw to the Hospital Board. The motion was seconded by Commissioner Zeiger and carried unanimously.

#### **Monthly Receipts**

Linda Smith reported the monthly receipts for the Clerk's Office totaled \$18,873.00 and Planning and Development reported monthly receipts in the amount of \$750.00.

#### **PUBLIC HEARING**

Chairman Zeiger called the Public Hearing for Liquor Licenses to order at 10:00 a.m.

Chief Deputy Garvin named the liquor licenses requesting renewal and read a letter submitted by Gary Bartlett and Cindy Bartlett regarding the renewal of the Mountain Hideaway Lodge retail liquor license.

Chairman Zeiger closed the public hearing at 10:08 a.m.

#### **LIQUOR LICENSES**

Commissioner Fleming moved to approve the following:

Retail liquor licenses for Robert F. & Janice L. Konrath DBA 4K Country Club, Whistle Pig Inc DBA Whistle Pig Saloon, Flying J Inc. DBA Flying J Travel Plaza, Cody Resources LP DBA A Bar A Ranch, Leslie D. & Vicky L. Konrath DBA Walcott Service;

Malt Beverage Permits for Cindy L. Bartlett DBA The Place, Kinta M. Blumenthal DBA Brush Creek Ranch, 3 Forks Muddy Gap Service LLC DBA Three Forks Muddy Gap Svs., Seminole Boat Club Inc. DBA Seminole Boat Club, Miracle Mile Ranch Inc. DBA Miracle Mile Ranch Inc., Arlington Outpost DBA Arlington Outpost, Michael Allen Konrath DBA Elk Mountain Conoco;

Golf Club Permit for Sinclair Golf Club DBA Sinclair Golf Club and Old Baldy Club Inc. DBA Old Baldy Club;

Restaurant Liquor License for Gilbert E. Blumenthal DBA Brush Creek Ranch.

Commissioner Meacham seconded and the motion carried unanimously.

A motion was made by Linda Fleming to approve the Mountain Hideaway Lodge Inc. DBA Mountain Hideaway Lodge retail liquor license. The motion was seconded by Lee Meacham and carried unanimously.

#### **JAIL COMMITTEE**

Gary Olson and Captain Randy Shinkle, representing the Jail Committee, came before the Board to ask for signatures on the Contract between the County and L.M. Olson Inc. for construction of the new jail at the Guaranteed Maximum Price.

Lee Meacham moved and Linda Fleming seconded that the County sign the Contract for construction of a Carbon County Jail for \$11,703,793.00, the Guaranteed Maximum Price with L.M. Olson Inc., the construction manager at risk. The motion carried unanimously.

### **GIS / GPS**

Karen Larsen appeared before the Board to discuss the progress of the rural addressing project.

### **EMERGENCY MANAGEMENT**

Greg Zabel presented his bi-monthly report to the Board.

### **HOMELAND SECURITY**

Pamela Farster appeared to discuss the Homeland Security Grant Program Application for Phase II for FY 2003-2004. An application has been submitted for \$1.4 million for Carbon County, its municipalities, and Fire Departments.

### **LUNCH**

Chairman Zeiger adjourned the meeting for lunch at 12:00 p.m. and reconvened at 2:00 p.m.

### **EXECUTIVE SESSION**

Commissioner Fleming moved to go into executive session at 2:05 p.m. for personnel matters. The motion was seconded by Lee Meacham and carried unanimously.

Lee Meacham moved and Commissioner Fleming seconded to come out of executive session at 2:27 p.m. The motion carried unanimously.

### **PLANNING & ZONING**

Jay Grabow appeared before the Board to request approval to record the Cassidy River Ranch easement agreement and signature on the Acceptance and Consent to Non-Exclusive Grant of Easement.

Commissioner Fleming moved that Chairman Zeiger be authorized to sign the Acceptance and Consent to Non-Exclusive Grant of Easement dated June 25, 2003, for the Cassidy River Ranch. Legally described as follows:

The South 1400 ft. of the East 40 ft. of Lot 66, Cassidy River Ranch Planned Unit Development in Carbon County, Wyoming, as recorded in Book 996, Page 34 of Records of the Carbon County Clerk, Rawlins, Wyoming.

The West 40 ft. of Lot 67 of the Cassidy River Ranch Planned Unit Development in Carbon County, Wyoming, as recorded in Book 996, Page 34 of the Records of the Carbon County Clerk in Rawlins, Wyoming.

The motion was seconded by Commissioner Meacham and carried unanimously.

Jay also presented to the Board and Elected Officials a brief summary of the current status of the Penitentiary Project.

### **EXECUTIVE SESSION**

Commissioner Meacham moved to go into executive session at 2:54 p.m. for personnel issues. The motion was seconded by Linda Fleming and carried unanimously.

Commissioner Fleming moved and Lee Meacham seconded to come out of executive session at 3:30 p.m. The motion carried unanimously.

**RECESS**

Chairman Zeiger declared the meeting in recess at 3:30 p.m. Chairman Zeiger called the meeting back to order at 3:55 p.m.

**WYOMING TOBACCO COALITION**

Theresa Pacheco and Jamie Detterer appeared before the Board to discuss their concerns regarding tobacco prevention and asked that the Commissioners designate a smoking area for the Carbon Building at least 15 feet away from the entrance of the building. They also voiced concerns about smoking receptacles at the Carbon Building asking the Commissioners to purchase tamperproof ashtrays.

The Commissioners agreed to replace the current ashtray at the east entrance of The Carbon Building with a tamperproof ashtray.

**EXECUTIVE SESSION**

A motion was made by Lee Meacham and seconded by Linda Fleming that the Board go into executive session to discuss potential litigation at 4:18 p.m. The motion carried unanimously.

Commissioner Meacham moved to come out of executive session at 5:07 Commissioner Fleming seconded and the motion carried unanimously.

**RYAN ELECTRONICS**

Commissioner Fleming moved and Lee Meacham seconded that Chairman Zeiger be authorized to sign the maintenance agreement with Ryan Electronics with the request that invoices containing itemized statement for services be presented at least quarterly.

**HOMELAND SECURITY**

Commissioner Meacham moved and Linda Fleming seconded that Chairman Zeiger be authorized to sign Annual Assurances Attachments for the Homeland Security grant. The motion carried unanimously.

**CARBON BUILDING MAINTENANCE**

The Commissioners received the following proposals for custodial services at the Carbon Building:

<u>Custodial proposals:</u>	<u>Annual Salary</u>
Day & Nite Janitorial Plus (Dave Day)	\$ 40,068
Superior Flooring (Fred Cruz)	\$114,000
Randy E. Park	\$ 36,000
TLC Custom (including supplies)	\$ 44,400
TLC Custom (not including supplies)	\$ 36,000
Eddie & Julie Vialpando	\$ 48,000

Commissioner Meacham moved to accept the lowest bid of those who interviewed from TLC for janitorial work at the Carbon Building with the County providing supplies and TLC providing its own equipment. Commissioner Fleming seconded and the motion carried unanimously.

**ADJOURNMENT**

There being no further business, Chairman Zeiger adjourned the meeting at 5:13 p.m.

BOARD OF COMMISSIONERS  
CARBON COUNTY, WYOMING

  
Artlin Zeiger, Chairman

  
ATTEST Linda Ann Smith, County Clerk