

BOARD OF CARBON COUNTY COMMISSIONERS
June 18 and June 19, 2002
Commissioners Meeting Room,
Carbon County Courthouse, Rawlins, Wyoming

The regular meeting of the Carbon County Commissioners was held on Tuesday and Wednesday, June 18 and 19, 2002, in the Commissioners Meeting Room of the Carbon County Courthouse. Attending the meeting were Chairman Artlin Zeiger, Commissioner Linda Fleming and Commissioner Lee Meacham; Linda Ann Smith, County Clerk; Alice Garvin, Chief Deputy Clerk; and Shelley Welsh, Deputy Clerk.

Chairman Zeiger opened the meeting at 8:00 a.m.

VOUCHERS

3-Forks Muddy Gap Service	Fire Protection	\$56.39
A C S	Clerk	\$5.01
Abbott, Charlene	CES Travel	\$39.60
Access Data Corporation	Administration	\$2,925.00
Albany County Sheriff's Office	Jail	\$5,920.52
Alco	Sheriff / WIC / Coop. Ext.	\$139.50
Alexander, D. A.	Administration	\$225.00
Allen, Patrick C. MD	Admin Coroner Expense	\$1,065.00
ALSCO	Road & Bridge	\$60.68
American Diabetes Assoc.	Public Health	\$28.00
Amerigas	Road & Bridge	\$328.43
Arnold AG	Road & Bridge	\$229.14
Art's Plumbing & Heating	Courthouse Maintenance	\$196.70
AT&T	Sheriff / Carbon Building	\$33.56
AT&T Cable Services	Sheriff	\$46.64
ATD-American Co.	Jail	\$1,106.61
Avaya, Inc.	Radio Tech	\$159.05
Bank of Commerce	Various	\$5,111.83
Bartlett, Sue RN	Public Health	\$193.05
Baunach, Vicky I.	Admin PR Fair	\$300.00
Bear Trap Café	Sheriff	\$156.80
Beason, Whitney	Admin PR Fair	\$94.77
Behavioral Interventions	Jail	\$597.35
Bennett, Eloise A.	Admin PR Fair	\$19.86
Bigner, Lynn	Admin PR Fair	\$73.85
Bindertek	Treasurer	\$235.40
Bi-Rite Pharmacy	Grants / Jail	\$2,630.90
Bi-Rite Sporting Goods	Sheriff	\$192.99
Blakesley, Cynthia	Admin PR Fair	\$126.79
Bob Barker Company	Jail	\$947.17
Brown, Estella	Public Health	\$112.86
Build Rite Lumber	Road & Bridge / Sheriff	\$78.62
Busey, Sharalee	Public Health	\$121.44
Cabela's	Sheriff	\$1,586.07
California Professional Mfg.	Coroner	\$1,316.75
Calton, Jenita	Admin PR Fair	\$143.33
Canon Financial Services	Administration	\$475.46
Carbon County Higher Ed.	Cooperative Extension	\$39.00
Carbon County Strike Team	Grants / Fire Protection	\$1,070.71
Carbon County TV & Radio	Assessor	\$164.95
Carbon Power & Light	Various	\$1,248.13
Carson Industries, Inc.	Treasurer	\$249.90
Caudell, Sue	Grants	\$72.60
Cedar Street Sinclair	Sheriff	\$26.78
Chatsworth Latex Inc.	Public Health	\$32.91
Chemsearch	Road & Bridge	\$134.51
Cina, Stephen J. MD	Admin Coroner	\$1,040.00
City Drug	Jail	\$5.69
Clearview Window Cleaners	Building & Grounds	\$250.00
Collamer, Susan	Planning	\$39.60
Computer Software Assoc.	Various	\$8,341.34
Conger, Susan	Admin PR Fair	\$300.00
Conoco Inc.	Sheriff	\$130.78
Corporate Express	Building & Grounds / Various	\$2,413.33
Country Store	Sheriff	\$25.00

Craftsman Electric	Carbon Building	\$66.17
Crawford, Warren	Cooperative Extension	\$120.00
Daily Times	Various	\$499.85
Dave's Wood Shop	Building & Grounds	\$2,470.00
Dell Computers	Fire Protection / Building & Grounds	\$5,487.95
Discount Audio, Inc.	Sheriff	\$238.00
Division of Victim Services	Grants	\$180.00
Dixon, Town of	Road & Bridge	\$33.50
Dolan, Rex L. DDS	Grants CSBG	\$126.00
Double D Tires & Lube	Road & Bridge / Sheriff	\$176.84
Dubois Telephone Exchange	Road & Bridge	\$38.65
Duncan, Mary L.	Admin PR Fair	\$5.25
Eagle Computer Systems	Clerk of Court	\$1,970.00
Eagle Uniform Supply	Carbon Building	\$36.92
Elk Mountain, Town of	Road & Bridge	\$82.97
Ellis, William	Planning	\$39.60
Encampment Student Council	Sheriff	\$100.00
Encampment, Town of	Road & Bridge	\$45.00
Engstrom, James D. DDS	Grants CSBG	\$145.00
Engvist, Claire Ann	Admin PR Fair	\$137.64
Environmental Systems	Building & Grounds	\$1,093.95
Erickson & Roberts	Administration	\$270.84
ESRI	Building & Grounds	\$11,155.00
Excalibur, Inc.	Building & Grounds	\$3,000.00
Expanets	Public Health	\$43.70
Firehouse Magazine	Fire Protection	\$28.97
Fisher, Cheryl Ann	Admin PR Fair	\$4.03
Fishpaw Trading Company	Sheriff	\$51.75
Floors 'N' More	Senior Center / Carbon Bldg.	\$3,085.00
Forbes, Donna S.	Admin PR Fair	\$1.23
Fox Fire & Rescue Equipment	Fire Protection	\$795.00
France Flying Service	Various	\$1,147.88
Freudenthal, Salzburg & Bonds	Administration	\$467.00
Galls Incorporated	Sheriff	\$324.88
Gases Plus	Road & Bridge / Fire Prot.	\$4,220.39
Glaxosmithkline Financial Inc.	Public Health	\$2,506.30
Golden Rule Computers	Public Health	\$45.00
Golden, Mary	Public Health	\$302.61
Graphic Sports	Building & Grounds	\$199.95
Green, Joyce	Admin PR Fair	\$7.00
H H C A W	Public Health	\$5.95
Hackett, Ruth	Admin PR Fair	\$118.74
Hahn Construction	Carbon Building	\$1,018.56
Hanna, Town of	Road & Bridge	\$46.00
Hasco Industrial Supply	Fire Protection	\$394.43
Heiman Fire Department	Fire Protection	\$79.93
Hello Direct, Inc.	Clerk	\$229.96
Hemocue	Public Health	\$60.00
Hettgar, Bridget M. RN	Public Health	\$77.55
Hillcrest Spring Water, Inc.	Road & Bridge	\$17.25
Hitchcock, Vicki L.	Admin PR Fair	\$300.00
Home Depot	Sheriff	\$198.00
Home Health Aide Digest	Public Health	\$66.00
Hunt, W. Scott	Jail	\$70.00
Ikon Office Solutions	Public Health	\$36.84
IOS Capital	Administration	\$1,233.81
Jackalope Printing	Assessor / Jail / Sheriff	\$809.35
Jason's Welding	Road & Bridge	\$130.00
JB's Stop-N-Shop	Sheriff / Fire Protection	\$243.92
Jerry's Donuts	Commissioners	\$11.98
JH Kaspar Oil Company	Various	\$7,234.81
Kaiser Painting & Lawn Care	Various	\$1,530.00
Kar Kraft Inc.	Sheriff	\$1,398.35
KC Welding	Sheriff	\$195.00
Kelley, Joyce J.	Admin PR Fair	\$225.00
KN Energy Inc.	Various	\$972.01
KONE Elevators	Carbon Bldg. / Senior Center	\$809.87
Kroger	Various	\$458.35

Kuntzman's Groceries	Sheriff	\$46.27
La Quinta Inn – Cheyenne	Grants	\$90.00
Larsen, Karen	Building & Grounds	\$82.50
Legal Research Services	Jail	\$10.31
Logan County Sheriff's Office	Administrative Legal	\$9.50
Long Building Technologies	Building & Grounds	\$8,206.18
M S C	Clerk	\$1,240.00
MacPherson Law Offices	Administrative Legal	\$1,911.03
MacPherson, Kelley & Thompson	Administrative Legal	\$993.43
Martin, Dawna	Admin PR Fair	\$61.25
Mathey, Richard	Administrative Legal	\$420.00
McCann, Phyllis C.	Building & Grounds	\$550.00
McCulloch, Patricia A.	Admin PR Fair	\$46.12
McDonald's	Sheriff	\$76.90
McIlvaine, Robert & Betty	Public Health	\$450.00
McKee Medical Center	Admin Coroner	\$1,029.30
Medicine Bow, Town of	R&B / Building & Grounds	\$343.20
Med-Tech Resource, Inc.	Fire Protection	\$275.00
Memorial Hospital	Jail / Administrative Legal	\$6,271.15
Memorial Hospital of Carbon County	Cash Reserves (MRI Equipment)	\$86,190.53
Midwest Medical Supply	Public Health	\$216.56
Mika Tree Service	Building & Grounds	\$137.36
Mika Tree Service	Courthouse	\$705.00
Mosier, Millie F.	Admin PR Fair	\$78.40
National Pen Corp.	Road & Bridge	\$78.80
National Public Safety Info.	Sheriff	\$545.00
Nelson, Art	Fire Protection	\$263.11
Overhead Door Company	Fire Protection / R&B	\$597.60
Pacific Power & Light	Various	\$4,278.50
Paddock, Suzette A.	Admin PR Fair	\$8.23
Page One West	Attorney	\$20.80
Pamida Inc.	Various	\$1,084.30
Pantry, The	Planning	\$55.57
Pedersen Planning Consultants	Grants (Tripartite) CSBG	\$2,500.00
Pederson, Marilyn	Admin PR Fair	\$86.19
Perkins Oil Co.	Road & Bridge / Sheriff	\$617.96
Perspective Enterprises, Inc.	WIC	\$308.00
Plainsman Printing & Supply	Clerk Supplies / Clerk	\$1,169.93
Plan One / Architects	Building & Grounds	\$7,103.14
Platte Valley Medical	Grants CSBG	\$1,065.50
Platte Valley Ranch Supply	Sheriff	\$15.35
PMPC Engineering	SC/Road & Bridge	\$10,186.55
Public Health Nursing Services	Public Health	\$26,445.00
Quality Landscape	Building & Grounds	\$94.50
Quill Corporation	Various	\$376.35
Quinlan Publishing Group	Clerk	\$89.00
Quinn /Richardson/ Kucera	Building & Grounds	\$288.00
QWest	Various	\$313.07
QWest Dex	Public Health / Carbon Bldg.	\$86.42
Rasmusson Furniture	Building & Grounds / Courthouse	\$28,779.99
Rawlins Automotive	Various	\$2,511.84
Rawlins Fire Extinguisher	Carbon Building	\$130.50
Rawlins Glass	Carbon Bldg. / R&B	\$1,700.43
Rawlins, City of	Various	\$5,843.48
Ray Allen Mfg. Co. Inc.	Sheriff	\$715.00
Reed, Bonnie	Grants	\$182.16
Regional Products	Public Health	\$428.85
Rice, Lois	Grants	\$162.36
Rip Griffin's Center	Sheriff / Road & Bridge	\$1,141.86
Robert Jack Smith & Assoc.	Assessor	\$97.18
Rocky Mountain TLC	Senior Center	\$571.25
Ross, Ann Marie	Admin PR Fair	\$300.00
Runyan, Linda Lou	Admin PR Fair	\$105.35
Ryan Electronics Inc.	Various	\$16,731.53
S & S Disposal	Road & Bridge	\$20.00
Saratoga Auto Parts, Inc.	Various	\$2,524.22

Saratoga Sun	Various	\$1,472.24
Schaechter, Lucille	Admin PR Fair	\$1.75
Shellito, Randy	Admin PR Fair	\$300.00
Shepard Construction Inc.	Building & Grounds	\$59,312.00
Shepard's	Sheriff	\$266.73
Sherwood, Denise L.	Admin PR Fair	\$4.73
Shively Hardware	Road & Bridge	\$197.92
Sinclair Oil Corporation	Sheriff	\$17.13
Skyline Motors, Inc.	Fire Protection	\$239.51
Smith Transfer & Storage, Inc.	Carbon Building	\$495.00
Smith, Susan	Public Health / Grants PHN	\$60.70
Smooth Edge	Courthouse	\$22,012.50
Southwest Enforcement Team	Sheriff	\$6,000.00
Speer, William	Planning	\$34.32
Spehar, Jessie	Admin PR Fair	\$43.49
Spicer, Edward OD	Grants CSBG	\$136.00
Stan's Quik Lube	Sheriff	\$29.41
Star Awards & Signs	Clerk	\$16.95
T&T Plumbing & Service	Carbon Bldg. / Courthouse	\$210.00
Terry's Towing Service	Sheriff	\$85.00
Tire Distribution Systems, Inc.	Road & Bridge	\$8,675.15
Trading Post	Sheriff	\$555.85
Traveling Computers	Emergency Management	\$299.98
Trib.com	Various	\$61.40
True Value of Rawlins	Various	\$816.45
Trujillo Sporting Goods	Sheriff	\$993.27
U S Bank	Sheriff	\$468.18
U S Identification Manual	Sheriff	\$82.50
U S Postmaster	Public Health	\$150.00
Union Telephone Company	Various	\$1,324.62
V-1 Propane	Fire Protection	\$77.27
Valley Oil Company	R&B / Sheriff	\$1,829.63
Valley Pharmacy	Grants CSBG	\$413.15
Valley Waste Management	Senior Center	\$40.00
Viking Office Products	Planning	\$240.94
Washboard, The	Courthouse	\$29.15
Wear Parts	Road & Bridge	\$336.25
Weir, Lisa	Grants	\$151.80
West End Sinclair	Sheriff	\$100.01
West Express Lawn Service	Building & Grounds	\$130.00
Wheatland Fire Equipment	Fire Protection	\$1,976.00
Wille, Ron	Road & Bridge	\$1,495.00
Wilson's Self-Service	Road & Bridge	\$1,363.01
Wimpenny, Robert G. DDS	Grants CSBG	\$696.00
WY Dept. of Environmental Quality	Road & Bridge	\$1,000.00
WY Dept. of Family Services	WIC	\$40.92
WY Dept. of Transportation	Admin / Road & Bridge	\$17898.96
WY Machinery Company	Road & Bridge	\$1,322.92
WY Paper Supply	Various	\$573.70
WY Secretary of State	Administration	\$50.00
WY State Forestry	Fire Protection	\$2,173.13
WY State Penitentiary	Jail	\$3,716.00
WY Surplus Property	Fire Protection	\$5,500.00
Xerox Corporation	Planning	\$239.03
Yampa Valley Electric	Road & Bridge	\$67.68
TOTAL		\$478,111.63

CLERK

Linda Ann Smith, County Clerk, presented a budget message and the Clerk's Office and Elections budget requests to the commissioners.

Bonds

Bond #14401787 from Western Surety Company for Kyle B. Walker of Saratoga for Carbon County School District #2 in the amount of \$50,000.

Bond #52771603 from Western Surety Company for Lynn E. Acord of Encampment for the City of Encampment in the amount of \$5,000.

Bond #68847729 from Western Surety Company for Scott Herold of Baggs for the Savery-Little Snake River Conservancy District in the amount of \$5,000. Linda Fleming asked what the amount of the bond was for the Savery-Little Snake River Conservancy District and requested it be noted in the minutes.

Bond #58458083 from Western Surety Company for Harriett M. Carlson of Rawlins for the Memorial Hospital of Carbon County in the amount of \$25,000.

Minutes

Lee Meacham moved to approve the minutes of June 4, 2002 as presented. Linda Fleming seconded. The motion carried unanimously.

Window Change Order

Linda Fleming moved to authorize Chairman Zeiger to sign the change order from Quinn / Richardson / Kucera, P.C. for the amber glass in the stairwell with the amount of the expense to be filled in by the County Clerk when received. Lee Meacham seconded. The motion carried unanimously.

BUDGET REQUESTS

The following individuals came before the commissioners to present their budget requests:

<u>Department</u>	<u>Name</u>	<u>Amount Requested</u>
Assessor	Darrell Stubbs	\$236,450.00
County Attorney	Zoda Furgason	\$358,550.00
Cooperative Extension Service	Warren Crawford	\$ 91,080.00

LUNCH RECESS

Chairman Zeiger recessed the meeting for lunch at 12:05 p.m.

Chairman Zeiger reconvened the meeting.

BUDGET REQUESTS

The following individuals came before the commissioners to present their budget requests:

<u>Department</u>	<u>Name</u>	<u>Amount Requested</u>
Planning and Economic Development	Henry Hewitt and Bill Farr	\$93,250.00
Road & Bridge	Bill Nation	(1) \$1,468,400.00 (2) \$ 85,152.00 (3) \$2,904,378.00

Lindy Schmidt presented the Clerk of Court budget request in the amount of \$189,100.00 at a previous commissioners meeting.

Bill Michie presented the Senior Centers' budget request of \$224,114.00 at the April 16, 2002 commissioners meeting.

ROAD AND BRIDGE

Bill Nation gave his bi-monthly report to the commissioners.

North Hanna Road Project

Linda Fleming moved to authorize the chairman to sign the North Hanna Access Road Project manual. Lee Meacham seconded. The motion carried unanimously.

BUDGET REQUESTS

The following individuals came before the commissioners to present their budget requests:

<u>Department</u>	<u>Name</u>	<u>Amount Requested</u>	
Fair Board	D Alexander	\$123,762.00	
	Jerry Kraft		
	Ray Barkhurst		
Airport Board	Norm Harvey	\$ 58,563.00	
Building & Grounds/	Linda Ann Smith	(1) \$3,406,527.00	Administration
	(2) \$1,351,975.00		
		(3) \$ 306,561.00	
		(4) \$ 682,692.00	

RECESS AND RECONVENE

Chairman Zeiger recessed the meeting at 6:30 p.m. The meeting will resume at 8:00 a.m. on Wednesday, June 19, 2002.

Chairman Zeiger reconvened the meeting at 8:10 a.m. on June 19, 2002.

SHERIFF'S OFFICE

Linda Fleming moved that Chairman Zeiger be authorized to sign the maintenance agreement between the Board of Carbon County Commissioners and Ryan Electronics Incorporated in the amount of \$2,658.33 per month for general maintenance of the Sheriff's radio systems. The contract period shall run from July 1, 2002 through June 30, 2003. Lee Meacham seconded. The motion carried unanimously.

Linda Fleming moved to accept the low bid of \$4,490.00 for drilling from Terracon of Cheyenne of the soil samples for the jail project and including two additional borings, after approval by the County Attorney. Lee Meacham seconded. The motion carried unanimously.

Bid Opening

Sheriff Colson and Undersheriff Hicks opened the bids for a van:
Bids were as follows:

Quality Motors	2000 Ford Windstar
	\$14,500
Quality Motors	2000 Chevy Astro All Wheel Drive Van
	\$15,000
Dallin Motors	1999 Dodge Grand Caravan All Wheel Drive
	\$15,000

Undersheriff Hicks advised the bid had specified a 2000 or newer model.

Linda Fleming moved to accept the bid of \$15,000 from Quality Motors for the Chevy Astro Van with all-wheel drive, because it best meets the specifications requested by the Sheriff's Office. Chairman Zeiger seconded. Commissioner Lee Meacham abstained from discussion and vote on the issue.

Sheriff Colson presented the Sheriff's Office, Jail and Radio Technician's budget requests.

BUDGET REQUESTS

The following individuals came before the commissioners to present their budget requests:

<u>Department</u>	<u>Name</u>	<u>Amount Requested</u>
County Treasurer	Cindy Baldwin	\$240,859.00
Fire Department	Dwight France	\$242,250.00
Public Health / W.I.C.	Bridget Hettgar, RN	\$237,999.00 \$ 5,735.00

Jeffrey Center	Alice Garvin	\$ 73,673.00
Emergency Mgmt.	Greg Zabel	\$ 71,725.00
GIS / GPS	Karen Larsen	\$ 73,400.00

LUNCH RECESS

Chairman Zeiger called a lunch recess at 12:04 p.m. and reconvened the meeting at 1:30 p.m.

BUDGET REQUESTS

The following individuals came before the commissioners to present their budget requests:

<u>Department</u>	<u>Name</u>	<u>Amount Requested</u>
Carbon Building	Patty Schuler	\$166,000.00
Public Library	Vicki Hitchcock	\$394,107.00
County Coroner	Norman Newsome	\$ 37,460.00
County Commissioners	Linda Ann Smith	\$ 80,800.00

CARBON COUNTY PUBLIC LIBRARY

Vicki Hitchcock advised that the library had received grant funds from the Bill & Melinda Gates Foundation for \$58,000 to provide up-to-date computer systems for each branch library in Carbon County. The goal of the library is to be open and available to the public during more hours to enable people to access the new computers.

AUDITOR

Dennis Tschacher, auditor, came before the commissioners to answer questions regarding Government Accounting Standards Board Rule 34. Linda Fleming, after detailed discussions, moved to authorize the auditing firm of Mader, Tschacher and Peterson to continue on GASB 34 based on the insured value of the property and set a capitalization policy of \$5,000. Lee Meacham seconded. The motion carried unanimously.

FIRE WARDEN – Fire Restrictions

Dwight France came before the board to request they institute fire restrictions for Carbon County.

After detailed discussion, Lee Meacham moved that Carbon County implement a partial restriction on fires in unincorporated lands of Carbon County, with the addition of a ban on fireworks without a permit on the same properties. The partial restriction is adopted from the Bureau of Land Management as follows:

Partial Restrictions:

Non-federal lands:

All outdoor fires are prohibited in unimproved areas, except as provided below.

1. Trash or refuse between the hours of 6:00 p.m. and 8:00 a.m., inside containers provided with spark arresters and located within a cleared area ten feet in radius are permitted.
2. Campfires contained within an established fire ring at established campgrounds.
3. Use of acetylene cutting torches or electric arc welders in cleared areas 10 feet in radius are permitted.
4. Charcoal fires within enclosed grills are permitted.
5. Propane or open fire branding activities in cleared areas 10 feet in radius are permitted.
6. Fireworks are banned without a permit from the County Fire Warden.

All fireworks are banned without a permit from the Carbon County Fire Warden, Dwight France. Linda Fleming seconded. The motion carried unanimously. These restrictions will be in effect immediately.

COUNTY CLERK / WIC CONTRACT

Linda Fleming moved to authorize the chairman to sign the agreement with WIC, entitled Contract for Special Supplemental Food Program between Wyoming Department of Health, Women, Infants and Children and Carbon County. Lee Meacham seconded. The motion carried unanimously.

There being no further business, the meeting was adjourned at 5:30 p.m.

BOARD OF CARBON COUNTY COMMISSIONERS


Artlin Zeiger, Chairman

ATTEST:


Linda Ann Smith, County Clerk