

April 16, 1985

COMMISSIONER'S PROCEEDINGS

REGULAR MEETING

April 16, 1985

The Board met at 10:00 A.M. Commissioners Robert Grieve, James York and O. R. (Bud) Daily were present. Robert Grieve, Chairman.

MINUTES of the meeting of April 2nd and 3rd, 1985 were read and approved.

REPORTS of County Officers were audited and placed on file.

The following bills were approved for payment:

Susan Smith, R.N.	Public Health - WIC	34.00
Agricultural Extension Service	Extension	390.77
B & J Electric, Inc.	Senior Center	92.48
B & J Electric, Inc.	Sheriff	702.94
B & J Electric, Inc.	Road & Bridge	237.38
Donald E. Beaton, D.D. S.	Misc. General	80.00
Becker Fire Equipment Co.	Fire Dept.	930.00
Bel Air Inn	Attorney	33.35
Big A Auto Parts	Sheriff	33.10
Brad's Welding & Machine	Road & Bridge	285.00
Brad's Welding & Machine	Road & Bridge	6,323.08
Mary G. Bradford	Clerk/Treasurer	193.21
Build Rite Lumber	Various	303.88
Burke's Conoco	Extension	91.77
Burke's Conoco	Sheriff	64.40
Butane Power & Equipment Co.	Road & Bridge	796.60
Carbon County Clinic	Jail	20.00
Carbon County Law Library	Severance Tax	842.70
Carbon Power & Light, Inc.	Road & Bridge	880.73
Carbon Power & Light, Inc.	Public Health	111.27
Carbon Power & Light, Inc.	Senior Centers	757.67
Childress Electric	Carbon Building	469.83
City Market Pharmacy	Misc. General	22.41
Cobre Tire Company	Road & Bridge	207.34
Computer Election Systems	Elections	3,397.00
Conoco, Inc.	Sheriff	230.90
Consumer Gas Company	Road & Bridge	798.13
Vernalee Cook	Senior Center	150.00
Cooper Oil Company	Road & Bridge	1,013.58
D & K Sanitation	Various	140.00
Datacomp	Data Processing	1,490.00
Davis Audio-Visual, Inc.	Attorney	531.00
Dick's Service	Road & Bridge	10.64
Town of Dixon	Road & Bridge	14.00
Double Tee Towing	Misc. General	30.00
The Drawing Board	Extension	93.39
Drive Train Industries	Road & Bridge	97.32
Edson Express	Road & Bridge	35.30
Elk Mountain Trading	Road & Bridge	18.12
Encampment Utilities	Road & Bridge	25.00
Encampment Garage	Sheriff	175.77
David Erickson	District Court	84.00
Fordham Radio, Inc.	Sheriff	84.40
France Flying Service	Sheriff	675.00
Jody Fultz	Jail	50.00
Paul Fultz	Sheriff	7.75
Gard Talbot's	Road & Bridge	196.97
Goeman Tire	Road & Bridge	619.00
Jack C. Gordon, M.D.	Misc. General	73.00
Marilyn J. Gregory	Extension	39.49
H. Larsen Hardware	Road & Bridge	34.28
H. Larsen Hardware	Sheriff	181.27
Hack's Welding	Road & Bridge	21.00
Town of Hanna	Road & Bridge	12.00
Vickie Haynes	Jail	25.00
Herold Iron Works	Road & Bridge	115.67
Hi-Way Drug Store	Jail	77.81
Horizon Stationers	Various	354.35
Hot Springs County R.E.A., Inc.	Road & Bridge	19.98
ICEA	Public Health	19.90
IBM Sales	Various	2,144.50
J B's Stop & Shop	Sheriff	200.74
J. H. Kaspar Oil Co.	Assessor	37.39
J. H. Kaspar Oil Co.	Sheriff	886.84
Barbara Jacobs	Jail	50.00
Kinnaman Supply Co.	Sheriff	154.48
Kinnaman Supply Co.	Road & Bridge	281.07
Law Enforcement Equipment Co.	Jail	49.81
Life Lite	Sheriff	158.55
Little Brown & Company	Public Health	68.98
R. J. Martinez	Fire Dept.	155.00
Medicine Bow Health Center	Severance Tax	1,467.73
Medicine Bow Telephone Co.	Road & Bridge	12.72
Memorial Hospital of Carbon County	Misc. General	24.00

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Memorial Hospital of Carbon County	District Court	\$ 1,442.15
Memorial Hospital of Carbon County	Public Health	8.80
M & M Distributing	Sheriff	127.25
Montgomery Elevator Company	Various	520.01
Mountain Bell	Various	3,669.21
Mountain Fuel Supply	Senior Center	139.39
National Chemsearch	Road & Bridge	197.15
Norge Village Laundry	Sheriff	24.00
Northern Gas	Various	7,576.14
Northern Gas	Senior Center	116.57
Northern Gas	Road & Bridge	648.15
Northwest Colorado Visiting Nurses Assoc.	Public Health	1,272.00
Noyes Clinic & Ambulance	Severance Tax	3,666.00
Nursing Life	Public Health	17.95
C. W. Ogburn	Sheriff	111.86
Pacific Power & Light	Various	1,209.07
Michael Padilla, Sr.	Sheriff	332.01
Perkins Oil Company	Various	1,951.95
Petersen's Service Yard	Road & Bridge	153.00
Phillips Petroleum	Sheriff	40.40
Plateau Supply	Road & Bridge	1,008.18
Plateau Supply	Road & Bridge	9,000.00
Platte Valley Automotive	Road & Bridge	166.70
Range Pathology, Inc.	Coroner	750.00
Rawlins Automotive	Road & Bridge	1,999.29
Rawlins Newspapers Inc.	Various	1,169.89
Read Motor Company	Road & Bridge	19.80
River Implement Company	Road & Bridge	78.04
S. C. & E. Inc.	Road & Bridge	416.28
S. C. & E. Inc.	Senior Center	344.20
S. C. & E. Inc.	Road & Bridge	181.01
Saratoga Auto Parts	Sheriff	4.48
Sydney Shavers	Data Processing	455.00
Robert M. Shine, M.D.	Misc. General	25.00
Shively True Value Hardware	Road & Bridge	3,117.37
Shively True Value Hardware	Sheriff	5.83
Rebecca K. Sintek	Extension	148.71
SIMICARR, Inc.	Engineering	410.96
Snap on Tool	Road & Bridge	135.00
Snyders Communications	Sheriff	263.95
DAFC - Telecommunications	Various	783.26
State of Wyoming Dept. of Admin. & Fiscal Control	Treasurer/Clerk	150.00
Terry's Towing	Sheriff	30.00
Texaco Refining & Marketing	Various	221.98
Texas Instruments	Road & Bridge	60.75
3M Company	Various	803.79
Donita Troncin	Jail	50.00
Donita Troncin	Jail	25.00
True Value - Rawlins	Courthouse	153.95
U. S. Welding	Road & Bridge	227.81
United Business Machines	Extension	460.00
Valley Chevron	Road & Bridge	29.00
Valley Telephone Company	Road & Bridge	15.95
John S. VanCampen, M.D.	Misc. General	27.00
Eddie's Wagon Wheel Cafe	Road & Bridge	117.60
Webster's Service	Road & Bridge	47.84
Webster's Service	Sheriff	141.37
Western Radio Communications	Sheriff	191.00
What's New In Home Economics	Extension	49.00
Wilson Equipment	Road & Bridge	419.59
Wortham Machinery Company	Road & Bridge	671.47
Wyoming Machinery Company	Road & Bridge	3,545.90
Wyoming Surplus Properties	Severance Tax	45.50
Wyoming Towing, Inc.	Road & Bridge	15.00
Wyoming Wholesale Dist., Inc.	Jail	88.85
Wyoming Wholesale Dist., Inc.	Extension	34.95
Wyoming Wholesale Dist., Inc.	Jail	114.75
Xerox Corporation	Clerk	162.50
Yampa Valley Electric	Road & Bridge	105.46
Yampa Valley Electric	Senior Center	583.95
Robert K. York, M.D.	Misc. General	230.00
Dr. Robert York	District Court	190.00
Yampa Valley Newspaper, Inc.	Planning & Dev.	27.00
Zep Manufacturing Co.	Jail	215.32
	Total Payments	4,711.11

REVENUE SHARING

C. R. Roberts & Sons Inc.	Revenue Sharing/Public Transportation	89,784.00
Carbon County Counseling Center	Revenue Sharing/Soc. Ser.	10,000.00
C. O. V. E.	Revenue Sharing/Soc. Ser.	3,000.00
Energy Basin Clinic	Revenue Sharing/Health	1,250.00
Great Divide Construction	Revenue Sharing/Environmental Protection	340.00
Horizon Stationery	Revenue Sharing/Soc. Ser.	207.96
Paxman Communications	Revenue Sharing/Soc. Ser.	88.25
St. Ann's Parish	Revenue Sharing/Soc. Ser.	350.00
St. Ann's Parish	Revenue Sharing/Soc. Ser.	350.00

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RAWLINS/CARBON COUNTY AIRPORT

A motion was made by York, seconded by Grieve and unanimously carried to adopt the following resolution:

RESOLUTION 1985-5

BE IT RESOLVED by the Commissioners of Carbon County that the following is adopted as the Minority Business Enterprise Program for the Rawlins/Carbon County Airport.

POLICY STATEMENT

It is the policy of the County of Carbon, Wyoming, hereinafter referred to as the SPONSOR, that Minority Business Enterprises (MBEs) as defined in DOT regulation 49CFR, Part 23 shall be afforded the maximum opportunity to participate in the performance of contracts which are funded in whole or in part through the Airport Improvement Program (AIP) for Rawlins/Carbon County Airport, Rawlins, Wyoming.

The SPONSOR will take necessary and reasonable steps in accordance with 49CFR, Part 23 to ensure that minority business enterprises have the maximum opportunity to compete for and perform contracts. The SPONSOR and its contractors shall not discriminate on the basis of race, color, age, national origin, or sex in the award and performance of DOT assisted contracts.

This Policy Statement will be made known to all activities of Rawlins/Carbon County Airport and to local business and community organizations, both minority and non-minority.

PASSED, ADOPTED AND APPROVED this 16th day of April, 1985.

CARBON COUNTY, WYOMING
A Body Politic and Corporate
By: -s- Robert Grieve, Chairman
BOARD OF COUNTY COMMISSIONERS

ATTEST: -s- Mary G. Bradford
County Clerk

MILLER DALEY PARTNERSHIP

Judy Moon, Peter Conrad and Jay Grabow, representatives of the Miller Daley Partnership met with the Commissioners to ask for support in backing their application for \$250,000.00 in Community Block Grant funding through the State's economic development fund.

The money would be used to renovate the Miller Daley building into a downtown mini-mall. The Commissioners took the request for endorsement under advisement.

ARK INDUSTRIES

Bill Vasey, Director of Rawlins Ark Industries and Rehabilitation Center requested a budget of \$25,000 for the 1985-1986 fiscal year. The budget request will be taken under advisement.

CARBON COUNTY PUBLIC HEALTH NURSE

A motion was made by Daily and seconded by Grieve to enter into the following agreement:

STATE-LOCAL AGREEMENT FOR SPECIAL SUPPLEMENTAL FOOD
PROGRAM FOR WOMEN, INFANTS, AND CHILDREN

THIS AGREEMENT entered into by and between the State of Wyoming, Department of Health and Social Services, Division of Health and Medical Services, hereinafter referred to as the STATE AGENCY, and the Carbon County Public Health Service of Rawlins, Wyoming, through its appropriate governing body, hereinafter referred to as the LOCAL AGENCY.

WITNESSETH:

1. The LOCAL AGENCY is willing to and agrees to administer the Special Supplemental Food Program for Women, Infants, and Children (WIC Program) for the period July 1, 1985, through June 30, 1985, in accordance with:
 - a. Guidelines developed by the Food and Nutrition Service, U. S. Department of Agriculture.
 - b. STATE AGENCY approved application and transmittals prepared by the LOCAL AGENCY and approved by the STATE AGENCY, which are a part of this agreement.
 - c. Definitions set forth in Title 7, Chapter II, Part 246, WIC Program Regulations (Federal Register, Document 44 FR 44422, Filed 7/27/79 attached), and any subsequent revisions thereto.
 - d. STATE AGENCY program policies in a manner which will assist and not obstruct the STATE AGENCY in carrying out its agreement with the Food and Nutrition Service.
 - e. WIC Program Regulations requiring the proper maintenance, retention, and availability of all required records.
 - f. Additional provisions that are required by law, Federal Regulations, and/or changes in the Wyoming WIC Operations Manual of Operating Procedures, Policies, and Regulations that may be necessary to WIC Program Administration.
 - g. Specifically, the provisions of Section 246.6 (c) (1-7) of the Regulations are included as follows:

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- i. Comply with all the fiscal and operational requirements prescribed by the STATE AGENCY pursuant to this part and FNS guidelines and instructions;
- ii. Have the competent professional authority on the staff (or contracted staff) of the LOCAL AGENCY and the facilities and equipment necessary to perform the certified procedures;
- iii. Make available appropriate health services to participants up to the income level specified for the Program;
- iv. Provide nutrition education services to participants, in compliance with 246.9 and FNS guidelines and instructions;
- v. Implement a food delivery system prescribed by the STATE AGENCY pursuant to Section 246.10 and approved by FNS;
- vi. Provide on a timely basis to the STATE AGENCY all required information regarding fiscal and program administration, in accordance with this part;
- vii. Maintain complete, accurate, documented, and current accounting of all program funds received and expended;
- viii. Maintain on file and have available for review, audit, and evaluation all criteria used for certification, including information on the areas served, income standards which comply with 246.7, and a list of specific criteria used to determine nutrition risk.

2. The STATE AGENCY agrees to make available to the LOCAL AGENCY the sum of \$21544.96 for the said program, subject to the following conditions:

- a. The STATE AGENCY receiving such funds from the U. S. Department of Agriculture;
- b. Submission of an approved application and Local Agency Plan of Operations and Administration for FY85 by the LOCAL AGENCY, which is made a part of this agreement pursuant to Part 1b thereof.
- c. The total expenditures of administrative funds for the program operations, clinic services, and nutrition education shall not exceed 22.49 percent of the total food expenditures credited to the project. At least 1/6th of the administrative funds must be spent on nutrition education.

3. It is further agreed by and between the parties hereto that:

- a. Any violation of the provisions of the Agreement by either party will cause to render the entire Agreement null and void;
- b. Either party may terminate this agreement by submitting a 90-day written notice to the other party. Such time will be used for appropriate discontinuance of WIC Program activities, closing of accounts, and appropriate audit, as deemed necessary by the STATE AGENCY.
- c. Modifications of the Agreement or budget shall be made only with the prior approval and consent of the Wyoming Division of Health (STATE AGENCY) and the U. S. Department of Agriculture, Food and Nutrition Service.
- d. This contract is subject to the review and approval of the Wyoming Department of Administration and Fiscal Control.
- e. The LOCAL AGENCY is committed to adhere to equal opportunity practices. Specifically, applicants and/or participants will not be discriminated against because of race, color, national origin, age, sex, or handicap. Applicants and/or participants who believe they are being discriminated against will be immediately referred to the Secretary of Agriculture, Washington, D. C. 20250.

CARBON COUNTY WIC PROGRAM
July 1, 1985 - June 30, 1986

I. WIC Program Operational Support:
Funds to be advance directly to the County, each month, for the support of WIC Services.

A. Clerical support 650.00/mo. x 105% x 12	\$ 8190.00
B. Nutrition Consultation 0.6 FET July - Dec. 9.89/hr. x 624 hr. = 6,171.36 40 hr/mo. Jan - June = 240 x 9.89 = 2,373.60	8544.96
C. Clerical Employer Benefits Retirement and FICA (19.78 x 8190)	1620.00
D. Communication: 1. Phone	100.00
2. Postage	100.00
E. Supplies: 1. Office	600.00
2. Medical	250.00
F. Equipment: 1. Office	150.00
2. Medical	150.00
G. Mileage	540.00
H. Meals, Lodging	500.00
I. Nutrition Education: 1. Professional	200.00
2. Participant	600.00
SUBTOTAL	\$ 21,544.96

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II. State Personnel Expenses:

1. Nurse .60 FTE, Position #0982, Range 40,	
Step 9	13,290.91
A. Benefits 21% of salary	2,791.09
B. Indirect cost at 11%	<u>1,462.00</u>
STATE PERSONNEL EXPENSES	\$ 17,544.00

III. WIC Participant Food - Paid by State through demand account at American National Bank:

400 participants/month x 28.75 (current average of 27.65 + 4% inflation) x 12 =	\$138,000.00
TOTAL COST OF CARBON WIC PROGRAM (I, II, III)	\$175,675.76

Operational costs as a percentage of food
(21,544.96 + 17,850.81) ÷ 138,000.00 = 28.3%

Nutrition education as a percentage of operational expenses
(1/2 nutritionist time, 1/3 nurse and participant education costs)
10763.24 ÷ 37,675.76 = 28.6%

IN WITNESS WHEREOF, the parties hereto execute this Agreement.

STATE AGENCY:

Department of Health and Social Services
Division of Health and Medical Services

Recommended by: Joseph T. Williams, WIC Director Date
Approved by: Lawrence J. Cohen, M.D., Administrator Date

LOCAL AGENCY:

Carbon County Public Health Service
Rawlins, Wyoming

Approved by: -s- Robert Grieve 4/16/85
Official Signing for Local Agency

-s- James A. York
Official Signing for Local Agency

-s- O. R. Daily 4/16/85
Official Signing for Local Agency

Agreement approved to form by:

Attorney General Date

Stanley H. Torvik, Director Date
Department of Health and Social Services

CARBON COUNTY ROAD & BRIDGE

The following bids were received for 60,000 tons of crushed aggregate for surfacing County Road 701.

Gilpatrick Construction Co., Inc.	\$126,000.00
McMurry Brothers Co.	128,400.00
Rawlins Sand & Gravel Co.	139,800.00
C & B Sand & Gravel, Inc.	142,200.00
Great Divide Construction, Inc.	167,400.00
Miller's Backhoe Service	199,200.00
C. R. Roberts & Sons, Inc.	149,400.00

A motion was made by Daily and seconded by York and unanimously carried to accept the low bid of Gilpatrick Construction Co., Inc. and to call for bids for the hauling of crushed aggregate to Carbon County Road #701.

VIEWER'S REPORT OF COUNTY ROAD 700

Viewer's report on road west and south from C. C. R. 700 to Moffatt County Road 4 (Colorado)
Beginning at station 58+08 on C.C.R. 700 which is the end of maintenance by Carbon County. The road is approximately 30' wide at this point.

- Station 63+36 existing 36" x 30' culvert plugged, should be extended.
- Station 71+28 existing 12" x 24' culvert should be replaced.
- Station 79+20 existing culvert 18" x 30' should be replaced in the future.
- Station 87+12 existing 15" x 30' culvert plugged.
- Station 92+40 existing 18" x 30' culvert.
- Station 95+04 existing 24" x 30' culvert.
- Station 102+96 existing 36" x 24' culvert.
- Station 124+08 existing 12' cattleguard. Should be replaced with 24' cattleguard.
- Station 145+20 existing 24" x 24' culvert.
- Station 153+12 existing 12" x 24' culvert plugged.
- Station 163+68 need to install culvert.
- Station 176+88 existing 18" x 24' culvert should be relocated.
- Station 184+80 existing 36" x 24' culvert should be replaced.
- Station 211+20 install culvert.

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Station 219+12 existing 18" x 24' culvert.
 Station 224+20 existing 15" x 24' culvert should be replaced.
 Station 237+60 existing 15" x 24' culvert should be replaced.
 Station 250+80 existing 24" x 24' culvert.
 Station 256+08 to station 264+00 rebuild and upgrade drainage.
 (This is an intersection with the Poison Basin Road)
 Station 271+92 install new culvert.
 Station 311+52 replace existing 12' cattleguard with 24' guard.
 Station 438+24 upgrade existing culvert.
 Station 451+44 replace existing 12' cattleguard.
 Station 459+36 existing 48" culvert in irrigation ditch.
 Station 469+92 replace existing 12' cattleguard with 24'.
 Station 477+82 state line.

Total length of road under petition is 7.95 miles.

SUMMARY:

The road averages 24'+ in width. Several culverts need extensions and should be cleaned out. Six new culverts should be installed. The plugged culverts are due primarily to improper or no drainage maintenance. The majority of the drainage problems can be eliminated if borrow ditches are cleaned and the road shouldered up. All of the work needed now could be accomplished with the district 5 personnel.

Future requirements would include upgrading to standard width with some horizontal and vertical alignment and drainage improvements. The entire length would also require gravel surfacing. I would not make a cost estimate at this time as a more complete detailed engineering study with surveys would be required to give a sound cost estimate.

This particular section of road is compatible with most of our present roads, and I would not be adverse to accepting it as part of the County road system.

Respectfully,

-s- G. Frank Smith
 Viewer/Carbon County Engineer

VIEWER'S REPORT FOR WEBER SUBDIVISION ROAD

**VIEWERS REPORT FOR ROAD IN SUBDIVISION
 OWNED BY JACK WEBER
 LOCATED NORTHEAST OF BAGGS, CARBON COUNTY, WYOMING**

Began inspection north end of the road at station 0+00. The road at this point is 32' wide with gravel approximately 20' wide station 2+64 an existing culvert is plugged and the road is 24' wide.

Station 5+28 a culvert is required at this point. There is no culvert at this time and the road is 24' wide.

Station 10+56 an approach culvert is needed on the west side. 24' width.

Station 11+88 there is a pocket of water on the west side, no drainage. 24' width.

Station 15+84 the existing cattleguard is too light and should be replaced with a 24' cattleguard that meets Road & Bridge specifications. 24' width.

Station 21+12 this is an intersection of another subdivision road from the west. A culvert should be installed at this point. 24' width.

Station 25+08 needs approach culvert on west side. Cross culvert drains from east to west into a depression. There is no exit for the drainage except upon and across the land owner. 24' width. Gravel surfacing ends.

From station 25+08 to station 55+44 there is no gravel, the road is 24' wide and little or no drainage. The horizontal and vertical alignment is very poor.

In summary the total length of the road should be brought up to the standard width of 32' shoulder to shoulder. There should be a complete drainage survey made with proper sizing and location of culverts. The road has critical drainage problems in its present state.

I would recommend that the road not be accepted as part of the County Road system.

Respectfully,

-s- G. Frank Smith
 Viewer/Carbon County Engineer

CARBON COUNTY ECONOMIC DEVELOPMENT CORP.

A motion was made by York and seconded by Daily and unanimously carried to allow Frank Alguire, County Planner to travel to Lodie, California, April 21st to view the Acme Solar Works. The company is developing a new type of solar collector and has expressed an interest in relocating in Carbon County.

CARBON COUNTY AGENT

A request for an official leave of absense was made by Randy L. Anderson, University Extension Agent. The leave is for a period of three years, commencing August 1, 1985.

The board approved the leave.

ENCAMPMENT SEARCH AND RESCUE

Wilbur Burgess and Ted Vyvey, members of the Encampment Search and Rescue presented a budget request. The Commissioners took the request under advisement.

THERE BEING NO FURTHER BUSINESS, the meeting was adjourned.

ATTEST: Mary G. Bradford
 Mary G. Bradford, County Clerk

Robert Grieve
 Robert Grieve, Chairman