

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, April 18, 2023
Elk Mountain Senior Center, Elk Mountain, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, April 18, 2023, at 2:00 p.m. at the Elk Mountain Senior Center, in Elk Mountain, WY. Attending the meeting were Chairman, Sue Jones, Vice Chairman, Travis Moore, Commissioners John Espy and Commissioner John Johnson and Byron Barkhurst.

Chairman Jones called the meeting to order at 2:00 p.m.

ADDITIONS / CORRECTIONS

Commissioner Johnson moved to add a Carbon County Fire Protection District update, Baggs Sandbagger MOU to the agenda under the Emergency Manager, the County Road 203 closure under Road & Bridge, and approval of a letter regarding a National Heritage Designation and Feasibility Study under commissioners. Commissioner Espy seconded and the motion passed unanimously.

VOUCHERS

Commissioner Barkhurst moved to approve payment to Sunrise Sanitation for \$150.00. Commissioner Moore seconded and the motion passed with all voting for the motion except Commissioner Jones who abstained due to personal conflicts.

Commissioner Barkhurst moved to approve April 2023 payroll and benefit expenses of \$1,073,060.15 and insurance claim and premium expenses of \$214,207.36 and the main report of expenditures in the amount of \$763,157.08 for an aggregate total today of \$2,050,574.59. Commissioner Moore seconded and the motion passed unanimously.

Vendor	Detail Line Description	Total
Acme Electric Company, LLC	Elect. Repairs & Jail & Fairground	\$1,146.52
Advanced Network Management, Inc.	System Support & LAN	\$6,929.30
APEX Communications	Maintenance Agreement	\$4,033.88
APG Media of the Rockies	Board Vacancy Ad	\$200.00
Axon Enterprise, Inc.	Taser Holsters	\$154.00
Baggs, Town of	Rent, Water & Fire Services	\$1,358.54
Beach, Homer	Snow Removal-Ryan Park Fire	\$960.00
BI Inc.	Elec Monitoring Service	\$403.00
Blakeman Propane	Heating Services	\$3,471.39
Blue Knight Security LLC	Inmate Transport	\$4,025.00
Bomgaars Supply	Nut Grinder/Cutting Wheel	\$1.49
Boys & Girls Clubs of Carbon County	1st Qtr. 2023 TANF	\$1,516.71

Brown & Hiser LLC	Legal Services	\$430.00
Capital Business Systems Inc.	IT Copiers Usage	\$1,738.32
Capitol Communications	Annual Contract-Phone System	\$3,267.48
Carbon County Fair Board	Qtr. 1 2023 Rental Fees	\$1,680.00
Carbon Co. Higher Ed. Center	Banners for Care Fair	\$440.00
Carbon County Veterinary Hospital	Veterinary Services	\$111.42
Carbon Power & Light Inc.	Electric Services	\$7,254.09
CareRight Technologies, LLC	Monthly Bed Fee	\$155.40
Casper Winnelson Co.	Jail Plumbing Supplies	\$64.81
Charter Communications	Jail Cable	\$120.13
Corthell & King, P.C.	Legal Services	\$3,295.66
Cowboy Chemical	Cleaning Supplies	\$328.60
Daily Times	Jail Newspapers	\$375.84
Dallin Motors Inc.	Tire Sensor & Wheel	\$346.07
DBT Transportation Services LLC	AWOS Periodic Maintenance	\$1,735.75
Dell Marketing L.P.	New Computers	\$4,883.71
Dynamic Controls Inc.	Jail Sensor	\$150.72
E & H Plumbing & Construction	Carbon Bldg. & Fairgrounds Plumb. Repair	\$3,240.00
Elk Mountain Conoco	Fire Fuel	\$1,506.58
Encampment, Town of	Water Services	\$102.00
Encartele	Jail Data	\$750.00
Engstrom, James D. DDS	Inmate Dental Services	\$7,500.00
France, Tara	Court Reporter Services	\$1,840.00
Galls/Quartermaster	Sheriff Uniforms & Supplies	\$695.37
Gier, David	Inmate Med. Pick Up-Reimb.	\$15.00
Greater WY Big Bros/Sisters	Mar 2023 Prev./1st Qtr. 23 TANF	\$8,902.26
Herman, Bobbie	Mileage	\$49.50
Jeffrey Center Board	Qtr. 1 2023 Rental Fees	\$475.00
Jones Simkins	Audit Services	\$2,300.00
Kilburn Tire Company	5 Tires & Transmission Service	\$2,162.48
King Soopers Customer Charges	Milk/Applesauce	\$37.39
KTGA/KBDY	Tower Rent & Ads	\$320.00
Kussmaul Electronics	Auto Pump Rebuilding Kit	\$40.00
Lifetime Benefit Solutions, Inc.	Cobra Fees	\$25.00
McKesson Medical-Surgical	Triple Antibiotic Ointment	\$148.59
Medicine Bow, Town of	Water Services	\$211.00
Memorial Hospital of Carbon County	E.D. Telehealth	\$128.91
Merseal Law, LLC	Legal Services	\$5,140.00
Midwest Card & Id Solutions, LLC	E.M. Lanyards	\$183.24
MPM Corp / Evergreen Disposal	Trash Services	\$130.00

Napa - Saratoga	Misc. Auto Supplies	\$544.36
Natrona County Legal	Invol. Hospitalization Reimb.	\$1,515.00
Norco, Inc.	Cylinder Rent	\$858.39
Northern Truck Equipment Co.	Snowblower Parts	\$23,858.00
Olde Trading Post	March Fuel	\$82.65
O'Reilly Auto Parts	Misc. Auto Supplies	\$35.88
Perkins Oil Co.	Fuel	\$3,486.63
Phillips 66-Conoco-76	Fuel	\$32.98
Pinnacle Public Finance, Inc.	HVAC Lease Payment	\$158,740.93
Platte Valley Plowin	Public Health Snowplow Services	\$2,880.00
Quill Corporation	Misc. Office Supplies	\$165.97
R.P. Lumber Company, Inc.	Misc. Parts & Supplies	\$237.70
Rasmussen Furniture	Misc. Furniture for Courthouse	\$5,289.69
Rawlins Automotive	Misc. Auto Parts	\$2,302.95
Rawlins Hardware - 5405	Misc. Equipment & Parts	\$212.92
Rawlins, City of	Water Services & Landfill Fees	\$2,558.00
Ready, Justin	Mileage	\$88.00
Republic Services #642	Trash Services	\$270.68
Rice-Prior, Denise	Mental Health Contract Services	\$1,200.00
Rocky Mountain Power	Electric Services	\$16,960.96
Rocky's Quik Stop	Fuel	\$2,410.47
Rod's Backhoe Services, Inc.	Snow Removal-Saratoga Area	\$23,795.00
Saratoga, Town of	Water Services	\$48.50
Shively Hardware	Misc. Parts & Supplies	\$27.46
Source Management Inc.	Housing Control Furniture	\$15,166.21
Staples Advantage	Misc. Office Supplies	\$576.24
Stinker Stores Inc.	Fuel	\$18,045.69
Summit Food Service	Jail Meals	\$12,024.90
Sunrise Sanitation Service, LLC	Trash Services	\$150.00
Super Vacuum Manufacturing Co. Inc	Tahoe Graphics	\$975.08
Swanson Services Corporation	Jail Commissary	\$1,411.03
Thos. Y. Pickett & Co., Inc.	Final Install. 2023 Val. Contract	\$11,000.00
Tin Boy Garage	Tire Repair	\$44.99
T-O Engineers	Master Plan Update	\$9,921.50
Tractor Supply Credit Plan	Pressure Washer/Hose/Nozzles	\$407.92
Triple X Contracting, Inc.	Trash Services	\$260.00
Trudiligence, LLC	Background Checks	\$49.99
US Bank	Misc. Charges	\$1,987.24
Valence Health Corp	Inmate Medical Services	\$6,500.00
Valley Oil Company	Fuel	\$2,504.63
Voiance Language Services LLC	Interpretation Services	\$45.00

Walker, Deborah C	Patches/Flags Sewn on Shirts	\$70.00
WCHDSA	Sheriff Deputy Schooling	\$937.00
Webster, Matthew S	IT Travel	\$47.85
Wex Bank	Sheriff Vehicle Exp Fuel	\$1,280.84
WLEA-Advanced Training	Dispatcher Basic Training	\$775.00
WY Dept of Health	State Vehicle Rental	\$80.00
WY Machinery Company	2023 Motor Grader & Misc. Repairs & Parts	\$343,846.25
Young, Paul	Fire Training Reimb. Hotel Room	\$490.94
Zumbrennen Electric Inc.	Electrical Repairs Multiplex	\$625.51

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. Clerk Bartlett noted the consent agenda includes the April 4, 2023, and April 11, 2023, regular meeting minutes; a bond for Monte Thayer, Community Events Director for the Town of Sinclair in the amount of \$50,000.00; County Clerk monthly receipts in the amount of \$18,679.25; and Clerk of District Court monthly receipts in the amount of \$3,359.00. Commissioner Barkhurst seconded and the motion passed unanimously.

PUBLIC HEARING - Adoption of Carbon County Unclaimed and Indigent Burial and Cremation Policy

Chairman Jones opened a public hearing at 2:05 p.m. to hear comments on the adoption of Carbon County Unclaimed and Indigent Burial and Cremation Policy.

Chairman Jones called for comments for or against the amendments. There being no comments, Chairman Jones closed the hearing at 2:06 p.m.

Commissioner Johnson moved to adopt Carbon County Unclaimed and Indigent Burial and Cremation Policy effective today, April 18, 2023. Commissioner Espy seconded and the motion passed unanimously.

Sheriff

Commissioner Espy moved to authorize the Chairman's signature on the Proclamation for National Crime Victims' Rights Week. Commissioner Moore seconded and the motion passed unanimously.

ELECTED OFFICIALS & DEPARTMENT HEADS

Emergency Management

Commissioner Moore moved to approve the Chairman's signature on the Memorandums of Understanding between the Town of Dixon and the Carbon County Office of Emergency

Management and a separate one for the Town of Baggs for the use of the sandbagger for the purpose of flood mitigation and the benefit of public health and safety. Commissioner Johnson seconded and Commissioner Espy asked if there will be more municipalities asking for a MOU. Mr. Layman stated Encampment may be requesting the same MOU. The motion passed unanimously.

Commissioner Moore moved to authorize Chairman Jones' signature on Resolution No. 2023-15, A Resolution of the Board of County Commissioners of Carbon County, Wyoming Issuing a Flood Declaration. Commissioner Espy seconded and Commissioner Johnson asked Mr. Layman to clarify why this is being approved now and not during an emergency. Mr. Layman reported this document allows him to bring outside resources earlier by planning ahead. Because he and others feel there is a greater than 25% chance of flooding this is the time to plan rather than during the emergency. If not needed no action is needed to undue the resolution's approval. The motion passed unanimously.

Road & Bridge

Commissioner Johnson moved to extend both John Deere motor grader warranties for hydraulics for 2 years at \$14,260.00 each and to authorize any commissioner to sign necessary paperwork. Commissioner Barkhurst seconded and the motion passed unanimously.

Commissioner Barkhurst moved to approve Amendment Number One to the High-Risk Rural Roads Program Subrecipient Agreement between Wyoming Department of Transportation and Carbon County for Project #HR23102 - Striping on Seminoe Road for the purpose of amending the Buy America Provisions and authorize the Chairman's signature. Commissioner Moore seconded and the motion passed unanimously.

Building and Grounds

Commissioner Johnson moved to approve any commissioner's signature on the Contract for Services with Zumbrennen Electric Inc. for the purpose of upgrading the electrical service at the Swine Barn located at the Fairgrounds in the amount of \$45,488.90 plus \$1,947.31 for new lighting. Commissioner Espy seconded and the motion passed unanimously.

Commissioner Espy moved to approve the Chairman's signature on the Contract for Services with SR Hays Holdings, LLC d/b/a/ Hays Construction Company for the purpose of demolishing a single-family residence and detached garage and hauling construction debris from the property located at 222 West Pine Street, Rawlins, WY in the amount of \$13,000.00. Commissioner Moore seconded and the motion passed unanimously.

Planning and Development

Commissioner Espy moved to approve the Chairman's signature on the Memorandum of Understanding between the Department to the Interior, Bureau of Land Management, and Carbon County as Cooperating Agencies for the Development of the Programmatic Environmental Impact Statement and Associated Resource Management Plan Amendments for Utility-Scale Solar

Energy Development on Public Lands noting Commissioner Espy will be the backup contact to Sarah Brugger. Commissioner Moore seconded and the motion passed unanimously.

Commissioner Johnson moved to advertise and schedule a public hearing for the C.U.W. Case #2023-01-Two Rivers Wind Energy Project on June 6, 2023, at 10:30 a.m. at the Carbon Building, 2nd Floor-Commissioners Meeting Room, 215 West Buffalo Street, Rawlins, Wyoming. Commissioner Espy seconded and the motion passed unanimously.

WY Dept. of Environmental Quality & Brierley Associates - 2023 Abandoned Mine Land Projects in Hanna

Commissioner Espy moved to authorize the Chairman's signature on the Surface Owner's Consent for Reclamation AML Project Number 17.6C for the Hanna Senior Center, Library and Fire Station. Commissioner Johnson seconded and the motion passed unanimously.

Clerk

Commissioner Johnson moved to reappoint Casey Shinkle to the Carbon County Visitor's Council for a three-year term ending June 30, 2026. Commissioner Espy seconded and the motion passed unanimously.

Commissioner Moore moved to approve and authorize the Chairman's signature on a Lease Agreements between Carbon County Commissioners and Carbon County Economic Development Corporation and University of Wyoming Extension both for office space at the Carbon Building-Courthouse Annex, located at 215 West Buffalo Street in Rawlins, as follows and both for terms of 15 months ending on June 30, 2024 for the Carbon County Economic Development Corporation, for 558 square feet with no rent due; and for the University of Wyoming Extension, for 2278 square feet, with no rent due and Real Property Lease No. 8-09274 between Carbon County Commissioners and State of Wyoming, Department of Administration and Information, General Services Division for 5,824 square feet of office space located on the 3rd floor of the Carbon Building in the amount of \$60,192.00 a year and for a term of July 1, 2023, through June 30, 2025. Commissioner Barkhurst seconded and the motion passed unanimously.

Attorney

Commissioner Johnson moved to approve and authorize the Chairman's signature on the Order of Appointment of Hearing Examiner and Setting a Public Hearing for Adoption and/or Damages for County Road 451 (Cherokee Road) for a public hearing set on May 31, 2023 at 9:00 a.m. at the Carbon Building-Courthouse Annex. Commissioner Espy seconded and the motion passed unanimously.

Commissioners

Commissioner Moore moved to approve a letter to the Natrona County Commissioners in support of a study regarding a national heritage area designation and feasibility study. Commissioner Barkhurst seconded and the motion passed unanimously.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session at 4:30 p.m. with Clerk Bartlett, Ashley Mayfield Davis and Lenny Layman to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Moore seconded and the motion passed unanimously.

Commissioner Espy moved to come out of executive session at 5:17 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Moore seconded and the motion passed unanimously.

ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 5:17 p.m. Commissioner Moore seconded and the motion passed unanimously.

A regular meeting of this Board will be held Tuesday, May 16, 2023, at 9:00 a.m. at the Riverside Town Hall in Riverside, WY and a Budget Workshop will be held on Tuesday, June 6, 2023 at 12:30 p.m. and Wednesday, June 7, 2023, at 8:30 a.m. at the Carbon Building – Courthouse Annex, located at 215 W. Buffalo St. Suite 240C, Rawlins, WY. The public is invited to attend, or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carbonwy.com or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.



Gwynn G. Bartlett

Gwynn G. Bartlett, Carbon County Clerk

Approved this 2nd day of May 2023
BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

Sue Jones
Sue Jones, Chairman