

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING**

**Tuesday, April 4, 2023, and April 11, 2023
Carbon Building- Courthouse Annex**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, April 4, 2023, at 9:00 a.m. at the Carbon Building-Courthouse Annex in Rawlins, WY. Attending the meeting were Chairman, Sue Jones, Vice Chairman, Travis Moore, Commissioners John Espy, and Byron Barkhurst. Commissioner John Johnson was absent.

ADDITIONS / CORRECTIONS

Commissioner Espy moved to amend the agenda to leave approval of bills, consent agenda, the opioid settlement contract, Planning & Development Certificates of Recommended Action, and postponing all other items to April 11 at the same time. Commissioner Barkhurst seconded and the motion passed unanimously.

VOUCHERS

Commissioner Espy moved to approve the report of expenditures for an aggregate total today of \$607,606.56. Commissioner Barkhurst seconded and the motion passed unanimously.

Vendor	Detail Line Description	Total
Abels, Duane E.	County Health Officer	\$1,600.00
Advanced Network Mgmt., Inc.	Annual Software Licenses	\$58,923.70
Alameda, Glen	County Rd 499 Snow Removal	\$2,725.00
APEX Communications	Radio Repair Supplies	\$220.47
Axis Forensic Toxicology, Inc.	Lab Services	\$1,134.00
Barcodes	Ink Ribbons	\$404.00
Benjamin, Larry	Mileage	\$45.10
Black Hills Energy	Gas Services	\$18,116.14
Blakeman Propane	Heating Services	\$3,316.14
Bomgaars Supply	Nut Grinder/Cutting Wheel	\$5.49
Capitol Communications	Phone Support for IP in Circuit Court	\$255.00
Carbon County Fair Board	Out Agency Fair Board	\$4,166.67
Carbon County Library	Out Agency Library Board	\$30,299.31
Carbon County Museum	Out Agency Museum Board	\$18,750.00
Carbon County Senior Services	Out Agency Cc Senior Services Inc	\$18,750.00
Charter Communications	Jail Cable	\$120.13
Communication Technologies	Reprogrammed Radio	\$110.00
Cowboy Chemical	Cleaning Supplies-Jail	\$520.10
Dallin Motors Inc.	Vehicle Repairs and Tires	\$4,067.28
Davis, Ashley	Attorney Travel	\$534.60

Dirty Boyz Sanitation, Inc.	Trash Services	\$1,804.50
Dixon, Town of	Water Services	\$308.00
Dominion Energy	Heating Services	\$325.56
Dynamic Controls Inc	Jail Camera System	\$1,811.00
Elevated Safety Solutions	Random Drug Test/DOT Lab Fees	\$72.00
Elk Mountain Conoco	Fuel	\$947.90
Elk Mountain Iron Works	Contract Snow Removal-Elk Mtn	\$7,065.00
Elk Mountain, Town of	Water Services	\$6,068.50
Encartele	Jail Data	\$1,350.00
Engineering Associates	Brush Creek Chip Seal Project	\$647.50
FCI Constructors of WY	Courthouse Renovation	\$164,031.75
Frontier Access & Mobility Sys. Inc.	Down Pymt-Lift	\$8,610.00
Further	Medical FSA & Health Reimb.	\$2,525.36
Galls/Quartermaster	Deputy Uniforms & Ballistic Vest	\$3,071.80
Grainger	Elect Actuator	\$394.95
Greiner Ford of Casper	Vehicle Repair	\$460.48
Gulbrandson, Kimberly A.	Mileage	\$9.90
Hanna, Town of	Water Services	\$254.22
High Plains Power	Electric Services	\$529.19
Iacovetto, Karon	Cleaning Services	\$8,230.00
Interior Galore	Final Pymt on Carpet for Jail	\$1,568.00
Iron J Towing	Vehicle Tow Charges	\$1,031.00
Jack's Body & Fender Repair	Service Call/Tow Charges	\$763.00
Jordair Compressors Inc	Breathing Apparatus Control	\$1,900.41
K2 Towers III, LLC	Tower Rent	\$2,185.45
Kaluzny, Emily	March Phone Use	\$30.00
Kilburn Tire Company	Tires/Tire Balance	\$7,329.18
Laramie County Clerk	2023 Congressional Tour Assess.	\$785.00
Laramie Fire Protection	Fire Alarm Monitoring Fee	\$540.00
McKesson Medical-Surgical	Jail Med Supplies	\$167.76
Medicine Bow, Town of	Fire/Accident Services	\$5,418.75
M.H.C.C.	Lab Fees & E.D. Fees	\$13,872.22
Mid-American Research Chemical	Black Super Strip	\$61.11
Moser, LLC	Cleared Frozen Blocked Line	\$480.00
Mountain Alarm	Alarm Monitoring	\$47.90
NAPA - Saratoga	Power Window Switch	\$919.87
NMS Labs	Lab Fees	\$277.00
Norco, Inc.	Oxygen Cylinders	\$407.38
Northern Truck Equipment Co.	Fans & Snowblower Parts	\$5,866.18
Office of the State Public Defender	FY2023 County Supplement- Budget	\$37,719.28
Olde Trading Post	Fuel	\$138.97

O'Reilly Auto Parts	Misc. Parts	\$576.67
Parker, Elizabeth	Mileage	\$79.97
Perkins Oil Co.	Fuel	\$3,009.52
Personnel Evaluation, Inc.	Pre-Employment Evals	\$75.00
Phillips 66-Conoco-76	Fuel	\$30.84
Plus Electric Inc.	Overhead Crane Maintenance	\$1,094.72
Quill Corporation	Misc. Office Supplies	\$124.96
R.P. Lumber Company, Inc.	Closet Ring Replacement	\$8.69
Rawlins Automotive	Misc. Parts and Supplies	\$841.29
Safeguard Business Systems	PR & AP Check Stock	\$475.89
Saratoga Sun	Misc. Ads.	\$156.80
Schaeffer Mfg. Co.	Oil Baggs/Dixon Shop	\$2,259.63
Shepard's	Fuel	\$7,379.70
Shively Hardware	Misc. Supplies	\$86.34
Sinclair Technologies	Elk Mtn East Comshel	\$66,677.00
Slow & Steady Law Office, PLLC	Legal Services	\$13,030.00
Staples Advantage	Misc. Office Supplies	\$639.25
State of Wyoming A & I	Mainframe Services	\$17.69
Stinker Stores Inc.	Fuel	\$24,355.06
Summit Food Service	Jail Meals	\$7,984.01
Swanson Services Corporation	Jail Commissary Supplies	\$1,946.29
Terminix	Pest Control	\$193.00
The Master's Touch, LLC	Mailing Services	\$2,156.00
Tyler Technologies, Inc	Web Hosting Fee	\$275.63
UPRSWDD	Trash Services	\$190.00
US Bank	Jail Health	\$2,215.08
Walker, Deborah C.	Patches/Flags Sewn on Shirts	\$475.00
Wohl, Judith	Mileage	\$66.00
WY Behavioral Institute	Impatient Treatment	\$1,508.00
WY Coroner's Association	2023 Dues	\$175.00
WY Dept of Transportation	Dixon Airport Fuel License Renewal	\$317.56
WY Machinery Company	Parts Credit	\$7,601.63
WY Cleaning & Solutions LLC	County Cleaning Services-Courthouse	\$6,583.33
Zumbrennen Electric Inc.	Elevator Maintenance	\$911.81

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the March 21, 2023, regular meeting minutes, and monthly receipts from Planning and Development in the amount of \$5,200.00. Commissioner Barkhurst seconded and the motion passed unanimously.

Certifications

Commissioner Espy moved to accept Certifications of Recommended Action from the Carbon County Planning & Zoning Commission for Zone Change Case #2023-01 - Frank and Jeri Holzworth, Conditional Use Case #2023-03 - Union Telephone Company and Conditional Use Case #2023-04 – Union Telephone Company and schedule a public hearing for Tuesday, May 2, 2023, at 11:30 a.m. at the Carbon Building – Courthouse Annex. Commissioner Barkhurst seconded and the motion passed unanimously.

Attorney

Commissioner Espy moved to approve the Chairman's electronic signature on the Subdivision and Special District Settlement Participation Forms for the Allergan Opioid Settlements with Teva, Allergan, CVS, Walgreens, and Walmart. Commissioner Barkhurst seconded and the motion passed unanimously.

Recess

Chairman Jones recessed the meeting at 9:08 a.m. until April 11, 2023, at 9:00 a.m.

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
April 11, 2023
Carbon Building- Courthouse Annex**

Chairman Jones called the meeting to order April 11, 2023, at 9:00 a.m. at the Carbon Building-Courthouse Annex in Rawlins, WY. Attending the meeting were Chairman, Sue Jones, Vice Chairman, Travis Moore, Commissioners John Espy, and John Johnson. Commissioner Byron Barkhurst was absent.

ELECTED OFFICIALS & DEPARTMENT HEADS

Emergency Management

Commissioner Espy moved to approve the Chairman's signature on the Memorandum of Understanding between the Town of Medicine Bow and the Carbon County Office of Emergency Management for the use of the sandbagger for the purpose of flood mitigation and the benefit of public health and safety. Commissioner Moore seconded and the motion passed unanimously.

Clerk

Commissioner Johnson moved to approve the Chairman's signature on the Request for Group Insurance Amendment with Standard Insurance Company to amend the eligibility waiting period to the first of the month following the date of hire. Commissioner Moore seconded and the motion passed unanimously.

Commissioner Moore moved to approve the Chairman's signature on the Blue Cross Blue Shield 2022 Associate Agreement for the purpose of setting forth the terms and conditions with respect to the handling of Protected Health Information. Commissioner Espy seconded and the motion passed unanimously.

Commissioner Moore moved to approve the Chairman's signature on the Grant Award Agreement between the Wyoming Office of Homeland Security and Carbon County for the purchase of 4 AED's to be placed on each floor of the courthouse, in the amount of \$13,237.24 and for a term of January 1, 2023, through August 31, 2023. Commissioner Espy seconded and the motion passed unanimously.

Sheriff

Commissioner Espy moved to approve the Chairman's signature on the Memorandum of Understanding between Albany County Sheriff's Office and Carbon County Sheriff's Office for Mutual Aid and for a term through one month beyond the term of either current Sheriff. Commissioner Moore seconded and the motion passed unanimously.

Building and Grounds

Commissioner Espy moved to award the fairgrounds pig barn electrical project to Zumbrennen Electric Inc for the estimated amount of \$45,488.90 utilizing general fund reserves. Commissioner Moore seconded and the motion passed unanimously.

Planning and Development

Commissioner Espy moved to designate Chairman Jones and Vice Chairman Moore to interview Land Use Plan finalists Y2 Consultants and SE Group. Commissioner Johnson seconded and the motion carried unanimously.

Attorney

Commissioner Johnson moved to approve the Chairman's signature on the Memorandum of Agreement with OneWyo II Opioid Settlement. Commissioner Espy seconded and the motion passed unanimously.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session at 10:33 a.m. with Clerk Bartlett, Ashley Mayfield Davis and Sarah Brugger to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Moore seconded and the motion passed unanimously.

Commissioner Espy moved to come out of executive session at 10:59 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Moore seconded and the motion passed unanimously.

2023 CHILD ABUSE PREVENTION MONTH PROCLAMATION

Commissioner Johnson moved to adopt April as the 2023 Child Abuse Prevention Month and authorize the Chairman's signature on the Proclamation for the 2023 Child Abuse Prevention Month. Commissioner Espy seconded and the motion passed unanimously.

ADJOURNMENT


Commissioner Espy moved to adjourn the meeting at 2:42 p.m. Commissioner Moore seconded and the motion passed unanimously.

A regular meeting of this Board will be held Tuesday, May 2, 2023, at 9:00 a.m. and a Budget Workshop will be held on Wednesday, June 7, 2023, at 8:30 a.m. Both meetings will be held at the Carbon Building – Courthouse Annex, located at 215 W. Buffalo St. Suite 240C, Rawlins, WY. The public is invited to attend, or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carbonwy.com or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.




Gwynn G. Bartlett, Carbon County Clerk

Approved this 18th day of April 2023
BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING


Sue Jones, Chairman