

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, September 6, 2022
Carbon Building – Courthouse Annex, Rawlins WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, September 6, 2022, at 9:00 a.m. at the Carbon Building-Courthouse Annex in Rawlins, WY. Attending the meeting were Chairman, John Johnson, Vice Chairman, Sue Jones, John Espy, Byron Barkhurst and Travis Moore.

Chairman Johnson called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

Chairman Johnson added setting COBRA rates for the 2022-2023 year under the Clerk.

VOUCHERS

Commissioner Barkhurst moved to approve payment to Sunrise Sanitation for \$23.00. Commissioner Espy seconded and the motion passed with all voting for the motion except Commissioner Jones who abstained due to personal conflicts.

Commissioner Barkhurst moved to approve the report of expenditures in the amount of \$345,650.11 for an aggregate total today of \$345,673.11. Commissioner Espy seconded and the motion passed unanimously.

Vendor	Detail Line Description	Total
Abels, Duane E	County Health Officer	\$1,600.00
Advanced Heating, Inc.	240 Volt Contactor	\$50.00
Advanced Network Mgmt., Inc.	Smart Net Renewal	\$1,044.88
Affordable Tree Care, LLC	Tree Branch Removal	\$200.00
Amazon Capital Services	Wipes	\$54.37
Anderson, Michael	Chief Badges	\$440.00
APEX Communications	Antenna Light Install/Repeater Power Supply	\$1,093.18
APG Media Of the Rockies	Election, Office Closure Ads	\$404.44
Applied Concepts, Inc	Radar	\$1,978.00
Arnold, Debra	Training Mileage	\$47.30
Axis Forensic Toxicology, Inc.	Lab Fees	\$445.00
Bach, Carol	Training & Election Day Mileage	\$13.20
Bakken, Alex Scott	Fuel	\$56.19
Balestrieri, Michelle	Postage Reimbursement	\$8.70
Bank Of Commerce	Checks/Direct Deposit Slips	\$322.04
Bank Of Montreal - Mastercard	Misc. Charges	\$26,531.95

Bennett, Thomas L. M.D.	Autopsy Services	\$2,178.75
Best Western Cottontree	Hotel Room	\$96.00
Black Hills Energy	Gas Services	\$3,425.27
Black, Val	Training Mileage	\$44.00
Bob Barker Company, Inc.	Misc. Jail Supplies	\$5,419.03
Bomgaars Supply	Misc. Parts	\$9.78
Buchanan, Karen	Mileage	\$132.00
Business Radio Licensing	Radio License	\$110.00
Carbon County Fair Board	Monthly Payment	\$4,166.67
Carbon County Library	Monthly Payment	\$30,299.31
Carbon County Museum	Monthly Payment	\$18,750.00
Carbon County Senior Services	Monthly Payment	\$18,750.00
Carbon County Veterinary Hospital	Zeus Appointment	\$18.91
Casper Winnelson Co	Ice Melt & Misc. Plumbing Parts	\$1,076.46
Children's Advocacy Project, Inc	Operating Expenses FY 2023	\$3,000.00
Cowboy Chemical	Jail Laundry Supplies	\$539.95
Dominion Energy	Heating Services	\$58.11
Dustbusters, Inc.	Dust guard	\$81,770.03
Elder, Joseph E	Training Mileage	\$44.00
Elevated Safety Solutions	Dot Physical	\$150.00
Elk Mountain, Town Of	Water Services	\$12.60
Encampment, Town Of	Water Services	\$102.00
Encartele	Jail Data	\$1,500.00
Engstrom, James D. DDS	Jail Dental Services	\$2,500.00
Fleming, Linda	Training Mileage	\$86.90
Fluty, Lisa K	Training Mileage	\$47.30
Further	Medical FSA & Health Reimbursement	\$3,573.60
Galls/Quartermaster	Deputy Uniforms	\$3,530.00
Graphic Business Solutions, LLC	Envelopes	\$439.00
Hanna, Town Of	Water Services	\$516.25
Haver, Emily L.	Meal Reimbursement	\$56.53
High Plains Power	Electric Services	\$373.89
Hobbs, Angie E	Election Day Mileage	\$37.40
Holcomb, Nancy	Fingerprinting	\$5.00
Iacovetto, Karon	Contract Cleaning	\$9,765.00
Jack's Body & Fender Repair	Tow Charges	\$100.00
Johnson, Micah	Mileage	\$261.25
Jones, Hope	Training Mileage	\$49.50
K2 Towers III, LLC	Tower Rent	\$2,185.45
Kaluzny, Emily	Personal Phone Usage	\$30.00
Kilburn Tire Company	Tire Repair & Tire	\$366.95

King Soopers Customer Charges	Meeting Snacks	\$59.32
Koeneke, Alice	Training Mileage	\$44.00
KTGA/KBDY	Tower Rent	\$150.00
Maddox, Karol	Training Mileage	\$30.16
Morse, Kimberley	Fingerprint Reimbursement	\$5.00
Mountain Alarm	Alarm Monitoring	\$47.90
MPM Corp / Evergreen Disposal	Trash Services	\$130.00
Nation, Leslie H	Mileage	\$66.00
Nitschke, Alecia	Election Day Mileage	\$46.20
Nitschke, Isaac P	Election Day Mileage	\$103.40
Old Penitentiary Joint Powers Board	Quarterly Payment	\$8,750.00
O'Reilly Auto Parts	Goo Gone	\$75.55
Parker, Virginia I	Training Mileage	\$68.20
Patterson, Connie	Training Mileage	\$46.20
Payne-Rogers, Frances	Training Mileage	\$44.00
Perkins Oil Co	Fuel	\$6,590.14
Priority Dispatch	System License Renewal	\$6,180.00
Quill Corporation	Thermal Receipt Paper	\$60.99
R.P Lumber Company, Inc.	Misc. Parts and Ups Shipping	\$1,225.41
Radar Shop, the	Recertify Radar Units	\$273.00
Rawlins Automotive	Misc. Parts	\$748.67
Rawlins Hardware	Misc. Parts	\$488.46
Rawlins, City Of	Water Services	\$4,437.70
Rerucha, Cal	Mileage	\$101.00
Ricoh USA Inc	IT Copiers	\$371.01
Ricoh USA, Inc	IT Copiers	\$3,148.23
Rietveld, Toni	Training Mileage	\$46.20
Risner, Lynette D	Training And Election Day Mileage	\$90.20
Runyan, Linda L	Training Mileage	\$49.50
Saratoga Auto Parts, Inc.	Misc. Parts	\$204.54
Saratoga Sun	Ads And Legal Notices	\$404.19
Secretary Of State	Shauna Trujillo Notary Certificate	\$60.00
Shepard's	Fuel	\$5,963.22
Shippy, April	Interpreter Services	\$40.00
Sikes, Melisa	Postage Reimbursement	\$66.10
Smith, Loretta K	Election Day Mileage	\$84.70
South Central Wy Ems	Quarterly Payment	\$11,250.00
State Of Wyoming DCI	Harnden Changes	\$25.00
Stinker Stores Inc	Fuel	\$1,563.24
Summit Food Service	Jail Meals	\$8,523.22
Sunrise Sanitation Service, LLC.	Trash Services	\$23.00

Swanson Services Corporation	Commissary Supplies	\$962.33
Symns, Bob	Election Day Mileage	\$0.00
Symns, Robert A	Training And Election Day Mileage	\$133.10
Taggart, Kimberly	Monitor Deposit Refund	\$820.00
The Masters Touch, LLC	Tax Statement Mailing	\$6,750.00
Thos. Y. Pickett & Co., Inc.	Valuation Contract Installment	\$10,000.00
Tin Boy Garage	Air And Oil Filters	\$96.97
T-O Engineers	Construction Administration	\$293.75
Trapp, Larry W	Fuel	\$93.55
Tyler Technologies, Inc	Web Hosting	\$3,421.36
United States Postal Service	Postage	\$15,000.00
UPRSWDD	Trash Services	\$190.00
Us Bank	Misc. Charges	\$7,205.39
V.I.P Marketing, LLC.	Fire District Marketing Services	\$6,312.17
Vannett, Mistina N	Election Day Mileage	\$46.20
Vannorman, Cathy L	Training Mileage	\$81.40
Wainwright, Bruce A	Training Mileage	\$46.20
Weatherd, Jill M.	Training Mileage	\$46.20
Weiland, Helen	Mileage	\$126.50
Western Plains Business Solutions	Envelopes	\$492.50
Wiant, James	Gravel Lease Agreement	\$500.00
Wille, Ron	Gravel Lease Agreement	\$500.00
Wohl, Judith	Mileage	\$24.20
Wy Retirement System	Aug Volunteer Fire Retirement	\$937.50
Yocum, Leo	Mileage	\$44.00

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the August 23, 2022, regular meeting minutes, monthly receipts from Carbon County Clerk in the amount of \$22,177.50 and Clerk of District Court in the amount of \$5,640.56 and Planning & Development in the amount of \$38,410.00, and a bond for Owen Williams, Treasurer of the Medicine Bow Conservation District. Commissioner Moore seconded and the motion passed unanimously.

ELECTED OFFICIALS & DEPARTMENT HEADS

Emergency Management

Commissioner Jones moved to dispose of a drone, serial number 4GCCK6QROBOQPW and donate the item to the Town of Encampment. Commissioner Espy seconded and the motion passed unanimously.

Sheriff / IT

Commissioner Espy moved to waive the procurement policy and approve the quote from ComTech in the amount of \$15,000.00 for the first year for text to 911 plus an additional \$5,000 per year noting the original \$15,000 would be paid from the E911 fund with the annual amount thereafter to come from the IT budget. Commissioner Barkhurst seconded and the motion passed unanimously.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session at 10:06 a.m. with Clerk Bartlett, Attorney Davis, and Matt Webster to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Moore seconded and the motion passed unanimously.

Commissioner Espy moved to come out of executive session at 10:33 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Moore seconded and the motion passed unanimously.

South Central WY Emergency Medical Service

Commissioner Jones moved to approve Resolutions No. 2022 - 38 a Resolution Authoring Submission of an Emergency Rural Health Care Grant for the Purchase of an Ambulance and Resolution No. 2022 - 39 Resolution Authoring Submission of a Federal Mineral Royalty Grant for the Purchase of ambulances for the South Central Wyoming Emergency Medical Service. Commissioner Espy seconded and the motion passed unanimously.

Road and Bridge

Commissioner Espy moved to authorize the Chairman's signature on the Final Acceptance Certificates for Projects CM21101 and CM21101, Congestion Mitigation Air Quality Projects. Commissioner Barkhurst seconded and the motion passed unanimously.

Commissioner Moore moved to authorize the Chairman's signature on Cooperative Agreements for Federal Project H1-BFP CN06070 Bridge over Third Sand Creek – Bridge Structure DMR – County Road 3 (Elk Mountain); Federal Project H1-BFP CN06069 Bridge over Muddy Creek – Bridge Structure DMW – County Road 702 (Baggs); Federal Project H1-BFP CN06071 Bridge over Four Mile Creek – Bridge Structure FPX – County Road 603 (Baggs); and Federal Project H1-BFP CN06072 Bridge over North Platte River – Bridge Structure DMK – County Road 660 (Encampment). Commissioner Espy seconded and the motion passed unanimously.

Clerk

Commissioner Jones moved to authorize the Chairman's signature on the COBRA rate verifications as follows: for the October 1, 2022, through September 30, 2023, health plan year as follows: Plan A – Single \$1,414.00 and all other tiers \$3,499.00; Plan B – Single \$1,354.00 and all other tiers \$3,342.00. Commissioner Barkhurst seconded and the motion passed unanimously.

Attorney

Commissioner Espy moved to authorize any commissioner's signature on the Agreement with APEX Communications LLC for radio maintenance services, for a 6-month term upon attorney, sheriff and IT review. Commissioner Barkhurst seconded and the motion passed unanimously.

PUBLIC HEARING – Z.C. Case No. 2022-11, Timothy and Kimala Kelbert

Chairman Johnson opened a public hearing at 11:17 a.m. to hear Z.C. Case No. 2022-11, Timothy and Kimala Kelbert's request for a zone change from RAM to FPSR-20.66 located approximately 13.5 miles southwest of Encampment north of WY 70 off U.S.F.S. Road #862.1A on the north side. Sid Fox, contractor covering during Director Sarah Bruggar's absence was present and Kristy Rowan overviewed the case file.

Chairman Johnson called for comments for or against the case. There being no comments, Chairman Johnson closed the hearing at 11:20 a.m.

Commissioner Barkhurst moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2022- 40 A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission concerning Z.C. Case No. 2022-11, Timothy and Kimala Kelbert's request for a zone change from RAM to FPSR-20.66 located approximately 13.5 miles southwest of Encampment north of WY 70 off U.S.F.S. Road #862.1A on the north side. Commissioner Espy seconded, and the motion passed unanimously.

PUBLIC HEARING - Z.C. Case 2022-12 – Thomas Garbutt-Benson

Chairman Johnson opened a public hearing at 11:21 a.m. to hear Z.C. Case No. 2022-12, Thomas Allan Garbutt-Benson's request for a zone change from RAM to FPSR-0.16 approximately 13 miles southwest of Encampment off WY Highway 70 on the north side. Mr. Fox overviewed the case file. He made special note of the fact that the zone change does not include the public right of way. Chairman Johnson asked why the Old Battle Townsite road does not provide public access. Commissioner Espy noted there were issues years ago and suggested the county let the landowners proceed as desired.

Chairman Johnson called for comments for or against the case. There being no public comments, Chairman Johnson closed the hearing at 11:29 a.m.

Commissioner Barkhurst moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2022- 41 A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission concerning Z.C. Case No. 2022-12, Thomas Allan Garbutt-Benson's request for a zone change from RAM to FPSR-0.16 approximately 13 miles southwest of Encampment off WY Highway 70 on the north side noting the waiver of the minimum lot size and that the zone change does not include the public right of way. Commissioner Moore seconded, and the motion passed unanimously.

PUBLIC HEARING - C.U. Case 2022-03 – Union Telephone Company – Rawlins North Water Tank Communication Site Project

Chairman Johnson opened a public hearing at 11:30 a.m. to hear C.U. Case 2022-03 – Union Telephone Company – Rawlins North Water Tank Communication Site Project, a Conditional Use Permit in the RAM zone requesting the existing 45-foot tower with associated equipment for the Rawlins North Water Tank Communications Site, located outside of City limits next to the Rawlins Water Tank on the west side of US HWY 287. Ms. Rowan overviewed the case file. She noted on March 18 the county denied the original request.

Chairman Johnson called for comments for or against the case. There being no comments, Chairman Johnson closed the hearing at 11:41 a.m.

Commissioner Barkhurst moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2022- 42 A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission concerning C.U. Case 2022-03 – Union Telephone Company – Rawlins North Water Tank Communication Site Project, a Conditional Use Permit in the RAM zone requesting the existing 45-foot tower with associated equipment for the Rawlins North Water Tank Communications Site, located outside of City limits next to the Rawlins Water Tank on the west side of US HWY 287. Commissioner Espy seconded, and the motion passed unanimously.

PUBLIC HEARING - C.U. Case #2022-04 – Amazon Kuiper Infrastructure LLC – CPR 501 Rawlins Communication Site

Chairman Johnson opened a public hearing at 11:42 a.m. to hear C.U. Case #2022-04 – Amazon Kuiper Infrastructure LLC – CPR 501 Rawlins Communication Site, a request to permit, construct, operate and maintain a telecommunications facility on approximately 0.27 acres located approximately 5.5 miles west of Rawlins; approximately 1 mile south of I-80 off Hadsell Road. Ms. Rowan overviewed the case file.

Chairman Johnson called for comments for or against the case. Paul Whitley appeared on behalf of the applicant to answer any questions. Commissioner Barkhurst asked if this is a line-of-sight service and Mr. Whitley replied dish antennas are line of sight however in this case they are satellite connected. The purpose of the facility is to communicate with satellites noting this is one of a national project. Once facilities are all in place satellites will be launched.

There being no further comments, Chairman Johnson closed the hearing at 11:51 a.m.

Commissioner Barkhurst moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2022- 43 A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission concerning C.U. Case #2022-04 – Amazon Kuiper Infrastructure LLC – CPR 501 Rawlins Communication Site, a request to permit, construct, operate and maintain a telecommunications facility on approximately 0.27 acres located approximately 5.5 miles west of Rawlins; approximately 1 mile south of I-80 off Hadsell Road.

Commissioner Moore seconded and the motion passed with all voting for the motion except Commissioner Espy who abstained due to conflict.

Commissioners

Commissioner Jones moved to approve the Aviation Support and Maintenance Service Agreement with DBT Transportation Services for the Dixon Airport in the amount of up to \$20,829.00 noting the Clerk has applied for a grant to cover \$5,769.00 of this. Commissioner Barkhurst seconded and the motion passed unanimously.

ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 12:00 p.m. Commissioner Moore seconded and the motion passed unanimously.

A regular meeting of this Board will be held Tuesday, October 4, 2022, at 9:00 a.m., at the Carbon Building Courthouse Annex, located in 215 West Buffalo, Suite 240C, Rawlins WY. The public is invited to attend, or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carbonwy.com or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 20th day of September 2022
BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

-s- Willing John Johnson, Chairman