

**REPORT TO THE
MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, August 23, 2022
Baggs Higher Education Center, Baggs, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, August 23, 2022, at 2:00 p.m. at the Baggs Higher Education Center in Baggs, WY. Attending the meeting were Chairman, John Johnson, Vice Chairman, Sue Jones, John Espy, Byron Barkhurst and Travis Moore.

Chairman Johnson called the meeting to order at 2:00 p.m.

ADDITIONS / CORRECTIONS

There were no additions or corrections to the agenda.

VOUCHERS

Commissioner Barkhurst moved to approve August 2022 payroll and benefit expenses of \$983,013.68, insurance claim and premium expenses of \$146,034.93, the report of expenditures of 1,336,456.72 for an aggregate total today of \$2,465,505.33. Commissioner Espy seconded and the motion passed unanimously.

Vendor	Detail Line Description	Total
Acme Electric Company, LLC	Electrician Services	\$286.18
Advanced Heating, Inc.	Control Board Replacement	\$390.00
Alesco, American Linen Division	Misc. Shop Supplies	\$177.06
Amazon Capital Services	Kleenex/Batteries/Moistener	\$36.76
Apg Media Of The Rockies	Newspaper Ads	\$187.20
Arguelles-Calzada, Chrystal	Electronic Monitor Deposit Refund	\$820.00
Arias, Sonia Lopez	Overpayment	\$20.00
AT&T Mobility	CCSO MDT Service	\$855.72
Axis Forensic Toxicology, Inc.	Lab Services	\$445.00
Baggs, Town Of	Fire/Rent/Water Services	\$1,575.12
Balestrieri, Michelle	Mileage	\$46.80
Bank Of Commerce (Ach)	Monthly Payroll Files	\$180.00
Benjamin, Larry	Mileage	\$137.50
Bennett, Thomas L. M.D.	Autopsy/Mileage	\$2,157.71
Bi Inc.	Electronic Monitoring Services	\$1,280.50
Black Hills Energy	Heating Services	\$26.41
Blue Knight Security LLC	Inmate Transport	\$7,050.00
Bob Barker Company, Inc.	Supplies	\$177.20

Bomgaars Supply	Supplies	\$146.85
Carbon Co. Veterinary Hospital	Veterinary Services	\$361.26
Carbon Power & Light Inc	Electric Services	\$2,233.26
CareRight Technologies, LLC	Monthly Bed Fee	\$221.70
Casper Winnelson Co	Wall Faucet	\$130.16
Charm-Tex, Inc.	Mattresses	\$744.50
Charter Communications	Jail Tv Subscription	\$239.44
Chiu, Stephanie	Medical Services	\$6,500.00
Collins Communications Co	Hospital Handheld Radios	\$11,308.20
Colorado State University	CEM Analytical Lab	\$450.00
Correnti, Joey	Canvassing Board 22 Primary/Mileage	\$121.30
Corthell And King, P.C.	Legal Services	\$1,175.00
Cowboy Supply House	Misc. Cleaning Supplies	\$3,504.69
Dirty Boyz Sanitation, Inc	Trash Services	\$1,652.00
Dixon, Town Of	Water Services	\$308.00
Dominion Energy	Electric Services	\$28.88
Drummond Refrigeration LLC	Refrigeration Repairs	\$6,656.51
Dustbusters, Inc.	Dust guard	\$565,110.00
Dynamic Controls Inc	Camera Service	\$720.00
Econo Signs, LLC	Speed Limit Signs	\$2,288.80
Elevated Safety Solutions	Random Drug/Breathalyzer	\$271.20
Elk Mountain, Town Of	Water Services	\$68.50
Encampment, Town Of	Water Services	\$102.00
Encartele	Jail Data	\$750.00
Erickson & Roberts	Legal Services	\$605.58
Fatbeam LLC	Fiber/Internet	\$5,170.00
FCI Constructors Of Wy	Cc Courthouse & Carbon Bldg. Remodel	\$313,541.10
Fernandez, Veronica M	Canvassing Board 22 Primary	\$74.00
Galls/Quartermaster	Deputy Uniforms	\$451.82
GlaxoSmithKline Pharma.	Vaccines	\$3,231.61
Gonzalez Butler, Wanda I	Interpreter Services	\$40.00
Hahn, Bob	Aug Hours	\$1,350.00
Hanna, Town Of	Water Services	\$254.22
Herring, Jeff	Oil	\$218.45
Honnen Equipment	Parts	\$1,107.38
IML Security Supply	Finance Charge	\$4.32
Jack's Body & Fender Repair	Tow Charges	\$777.00
Jolly, Ashley	Mileage On Election Day	\$95.15
Jones, Kaylee	Fair Helper Payroll Hours	\$2,062.50
Kilburn Tire Company	Tires	\$14,337.61
L N Curtis & Sons	Flashlights	\$360.12

Lally, Brian J.	Postage Reimbursement	\$18.50
Lifetime Benefit Solutions, Inc	Cobra Cc Employees	\$25.00
McGraw, Joan	Mileage	\$44.00
Medicine Bow, Town Of	Water Services	\$194.00
Mem. Hospital Of Carbon Co.	Lab Services	\$411.00
Merck Sharp & Dohme Corp.	Vaccines	\$2,485.45
Merseal Law, LLC	Legal Services	\$4,380.00
Mike's Lock & Key	Lock Smith Services	\$136.00
Modern Imaging Solutions	Gloves	\$719.70
Morse, Kimberley	Mileage	\$103.00
MPM Corp / Evergreen Disposal	Trash Services	\$130.00
Natrona County Circuit Court	Certified Copies	\$2.00
Norco, Inc.	Parts/Cylinder Rental	\$2,836.98
Novo Benefits	GASB Reporting	\$3,600.00
Offender Watch	Sex Offender Notifications	\$165.60
Office Of The Attorney General	Background Checks	\$117.00
Olde Trading Post	Fuel	\$374.43
Opfar, Benjamin D	Key Reimbursement	\$3.59
O'Reilly Auto Parts	Wipes/Paper/Wiper Fluid	\$17.77
Perkins Conoco	Fuel	\$39.66
Perkins Oil Co	Fuel	\$4,048.23
Phillips 66-Conoco-76	Fuel	\$179.60
Plainsman Printing & Supply	Case binders	\$675.31
Quill Corporation	Office Supplies	\$44.82
R.P Lumber Company, Inc.	Supplies	\$248.00
Rawlins Automotive	Parts	\$10,553.33
Rawlins Eastside Carwash	Car Wash Cards	\$130.50
Rawlins Hardware	Supplies	\$602.78
Rawlins, City Of	Water Services	\$3,414.60
Reed, Kaitlin M	Mileage/Meal On Election Day	\$125.42
Republic Services #642	Trash Services	\$222.79
Rice, Denise	Mental Health Contract Services	\$1,250.00
Rocky Mountain Power	Electrical Services	\$34,218.83
Runbeck	2022 Primary Election Ballots	\$6,822.37
Safeguard Business Systems	Checks	\$432.15
Saratoga Auto Parts, Inc.	Supplies	\$487.76
Saratoga, Town Of	Water Services	\$148.65
Schaeffer Mfg. Co	Oil	\$1,762.97
Schilling & Winn Pc	Legal Services	\$2,406.64
Shippy, April	Interpreter Services	\$80.00
Shively Hardware	Filter	\$602.61

Skyline Motors, Inc.	Road And Bridge Truck	\$58,865.00
Snake River Press	Newspaper Ads	\$96.00
Spaulding, Dawnnette	Mileage	\$118.75
Spyglass	Annual Spy care Fee	\$3,150.00
Staples Advantage	Office Supplies	\$875.53
State Of Wyoming DCI	Sex Offender Changes	\$150.00
Stinker Stores Inc	Fuel	\$15,678.84
Summit Food Service	Jail Meals	\$17,995.40
Swanson Services Corporation	Jail Commissary	\$2,818.39
Team Lab	Road Patch	\$7,180.00
Tek84 Inc.	Whole Body Scanner	\$139,000.00
Terminix	Pest Control Services	\$193.00
The Cowboy Couture	Embroidery	\$15.00
The Product Center	Toner Cartridge	\$489.41
Tin Boy Garage	Vehicle Repairs	\$3,008.93
T-O Engineers	Fence Relocation/Master Plan Update	\$18,369.73
Valley Oil Company	Fuel	\$2,227.14
Voiance Language Services LLC	Over The Phone Interpreter Services	\$29.25
Waco	Waco Registrations	\$500.00
Walker, Deborah C	Patches	\$144.00
Wex Bank	Fuel	\$1,514.96
Wille, O.R.	Mileage	\$82.50
Winters Griffith Architects	Construction Administration	\$8,485.00
Wy Dept Of Transportation	Repairs	\$18.73
Wy Diesel Service	Misc. Mechanic Services	\$2,346.04
Wy Machinery Company	Parts	\$2,049.51
Wy Rents, LLC	Equipment Rental	\$93.75
Wy Retirement System	July Volunteer Fire Retirement	\$937.50
Wyoming Apparatus	Foam Pro Diagnostics & Repair	\$650.75
Wyoming Otolaryngology, Pc	Medical Services	\$410.00
Yocom, Leo	Mileage	\$80.30

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the August 2, 2022, regular meeting minutes, monthly receipts from Carbon County Clerk in the amount of \$21,218.75 and Clerk of District Court in the amount of \$4,499.00, a bond for Beverly Hannum, Treasurer for the City of Rawlins, in the amount a bond for Ashley Masselink, Treasurer for the Town of Sinclair in the amount of \$50,000.00 and a bond for Izabela M. Tysver Treasurer for the Town of Sinclair in the amount of \$50,000.00. Commissioner Moore seconded and the motion passed unanimously.

SALE OF 222 WEST PINE STREET HOUSE

County Clerk Gwynn Bartlett reported the BOCC had requested she place a notice for bids on the selling of the physical residence only with no real property included, located at 222 West Pine Street. She added a Notice of Sale was placed in the Saratoga Sun on August 4th and 11th, on the county's website and on social media however no bids were received. She asked if the BOCC would like to tear down the house with county staff and equipment or have her or Mike Newbrough obtain quotes for someone to tear it down. Kandis Fritz with Road & Bridge noted that equipment is currently tied up that would be used for county staff to tear it down until later this year. Commissioner Espy asked Mike Newbrough to obtain quotes from local contractors to tear it down and return at a future meeting.

ELECTED OFFICIALS & DEPARTMENT HEADS

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session at 2:04 p.m. with Clerk Bartlett and Matt Webster to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Moore seconded and the motion passed unanimously.

Commissioner Espy moved to come out of executive session at 2:12 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Moore seconded and the motion passed unanimously.

Commissioners

Commissioner Moore moved to waive the procurement policy to purchase technical equipment. Commissioner Espy seconded and the motion passed unanimously.

Road and Bridge

Kandis Fritz, Road and Bridge Coordinator, presented traffic count numbers for various Carbon County roads. Ms. Fritz reported that the Mag Chloride operations are fully finished and at the next meeting she will have a final acceptance certificate for the grant that needs to be signed by the chairman. Notice of Substantial Completion will also be advertised in Saratoga Sun.

Ms. Fritz presented a resolution for a grant application for the Seminoe centerline marking project. \$100,000 with \$90,490.00 federal and \$9,510.00 county funds. The match will be from the road fund.

Commissioner Espy moved to authorize the Chairman's signature on Resolution 2022-36, A Resolution Authorizing the Submission of an Application for Federal Funding through the High Risk Rural Road Program Administered by the Wyoming Department of Transportation for Carbon County for the Purpose of the Seminoe Centerline Marking Project. Commissioner Barkhurst seconded and the motion passed unanimously.

HRRR Attachment F: Resolution

RESOLUTION NO. 2022-36

A RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR FEDERAL FUNDING THROUGH THE HIGH RISK RURAL ROAD PROGRAM ADMINISTERED BY THE WYOMING DEPARTMENT OF TRANSPORTATION FOR CARBON COUNTY FOR THE PURPOSES OF THE SEMINOE CENTERLINE MARKING PROJECT.

WITNESSETH

WHEREAS, the governing body for Carbon County desires to participate in the High Risk Rural Road Program (HRRR) to assist in funding this project;

WHEREAS, the governing body for Carbon County recognizes the need for the project;

WHEREAS, HRRR requires that federal funding criteria be met, and Carbon County agrees to ensure satisfaction of all requirements;

WHEREAS, Carbon County acknowledges that if funded, the HRRR project shall be completed prior to END OF FISCAL YEAR 2024;

WHEREAS, the governing body for Carbon County agrees to set aside a minimum of \$9,510.00 as a line item in its budget for the required nine and fifty-one hundredths percent (9.51%) local cash match on the project;

WHEREAS, the governing body for Carbon County acknowledges HRRR is funded on a reimbursement basis and all invoices must be 100% paid by Carbon County prior to reimbursement through HRRR (90.49% Federal Reimbursement). Carbon County acknowledges that failure to comply with this requirement may result in cancellation of the award and repayment by Carbon County of all funds reimbursed.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY for Carbon County that a funding application requesting \$90,490.00 in federal HRRR funding be submitted to the Wyoming Department of Transportation—HRRR for consideration to assist in funding for the Carbon County's project.

BE IT FURTHER RESOLVED THAT Kandis Fritz is hereby designated as the Project Administrator, of Carbon County to act on behalf of the governing body on all matters relating to this funding application.

PASSED, APPROVED AND ADOPTED this 23rd day of August 2022.

-s-Willing John Johnson, Chairman Carbon County

ATTEST:

-s- Gwynn Bartlett, Carbon County Clerk

Ms. Fritz presented lease Agreement Gravel Permit #525 with Ron Wille and Lease Agreement Gravel Permit # 425 with James Wiant for commissioner approval.

Commissioner Espy moved to approve the Chairman's signature on the Lease Agreement Gravel Permit #525 for County Road 700 with Ron Wille in the amount of \$500.00 per year in a lump sum for 833 tons of aggregate to be removed from the Miller Gravel Pit and thereafter at a rate

of \$0.60 per ton for a term of August 1, 2022 through July 31, 2023; and the Lease Agreement Gravel Permit # 425 for County Road 504 with James Wiant in the amount of \$500.00 per year in a lump sum for 833 tons of aggregate to be removed from the Wiant Gravel Pit and thereafter at a rate of \$0.60 per ton for a term of August 1, 2022 through July 31, 2023. Commissioner Jones seconded and the motion passed unanimously.

Ms. Fritz asked the BOCC for a decision on County Road 798, the Holroyd Road after discussion at the last meeting. Chairman Johnson questioned the process and Commissioner Espy stated since Road & Bridge denied the permit request the BOCC would be the next step. Commissioner Jones stated that she sent the BOCC pictures and stated her concern for snowfall in the area and for others that will enter the opened road and not be able to exit in addition to the precedent this could set. Other commissioners agreed to deny the request noting that each applicant's situation must be taken on a case-by-case basis.

Ms. Fritz provided finance options from Wyoming Machinery for the 2 motor graders 140-15 AWD Machines. The buy-back program no longer exists and it's now a guaranteed rate program. The county will be guaranteed a certain price for the equipment to trade at a pre-designated time. She asked that Clerk Bartlett investigate other financing options to see if she can find a lower rate.

Up to \$100,000.00 can come out of the road fund for yearly payments on these two machines. CAT appraised the two 2007 140 machines they are trading in – One is in Saratoga and the other in Baggs/Dixon. Wyoming Machinery no longer offers the buyback program, it is now just a guaranteed trade in price. Ms. Fritz stated that Carbon County could most likely get better financing options on our own and that we would then own the machine outright.

Chairman Johnson suggested the machines should be bid. Ms. Fritz likes the idea of a guaranteed price that CAT would purchase them back at noting that John Deere offers the same program. The BOCC requested she obtain additional information on the programs, pricing, and availability of brands as CAT has two held for the county. She will present these quotes for the BOCC's consideration. Meanwhile Clerk Bartlett will look for financing and obtain rate quotes.

Building and Grounds

Mike Newbrough, Interim Building and Grounds Manager presented a lease agreement for the fairground's caretaker house for approval and Chairman's signature.

Commissioner Barkhurst moved to approve the lease agreement between Frank Trujillo and Carbon County for the residence located at 523 Rodeo Street, Rawlins for a term of one year beginning on September 1, 2022, and terminating on August 30, 2023, in the amount of \$600.00 per month with a \$200.00 non-refundable pet deposit. Commissioner Espy seconded. Chairman Johnson questioned if this is the same lease agreement as previously used and Clerk Bartlett confirmed only the name and term were different. The motion passed unanimously.

Mr. Newbrough noted the tree on the west side of the Carbon Building seems to have died out of nowhere. He requested and received authorization to have this removed. Chairman Johnson asked him to have an arborist look at the other trees to determine the reason it died.

Mr. Newbrough reported the Courthouse block needs striped, especially considering the fact the west side will be changed to diagonal parking. The city had plans to stripe but had budgetary concerns and were putting it off. He is looking at striping around the Courthouse while a contractor is in town doing county-owned lots. The city will likely pay for the street striping at the Courthouse.

Sheriff

County Sheriff Archie Roybal updated the board on staffing, promotions, inmate numbers and the county's most recent purchase of a full body scanner to be used in the jail. The county is also purchasing a Haglund tracked vehicle for search & rescues.

Clerk

Gwynn Bartlett, County Clerk requested and received authorization for John Rutherford to purchase \$25,600.00 in turnout gear. She presented a quote from Curtis and Sons \$29,970.00 for the same equipment noting Rutherford recommended the low quote.

Gwynn updated the board on the Primary Election turnout noting it was a successful election. She discussed health plan changes and presented the Health Insurance Plan Renewal for approval.

Commissioner Jones moved to approve the Health Insurance Plan Renewal with Independence Indigo for reinsurance coverage. Commissioner Moore seconded and the motion passed unanimously.

Gwynn presented a Memorandum of Understanding for Guardian ad Litem services for approval and Chairman's signature.

Commissioner Jones moved to approve the Chairman's signature on the Memorandum of Understanding between the Wyoming Office of Guardian ad Litem (GAL) and Carbon County for the purpose of setting forth guidelines for legal representation of children for a term of July 1, 2022, through June 30, 2024, or until terminated and in an amount equal to not less than 25% of fees paid to GAL's. Commissioner Barkhurst seconded and the motion passed unanimously.

Gwynn presented a resolution to appoint a special prosecutor for approval on behalf of the County Attorney.

Commissioner Moore moved to authorize any commissioner's signature on Resolution 2022-37, Resolution for a Special Prosecutor. Commissioner Espy seconded and the motion passed unanimously.

Resolution 2022-37

A Resolution of the Board of County Commissioners of Carbon County, Wyoming,

“RESOLUTION FOR SPECIAL PROSECUTOR”

WHEREAS, the Carbon County and Prosecuting Attorney has entered into an agreement with Daniel E. Erramouspe, Sweetwater County Attorney for the Third Judicial District of Wyoming, or any of his deputy county attorneys, to assist in the cases of Lloyd Brinnen Lascano vs. State of Wyoming, in which the Carbon County and Prosecuting Attorney’s Office has either a conflict of interest or which would have the appearance of impropriety if pursued by that office; and

WHEREAS, the Sweetwater County Attorney for the Third Judicial District of Wyoming will provide these services free of charge to Carbon County; and

WHEREAS, Wyoming Statute § 18-3-302 authorizes such appointment with consent of the Board of County Commissioners and said action benefits Carbon County;

NOW, THEREFORE BE IT HEREBY RESOLVED that Board of County Commissioners of Carbon County, Wyoming consents to the appointment of Daniel Erramouspe or any of his deputy county attorneys to serve as special deputy county and prosecuting attorney(s) in the above referenced case.

DATED this 23rd day of August 2022.

CARBON COUNTY, WYOMING

By: -s- Jim Espy,
Commissioner, Carbon County Board of
County Commissioners

ATTESTED:

By: -s- Gwynn Bartlett
Title: County Clerk

Commissioners

Vice Chairman Sue Jones presented certificates of substantial completion for Dixon Airport for approval.

Commissioner Jones moved to approve the Chairman’s signature on the Certification of Substantial Completion for the Replace Wildlife Fence Project at Dixon Airport. Commissioner Barkhurst seconded and the motion passed unanimously.

Commissioner Jones moved to approve the Chairman’s signature on the Certification of Substantial Completion for the 2022 Seal Coat and Mark Project at Dixon Airport. Commissioner Barkhurst seconded and the motion passed unanimously.

Commissioner Jones reported that the Dixon Airport AWOS equipment is failing. She believes the county can apply for an 80/20 grant with the WY Department of Transportation. The company that maintains the equipment will view it first and proceed accordingly.

CITIZEN & COMMISSIONERS DISCUSSION

Commissioner Moore reported that the proposed fire district will have a website with information for the public to consider prior to voting on the proposal at the November General Election.

ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 3:25 p.m. Commissioner Moore seconded and the motion passed unanimously.

A regular meeting of this Board will be held Tuesday, September 20, 2022, at 9:00 a.m., at the Platte Valley Community Center, located in Saratoga, WY. The public is invited to attend, or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carbonwy.com or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.