

**REPORT TO THE
MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, August 2, 2022
Carbon Building – Courthouse Annex, Rawlins WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, August 2, 2022, at 9:00 a.m. at the Carbon Building-Courthouse Annex in Rawlins, WY. Attending the meeting were Chairman, John Johnson, Vice Chairman, Sue Jones, John Espy, Byron Barkhurst and Travis Moore.

Chairman Johnson called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

Chairman Johnson added a Resolution to approve a grant submission for South Central Wyoming Emergency Medical Service under the clerk and to add a bond for Karen Heath, Medicine Bow Clerk/Treasurer.

VOUCHERS

Commissioner Barkhurst moved to approve the report of expenditures in the amount of \$758,201.32. Commissioner Espy seconded and the motion passed unanimously.

Vendor	Detail Line Description	Total
Abels, Duane E	County Health Officer	\$1,600.00
Acme Electric Company, LLC	Bucket Truck Rental	\$300.00
Advanced Network Mgmt., Inc.	Carbon Building Reno	\$62,710.78
Albrechtson, Mary Kay	Bailiff For Circuit Court	\$75.00
Alesco, American Linen Division	Misc. Shop Supplies	\$59.02
Angeloff, Angela L	Fingerprint Reimbursement	\$5.00
Arca Search	Annual Fee	\$1,090.00
Avfuel Corporation	Aviation Fuel	\$22,680.74
Baggs, Town Of	Controlled Burn/Accident/Rent	\$830.00
Bank Of Montreal - Mastercard	Misc. Charges	\$9,125.82
Best Western Cottontree	Hotel Fees	\$96.00
Black Hills Energy	Heating Services	\$4,052.47
Blakeman Propane	Heating Services	\$135.24
Blue Knight Security LLC	Inmate Transport Services	\$7,750.00
Bomgaars Supply	Trimmer/Blower	\$231.66
Bridger Fabrication	Snow Cat Repair	\$85.00
Carbon County Fair Association	Indoor Booth Rental	\$25.00
Carbon County Fair Board	Monthly Outside Agency Payment	\$8,333.34

Carbon County Library	Monthly Outside Agency Payment	\$60,598.62
Carbon County Museum	Monthly Outside Agency Payment	\$37,500.00
Carbon County Senior Services	Monthly Outside Agency Payment	\$37,500.00
CareRight Technologies, LLC	Monthly Recurring Bed Fee	\$188.10
Casper Winnelson Co	Urinal Repair Kit	\$303.60
Casper Winnelson Co	Misc. Parts	\$548.81
Charter Communications	Jail Tv Subscriptions	\$119.72
Cowboy Supply House	Air Freshener	\$780.38
Dallin Motors Inc	Vehicle Service	\$188.89
Defense Technology (Florida)	Less Lethal Training	\$995.00
Dixon, Town Of	Water Services	\$308.00
Dynamic Controls Inc	Power Supply Service	\$360.00
Encartele	Jail Data	\$750.00
Engstrom, James D. DDS	Inmate Dental Services	\$2,500.00
Erickson & Roberts	Legal Services	\$159.58
F & S Trucking, Inc	Water For Mag	\$2,829.00
Fire Safety USA, Inc.	Mini Tac Light/Battery	\$1,400.90
Fritz Welding & Machine, Inc.	Round Steel	\$50.40
Further	Health Reimbursement	\$4,305.12
Galls/Quartermaster	Deputy Uniforms	\$502.30
Gier, David	Personal Vehicle Use On Fire	\$3,633.82
Grainger	Belt	\$122.73
Haver, Emily L.	State Shoot Meals	\$17.85
Hays, Patricia	Mileage	\$44.00
Herman, Bobbie	Mileage	\$49.50
High Plains Power	Electric Services	\$394.54
Iacovetto, Karon	Cleaning Services	\$19,530.00
Jack's Body & Fender Repair	Towing Services	\$255.00
Jacoby Funeral Home	Indigent Burial	\$2,597.50
Kaisler, Todd	Mileage	\$99.00
Kaluzny, Emily	Personal Phone Usage	\$30.00
Kilburn Tire Company	Tires	\$2,848.86
KNF Flex-pack Corporation	Body Bags	\$1,151.04
Knife River	Gravel For Fairgrounds	\$956.19
Kostovny, Mark	Mileage	\$46.20
KTGA/KBDY	Radio Hosting	\$150.00
Kussmaul Electronics	120V Ac 20 Amp/Weatherproof Cover	\$391.92
L N Curtis & Sons	Expansion Ring	\$29.57
M. Gonzales Trucking, Inc.	Tire Services	\$2,088.36
M.H.C.C.	Lab Fees	\$695.00
Mike's Lock & Key	Misc. Locksmith Services	\$40.00

Mile High Shooting, LLC	Ammunition	\$3,946.10
Motorola Solutions	Spillman Support	\$6,113.74
Mountain Alarm	Monthly Monitoring	\$47.90
Nation, Leslie H	Mileage	\$20.35
Natrona Co. Sheriff's Office NWSC	Registration Fees	\$500.00
Offender Watch	Sex Offender Notification	\$185.20
O'Reilly Auto Parts	Battery	\$249.57
Perkins Oil Co	Fuel	\$2,817.99
Personnel Evaluation, Inc.	Employee Evaluations	\$20.00
Plainsman Printing & Supply	Case Binders	\$3,118.40
R.P Lumber Company, Inc.	Lumber	\$295.57
Rawlins Automotive	Misc. Parts	\$1,445.73
Rawlins Hardware	Misc. Supplies	\$1,279.90
Ready, Justin	Mileage	\$88.00
Ricoh USA Inc	It Copiers	\$273.93
Ricoh USA, Inc	It Copiers	\$5,561.86
Rocky Mountain Info Network	Annual Membership	\$100.00
Rocky Mountain Power	Carbon Building Electric Services	\$3,400.12
Rodabaugh, Sherry	Bailiff For Circuit Court	\$75.00
Russell Industries Inc	Ball Bearings	\$242.38
Saratoga Sun	2022 Fee Schedule Amendments	\$78.63
Schilling & Winn Pc	Legal Services	\$9,447.92
Shepard's	Fuel	\$10,486.12
Shively Hardware	Misc. Parts	\$843.99
Staples Advantage	Misc. Office Supplies	\$217.99
State Of Wyoming A & I	State Mainframe Access	\$45.57
Stinker Stores Inc	Fuel	\$23,137.13
Summit Food Service	Jail Meals	\$7,950.07
Swanson Services Corporation	Jail Commissary	\$2,903.80
Thos. Y. Pickett & Co., Inc.	2023 Valuation Contract	\$7,000.00
T-O Engineers	DWX Seal Coat & Mark/Fence Relocate	\$257,483.25
Trudiligence, LLC	Misc. Background Checks	\$109.95
Tyler Technologies, Inc	Web Hosting Internet	\$275.63
UPRSWDD	Trash Services	\$190.00
Us Bank	Misc. Charges	\$2,710.80
V.I.P Marketing, LLC.	Fire District Education	\$1,537.61
Valley Oil Company	Fuel	\$2,868.62
Voiance Language Services LLC	Interpretation Services	\$28.50
Wailes, Sadith Fiorella	Victim Witness Mileage	\$31.25
Wilson, Karon	Mileage	\$41.47
Winters Griffith Architects	Construction Administration	\$8,385.00

WLEA-Advanced Training	Advanced Firearms Training	\$620.00
Wrigley, Robert L	Personal Vehicle For Fire	\$3,049.19
WY Dept Of Transportation	Cn06068 Brush Creek Bridge	\$45.83
WY Machinery Company	Mechanic Services	\$1,569.35
WY Public Health Laboratory	Lab Fees	\$486.00
WY Secretary Of State	Notary Application	\$60.00
Wyoming State Forestry Division	Premium For FY 23	\$5,692.09
WY Water Rights Consulting, Inc	Brush Creek Water For Mag	\$1,421.25
Zetron	Communications Equipment	\$73,458.00

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the July 18, 2022, regular meeting minutes, monthly receipts from Planning Development totaling \$22,535.00 and Road & Bridge totaling \$100.00 and a bond for Karen Ruth Heath, Medicine Bow Clerk/Treasurer. Commissioner Moore seconded and the motion passed unanimously.

SALE OF COUNTY PROPERTY

County Clerk Gwynn Bartlett reported the BOCC had requested she investigate county owned properties and determine which, if any, could be sold. After working with Attorney Davis and Commissioner Barkhurst they developed the first list of properties including all county owned lots at the Skyline Acres Subdivision between Rawlins and Sinclair along with a 10-acre parcel in the Battle Creek area. She added a Notice of Sale was placed in the Saratoga Sun, on the county's website, social media and a story was done on Bigfoot 99 radio.

Bids were opened as follows:

Three bids were received from Barbara Linn for Lot 1 Blk 6 Skyline Acres Industrial Subdivision-First Addn. in the amount of \$2,550.00; Lot 4 Blk 6 Skyline Acres Industrial Subdivision-First Addn. in the amount of \$2,550.00; and Lot 5 Blk 8 Skyline Acres Industrial Subdivision-First Addn. in the amount of \$3175.00.

Two bids were received from Robert Weber for Lot 1 Blk 6 Skyline Acres Industrial Subdivision-First Addn. in the amount of \$10,000.00 and Lot 4 Blk 6 Skyline Acres Industrial Subdivision-First Addn. in the amount of \$10,000.00.

Shawn Weaver submitted one bid for Lode Claim Sharer #162: In Secs 25 & 26 T 14 R 86 in the amount of \$41,500.00.

Andrew and Brenda Morgan submitted two bids for Lot 11 Blk 3 Skyline Acres Industrial Subdivision-First Addn. and Lot 12 Blk 3 Skyline Acres Industrial Subdivision-First Addn. each in the amount of \$4,612.23.

Steve and D'La Shrove submitted two bids for Lot 2 Blk 7 Skyline Acres Industrial Subdivision-First Addn. in the amount of \$5,000.00 and Lot 3 Blk 7 Skyline Acres Industrial Subdivision-First Addn. in the amount of \$10,000.00.

Dan McGuire submitted nineteen bids for Lot 10 Blk 3 Skyline Acres Industrial Subdivision-First Addn., Lot 11 Blk 3 Skyline Acres Industrial Subdivision-First Addn., Lot 12 Blk 3 Skyline Acres Industrial Subdivision-First Addn., Lot 8 Blk 3 Skyline Acres Industrial Subdivision-First Addn. and Lot 9 Blk 3 Skyline Acres Industrial Subdivision-First Addn. each in the amount of \$1,500.00 and Lot 1 Blk 6 Skyline Acres Industrial Subdivision-First Addn., Lot 1 Blk 8 (Less Assessed On R17823) Skyline Acres Industrial Subdivision-First Addn., Lot 2 Blk 7 Skyline Acres Industrial Subdivision-First Addn., Lot 2 Blk 8 (Less Assessed On R17823) Skyline Acres Industrial Subdivision-First Addn., Lot 3 Blk 7 Skyline Acres Industrial Subdivision-First Addn., Lot 3 Blk 8 (Less Assessed On R17823) Skyline Acres Industrial Subdivision-First Addn., Lot 4 Blk 6 Skyline Acres Industrial Subdivision-First Addn., Lot 4 Blk 7 Skyline Acres Industrial Subdivision-First Addn., Lot 4 Blk 8 (Less Assessed On R17823) Skyline Acres Industrial Subdivision-First Addn., Lot 5 Blk 8 Skyline Acres Industrial Subdivision-First Addn., Lot 6 Blk 8 Skyline Acres Industrial Subdivision-First Addn., Lot 7 Blk 8 Skyline Acres Industrial Subdivision-First Addn., and Portion Of Lots 1-4 Blk 8 Skyline Acres Industrial Subdivision-First Addn. each in the amount of \$1000.00.

Paul Hickey submitted one bid for Lode Claim Sharer #162: In Secs 25 & 26 T 14 R 86 in the amount of \$20,750.00.

John and Veronica Pell submitted nineteen bids for Lot 10 Blk 3 Skyline Acres Industrial Subdivision-First Addn., Lot 11 Blk 3 Skyline Acres Industrial Subdivision-First Addn., Lot 12 Blk 3 Skyline Acres Industrial Subdivision-First Addn., Lot 1 Blk 6 Skyline Acres Industrial Subdivision-First Addn., Lot 1 Blk 8 (Less Assessed On R17823) Skyline Acres Industrial Subdivision-First Addn., Lot 2 Blk 7 Skyline Acres Industrial Subdivision-First Addn., Lot 2 Blk 8 (Less Assessed On R17823) Skyline Acres Industrial Subdivision-First Addn., Lot 3 Blk 7 Skyline Acres Industrial Subdivision-First Addn., Lot 3 Blk 8 (Less Assessed On R17823) Skyline Acres Industrial Subdivision-First Addn., Lot 4 Blk 6 Skyline Acres Industrial Subdivision-First Addn., Lot 4 Blk 7 Skyline Acres Industrial Subdivision-First Addn., Lot 4 Blk 8 (Less Assessed On R17823) Skyline Acres Industrial Subdivision-First Addn., Lot 5 Blk 8 Skyline Acres Industrial Subdivision-First Addn., Lot 6 Blk 8 Skyline Acres Industrial Subdivision-First Addn., Lot 7 Blk 8 Skyline Acres Industrial Subdivision-First Addn., Lot 8 Blk 3 Skyline Acres Industrial Subdivision-First Addn., Lot 8 Blk 8 Skyline Acres Industrial Subdivision-First Addn., Lot 9 Blk 3 Skyline Acres Industrial Subdivision-First Addn., and Portion Of Lots 1-4 Blk 8 Skyline Acres Industrial Subdivision-First Addn. each in the amount of \$2,600.00

Clerk Bartlett noted her office would summarize those for the BOCC to consider later.

ELECTED OFFICIALS & DEPARTMENT HEADS

Public Health

Public Health Nurse, Amanda Brown reported on vaccines they are providing as well as education her staff is providing. She also requested and received authorization to replace her part-time position in the Saratoga office. She noted that the previous individual left as the job was only part-time. Dr. Abels discussed COVID facts as well.

Emergency Management

Lenny Layman, Emergency Management Coordinator presented two grant agreements and one grant amendment for the BOCC's consideration. The grants cover emergency area lighting for polling places, site radios for Memorial Hospital of Carbon County and the amendment for the existing GCF21 grant adds up to \$20,000 to the already approved \$20,000 for volunteer hour reimbursement and adding allowable training and travel expenses and extends that grant.

Commissioner Barkhurst moved to authorize the Chairman's signature on the Grant Between WY Office of Homeland Security and Carbon County, 18-SHSP-CAR-HCE18 in the amount of \$13,000 for emergency area lighting at polling places. Commissioner Jones seconded and the motion passed unanimously.

Commissioner Jones moved to authorize the Chairman's signature on the Grant Between WY Office of Homeland Security and Carbon County, 18-SHSP-CAR-HEM18 in the amount of \$11,308.20 for site radios at the Memorial Hospital of Carbon County. Commissioner Espy seconded and the motion passed unanimously.

Commissioner Espy moved to authorize the Chairman's signature on Amendment One to the Grant Award Agreement Between the WY Office of Homeland Security and Carbon County for Grant 21-EMPG-ARP-CAR-GCF21 amending the total payment from \$20,000 to up to \$40,000.00 for reimbursement of volunteer hours as well as adding allowable training and travel expenses as authorized expenses with an extension through September 30, 2023. Commissioner Moore seconded and the motion passed unanimously.

Mr. Layman reported various county and other officials attended a senior official training, MGT312; there is a mitigation consulting meeting forthcoming, and there is a Hog Park Systems tour coming up later in August.

IT

Matt Webster, IT Specialist requested approval of a Homeland Security grant for multifactor authentication for the county's network.

Commissioner Barkhurst moved to authorize the Chairman's signature on the Grant Between WY Office of Homeland Security and Carbon County, 21-SHSP-CAR-MU-CYB in the amount of \$37,648.00 for the purchase and installation of hardware and software for multi-factor authentication. Commissioner Espy seconded and the motion passed unanimously.

Matt presented an amended Installation and Integration Agreement with Capital Business Systems (CBS). Initially there was a third-party leasing company involved that was unwilling to make

changes requested by Attorney Davis. This agreement leaves out that company and the county will lease directly with CBS.

Commissioner Moore moved to authorize the Chairman's signature on the Amended Installation and Integration Agreement with Capital Business Systems for the lease of copiers. Commissioner Barkhurst seconded and the motion passed unanimously.

Commissioner Espy moved to authorize the Chairman's signature on the Interstate Cooperation Contract for the Texas Department of Information Resources Cooperative Contracts Program. Commissioner Moore seconded and the motion passed unanimously.

Mr. Webster reported he received a \$100,000 allocation in this year's budget for network switch replacement. He requested authorization to purchase the equipment now as there is a 280+ lead time on receiving it. He also presented a quote from Advanced Network Management and requested the procurement policy be waived to use this vendor as they are the company the county has maintenance and support with already and he would like this new equipment covered under that existing agreement.

Commissioner Barkhurst moved to waive the procurement policy to purchase \$82,429.26 for network switches and associated equipment from Advanced Network Management from the general fund noting the waiver is because the company already has an agreement in place with the county for maintenance and support. Commissioner Espy seconded and the motion passed unanimously.

South Central WY Emergency Medical Service

Stayton Mosby, Director for South Central Wyoming Emergency Medical Service presented a resolution authorization submission of a grant to the State Loan & Investment Board for \$500,000 to construct and erect an emergency medical services station in Hanna.

Commissioner Jones moved to authorize the Chairman's signature on Resolution 2022-33, A Resolution Authorizing Submission of an ARPA Health and Human Services Grant Application to the Wyoming State Land & Investment Board on Behalf of South Central Wyoming Emergency Medical Services for the Purpose of Building and Constructing to Erect an Emergency Medical Services Station Facility in Hanna, Wyoming Purpose of Building and Construction. Commissioner Barkhurst seconded and the motion passed unanimously.

RESOLUTION NO. 2022 - 33

A RESOLUTION AUTHORIZING SUBMISSION OF AN ARPA HEALTH AND HUMAN SERVICES GRANT APPLICATION TO THE WYOMING STATE LAND AND INVESTMENT BOARD ON BEHALF OF SOUTH CENTRAL WYOMING EMERGENCY MEDICAL SERVICES FOR THE PURPOSE OF BUILDING AND CONSTRUCTION AN EMERGENCY MEDICAL SERVICES STATION FACILITY IN HANNA, WYOMING.

WHEREAS, South Central Wyoming Emergency Medical Services Joint Powers Board (SCWEMS) desires to participate in the HEALTH AND HUMAN SERVICES CAPITAL CONSTRUCTION ARPA GRANTS program to assist in financing this request; and

WHEREAS, South Central Wyoming Emergency Medical Services Joint Powers Board (SCWEMS) recognizes the need for the request; and

WHEREAS, the Health and Human Services Capital Construction ARPA Grant program requires that certain criteria be met, as described in the State Loan and Investment Board's Rules and Regulations governing the program, and to the best of our knowledge this application meets those criteria; and

WHEREAS, if any of the disbursed grant funds are later deemed to not comply with the SLIB criteria or the criteria of the American Rescue Plan Act (ARPA), the grant applicant agrees to repay the ineligible grant funds within 15 days of such finding to the Office of State Lands and Investments.

WHEREAS, participating in this program would add value to South Central Wyoming Emergency Medical Services and state of the art capabilities to the residents served.

BE IT RESOLVED, we the Participating Agencies of South Central Wyoming Emergency Medical Services grant the authorities to participate in the State of Wyoming Department of Transportation for radios by submitting application, accepting grant monies offered, and all other necessary requirements to fulfill this grant process.

NOW THEREFORE CARBON COUNTY, WYOMING RESOLVES, to participate in the State Land and Investments Board ARPA Health and Human Services Grant Application.

PASSED, APPROVED AND ADOPTED THIS 2nd DAY OF AUGUST 2022.

-s- John Johnson, Chairman

Attest: -s- Gwynn Bartlett, Clerk

Assessor

Renee Snider, County Assessor presented the 2022 Mill Levies for adoption. She mentioned issues obtaining budgets and levy requests from special districts.

Commissioner Espy moved to adopt the 2022 Mill Levies as presented by the County Assessor. Commissioner Moore seconded and the motion passed unanimously.

Road and Bridge

Kandis Fritz, Road and Bridge Coordinator, reported a water truck fell through a sink hole near Hanna on County Road 297. She reported there is abandoned mine lands work occurring and asked the BOCC if they would like to open the road and she stated the AML contractor's recommendation is to leave it closed until next year. Chairman Johnson reported the road was built for emergency ingress/egress to the Town of Hanna.

Commissioner Espy moved to close County Road 297 and install barriers except for emergency purposes as needed. Commissioner Jones seconded and the motion passed unanimously.

Ms. Fritz requested and received authorization to hire an engineering firm for the CR203, Brush Creek Road asphalt repair project. Repairs will be over \$75,000 and therefore must be engineered per the road fund policy.

Ms. Fritz has received a snow removal permit application for CR798, Holroyd Road noting this is a seasonal road near Encampment. She stated a road use agreement would be necessary if the permit is approved.

Commissioner Jones drove the road and said during a normal winter there is a lot of snow. She suggested leaving this as a seasonal road. Commissioner Espy wholeheartedly agreed. Sarah Brugger noted she currently has an applicant for this landowner requesting the road permit. The BOCC denied the request for a snow removal permit.

William Kaewert representing IAN Resources LLC reported the purpose of this is to enable residents to live year-round on this property and recognizes the challenges. The intent is not to leave the road open all the time but rather open it periodically and be as self-sustaining as possible. He hoped to work on building through the winter and noted his contractor formally worked for the Colorado Department of Transportation. He also noted that Brush Creek had signed a waiver and has a similar permit. Commissioner Jones clarified that road is very different terrain and again expressed concerns for the issues this could create.

Mr. Kaewert said a denial would change his investment in Carbon County and suggested a chain could be installed and he would be happy to bear the cost of any security necessary. Chairman Johnson clarified if the snow removal would be in perpetuity or just during construction. Mr. Kaewert replied they would plow periodically through the winter for access to the property once a residence is built. He added that he would be open to a few times during a season the road could be open.

Ms. Fritz thought Big Creek Ranch, the other landowner on the road should be consulted as well and the BOCC asked Ms. Fritz to see if the landowner would be willing to attend a future meeting. Commissioner Barkhurst thought a bonded road use agreement may be a solution, requiring the landowner to repair any damages and require them to keep it open on their own.

Attorney

Ashley Mayfield Davis, County Attorney presented an agreement for grant funding for the Juvenile Services Board.

Commissioner Barkhurst moved to authorize the Chairman's signature on the Contract Between Wyoming Department of Family Services and Carbon County Board of County Commissioners in the amount of up to \$50,000 plus a \$7,500 in-kind match going through June 30, 2024, to fund the Community Juvenile Services Board. Commissioner Moore seconded and the motion passed unanimously.

Clerk

Gwynn Bartlett, County Clerk reported the next BOCC meeting will be held August 23 at the Baggs Higher Education Center. This was moved from August 16 due to the Primary Election. She reported as of early last Friday 876 absentee ballots were sent with 376 returned. Voters have until the day before Election Day to request ballots and until 7 p.m. on Election Day to return those ballots to the Clerk's Office.

Ms. Bartlett reported she received back the bids for county property. Commissioner Espy abstained from any conversation due to a relative bidding on the property. The BOCC will review and determine the awards later in the meeting.

Ms. Bartlett reminded the board to attend the viewing of two Haglunds after today's meeting. These are emergency rescue vehicles. Chairman Johnson reminded the BOCC that the Sheriff's Department grant was denied and he thought if the BOCC liked them the county should purchase one today.

Commissioner Espy moved to waive the procurement policy and purchase a Haglund from Tracked Outdoors in the amount of approximately \$160,000.00 using American Rescue Plan Funds, if the BOCC likes the Haglund once they see it; he added this will be a county asset under direction of the Sheriff's Department and their control and they will develop an operating policy for the unit. Commissioner Barkhurst seconded and the motion passed unanimously.

Ms. Bartlett presented an amendment to the lease with the WY Department of Transportation for the commercial driver's license testing area across from the Fairgrounds and Subgrantee Agreements with the Carbon County Higher Education Center and Memorial Hospital of Carbon County for prevention grant funding.

Commissioner Jones moved to authorize the Chairman's signature on Amendment Five to the Lease Between Wyoming Department of Transportation and Board of Carbon County Commissioners extending the lease through July 31, 2025, with the same fee due of \$1,200.00 per year. Commissioner Espy seconded and the motion passed unanimously.

Commissioner Jones moved to authorize the Chairman's signature on the Carbon County Prevention Project Subgrantee Contracts with Carbon County Higher Education Center in the amount of up to \$21,000 through June 30, 2024, and Memorial Hospital of Carbon County in the amount of up to \$4,000.00 through June 30, 2024, both to provide prevention services under the Prevention grant with the State of Wyoming. Commissioner Barkhurst seconded and the motion passed with all voting for the motion except Commissioner Moore who abstained due to conflict.

Commissioners

Commissioner Jones reported the Chairman electronically signed a grant agreement for the Dixon Airport fence relocation project.

Commissioner Jones moved to ratify the Chairman's signature on the WY Airport Improvement Program Certificate of State Grant-in-Aid for the Dixon Airport Fence Relocation Project in the amount of \$34,533.00 state funds (6.00%) plus \$23,022.00 county funds (4.00%) and the

remainder federal funds for FAA Project 3-56-0038-023-2022. Commissioner Barkhurst seconded and the motion passed unanimously.

Commissioner Jones moved to regretfully accept Stacey Finney's resignation from the upper Platte River Solid Waste Disposal District effective immediately and direct the Clerk to advertise the vacancy. Commissioner Barkhurst seconded and the motion passed unanimously.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session at 10:17 a.m. with Clerk Bartlett, Ashley Mayfield Davis and Sheriff Roybal to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Barkhurst seconded and the motion passed unanimously.

Commissioner Espy moved to come out of executive session at 10:49 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Moore seconded and the motion passed unanimously.

CITIZEN & COMMISSIONERS DISCUSSION

Commissioner Moore reported that the proposed fire district will have a website with information for the public to consider prior to voting on the proposal at the November General Election.

Commissioner Moore authorized the Chairman's signature on a letter regarding a personnel matter. Commissioner Barkhurst seconded and the motion passed unanimously.

County Property For Sale

The 40-acre parcel near Battle Creek was discussed as it was advertised with no legal access because the First American Title, title commitment came back as having no legal access.

Commissioner Barkhurst moved to award bids for county owned property to the high bidder for parcel #1, (legal description) to Shawn Weaver in the amount of \$41,500.00. Commissioner Jones seconded and the motion passed with all voting for the motion except Commissioner Espy who abstained due to conflict.

Commissioner Jones moved to award bids for county owned property to the high bidder for each as follows all in the Skyline Acres Industrial Subdivision First Addition: Parcels 5, Lot 1 Block 6 and Parcel 11, Lot 4 Block 6 to Robert Weber and Parcel 9, Lot 3 Block 7 to Steve & D'La Shrove each at \$10,000.00 each. Commissioner Espy seconded and the motion passed unanimously.

Commissioner Jones stated she would like to see all parcels on the list to get them back on the tax rolls. Commissioner Barkhurst stated there is billboard rental agreements on parcels 2, 3, 4, 17 and 19 along Interstate 80 so he would only hesitate on those parcels.

Commissioner Espy moved to award bids for county owned property to the high bidder for each as follows, all in the Skyline Acres Industrial Subdivision First Addition: Parcels 6, 8, 10, 12, 13, 15, 16, 18 and 20, Lots 1-4 and 6-8 Block 8 along with portions of lots 1-4 Block 8 and Lot 4 Block 7 to John Curtis Pell and Veronica Pell in the amount of \$2,600 each; parcel 14, Lot 5 Block 8 to Barbara Linn in the amount of \$3,175.00; and parcel 7, Lot 2 Block 7 to Steve & D'La Shrove in the amount of \$5,000.00 and authorize any commissioner to sign all sales documents for all properties authorized at today's meeting. Commissioner Moore seconded and the motion passed with all voting in favor except Commissioner Moore who abstained.

Commissioner Espy moved to reject offers presented on parcels 2, 3, 4, 17 and 19, Lots 8-12 Block 3 of the Skyline Acres Industrial Subdivision. Commissioner Moore seconded and the motion passed unanimously.

Planning & Development

Commissioner Barkhurst moved to accept the Certification of Recommended Action from the Planning & Zoning Commissioner concerning the following case file 2022-12, Thomas Garbutt-Benson's request for a zone change on .16 acres 13 miles west of Encampment off Highway 70 and schedule a public hearing September 6, 2022, at 11:15 a.m. at the Carbon Building – Courthouse Annex in Rawlins, WY. Commissioner Espy seconded and the motion passed unanimously.

Public Hearing – 2022 Fee Schedule Amendments

Chairman Johnson opened a public hearing at 11:15 a.m. to hear proposed amendments to the Planning & Zoning Fee Schedule. Sarah Brugger, County Planning Director presented the amendments to the fee schedule and noted the Planning & Zoning Commissioner unanimously recommended approval of the changes.

Chairman Johnson called for comments for or against the case. There being no comments he closed the hearing at 11:20 a.m.

Commissioner Jones moved to approve 2022 Fee Schedule Amendments effective immediately and authorize the Chairman to sign Resolution 2022-34, A Resolution of the Board of County Commissioners of Carbon County, Wyoming, adopting the recommendation of the Carbon County Planning and Zoning Commission. "FEE SCHEDULE". Commissioner Espy seconded and the motion passed unanimously.

Resolution No. 2022 – 34

**A Resolution of the Board of County Commissioners of Carbon County, Wyoming,
adopting the recommendation of the Carbon County Planning and Zoning Commission.
"FEE SCHEDULE"**

WHEREAS, due to the expenses borne by the County and the current development occurring within Carbon County and in adjacent counties, the Commissioners have determined

that it is in the best interest of the citizens of the County to revise the Carbon County Department of Planning and Development Fee Schedule; and

WHEREAS, the Carbon County Board of County Commissioners desires to amend the existing Fee Schedule; and

WHEREAS, in accordance with the Carbon County Zoning Resolution of 2015, as amended, Section 7.6 Zoning Resolution Amendments and Zone District\Map Amendments; Section 7.7 Conditional Use Permits and Section 6.1 Commercial Scale Energy Facilities-Overlay District, the record owner or as may be applicable, the applicant, shall pay application fees based on a fee schedule approved by the Board of County Commissioners; and

WHEREAS, in accordance with the Carbon County Zoning Resolution of 2015, as amended, Section 7.4(A), building permit application fees are required to offset the costs of administration and site inspections and shall be in accordance with the fee schedule adopted by the Board; and

WHEREAS, in accordance with Section 1.13 a filing fee shall be paid in accordance with the latest fee schedule and Section 2.09 of the Subdivision Regulations; each application for a subdivision permit shall be accompanied by a fee to be determined by the Board; and

WHEREAS, in accordance with the provisions of Wyo. Stat. §18-5-309, each application for a subdivision permit shall be accompanied by a reasonable fee not to exceed the cost of processing the application as determined by the Board. All fees collected shall be credited to the county general fund; and

WHEREAS, in accordance with the provisions of Wyo. Stat. §18-5-513, a Board of County Commissioners which receives an application under this article for the permitting of a facility as defined in Wyo. Stat. §18-5-501 may charge the applicant a reasonable fee which shall not exceed the reasonably anticipated costs of processing and considering the application and conducting public hearings; and

WHEREAS, notice of the public hearing and proposed fee schedule amendment was published in the *Rawlins Times* on July 2, 2022, *Saratoga Sun* on June 30, 2022, and *Snake River Press* on July 8, 2022; and

WHEREAS, Carbon County is desirous of providing uniform fees and charges to be assessed for applications, building and zoning certificates, and publications by resolution; and **WHEREAS**, Carbon County now finds a need to increase application fees and charges to more accurately reflect the costs of processing, consideration and public hearings borne by Carbon County.

NOW THEREFORE, BE IT RESOLVED BY THE CARBON COUNTY BOARD OF COUNTY COMMISSIONERS that the attached Exhibit A Fee Schedule shall be administered by the Carbon County Department of Planning and Development including but not limited to application fees required for building permit, sign, floodplain, solar access, conditional use permits (Major and Minor) and transfers, planned unit developments, zone changes, variances, and application and permit fees for subdivisions.

EXHIBIT A – FEE SCHEDULE

FEE SCHEDULE

Please make checks payable to Carbon County Planning. Application Fee and Subdivision Permit Fees must be paid at the time the application is submitted and is not refundable. The newspaper(s) will bill the applicant directly for Public Notice charges.

APPLICATION TYPES:	FEES: Plus, the cost of public notice.
Conditional Use Permit (Minor)	\$300.00
Conditional Use Permit (Major)	See Page 2
Conditional Use Permit Transfers	\$200.00
Zone Change	\$200.00
Planned Unit Development ZC	\$350.00
Planned Unit Development SUB	Application fees in accordance with the Subdivision Application/Filing Fees below.
Subdivision Application/Filing Fees: Minor Subdivision (Final Plat) Subdivision Permit Fee	Due upon submittal of the Application. \$200.00 \$100 + \$10 per lot
Major Subdivision: • Sketch Plan • Preliminary Plat	\$100.00 \$200.00
Subdivision Permit Fee • Final Plat	\$100 per lot, up to \$1,000.00 \$200.00
Variance	\$200.00
Sign, Floodplain and Solar Access	\$60.00

BUILDING PERMIT APPLICATION, INCLUDES ZONING CERTIFICATES:	
*VALUE OF IMPROVEMENTS OR REPLACEMENT COST NEW:	APPLICATION FEE:
\$0.00 TO \$5,000.00	\$25.00
\$5,001.00 TO \$20,000.00	\$75.00
\$20,001.00 TO \$100,000.00	\$125.00
\$100,001.00 TO \$200,000.00	\$150.00
\$200,001.00 TO \$300,000.00	\$250.00
\$300,001.00 TO \$400,000.00	\$350.00
\$400,001.00 TO \$500,000.00	\$450.00
\$500,001.00 TO \$600,000.00	\$550.00
\$600,001.00 TO \$700,000.00	\$650.00
\$700,001.00 TO \$800,000.00	\$750.00
\$800,001.00 TO \$900,000.00	\$850.00
\$900,001.00 TO \$1,000,000.00	\$950.00
\$1,000,001.00 and over	Multiplier of 0.001 to value of improvements or replacement cost new

Non-Commercial Wind Energy Generators, in accordance with above.

*The cost including material and labor that will be incurred in constructing the improvement.

Includes hired or contract labor but does not include owner/builder labor.

OTHER BUILDING PERMIT APPLICATION FEES:

Commercial Wind Energy Facilities - Each Wind Turbine - \$250.00

Re-tooling\Reconstruction of Existing Facilities - Each Wind Turbine - \$250.00

Transmission Line Towers or Poles - Each Tower or Pole - \$175.00

Telecommunication and MET Towers - Each Tower or Pole - \$350.00

Major Conditional Use Permit Applications:

Commercial Wind and Solar Energy Facilities

Transmission Lines over 115,000KV

Number of Project Structures- Wind Turbines:	Application Fee: \$100.00** Plus	Number of Project Structures- Transmission Towers or Poles:	Application Fee: \$100.00** Plus
1-199	\$3,000.00	1-199	\$3,000.00
200-299	\$4,000.00	200-299	\$4,000.00
300-499	\$5,000.00	300-499	\$5,000.00
500-699	\$7,000.00	500-699	\$7,000.00
700-899	\$9,000.00	700-899	\$9,000.00
900 and over	\$10,000.00	900 and over	\$10,000.00

**Plus, the actual cost of public notice charges.

Commercial Scale Solar Energy Facilities:

\$3,100.00

Plus, the actual cost of public notice charges.

PUBLICATIONS: available on-line: www.carbonwy.com Free

Carbon County Zoning Resolution \$25.00**

Carbon County Subdivision Regulations \$25.00**

Carbon County Land Use Plan \$50.00**

Carbon County Natural Resource Management Plan \$50.00**

**=Plus, applicable postage charges.

GIS Data and Maps:

Custom Maps: \$31.00 per hour (1 hour minimum)

Employee time for assistance with preparing a complete application may be charged as per Resolution for professional time – 1 hour minimum.

Effective Date: August 2, 2022

PRESENTED, READ, AND ADOPTED at a regularly scheduled meeting of the Board of County Commissioners of Carbon County, Wyoming, on this 2nd of August 2022.

**BOARD OF COUNTY COMMISSIONERS OF
CARBON COUNTY, WYOMING**

By: -s- Willing John Johnson, Chairman
On behalf of the Carbon County
Board of County Commissioners

Attest:

-s- Gwynn G. Bartlett, Carbon County Clerk

PUBLIC HEARING – C.U. Case 2015-04 – Sage Veterinary Services

Chairman Johnson opened a public hearing at 11:21 a.m. to hear C.U. Permit Transfer Requests for C.U. Case #2015-04 – Slater Creek Livestock, LLC/Benjamin, and Hallie Noland/Sage Veterinary Services request to approve the transfer of Conditional Use Permit Case File #2015-04 to Brown Horse Cattle Co., LLC and Baggs Veterinary Services, LLC. Planning Director Brugger overviewed the case file.

Benjamin Noland stated he would like to continue offering veterinary services to the county and surrounding areas and spoke in favor of the case.

Chairman Johnson called for comments for or against the case. There being no comments, Chairman Johnson closed the hearing at 11:24 a.m.

Commissioner Barkhurst moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2022- 35 A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission concerning C.U. Case #2015-04 – Slater Creek Livestock, LLC/Benjamin and Hallie Noland/Sage Veterinary Services request to approve the transfer of Conditional Use Permit Case File #2015-04 to Brown Horse Cattle Co., LLC and Baggs Veterinary Services, LLC. Commissioner Espy seconded, and the motion passed unanimously.

Resolution No. 2022 – 35

A Resolution of the Board of County Commissioners of Carbon County, Wyoming.

C.U. Case File #2015-04

(CONDITIONAL USE PERMIT)

TRANSFER OF PERMIT

“SAGE VETERINARY SERVICES”

WHEREAS, pursuant to the Carbon County Zoning Resolution of 2015, as amended, specifically, Section 7.7.J – Transfer of Conditional Use Permits, “No conditional use permit shall be transferred without the prior approval of the Board.”; and

WHEREAS, the petitioners, Slater Creek Livestock, LLC/Benjamin, and Hallie Noland/Sage Veterinary Services submitted a letter to the Planning Department dated June 28, 2022, requesting the Board to allow the transfer of Conditional Use Permit Case File #2015-04 “Sage Veterinary Services” to Brown Horse Cattle Co., LLC and Baggs Veterinary Services, LLC, noting that all involved parties have signed the letter; and

WHEREAS, the Carbon County Board of County Commissioners advertised by public notice and provided notice to the property owner and adjacent property owners prior to said public hearing to take public input and comments which said public hearing occurred on August 2, 2022; and

WHEREAS, at said public hearing, the Carbon County Board of County Commissioners provided the opportunity for the public to comment and for the Carbon County Board of County Commissioners to consider any comments which were made on the proposed permit transfer; and

WHEREAS, the Carbon County Board of County Commissioners having considered said request to transfer the Conditional Use Permit, and having found good cause for the permit transfer and having also reviewed and considered the Carbon County Zoning Resolution of 2015, as amended, specifically, Section 7.7.J – Transfer of Conditional Use Permits; and

WHEREAS, the Carbon County Board of County Commissioners have determined that the request to transfer the Conditional Use Permit, is in general conformance with the Carbon County Comprehensive Land Use Plan, as amended, and the Carbon County Zoning Resolution of 2015, as amended, and otherwise promotes the health, safety, and general welfare of the residents of Carbon County; and

WHEREAS, at a regularly scheduled meeting of the Carbon County Board of County Commissioners, by majority vote, the Carbon County Board of County Commissioners moved to approve the following Conditional Use Permit Transfer:

C.U. Case #2015-04: In accordance with Chapter 7, Section 7.7.J of the Carbon County Zoning Resolution of 2015, as amended, regarding the Transfer of Conditional Use Permits, previously referred to as Special Use Permits, Slater Creek Livestock, LLC/Benjamin and Hallie Noland/Sage Veterinary Services has requested that the Carbon County Board of County Commissioners approve the transfer of Conditional Use Permit Case File #2015-04 to Brown Horse Cattle Co., LLC and Baggs Veterinary Services, LLC.

Project Name: Sage Veterinary Services

Petitioner: Slater Creek Livestock, LLC/Benjamin, and Hallie Noland/Sage Veterinary Services (Petitioner)

Rural Address: 182 WY 70

Parcel Identification Number: 12911020007000

General Site Location: Approximately 2 miles southeast of Baggs off HWY 70.

Legal Description: All land located North of Wyoming Highway Department Baggs-Dixon Road (less strip 25 feet wide on East side) in W1/2SW1/4 Section 10, Township 12 North, Range 91 West, Carbon County, Wyoming; Commencing at the Intersection of the North boundary line of Wyoming Highway Department Baggs-Dixon Road with the Westerly boundary line of Section 10, Township 12 North, Range 91 West of the 6th P.M., Carbon County, Wyoming, approximately 195.1 feet North of the West Quarter corner of said Section; thence Northerly along said West section line a distance of 712 feet, more or less; thence Easterly and parallel with the North-South Quarter line of said Section 10 a distance of 1320 feet, more or less, to the North-South 16th line; thence Southerly and at right angles to the last named course a distance of 907.1 feet to the East-West quarter line of said Section; thence Westerly along said quarter line to the Intersection thereof

with the Northerly boundary line of the right of way of said Wyoming Highway Department Baggs-Dixon Road a distance of 795 feet, more or less; thence Northwesterly along the North boundary line of said right of way a distance of 600 feet, more or less, to the Point of Beginning.

TERMS AND CONDITIONS OF APPROVAL FROM RESOLUTION NO. 2015-31:

Transfer of Permit: This conditional use permit shall not be transferred without the prior approval of the Board of County Commissioners, for good cause shown.

Expiration of Permit: Any use for which a conditional use permit is granted must be commenced within two (2) years from the date of approval. If the Project is not commenced within two (2) years from the date of approval then the conditional use permit shall expire and become null and void and be of no further effect, except as extended in compliance with (new) Section 5.4(F). If any such use cannot be commenced until construction of structures, buildings and other physical assets associated with the use are completed, then construction of such structures, buildings and other physical assets must be commenced, absent any valid extension, not later than two (2) years from the date of approval of the conditional use permit and completed within a reasonable amount of time in accordance with the timeframe normally required for such construction. If such construction is not commenced and completed as required, then the conditional use permit shall become null and void and be of no further effect and any uses approved in accordance with the permit shall not be permitted without further action on the part of Carbon County.

CONDITIONS OF APPROVAL:

1. That the site will be developed and used in accordance with the project description and site plan that was submitted with the application.
2. That the applicant will submit to the County Planning Department a copy of their approved WDOT access permit.

VIOLATION: In the event the actions occurring pursuant to this permit are found to be in material violation of the terms and conditions of this permit, or are found to have been obtained by fraud, this permit shall be subject to all remedies allowed by law. Violation of any of the above restrictions can be grounds for terminating this Conditional Use Permit.

**NOW THEREFORE BE IT RESOLVED BY THE CARBON COUNTY
BOARD OF COUNTY COMMISSIONERS OF CARBON COUNTY, WYOMING:**

That the Carbon County Board of County Commissioners, hereby approves this transfer of the Conditional Use Permit for the "Sage Veterinary Services" (C.U. Case #2015-04).

The new permittee is: **Brown Horse Cattle Co., LLC and Baggs Veterinary Services, LLC.**

PRESENTED, READ, AND ADOPTED at a regularly scheduled meeting of the Board of County Commissioners of Carbon County, Wyoming, on this 2nd of August 2022.

**BOARD OF COUNTY COMMISSIONERS OF
CARBON COUNTY, WYOMING**

By: -s- Willing John Johnson, Chairman
On behalf of the Carbon County
Board of County Commissioners

Attest:

-s- Gwynn G. Bartlett, Carbon County Clerk

Ms. Brugger reported the Dixon Airport lease agreement with Bo Stocks was signed last meeting. She did receive the Federal Aviation Administration determination for the final structure and there was not an objection however the structure will exceed the transitional surface requirement and it must contain red obstruction lighting. She suggested a condition on the building permit with this

requirement. Commissioner Espy suggested the lease agreement contain language such as the lessee must comply with all FAA lighting or other requirements.

Ms. Brugger recently met with a representative of Invenergy regarding applications for two transmission lines that they will apply for this fall for Rock Creek I and II.

Commissioner Discussion

Commissioner Jones reminded the public about Stepping Stones Youth Home open house tomorrow at 2 p.m.

ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 11:34 a.m. Commissioner Moore seconded and the motion passed unanimously.

A regular meeting of this Board will be held Tuesday, September 6, 2022, at 9:00 a.m., at the Carbon Building – Courthouse Annex, located at 215 W. Buffalo St. Suite 240C, Rawlins, WY. The public is invited to attend, or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carbonwy.com or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.