

**REPORT TO THE
MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Monday July 18, 2022
Carbon Building – Courthouse Annex, Rawlins WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Monday, July 18, 2022, at 9:00 a.m. at the Carbon Building-Courthouse Annex in Rawlins, WY. Attending the meeting were Chairman, John Johnson, Vice Chairman, Sue Jones, John Espy, Byron Barkhurst and Travis Moore.

Chairman Johnson called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

There were no additions or corrections to the agenda.

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the July 5, 2022, regular meeting minutes, monthly receipts from Clerk of District Court in the amount of \$4,489.00, a bond for Pamela A. Thayer, Treasurer for the Board of Cooperative Higher Education Services in the amount of \$50,000.00 and Notice of Valuation Changes in the amount of (\$1,664,398.00). Commissioner Moore seconded and the motion passed unanimously.

Public Hearing – Adoption of Fiscal Year 2022 - 2023 Budget

Chairman Johnson opened a public hearing at 9:00 a.m. to consider adoption of the fiscal year 2022-2023 budget and to hear the Carbon County 2009 Specific Purpose Tax Joint Powers Board FY22 budget.

Clerk Bartlett overviewed the county's budget noting the balanced budgets begins with \$3,295,169.42 estimated cash plus estimated revenue of \$23,358,439.95 and expenses of \$33,017,094.00 leaving a levy requirement of \$6,363,484.63. The value used was \$530,290,386 and 12 mills totals the levy requirement. She explained the value

Lindsey West, Carbon County Specific Purpose Tax Joint Powers Board Treasurer presented the Fiscal Year 2023 budget explaining that they do not levy. Funds come from bond proceeds of two issuances which are paid with a 6th penny sales & use tax and should those collections not be enough for payments the board has reserves held with U.S. Bank.

Chairman Johnson closed the hearing at 9:05 a.m.

Commissioner Espy moved to adopt Resolution 2022-31 A Resolution to Provide Income Necessary to Finance the Budget and Appropriating Funds Through a 12.000 Mill Levy and to authorize the Chairman's signature on the final budget summary. Commissioner Moore seconded, and the motion passed unanimously.

RESOLUTION NO. 2022 - 31
RESOLUTION TO PROVIDE INCOME NECESSARY TO FINANCE THE BUDGET
AND APPROPRIATING FUNDS THORUGH A 12.000 MILL LEVY

WHEREAS, on or before the 15th day of May 2022, the budget making authority, prepared and submitted to the Board a proposed county budget for the fiscal year ending June 30, 2023, and

WHEREAS, such a budget was duly entered upon the records of this Board and a copy thereof was made available for public inspection at the office of the County Clerk; and

WHEREAS, notice of a public hearing on such budget, together with the summary of said budget, was published in the Saratoga Sun on July 7, 2022, a newspaper published and of general circulation in the county; and

WHEREAS, a public hearing was held on such budget at the time and place specified in said notice, at which time all interested parties were given an opportunity to be heard; and

WHEREAS, following such public hearing if certain alterations and revisions were made in such proposed budget, all will more fully appear in the minutes of this Board.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners that the county budget, as so revised and altered, be adopted as the official county budget for the fiscal year ending June 30, 2023.

BE IT FURTHER RESOLVED, that the following appropriations be made for the fiscal year ending June 30, 2023, and that the expenditures of each officer, department, fund or spending agency be limited to the amount herein appropriated unless amended:

GENERAL FUND

Grants	341	<u>\$ 6,874,122.10</u>
County Commissioners	410	<u>\$ 166,428.00</u>
County Clerk	420	<u>\$ 448,226.60</u>
County Boards	425	<u>\$ 10,225.00</u>
County Treasurer	430	<u>\$ 312,801.84</u>
County Assessor	440	<u>\$ 360,988.31</u>
County Sheriff	450	<u>\$ 2,252,180.67</u>
County Attorney	460	<u>\$ 1,025,363.08</u>
Buildings & Grounds Administration	470	<u>\$ 558,047.36</u>
Buildings & Grounds Utilities	471	<u>\$ 493,700.00</u>
Buildings & Grounds Maintenance	472	<u>\$ 431,500.00</u>
Dixon Airport	473	<u>\$ 74,580.00</u>
County Coroner	480	<u>\$ 188,835.00</u>
Extension Office	490	<u>\$ 74,808.00</u>
Clerk of District Court	500	<u>\$ 288,869.70</u>
Information Technology	510	<u>\$ 1,105,390.08</u>
Jail	522	<u>\$ 2,033,796.06</u>
Radio Tech	523	<u>\$ 120,671.91</u>

Road and Bridge	530	<u>\$ 1,633,694.80</u>
Elections	550	<u>\$ 120,306.50</u>
Public Health	560	<u>\$ 289,199.23</u>
Mental Health	563	<u>\$ 88,950.00</u>
Administration	570	<u>\$ 5,399,140.00</u>
Lease/Bonds	571	<u>\$ 1,854,950.29</u>
Planning / GIS	580	<u>\$ 168,979.94</u>
Fire Protection	581	<u>\$ 525,009.18</u>
Emergency Management	582	<u>\$ 10,250.00</u>
Outside Agencies	584	<u>\$ 1,258,591.68</u>
Cash Reserve Fund	595	<u>\$ 4,847,488.67</u>
TOTAL GENERAL FUND APPROPRIATION		<u>\$ 33,017,094.00</u>

<u>SPECIAL REVENUE FUNDS</u>	<u>Fund #</u>	
Jail Commissary	105	<u>\$ 140,608.75</u>
Soberlink / House Arrest Monitor	106	<u>\$ 61,918.00</u>
Special Projects	111	<u>\$ 152,783.36</u>
Chokecherry Impact Assistance	113	<u>\$ 1,078,636.93</u>
SCRF Road Fund	115	<u>\$ 3,967,582.80</u>
Jail Operations & Maintenance	118	<u>\$ 792,929.16</u>
Dixon Airport Fuel Sales	119	<u>\$ 187,483.59</u>
Public Health Vaccines	121	<u>\$ 66,000.00</u>
Public Health Reproductive Health	122	<u>\$ 4,367.23</u>
Public Health Donations	123	<u>\$ 9,978.62</u>
Ryan White	126	<u>\$ 25,192.90</u>
Emergency Management Donations	127	<u>\$ 75,515.97</u>
Fire Donations	128	<u>\$ 8,065.00</u>
Sheriff Donations	129	<u>\$ 8,166.06</u>
American Rescue Plan	131	<u>\$ 2,505,576.36</u>
Seizure & Sales	132	<u>\$ 4,911.50</u>
C4 Emergency Activations	133	<u>\$ 37,275.16</u>
Abandoned Vehicle	150	<u>\$ 7,500.00</u>
Election Equipment Replacement	155	<u>\$ 69,911.34</u>
Operating Reserve	170	<u>\$ 1,097,258.16</u>
County Building Reserve	171	<u>\$ 32,539.02</u>
County Vehicle/Equipment Reserve	172	<u>\$ 775,616.42</u>
County Building Reserve	173	<u>\$ 552,633.33</u>
Specific Purpose Tax Project Exp	195	<u>\$ 10,759,432.81</u>
Breast Pump	200	<u>\$ 3,201.40</u>
Sex Offender	210	<u>\$ 2,575.22</u>
E911 Surcharge	218	<u>\$ 446,142.87</u>
Self-Funded Insurance	230	<u>\$ 3,513,333.12</u>
Forest Reserve SRS	281	<u>\$ 470,331.68</u>
Drug Seizure	282	<u>\$ 45,802.48</u>
Fire Strike	283	<u>\$ 249,472.50</u>
Sheriff Search & Rescue	284	<u>\$ 28,229.92</u>

Impact Assistance Boswell Springs	300	\$ 481,332.61
Impact Assistance TB Flats	301	\$ 78,594.84
Impact Assistance Ekola Springs	302	\$ 20,175.58
Impact Assistance Gateway West	303	\$ 169,935.61
Impact Assistance Transwest Express	304	\$ 1,189,424.00
Impact Assistance Two Rivers Lucky Star	305	\$ 1,598,690.00
Impact Assistance Gateway South	306	\$ 2,295,547.00
Impact Assistance Rock Creek	307	\$ 721,103.70
TOTAL SPECIAL REVENUE FUNDS		<u>\$ 33,735,775.00</u>
TOTAL APPROPRIATIONS		<u>\$ 66,752,869.00</u>

BE IT FURTHER RESOLVED, that after deducting all other cash and estimated revenue for the General Fund, it is necessary that the following amount be raised by general taxations and in order to raise such sums of money, it is necessary that the following levies be made for the fiscal year ending June 30, 2023, as shown:

General Fund	<u>\$6,363,484.63</u>	<u>12.000 Mills</u>
TOTAL	<u>\$6,363,484.63</u>	<u>12.000 Mills</u>

PASSED, APPROVED AND ADOPTED THIS 18th day of July 2022.

Board of County Commissioners
 Carbon County, Wyoming
 -s- John Johnson, Chairman
 -s- Sue Jones, Vice Chairman
 -s- Byron Barkhurst
 -s- John Espy
 -s- R. Travis Moore

Attest:

-s- Gwynn G. Bartlett, Carbon County Clerk

Carbon County Bar Association Update –

Pinita Maberry with the Carbon County Bar Association presented the Board of Carbon County Commissioners with the 2021 Larry Lehman Award - Integrity in the Pursuit of Justice. The Larry Lehman Award was established by the Carbon County Bar Association to honor the late Honorable Larry. L. Lehman who served as the District Court Judge in Carbon County from 1988 to 1994, before being appointed to the Wyoming Supreme Court on July 8, 1994. He was Chief Justice to the high court before succumbing to brain cancer in 2004. Hon. Judge Lehman is recognized for his distinguished career and his tireless efforts to improve the operation of the court system and to provide greater access to justice for all Wyoming citizens.

This annual award normally recognizes the achievements and dedication of a Carbon County citizen who is dedicated to integrity in the legal system. The Carbon County Bar Association is proud to announce the Carbon County Commissioners as the recipient. This is the first time an entity as a whole has won this prestigious local award. Bryon Barkhurst, John Espy, John Johnson, Sue Joes and Travis Moore work tirelessly to encourage growth and improve existing systems in Carbon County. Part of their efforts this past year have been in their support of renovations of the

Carbon County Courthouse as well as the re-opening of our local crisis center. Their time, effort, advocacy does not go unnoticed.

In regard to the courthouse, the interior of the building was redesigned with intention, there are many updates so that technology is prominent throughout the building, and there will be increased safety measures to bring the building into the current age.

Further, the Commissioners have exemplified integrity in the pursuit of justice by also working on the re-opening of our local crisis center. This is a service that is needed for our county families by allowing our children to remain in our community.

VOUCHERS

Commissioner Barkhurst moved to approve July 2022 payroll and benefit expenses of \$945,636.71 and insurance claim and premium expenses of \$452,335.24, the main amount of expenses of \$1,667,367.92 for an aggregate total today of \$3,065,339.87. Commissioner Jones seconded and the motion passed unanimously.

Vendor	Detail Line Description	Total
Alesco, American Linen Div.	Misc. Shop Supplies	\$118.04
Apg Media Of The Rockies	P&Z Meeting Minutes	\$57.64
API Systems Integrators	Fire Monitoring	\$102.00
Arca Search	Site System Annual Fee	\$726.67
Axis Forensic Toxicology, Inc.	Exam Fees	\$336.50
Baggs, Town Of	Baggs Fire Call/Water Services	\$1,934.37
Bi Inc.	Electronic Monitoring Services	\$572.00
Blakeman Propane	Heating Fuel	\$462.56
Bomgaars Supply	Pipe Nipple	\$7.59
Boys & Girls Clubs - Carbon Co.	2022 Q2 TANF	\$2,909.00
Carbon County Fair Board	Rental Fees 2022	\$6,700.00
Carbon Co. Veterinary Hospital	Zeus Vet Visit	\$125.04
Carbon County Weed & Pest	Weed Sprayer	\$28.30
Carbon County Weed & Pest	Weed Killer	\$47.20
Carbon Power & Light Inc	Electric Service	\$2,060.44
Casper Winnelson Co	Urinal Parts	\$1,593.46
Chiu, Stephanie	Inmate Medical Services	\$6,500.00
Corthell And King, P.C.	Legal Services	\$2,880.00
Cowboy Chemical	Jail Laundry Supplies	\$599.20
Cowboy Supply House	Trash Liners/Tissue	\$197.14
DBT Transportation Svs. LLC	AWOS Maint.	\$1,667.44
Drummond Refrigeration LLC	A/C Chiller Parts	\$365.00
Elk Mountain, Town Of	Water Service	\$65.50
Encampment, Town Of	Water Service	\$102.00

Encartele	Jail Data	\$750.00
Fatbeam LLC	Dark Fiber	\$5,170.00
FCI Constructors Of Wy	Carbon County Courthouse & CBIP	\$1,481,549.40
Fired Up Rescue	Fire Uniforms	\$5,454.00
GlaxoSmithKline Pharma.	Vaccines	\$4,068.73
Grainger	Misc. Parts	\$954.94
Greater Wy Big Bros/Sisters	June Prevention/TANF	\$21,941.16
Hanna, Town Of	Water Service	\$295.96
Haver, Emily L.	Meal Reimbursement	\$25.23
Hopkins Medical Products	Pulse Oximeter/Scale Carrying Case	\$465.60
Jeffrey Center Board	Rental Fees 2022	\$2,350.00
Kilburn Tire Company	New Lug Nuts	\$108.24
KTGA/KBDY	Absentee Ballot Ads	\$200.00
L N Curtis & Sons	Gasket/Battery Pack	\$726.92
Laramie Fire Extinguisher	Yearly Inspection	\$33.00
Laramie Fire Protection	Annual Monitoring	\$480.00
LexisNexis Matthew Bender Inc	Wy Statute Books	\$441.62
Lifetime Benefit Solutions, Inc	Cobra County Employees	\$25.00
Matthew Bender & Co, Inc.	Wy Court Rules 2022	\$2,439.69
McGraw, Joan	Board Mileage	\$24.00
Medicine Bow, Town Of	Water Service/Vehicle Accident/Fires	\$12,017.00
Merseal Law, LLC	Legal Services	\$5,750.00
MPM Corp / Evergreen Disposal	Trash Service	\$130.00
Norco, Inc.	Cylinder Rent	\$781.80
Offender Watch	Sex Offender Notifications	\$103.24
Olde Trading Post	Fuel	\$154.33
O'Reilly Auto Parts	Capsule	\$28.49
Perkins Oil Co	Fuel	\$3,561.89
Perue Printing	Business Cards	\$74.24
R.P Lumber Company, Inc.	Misc. Parts	\$120.94
Rawlins Automotive	Misc. Parts	\$505.16
Rawlins Hardware	Misc. Parts	\$125.50
Rawlins, City Of	Water Service	\$2,067.40
Republic Services #642	Trash Service	\$222.79
Russell Industries Inc	Seals, Gasket, Shim & Bushing	\$727.24
Saratoga Auto Parts, Inc.	Misc. Parts	\$148.02
Saratoga Sun	Misc. Ads	\$1,556.28
Saratoga, Town Of	Water Service	\$87.50
Schaeffer Mfg. Co	Oil Drum	\$1,570.25
Schofield, Stephanie M	Arson Dog Investigation	\$308.00
Shepard's	Fuel	\$5,645.08

Shively Hardware	Misc. Tools	\$1,095.93
Staples Advantage	Paper	\$12.29
State Of Wyoming DCI	Sex Offender Changes	\$50.00
Stinker Stores Inc	Fuel	\$22,753.24
Summit Food Service	Jail Meals	\$3,885.37
Swanson Services Corporation	Jail Commissary	\$915.94
Terminix	Pest Control	\$193.00
T-O Engineers	DWX Fence Relocation	\$18,847.65
Western Truck Repair	Switch	\$39.66
Wex Bank	Fuel	\$1,777.59
Wex Bank	Late Fee	\$10.00
Wy Behavioral Institute	Admin Emergency Detentions	\$584.00
Wy Dept Of Health	Rental State Vehicle	\$80.00
Wy Dept Of Transportation	Cn06068 Br Over N Platte	\$73.07
Wy Secretary Of State	Angeloff Notary	\$60.00
Wyoming State Forestry Div.	2023 Premiums	\$14,453.22
ZOCO Unlimited Inc.	Prep Blading Water	\$9,191.23

ELECTED OFFICIALS & DEPARTMENT HEADS

Emergency Management

Lenny Layman, Emergency Management Coordinator introduced Michelle Christopher, Source Water Specialist with Wyoming Water and Wastewater Agency Response Network (WYOWARN) and with Wyoming Association of Rural Water Systems (WARWS). They both discussed updates regarding Carbon County Emergency Response Plan surrounding water and wastewater system operations.

Mr. Layman provided an update on grants that he is working on for a drone, Memorial Hospital of Carbon County for site radios and WyoLink compatible radios. The drone grant has been denied as will all other drone grants so Mr. Layman will begin looking for a donor or donors. He also applied for and received \$13,000 for 5 portable pelican lighting cases in addition to ones he already has for use at polling locations throughout the county as the Clerk's emergency backup plan in case of power outages.

Mr. Layman presented a monthly update for the Office of Emergency Management to include meetings and trainings. He also discussed the Text CCFAIR22 to 38276 to receive fair information, schedule changes and fair emergency alerts. The messaging will be available from July 29th through August 7th.

Buildings & Grounds

The BOCC authorized the Buildings & Grounds Department to fill all vacant positions.

IT

Matt Webster, IT Specialist presented a contract and an installation & integration agreement for the county copiers for board approval and Chairman's signature. This would replace the fleet of copiers within the county offices and will consolidate the six contracts into one. He did release a somewhat official request for proposals to various copier companies requesting information on pricing, lease terms, etc. and recommends Capital Business Systems. Matt further explained other terms of the contract as did Attorney Davis. He anticipates savings of over \$191,000.00 over the 63-month lease period.

Commissioner Espy moved to approve the Capital Business Systems Inc. Installation & Integration Agreement for the lease of 17 copiers in the amount of \$1,407.43 per month and for a term of 63 months with a contract total of \$88,668.09 plus a per page print/copy cost and the Interstate Cooperation Contract for Texas Department of Information Resource Technology Contracts for the use of the 17 copiers. Commissioner Barkhurst seconded and the motion passed unanimously.

Mr. Webster discussed taking over IT services for the Museum. As the county provides its entire budget and because the county is already assisting with IT needs, he feels they have the staff to do this. There were concerns of the precedence this may set for other outside agencies wanting IT services and how this could look if the BOCC approved the request. Options such as fully integrating them into our network or just supporting what they have and assisting them in equipment replacement. Ultimately the BOCC asked Mr. Webster to set some criteria and outline it in a memorandum of understanding and present it at a future meeting and in the meantime continue to support as they have.

Mr. Webster reported that he applied for and was awarded a Homeland Security grant totaling \$25,000 to implement multi-factor authentication. The total project is over \$58,000 and DOHS is looking into ways of funding the entire project.

Road and Bridge

Kandis Fritz, Road and Bridge Coordinator, presented speed index surveys on Brush Creek, Cherokee, Hanna-Leo-Kortes, Sage Creek, and Seminoe County Roads that were conducted by Wyoming Technology Transfer Center. They are as follows:

- a. Carbon County Road 203 – Brush Creek Road – 40 MPH (20 through residential areas)
- b. Carbon County Road 451 – Cherokee Road – 15 MPH through the 4-way stops and 30 MPH thereafter
- c. Carbon County Road 291 – Hanna Leo Kortes Road – 45 MPH both paved and unpaved
- d. Carbon County Road 401 – Sage Creek Road – 55 MPH only on the paved section and approximately 1 mile thereafter
- e. Carbon County Road 351 – Seminoe Road – 65 MPH

Signs have been ordered through Wyoming T2 sign program and will we get them up as time allows.

Commissioner Espy moved to adopt Resolution 2022-32 A Resolution Setting Speed Limits on County Roads 203, 451, 291, 401 and 351. Commissioner Moore seconded and asked if the county

could put caution and other warning signs up for those roads that are not in the best shape. Attorney Davis reported caution and like signs are only warnings and that she recommends reporting to the Sheriff a speed index survey is in place and that the BOCC had adopted the speed limits, so they are enforceable. The motion passed unanimously.

RESOLUTION NO. 2022 - 32

A RESOLUTION SETTING SPEED LIMITS ON CARBON COUNTY ROADS 203, 451, 291, 401, 351 IN ACCORDANCE WITH SPEED INDEX SURVEY AND STUDY CONDUCTED BY WYOMING T2

WHEREAS, Wyo. Stat. Ann. §31-5-303(b), 2021, provides, “[i]n compliance with rules promulgated by the department, local authorities in their respective jurisdictions may determine the proper maximum speed for all streets and highways within their respective corporate jurisdiction which maximum speed is reasonable and safe and which may be greater or less than the maximum speed permitted under this act. The rules promulgated by the department shall adopt standards consistent with national practices.”, and;

WHEREAS, Wyoming T2 completed speed index surveys and studies for the following Carbon County Roads: 203 – Brush Creek Road, 451 – Cherokee Road, 291 – Hanna Leo Kortes Road, 401 - Sage Creek Road, and 351 – Seminoe Road, and;

WHEREAS, engineers working for Wyoming T2 did determine safe and appropriate speed limits for each of these County Roadways based on the road type, condition, and traffic counts, and;

WHEREAS, declaring a safe maximum speed for all vehicles travelling on these county roadways is necessary for the safety of all the traveling public and to prolong the useful condition of the roads, and;

WHEREAS, the Board of County Commissioners for Carbon County, in consultation with and after review of the recommendations of Wyoming T2 and the Carbon County Road and Bridge Supervisor, do set the following maximum speed limits on County Roads 203, 451, 291, 401, and 351, in order to protect the health and welfare of its citizens and to prolong the useful life of said roads; and

WHEREAS, the Board of County Commissioners for Carbon County has identified the following Carbon County roads as those in need of the following speed limits in order to better protect the public and the roadways:

Carbon County Road 203 – Brush Creek Road – 40 miles per hour

Carbon County Road 451 – Cherokee Road – 15 miles per hour and 30 miles per hour dependent upon location

Carbon County Road 291 – Hanna Leo Kortes Road – 45 miles per hour

Carbon County Road 401 – Sage Creek Road – 55 miles per hour

Carbon County Road 351 – Seminoe Road – 65 miles per hour

NOW, THEREFORE BE IT RESOLVED, that the Board of County Commissioners of Carbon County, Wyoming, hereby establishes that the maximum speed limit on each of the above-named roads will be as listed, and in accordance with the speed index survey and studies completed by Wyoming T2, attached and incorporated herein as Exhibit “1”.

BE IT FURTHER RESOLVED, that these modified speed limits take effect immediately upon the posting of the speed limit traffic control devices pursuant to §31-5-401, Wyo. Stat. Ann. 2021, in said locations.

APPROVED AND ADOPTED THIS 18th DAY OF JULY 2022.

BOARD OF COMMISSIONERS
CARBON COUNTY, WYOMING
-s- Willing John Johnson, Chairman
On behalf of the Carbon County
Board of County Commissioners

Attest: Gwynn G. Bartlett, Carbon County Clerk

Ms. Fritz reported her staff has been busy applying 137 miles of Mag Chloride with 16 miles left that will be done very soon.

Ms. Fritz received a phone call and pictures last week from a resident about a Culvert on County Road 15 that is washing on the outlet end. Ms. Fritz has reached out to the engineers that designed the culvert and they are looking into this with the contractor. She will keep the BOCC updated. Chairman Johnson asked if the engineer work was warrantied, and Mr. Fritz stated she will determine that with Attorney Davis.

Ms. Fritz requested and received authorization to purchase two crew cab pickups. Chairman Johnson questioned the need for diesel pickups as some areas are not hauling things. Ms. Fritz stated that each of their trucks hauls diesel for fueling equipment and they have diesel readily available at each shop and she would speak with the Chairman further about that.

Planning and Development

Sarah Brugger, County Planning Director presented certifications for the BOCC to set public hearings.

Commissioner Barkhurst moved to accept the Certification of Recommended Action from the Carbon County Planning & Zoning Commission for Z.C. Case File No. 2022-11, Timothy and Kimala Kelbert, C.U. Case 2022-03 – Union Telephone Company – Rawlins North Water Tank Communication Site Project and C.U. Case #2022-04 – Amazon Kuiper Infrastructure LLC – CPR 501 Rawlins Communication Site and schedule a public hearing for Tuesday, September 6, 2022 at 11:15 a.m._at the Carbon Building Courthouse Annex in Rawlins, Wyoming. Commissioner Moore seconded and the motion passed with all voting for the motion except Commissioner Espy who abstained due to conflict.

Commissioner Barkhurst moved to accept the Certification of Recommended Action from the Planning & Zoning Commission concerning the Carbon County 2022 Fee Schedule Amendments and scheduled a public hearing for Tuesday, August 2, 2022. Commissioner Espy seconded and the motion passed unanimously.

Mrs. Brugger presented a letter of interest for board approval and Chairman's signature regarding the West Fork Battle Creek Watershed Project. The Wyoming Natural Resources Conservation Service (NRCS), with the U.S. Forest Service (USFS), the U.S. Army Corps of Engineers (USACE), and the U.S. Environmental Protection Agency as cooperating agencies, is preparing a Watershed Plan Environmental Impact Statement (Plan-EIS) in response to the Savery-Little Snake River Water Conservancy District and Pothook Water Conservancy District (collectively referred to as the Sponsor) request for financial assistance through the NRCS's PL566 (Watershed Protection and Flood Prevention Act) program.

The NRCS is analyzing the proposed project to see whether it will meet the requirements for construction funding under the agency's Watershed and Flood Prevention Operations Program. Because of the project's location, which could be partially on federal lands in the Sierra Madre Mountains within the Brush Creek-Hayden Ranger District of the Medicine Bow-Routt National Forests managed by the USFS, the Wyoming Office of State Lands and Investments is developing a proposal for a land exchange with the USFS. The project could also require an individual permit from the USACE under the provisions of Section 404 of the Clean Water Act.

The Sponsor, in coordination with the WWDO, has proposed to construct a 264-foot-tall roller-compacted concrete dam to store 10,000 acre-feet (AF) of water to provide for rural agricultural water management. The dam could inundate approximately 130 acres of land, and the proposed reservoir pool could contain three storage accounts: 6,500 AF of irrigation storage, 1,500 AF of storage to maintain a minimum bypass flow, and a 2,000-AF conservation pool. The proposed reservoir could be constructed on the West Fork of Battle Creek just below the confluence of Haggerty Creek and Lost Creek, which are headwater tributaries for the Little Snake River. The proposed location of the project is approximately 20 miles east-northeast of Savery, Wyoming, and 10 miles north of Wyoming's border with Colorado.

A land exchange for the proposed project location could include selected parcels of the USFS-managed lands within and adjacent to the West Fork Battle Creek Reservoir site on the Medicine Bow-Routt National Forests in exchange for deemed equivalent State lands, which will be analyzed as part of the proposed project. The primary goal of the proposed reservoir is to provide a late-season supplemental water supply to serve approximately 19,000 acres of irrigated lands in the Little Snake River Basin in Wyoming and Colorado. Under existing climate conditions, the Little Snake River Basin above its confluence with Sand Creek experiences irrigation water shortages of approximately 12,000 AF, and the proposed project seeks to reduce the average shortage in these years by 5,000 AF or more. The proposed project may also mitigate future drought impacts to agriculture and natural resources resulting from climate change. In addition to the irrigation water supply, the proposed reservoir may also impact fisheries, riparian and wetland wildlife habitats, and water-associated recreation.

Commissioner Espy moved to approve the Chairman's signature on the letter of interest requesting cooperating agency status regarding the West Fork Battle Creek Watershed Project. Commissioner Jones seconded and the motion passed unanimously.

Ms. Brugger stated when she is on maternity leave, she would like Kristy Rowan to be authorized to sign administrative documents.

Commissioner Jones moved to authorize Kristy Rowan to sign administrative documents during the Planner's upcoming maternity leave. Commissioner Espy seconded and the motion passed unanimously.

Clerk

Gwynn Bartlett, County Clerk discussed an amendment to the Blue Cross Blue Shield retiree health insurance policy and potential increase to county health insurance to go into effect January 1, 2023. The BOCC had previously asked her to investigate the removal of retirees upon Medicare eligibility due to age as well as a set 10% increase per year. She recommended any increase be rounded to the nearest whole dollar. She presented the BOCC with the amendment.

Commissioner Jones moved to authorize the Chairman's signature on the Blue Cross Blue Shield plan change related to retiree eligibility terming them upon Medicare eligibility due to age. Commissioner Espy seconded and the motion passed unanimously.

Commissioner Jones moved to implement a 10% increase per year, rounding to the nearest whole dollar, each January to retiree insurance premiums beginning January 1, 2023. Commissioner Barkhurst seconded and the motion passed unanimously.

Clerk Bartlett presented a Memorandum of Understanding for the Extension Office for board approval and Chairman signature.

Commissioner Jones moved to approve the Chairman's signature on the Memorandum of Understanding between the University of Wyoming and Carbon County for the Extension Office for a term of July 1, 2022, through June 30, 2026. Commissioner Barkhurst seconded and the motion passed unanimously.

Clerk Bartlett presented the annual community prevention grant agreement for board approval and Chairman's signature.

Commissioner Jones moved to approve the Chairman's signature on the Grant Agreement between Wyoming Department of Health, Public Health Division and Carbon County for activities designed to prevent the use, misuse, or abuse of tobacco, alcohol, or controlled substances, and activities designed to prevent suicide through the Community Prevention Grant Program in an amount not to exceed \$267,816.00 and for a term of July 1, 2022, through June 30, 2024. Commissioner Barkhurst seconded and the motion passed unanimously.

Clerk Bartlett presented board applications that she received for vacant board positions.

Commissioner Espy moved to reappoint Russell Waldner to the Saratoga-Carbon County Joint Powers Board for a 3-year term ending July 2025 and reappoint Caleb Owens to the Valley Community Center Joint Powers Board for a 3-year term ending July 2025. Commissioner seconded and the motion passed unanimously.

Commissioners

Vice Chairman Jones presented a Notice to Proceed for the Dixon Airport 2022 seal coat and marking project for board approval and Chairman's signature.

Commissioner Jones moved to approve the Chairman's signature on the Notice to Proceed with Straight Stripe Painting, Inc for the Dixon Airport 2022 Seal Coat and Mark project. Commissioner Barkhurst seconded and the motion passed unanimously.

Vice Chairman Sue Jones presented two lease agreements for Hangars at the Dixon airport for Zach Weber and Bo Stocks. Attorney Davis reported there is very specific requirements on both about the wingspan due to their locations.

Commissioner Jones moved to approve lease agreements between Carbon County and Zach Weber and a separate one with Bo Stocks for hangars at the Dixon Airport, each for a term of thirty years and in the amount of \$2,07.20 per year based on \$0.38 per square foot with a fee increased beginning the 5th year and each 5th year thereafter based on the consumer price index. Commissioner Espy seconded and the motion passed unanimously.

Carbon County Economic Development

Carbon County Economic Development Director Yvonne Johnson discussed an opportunity that the county has to help rebrand Rawlins and Carbon County by placing two wind turbine blades at no cost to the county that would be donated by Rocky Mountain Power and installed at locations that will help promote tourism, bring people into the community and serve as a point of interest. The suggested location of the blades is at the Carbon County Fairgrounds and could be used for shade covers or playground equipment.

Ms. Johnson has spoken with both the County Fair Board and Building and Grounds and they both approve the installation of the blades at the fairgrounds at the locations shown. One would be on the corner of Harshman suspended 10' and another located near the concessions for a shaded area for visitors to sit. The fair board would like a third blade to be used someday in the future for a hitching post near the new horse barn. Chairman Johnson expressed his concern about the cost of installing and cutting and wondering if these belong at a traditional fairground. Commissioner Espy thought the idea was worth exploring more but wanted to see the engineering prior to deciding. The BOCC also wanted to hear directly from the Buildings & Grounds Manager along with the Fair Board.

PUBLIC HEARING – CARBON COUNTY LIQUOR LICENSE AND MALT BEVERAGE PERMIT RENEWALS AND TRANSFER

Chairman Johnson opened a public hearing at 11:17 a.m. to hear numerous requests to renew liquor licenses and to hear a request to transfer a Retail Liquor License from SCK Rendezvous Lodge Inc. dba Rendezvous Lodge to Western Hills Campground, LLC dba Western Hills Campground and to renew the retail liquor license for the next licensing year.

Clerk Bartlett stated renewal notices were placed in the Saratoga Sun for two consecutive weeks specifically on June 30 and July 7 and notices for Western Hills Campground were placed in the Saratoga Sun for two consecutive weeks specifically on June 30 and July 7. She presented the following renewal licenses for the Board's consideration. She also noted her office checks each LLC and corporation on the Secretary of State's website annually to ensure each is in good standing and they check with the Department of Revenue to ensure each is current on sales tax.

Malt Beverage Licenses: Hookers Store and Café LLC dba Hookers Store and Café LLC, Manjeet Inc. dba Three Forks Muddy Gap Service, Robert F. Konrath dba Walcott Service, Seith Konrath dba Elk Mountain Conoco & Towing, Filcrest Enterprises dba Rocky's Quik Stop, and Western Hills Campground LLC dba Western Hills Campground

Retail Liquor Licenses: Cody Resources LP dba A Bar A Ranch with a guest ranch designation, Three Forks Lodge Inc. dba The Lodge at Three Forks, Whistle Pig Inc. dba Whistle Pig Saloon Beaver Liquor

Resort Liquor License: Brush Creek LLC dba Brush Creek Ranch with resort designation, Old Baldy Corporation dba Old Baldy Club with resort designation

Restaurant Liquor License: White Lodging Services Corporation dba White Lodging with a guest ranch designation.

Limited Retail Liquor License (Club): Sinclair Golf Course Inc. dba Sinclair Golf Course with a golf club designation

Satellite Manufacturer Permit: Wild West Spirits LLC dba Brush Creek Distillery Satellite.

Chairman Johnson called for public comments for or against the renewals. There being none, he closed the hearing at 11:20 a.m.

Commissioner Moore moved to approve all liquor license and malt beverage renewals each for a term of one year expiring August 31, 2023, as read in the minutes and to approve the transfer of the retail liquor license from SCK Rendezvous Lodge Inc. dba Rendezvous Lodge to Western Hills Campground LLC dba Western Hills Campground for a term beginning July 19, 2022 and ending August 31, 2022; and to renew the retail liquor license for Western Hills Campground for a term of one year expiring August 31, 2023. Commissioner Jones seconded, and the motion passed unanimously.

CITIZEN & COMMISSIONERS DISCUSSION

Chairman Johnson asked for public comment on a proposed fire district however no citizens were present.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session at 11:24 a.m. with Gwynn Bartlett, Ashley Mayfield Davis, Kandis Fritz, Lindsey West and Sarah Bruggar to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Barkhurst seconded and the motion passed unanimously.

Commissioner Espy moved to come out of executive session at 1:35 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Moore seconded and the motion passed unanimously.

Commissioners

Commissioner Moore reported he and John Rutherford had an interview on Bigfoot 99 regarding the potential formation of a fire district. Marketing materials are in hand and will be distributed with a Facebook and website live in the upcoming month.

Commissioner Moore moved to authorize Chairman Johnson and Commissioner Espy to handle a personnel matter. Commissioner Barkhurst seconded and the motion passed unanimously.

ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 1:38 p.m. Commissioner Moore seconded and the motion passed unanimously.

A regular meeting of this Board will be held Tuesday, August 23, 2022, at 2:00 p.m., at the Baggs Higher Education Center, located at 360 Whippoorwill Dr., Baggs, WY. The public is invited to attend, or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carbonwy.com or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.