

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, October 19, 2021
Hanna Town Hall, Hanna, WY – Held via Zoom**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, October 19, 2021, at 2:00 p.m. at the Hanna Town Hall in Hanna, WY via Zoom. Attending the meeting were Chairman, John Johnson, Vice Chairman, Sue Jones, John Espy, Travis Moore and Byron Barkhurst.

Chairman Johnson called the meeting to order at 2:00 p.m.

ADDITIONS / CORRECTIONS

Chairman Johnson added a homeland security grant agreement under the Emergency Manager and an WY Department of Transportation grant agreement for the Dixon Airport under the Clerk.

VOUCHERS

Commissioner Espy moved to approve payment to Sunrise Sanitation for \$23.00. Commissioner Moore seconded, and the motion carried with all voting for the motion except Commissioner Jones who abstained due to personal conflicts.

Commissioner Espy moved to approve September 2021 payroll and benefit expenses of \$954,242.57 and insurance claim and premium expenses of \$369,088.96. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Espy moved to approve the report of expenditures in the amount of \$955,929.45 for an aggregate total of \$2,279,283.98. Commissioner Moore seconded and the motion carried unanimously.

ADAMS, JENNY	\$820.00	ELECTRONIC MONITORING REFUND
APEX COMMUNICATIONS	\$9,417.64	PAGER/ANTENNA/CASE/MAINT AGREEMENT
API SYSTEMS INTEGRATORS	\$102.00	MONITORING SERVICE 11/08/2021 - 02/07/2022
AXIS FORENSIC TOXICOLOGY, INC.	\$175.00	BLOOD PANEL
BAGGS, TOWN OF	\$380.37	WATER SERVICES
BALESTRIERI, MICHELLE	\$62.42	MILEAGE/POSTAGE
BARTLETT OILFIELD SERVICE, INC	\$3,471.63	H-VAC TRUCK FOR HUGUS FERGUSON BLDG
BEORCHIA, DANIEL	\$25.50	DAILY DEPOSIT REFUND
BI INC.	\$1,345.50	MONTHLY ELECTRONIC MONITORING SERVICES
BIG HORN ROOFING, INC	\$344.50	SNOW SLIDE FOR HANNA SENIOR CENTER
BLAKEMAN PROPANE	\$199.20	PROPANE FOR RYAN PARK FIRE
BOB BARKER COMPANY, INC.	\$646.93	SHAMPOO/LOTION/BUCKET
BOYD, THOMAS	\$820.00	MONITOR/CHARGER DEPOSIT REFUND

BOYS & GIRLS CLUBS OF CARBON COUNTY	\$1,893.03	2021 Q3 TANF
CARBON COUNTY CIRCUIT COURT	\$96.54	STORAGE BOXES
CARBON COUNTY FAIR BOARD	\$4,562.00	ADMIN FAIRGROUNDS RENTAL FEES
CARBON COUNTY VETERINARY HOSPITAL	\$80.26	DOG VACCINES
CARBON COUNTY WEED & PEST	\$792.68	SPRAY WILLOWS ALONG COUNTY ROADS
CARBON POWER & LIGHT INC	\$2,053.86	ELECTRIC SERVICES
CARERIGHT TECHNOLOGIES, LLC	\$138.60	SEPT MONTHLY BED FEE
CASPER WINNELSON CO	\$827.20	MISC. SUPPLIES
CDW GOVERNMENT, INC.	\$296.25	PLANTRONICS HEADSETS
CHARTER COMMUNICATIONS	\$239.36	CABLE SERVICES
CNA SURETY	\$100.00	FERNANDEZ BOND
COUNTY CLERKS ASSOCIATION OF WYOMING	\$300.00	CLERK DUES & SUBSCRIPTIONS
COWBOY CHEMICAL	\$476.15	DETERGENT AND CLEANER
COWBOY SUPPLY HOUSE	\$340.48	SANITARY NAPKIN CONTAINER
DBT TRANSPORTATION SERVICES LLC	\$1,667.44	AWOS MAINTENANCE
DENNIS SUPPLY COMPANY	\$420.22	MISC. SUPPLY
DEPARTMENT OF HEALTH	\$31,191.95	MCH SGF 20-22/TANF 20-22/NURSE SALARY
DIRTY BOYZ SANITATION, INC	\$1,652.00	TRASH SERVICES
DOMINION ENERGY	\$61.57	ELECTRIC SERVICES
DRUMMOND REFRIGERATION LLC	\$886.46	REPLACE COIL
ELK MOUNTAIN, TOWN OF	\$1,500.00	LEASE/BONDS ELK MTN SENIOR CENTER RENT
ENCAMPMENT, TOWN OF	\$102.00	ENCAMPMENT R&B WATER SERVICES
ENCARTELE	\$1,500.00	DATA FOR JAIL
ENGSTROM, JAMES D. DDS	\$2,500.00	DENTAL SERVICES FOR INMATES
FCI CONSTRUCTORS OF WY	\$599,380.20	CARBON BLDG IMPROVEMENT PRJT
GALLS/QUARTERMASTER	\$317.66	DEPUTY UNIFORMS
GCR ELECTRONICS, LLC	\$2,121.76	MONTHLY SITE RENTAL
GLAXOSMITHKLINE PHARMACEUTICALS	\$10,456.12	FLULAVAL/FLUARIX/HAVRIX/BOOSTRIX
GRAINGER	\$722.84	GP MOTOR/FILTERS
GREATER WY BIG BROS/SISTERS	\$13,811.52	COUNTY PREVENTION SVCS/Q3 2021 TANF
HANNA, TOWN OF	\$335.67	WATER SERVICES
IAAO	\$225.00	MEMBERSHIP DUES
JACK'S BODY & FENDER REPAIR	\$333.00	TOW CHARGES
JEFFREY CENTER BOARD	\$2,500.00	JULY - SEPT ADMIN JEFFREY CENTER RENTAL FEES
JONES SIMKINS	\$20,500.00	AUDIT OF jUNE 30, 20201 FINANCIAL STMTS.
KILBURN TIRE COMPANY	\$1,710.64	TIRES
KTGA/KBDY	\$150.00	TOWER RENT
LARAMIE FIRE EXTINGUISHER	\$111.00	YEARLY INSPECTIONS OF EXTINGUISHERS
LIFETIME BENEFIT SOLUTIONS, INC	\$25.00	COBRA - EMPLOYEES
MARTIN, KATHLEEN	\$820.00	MONITOR/CHARGER DEPOSIT REFUND
MEDICINE BOW, TOWN OF	\$200.00	WATER SERVICES

MEMORIAL HOSPITAL OF CARBON COUNTY	\$986.00	BLOOD DRAW/LAB FEES
MERCEDES TRANSCRIPTION, INC	\$65.67	TRANSCRIPTION SERVICES
MERSEAL LAW, LLC	\$5,010.00	LEGAL FEES
MIDWEST CONNECT	\$132.00	MAIL MACHINE LABELS
MIKE'S LOCK & KEY	\$83.00	KEY MACHINE CHARGE/CALL OUT
MOTOROLA	\$30,000.00	C4 COMMUNICATION EQUIP
MPM CORP / EVERGREEN DISPOSAL	\$130.00	TRASH SERVICES
NATURESCAPES LLC	\$10,000.00	LANDSCAPING AT CARBON BLDG
NORCO, INC.	\$787.52	CYLINDER RENTAL
OFFENDER WATCH	\$66.00	SEX OFFENDER NOTIFICATION
O'REILLY AUTO PARTS	\$241.08	BATTERY/WIPES
PERKINS OIL CO	\$571.43	FIRE FUEL
PROFORCE	\$482.85	FIREARMS
PUBLIC SAFETY CENTER, INC	\$790.00	NITRILE GLOVES
QUILL CORPORATION	\$42.09	USB/RULER/COFFEE FILTERS
R.P LUMBER COMPANY, INC.	\$799.28	MISC. SUPPLIES
RAWLINS AUTOMOTIVE	\$1,272.12	PARTS/FILTERS/FLUIDS
RAWLINS EASTSIDE CARWASH	\$90.00	WASH CARDS
RAWLINS FIRE EXTINGUISHER	\$156.00	FIRE SUPPRESSION INSPECTION
RAWLINS HARDWARE	\$3.59	KEY
RAWLINS, CITY OF	\$5,351.20	WATER SERVICES
RERUCHA, CAL	\$202.00	MILEAGE REIMBURSEMENT
RICOH USA INC	\$267.24	IT COPIERS
RICOH USA, INC	\$5,789.34	IT COPIERS
ROCKY MOUNTAIN POWER	\$15,441.34	ELECTRIC SERVICES
ROCKY MOUNTAIN POWER-RAWLINS	\$7,348.00	SWITCHBOARD METERING AND SERVICE WIRES
ROSTAD LAW, LLC	\$176.76	ADMIN GUARDIAN AD LITEM
SARATOGA AUTO PARTS, INC.	\$592.62	PARTS/FLUIDS
SARATOGA SUN	\$1,257.00	BOCC MINUTES/ADS
SARATOGA, TOWN OF	\$54.50	WATER SERVICES
SCHILLING & WINN PC	\$2,973.34	LEGAL FEES
SCHWINCK, JUSTIN	\$42.50	DAILY DEPOSIT REFUND
SHAKIROV, MAKSIM	\$17.00	DAILY DEPOSIT REFUND
SHEPARD'S	\$2,661.03	FUEL
SHIVELY HARDWARE	\$127.82	HARDWARE AND SUPPLIES
SIKES, MELISA	\$13.75	NETWORK CABLE
SILVERSAGE PLUMBING LLC	\$270.00	SWEAT COPPER FITTINGS
SMITH PSYCHOLOGICAL SERVICES	\$400.00	PRE EMPLOYMENT EVALUATION
SPAULDING, DAWNETTE	\$151.20	MILEAGE
STAPLES ADVANTAGE	\$571.49	MISC. OFFICE SUPPLIES
STATE OF WYOMING A & I	\$16.76	MAINFRAME SERVICES

STATE OF WYOMING DCI	\$49.00	SEX OFFENDER CHANGES/FINGERPRINTS
STC CONSTRUCTION CO INC	\$34,212.50	HOT MIX PAVING
STINKER STORES, INC.	\$22,642.24	FUEL
STUNTRONICS, LLC	\$213.00	REPAIR OF BAND IT UNIT
SUMMIT FOOD SERVICE	\$6,599.09	JAIL MEALS
SUNRISE SANITATION SERVICE, LLC.	\$23.00	SARATOGA PH TRASH SERVICES
SWANSON SERVICES CORPORATION	\$675.65	INMATE COMMISSARY
SWEETWATER COUNTY CIRCUIT COURT	\$2,088.50	SHERIFF SALE
THE COWBOY COUTURE	\$37.50	EMBROIDERY
T-O ENGINEERS	\$50.00	TRACT 9B RESEARCH
TREVATHAN, SABRINA RDR	\$6,070.60	TRANSCRIPTION SERVICES
TRIPLE X CONTRACTING, INC.	\$100.00	TRASH SERVICES
TRUE NORTH STEEL	\$12,980.00	4 BLM CATTLE GUARDS
ULINE	\$713.93	GLOVES AND BOOT COVERS
US BANK	\$2,082.90	MISC. CHARGES
VALLEY OIL COMPANY	\$821.92	FUEL
WALKER, DEBORAH C	\$132.00	PATCHES
WALKER, JEANETTE R.	\$159.40	CRISIS RESPONSE STIPEND/MILEAGE
WEST END SINCLAIR	\$96.47	FUEL FOR SEARCH AND RESCUE
WESTJOHN, DANA	\$820.00	ELECTRONIC MONITORING
WEX BANK	\$220.55	FUEL
WILLE, O.R.	\$45.00	MILEAGE REIMBURSEMENT
WINTERS GRIFFITH ARCHITECTS	\$29,347.00	CONSTRUCTION ADMINISTRATION
WLC ENGINEERING	\$7,539.75	INSPECTIONS/ENGINEERING
WORLD WASH LLC	\$925.00	CLEAN AND DEGREASE EXHAUST SYSTEM
WY DEPT OF TRANSPORTATION	\$190.90	ELK MTN AND SAVERY CREEK BRIDGE
WY DIESEL SERVICE	\$2,413.66	TRUCK REPAIRS
WY LAW ENFORCEMENT ACADEMY	\$1,457.40	PEACE OFFICER BASIC
WY MACHINERY COMPANY	\$1,162.90	MAINTENANCE AND REPAIRS
WY PUBLIC HEALTH LABORATORY	\$547.00	LABS
WY SECRETARY OF STATE	\$300.00	NOTARY FEES
WY STATE 4-H FOUNDATION	\$100.00	2020 NAE4-HYDP & WAE4-HYDP MEMBER DUES
WYOMING DISPOSAL SYSTEMS	\$242.92	TRASH SERVICES
WYOMING TRADER	\$250.00	SOCIAL MEDIA MARKETING

CONSENT AGENDA

Commissioner Moore moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the October 5, 2021, regular meeting minutes; monthly receipts for County Clerk in the amount of \$22,732.50 and Clerk of District Court in the amount of \$4,360.00, and a bond for Stephanie Ann Irvine, Treasurer for Carbon County Weed

and Pest in the amount of \$50,000.00 Commissioner Barkhurst seconded and the motion carried unanimously.

ELECTED OFFICIALS & DEPARTMENT HEADS

Emergency Management

Commissioner Moore moved to authorize any commissioners signature on the Subrecipient Grant Award Agreement for U.S. Department of Homeland Security Federal Emergency Management Agency, Grant Programs Directorate, State Homeland Security Program Grant Fiscal Year 2021, Project ID 21-SHSP-CAR-HS in the amount of \$44,000.00 pending attorney approval. Commissioner Jones seconded and the motion carried unanimously.

Fire Warden

Commissioner Moore moved to waive the procurement policy for ease of service and interoperability of use for the purchase of Hurst rescue tools in the amount of \$42,733.00. Commissioner Barkhurst seconded and the motion passed unanimously.

Road & Bridge

Chairman Johnson briefly left the meeting at approximately 2:50 p.m.

Commissioner Moore moved to approve the Notice of Award for Rocky Mountain Sand & Gravel in the amount of \$200,242.50 for County Road 15 culvert replacement and authorize the chairman's signature on the contract after drafted by the County Attorney. Commissioner Jones seconded and the motion passed unanimously.

Attorney

Commissioner Moore moved to authorize Commissioner Espy's signature on the Memorandum of Understanding between the Carbon County Board of Commissioners, the Carbon County Sheriff and the Town of Saratoga to provide housing for any Town of Saratoga prisoners at a rate of \$100.00 per day per prisoner. Commissioner Jones seconded and the motion passes unanimously.

Clerk

Commissioner Moore moved to authorize the Chairman's signature on a grant agreement for NAVAID maintenance at the Dixon Airport for October 2021 through September 2022 in the amount of \$5,769.00. Commissioner Barkhurst seconded and the motion carried unanimously.

Public Hearing – Z.C. Case File No. 2021-10

Commissioner Jones moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2021-37, A Resolution of the Board of County

Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission Z.C. Case File #2021-10, Linda E. Ihn's request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Residential (RD-0.33) on approximately 0.33 acres. The RD Zone is intended to provide land for residential development that is typically single family detached and located within Town Expansion Areas and within or nearby Rural Centers. Residential single-family zones are intended to be located in areas planned for residential development that are easily accessible and infrastructure already exists or is readily available and is located approximately 4 miles east of Dixon on the north side of WY Hwy 70. Commissioner Moore seconded, and the motion carried unanimously.

Public Hearing – C.U. Case File #2021-05

Commissioner Moore moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2021-38, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission C.U. Case File #2021-05 – Condict and Sons Cattle Co., Inc. request request for a Conditional Use Permit in the Ranching, Agriculture and Mining (RAM) Zone. The request is to permit/allow 3 cabins used for seasonal employee housing and recreational and seasonal hunting, lodging accommodations for an outfitting and guide operation. The proposed project area encompasses approximately 2+/- acres. The overall property contains approximately 2,172 acres, which includes Condit and Sons Cattle Co. Inc. and is located approximately 12 miles southeast of Saratoga off WY Hwy 130 on the north side near mile marker 65. Commissioner Jones seconded, and the motion carried unanimously.

Public Hearing – Minor Subdivision Case File #2021-03

Commissioner Barkhurst moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Minor Subdivision Case File #2021-03 Scheedlewitz, LLC and Delaney Bend LLC request for a Minor Subdivision to create one (1) lot (Lot 1 = 3.39 Acres) in the Highway Commercial (C-2) Zone located approximately 1,400 feet south of the Town of Saratoga off WY Hwy 130 on the east side. Sarah Brugger, Planner/GIS Specialist, presented the case file and to authorize signature on the plat. Commissioner Johnson seconded, and the motion carried unanimously.

Commissioners

Commissioner Jones moved to approve the Dixon Airport 2022 Crack Sealing Project Number AGMP33B in the amount of \$22,039.50 with the county's estimated amount due of \$4,407.90. Commissioner Barkhurst seconded, and the motion passed unanimously.

Commissioner Moore moved to approve Resolution No. 2021-39, A Resolution Supporting Passenger Rail Expansion in the Greater Northwest and letters of support to Senator, John Barrasso, Senator, Cynthia Lummis, Representative, Liz Cheney, US. Secretary of Transportation, Pete Buttigieg, Federal Railroad Deputy Administrator Amit Bose, Governor, Mark Gordon and WYDOT Director, Major General Luke Reiner. Commissioner Barkhurst seconded and the motion passed unanimously.

ADJOURNMENT

Commissioner Moore moved to adjourn the meeting at 3:33 p.m. Commissioner Johnson seconded, and the motion carried unanimously.

A regular meeting of this Board will be held November 16, 2021, at 9:00 a.m., at the Carbon County Courthouse, Rawlins, WY. The public is invited to attend, or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 2nd day of November 2021.

**BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING**

-s- Willing John Johnson, Chairman