

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, June 15, 2021  
Carbon County Courthouse, Rawlins, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, June 15, 2021 at 9:00 a.m. at the Carbon County Courthouse in Rawlins, WY. Attending the meeting were Chairman, John Johnson, Vice Chairman, Sue Jones, John Espy, Travis Moore and Byron Barkhurst.

Chairman Johnson called the meeting to order at 9:00 a.m.

**ADDITIONS / CORRECTIONS**

The Chairman reported the BOCC will discuss a letter received from Dale Kari resigning from the Carbon County Senior Services Board and a letter to the City of Rawlins about a special use permit. There were no other additions or corrections to the agenda.

**VOUCHERS**

Commissioner Barkhurst moved to approve payment to Sunrise Sanitation for \$68.00. Commissioner Espy seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to personal conflicts.

Commissioner Barkhurst moved to approve June 2020 payroll and benefit expenses of \$906,013.96 and insurance claim and premium expenses of \$297,788.58 along with the main amount of bills of \$2,022,916.85 for an aggregate total today of \$3,226,787.39. Commissioner Espy seconded and the motion carried unanimously.

Vendor	Detail Line Description	Total
Absolute Solutions	Moving Microwave Radio in Carbon Bldg.	\$3,429.84
Acme Electric Co., LLC	Electrician Services	\$2,602.29
Advanced Heating, Inc.	Replaced Vav Units Murray Street & A/C Unit at Jail	\$20,211.00
Advanced Network Mgmt.	IT Wide Area Network Supplies/Prof. Service Fee	\$59,910.80
Alesco, American Linen Div.	Shop Towels/Laundry Bags	\$56.90
Apex Communications	Install New Radio Equip. & Radio Contract Services	\$10,186.59
Apg Media Of the Rockies	Memorial Day Closure Ad	\$38.00
Arca Search	Compass Research System Annual Fee	\$1,090.00
AvFuel Corporation	Dixon Airport Aviation Fuel	\$13,731.55
Axis Forensic Toxicology	Lab Fees	\$420.00
Baggs, Town Of	Baggs Library Water Services	\$299.12
Balestrieri, Michelle	Postage Reimbursement	\$116.00
Bank of Commerce	Re-Order Checks	\$148.11
Bank of Montreal	Various Charges	\$20,908.89

BI Inc.	Electronic Monitoring Services	\$1,917.50
Big Bale Company	Encampment Backhoe Tires	\$1,393.62
Blakeman Propane	Heating Fuel	\$217.35
Blue360 Media, LLC	Wy Criminal & Traffic Law Books	\$1,243.13
Bob Barker Company, Inc.	Inmate Clothing	\$113.80
Bomgaars Supply	Discharge Hose	\$102.99
Bridger Fabrication	Scale Box/Grader Roller/Repair Beaver Creek Bridge	\$16,387.78
Buchanan, Karen	Mileage Reimbursement	\$70.50
Candy Mountain	Water	\$55.50
Carbon Copy	Metal Signs	\$7,280.00
Carbon County Fair Assoc.	Arena Sound System	\$7,000.00
Carbon County Vet. Hosp.	K9 Zeus Vet Appointment	\$117.50
Carbon Power & Light Inc	Electric Services	\$2,228.88
CareRight Tech., LLC	Monthly Bed Fee	\$99.00
Casper Winnelson Co	Misc. Supplies	\$294.02
Cathedral Home for Children	Funding for Div. Program, Youth Crisis Ctr & Juv. Src	\$22,500.00
CDW Government, Inc.	Tripp Ups	\$705.02
Charter Communications	Jail Tv Subscription	\$119.68
Chavez, Sarah	Meal Reimbursement	\$146.18
Convergeone, Inc.	IT Software	\$4,320.00
Cowboy Chemical	Laundry and Dish Soap	\$462.35
Daily Times	Newspaper Subscription	\$86.40
Denver Sheriff Department	Subpoenas Service Fee	\$28.50
Dirty Boyz Sanitation, Inc	Trash Services	\$1,652.00
Dominion Energy	Gas Service	\$298.56
Dude Solutions	Maintenance Software	\$4,001.35
DustBusters, Inc.	Dust Gard (Product, Freight, Application)	\$150,000.00
Elk Mountain Conoco	Fuel	\$520.43
Elk Mountain, Town Of	Water Services	\$167.00
Encartele	Jail Data	\$750.00
Engineering Associates	Road Rehab on Cr504 Resurfacing & Seminoe Dam	\$4,893.64
Engstrom, James D. DDS	Inmate Dental Services	\$2,500.00
Entenmann - Rovin Co	Attorney Badge	\$187.00
E-Z Lift Garage Doors	Hanna Fire Garage Door Services`	\$1,260.00
Fatbeam LLC	Fiber Service/Internet Service/ Fiber Move	\$8,384.88
FCI Constructors of Wy	Carbon Bldg. Project	\$1,140,579.45
Forster Landscape & Const.	Sprinkler Set Up	\$80.00
Foxit Software Incorporated	IT PDF Software	\$8,589.00
Futurity It, Inc	Orion Software License	\$1,500.00
Galls/Quartermaster	Sheriff Uniforms	\$322.04
Gay, Jason	Mileage Reimbursement	\$160.00

Gilbert, Gary	Fuel Reimbursement	\$76.77
Grainger	Stainless Steel Steam Table Pan/Stainless Steel Flipper	\$123.30
Greater Wy Big Bros/Sisters	County Prevention Services May 2021	\$5,568.68
Hagan, Walter	Bailiff for Circuit Court	\$150.00
Hahn Construction	Baggs Senior Center Countertop	\$4,700.00
Hali-Brite Inc.	Lamp	\$23.00
Hanna, Town Of	Water Services	\$4.96
Herman, Bobbie	Winner of The Carbon County Seal Contest	\$600.00
Hilltop Conoco	Fuel	\$62.70
Iacovetto, Karon	Monthly Janitorial Services	\$16,065.00
Inland Ag Repair	Parts for Trans Repair	\$5,000.00
Interior Galore	Carpet for Hanna Senior Center & Caretaker's House	\$9,174.56
Iron J Towing	Towing Service	\$412.00
Jack's Body & Fender Repair	Towing Services	\$444.00
Kaluzny, Emily	Reimbursement for Personal Phone Usage	\$30.00
Kari, Dale	Senior Svc Mileage Reimbursement	\$12.60
Kilburn Tire Company	Tires	\$4,047.87
Kirkeeng, Brian	Witness Fees	\$77.30
Knife River	Hot Mix Patch on Cr 504 & 500	\$20,550.00
KTGA/KBDY	Radio Ads/Tower Rent	\$419.00
Lawson Products Inc	Plow Bolts	\$149.72
Lehr, Casey	Dog Food Reimbursement for K9	\$72.07
Local Govt. Liability Pool	Membership Renewal	\$49,925.00
Long Building Tech., Inc.	Carbon Bldg., Jail, Dispatch, Courthouse A/C Repair	\$1,114.56
Macpherson & Thompson	Legal Svs For Updating Sheriff's Policy Manual	\$4,438.20
McKesson Medical	Sanitary Wipes	\$148.27
Medicine Bow, Town Of	Water Services	\$200.00
Meister, Tawnya	Witness Fees	\$140.00
Mem. Hosp. of Carbon Co.	Lab Fees/Emergency Detention	\$538.27
Merback Award Company	Plaque and Engraving	\$100.23
Mercedes Transcription, Inc	Transcription Services	\$73.26
Merseal Law, LLC	Legal Services	\$5,630.00
Michaels Fence	Alum. Tie Wire	\$40.25
Mountain Alarm	Alarm Services	\$91.30
Mountain Trail Medical	County Health Officer	\$1,600.00
Mountain West Motors	Mechanic Work on Ford F150	\$1,489.00
MPM Corp	Trash Services	\$130.00
Norco, Inc.	Misc. Supplies	\$935.60
Nugent, Mark	Mileage and Room Reimbursement	\$808.72
Offender Watch	Community Notification	\$35.00
Olde Trading Post	Fuel	\$529.84

O'Reilly Auto Parts	Misc. Parts	\$243.01
Parker, Elizabeth	Mileage Reimbursement	\$63.00
Perkins Oil Co	Fuel	\$4,977.96
Perue Printing	Letterheads/Envelopes/Business Cards/Forms	\$736.00
Petroleum Testers, LLC.	Training for Jet Fuel Cert	\$675.00
ProForce	Less Lethal Bolowraps	\$11,505.95
Public Safety Center, Inc	Sheriff Uniform Coats	\$1,239.88
Quill Corporation	Misc. Office Supplies	\$1,904.84
R.P Lumber Company, Inc.	Misc. Supplies	\$196.70
Rawlins Automotive	Misc. Parts	\$1,344.39
Rawlins Eastside Carwash	Wash card Refill	\$60.00
Rawlins Glass Center, Inc.	New Windshield for Patrol	\$1,043.82
Rawlins Hardware	Trash Bags	\$29.98
Rawlins, City Of	Water Services	\$2,013.40
RegistrationMax, LLC	Electronic Registration Plan	\$750.00
Rocky Mountain Power	Electric Services	\$16,328.31
Rocky's Quik Stop	Diesel Fuel	\$959.46
Rodabaugh, Sherry	Bailiff for Circuit Court	\$150.00
Saratoga Auto Parts, Inc.	Misc. Parts	\$804.85
Saratoga Sun	Ads	\$599.50
Saratoga, Town Of	Water Services	\$49.50
Schaeffer Mfg. Co	Synthetic Oil	\$4,034.54
Schofield, Stephanie M	Fire Investigation	\$210.00
Sheehan Trucking	Water for Mag. Chloride	\$2,450.00
Shively Hardware	Misc. Supplies	\$487.40
Slow & Steady Law Ofc.	Legal Services	\$4,170.00
Smith Psychological Services	Fitness for Duty Eval	\$1,800.00
Spaulding, Dawnnette	Mileage Reimbursement	\$187.60
Starr, Kimberly K.	Witness Fees	\$84.00
State of Wyoming DCI	Sex Offender Registration/Sheriff Investigations	\$244.00
Stephenson, Lee Ann	Mileage Reimbursement	\$35.40
Stinker Stores, Inc.	Fuel	\$11,317.40
Summit Food Service	Inmate Meals	\$5,719.66
Sunrise Sanitation Svs., LLC.	Trash Services	\$68.00
Swanson Services Corp.	Inmate Commissary	\$1,082.64
Terminix	Pest Control Services	\$255.00
Thomson Reuters-West Pymt	Monthly Access Fee	\$802.17
Three Mile Construction	Excavator/Loader Hauling	\$880.00
Tin Boy Garage	Tires/Mirror	\$1,405.00
T-O Engineers	DWX Repair Runway 6/24	\$3,179.44
Triple X Contracting, Inc.	Trash Services	\$300.00

Trudiligence, LLC	Background Check	\$69.99
True North Steel	Concrete Step Base	\$20,400.00
Tyler Technologies, Inc	Fixed Assets Training	\$300.00
U S Identification Manual	Identification Manual	\$82.50
Us Bank	Misc. Charges	\$3,700.29
Valley Oil Company	Fuel	\$1,871.64
Voiance Language Svs LLC	Over the Phone Interpretation	\$5.25
W.A.R.M. Property Ins. Pool	Property Assessment For 2021-2022	\$199,673.86
Walker, Deborah C	Flags and Shields Sewn on Shirts	\$48.00
Walker, Jeanette R.	Mileage Reimbursement	\$39.00
Watch Guard Video	Repair/Labor for In-Car Video	\$351.00
Webb, Julie	Mileage Reimbursement	\$97.00
Wells, Jacquelin	Mileage Reimbursement	\$110.50
Western Plains Bus. Sol.	Envelopes	\$695.00
Western Wy Comm. College	MSHA Training Class	\$1,100.00
Wex Bank	Fuel & Late Fees	\$261.46
Winters Griffith Architects	Construction Administration	\$25,154.00
WLC Engineering	Carbon Bldg. Waterline Replacement	\$2,245.50
Wy Behavioral Institute	Emergency Detentions	\$3,016.00
Wy County Comm.'s Assoc.	WCCA Fy22 Dues	\$11,773.00
Wy Dept Of Transportation	New Plate for Emergency Mgmt. Trailer	\$5.00
Wy Dept Of Workforce Svs-	Unemployment	\$1,963.96
Wy Diesel Service	Repairs	\$2,121.75
Wy Machinery Company	Equip. Rental	\$1,517.18
Wy Public Health Laboratory	Labs	\$137.00
Wyoming Disposal Systems	Hanna Sc Trash Services	\$219.00
Yocum, Leo	Mileage Reimbursement	\$24.00

## **CONSENT AGENDA**

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the June 1, 2021 regular meeting minutes, June 2 and June 3 Budget Workshop Meeting Minutes, monthly receipts for Carbon County Clerk in the amount of \$38,491.00, monthly receipts for Clerk of District Court in the amount of \$5,655.50, monthly receipts from Road and Bridge in the amount of \$100.00, a bond for Patrick K. Waldron, Treasurer for Savery Little Snake River Water Conservancy District in the amount of \$10,000.00, a bond for Brandee Nicole Forster, Clerk/Treasurer for the Town of Dixon in the amount of \$50,000.00, and a bond for Gregory C. Ryan, Treasurer for Highline Watershed Improvement District in the amount of \$5,000.00. Commissioner Barkhurst seconded, and the motion carried unanimously.

## **ELECTED OFFICIALS & DEPARTMENT HEADS**

### **Sheriff's Office**

Commissioner Moore moved to authorize the Chairman's signature on the Fiscal Year 21-22 Contract for Services to Victims of Crime Between the State of Wyoming, Office of the Attorney General, Division of Victim Services and Carbon County Sheriff's Office Victim Witness Program in the amount of \$58,315.00 through June 30, 2022. Commissioner Barkhurst seconded, and the motion carried unanimously.

### **Buildings & Grounds**

Commissioner Espy moved to approve the Lease Agreement with Kaylam Wilson for 523 Rodeo Street, Rawlins, WY (Fairground's house) for a term of 1-year ending May 31, 2022 in the amount of \$600.00 per month plus a \$200.00 non-refundable pet deposit. Commissioner Jones seconded and the motion carried unanimously.

### **Fire Warden**

Commissioner Jones moved to approve the purchase of a Wildland Fire Truck from BFS Fire Apparatus new Ram 5500 in the amount of \$164,040.00. Commissioner Moore seconded and the motion passed unanimously.

### **Road & Bridge**

Commissioner Espy moved to enter into a Roadway Use Agreement between Carbon County and Brian Locke Trucking for the Seminoe Road, County Road 351. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Moore moved to approve the Chairman's signature on the Lease Agreement Gravel Permit #525 for County Road 700 with Ron Wille in the amount of \$500.00 per year in a lump sum for 833 tons of aggregate to be removed from the Miller Gravel Pit and thereafter at a rate of \$0.60 per ton for a term of July 1, 2021 through June 30, 2022; and the Lease Agreement Gravel Permit # 425 for County Road 504 with James Wiant in the amount of \$500.00 per year in a lump sum for 833 tons of aggregate to be removed from the Wiant Gravel Pit and thereafter at a rate of \$0.60 per ton for a term of July 1, 2021 through June 30, 2022. Commissioner Barkhurst seconded, and the motion passed unanimously.

Commissioner Moore moved to approve the Final Acceptance of CM20101 project for County Roads 291 and 270 application of Magnesium Chloride. Commissioner Jones seconded and the motion carried unanimously.

### **EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 10:05 a.m. with Clerk Bartlett and Kandis Fritz to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Moore seconded, and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 10:19 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Barkhurst seconded, and the motion carried unanimously.

### **Clerk**

Commissioner Jones moved to approve the Chairman's signature on Resolution No. 2021-21 - A Resolution Adopting an Official Seal. Commissioner Barkhurst seconded, and the motion passed unanimously.

Commissioner Jones moved to regretfully accept the letter of resignation from Dale Kari from the Carbon County Senior Services Board. Commissioner Barkhurst seconded, and the motion carried unanimously.

Commissioner Jones moved to reappoint Jennifer Moore and Lori Smith to the Carbon County Museum Board both for a 3-year term ending June 2024. Commissioner Espy seconded and the motion carried with all commissioners voting for the motion except Commissioner Moore who abstained due to conflict.

Commissioner Jones moved to reappoint Denice Rice to the Carbon County Juvenile Services Board as the Mental Health Provider for a 3-year term ending June 2024, Patricia Hays to the Carbon County Library Board for a 3-year term ending June 2024, Garry L. Goergen to the Memorial Hospital of Carbon County Board for a 5-year term ending June 2026, Danny Runner and Joe Glode to the Platte Valley Community Center Joint Powers Board both for a 3-year term ending June 2024 and appoint Ben Spaulding to the Platte Valley Community Center Joint Powers Board for a 3-year term ending June 2024. Commissioner Espy seconded, and the motion passed unanimously.

Commissioner Moore moved that all county flags be flown at half-staff for the remainder of June in honor of County Coroner, Paul Zamora who recently passed away. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Moore moved to authorize the Chairman's signature on the Lease Financing Engagement with Kutak Rock LLP for services as bond counsel and a term sheet for NBH Bank using Option 3 both for financing the Carbon Building and Courthouse construction project. Commissioner Barkhurst seconded, and the motion passed unanimously.

Commissioner Jones moved to authorize the Chairman's signature on a letter to the City of Rawlins clarifying that the county's option to not object to a special use permit for Sunnyside Liquor applied to all county property in the area. Commissioner Barkhurst seconded, and the motion carried unanimously.

### **Attorney**

Commissioner Jones moved to approve the chairman's signature on Amendment One to the Memorandum of Understanding between Wyoming Department of Public Health, Public Health

Division and Carbon County in the amount of \$187,724.00 to extend the performance period from June 20, 2021 to December 31, 2021 for disease surveillance and testing. Commissioner Barkhurst seconded, and the motion passed unanimously.

Commissioner Jones moved to approve the chairman's signature on Amendment One to the Memorandum of Understanding between Wyoming Department of Public Health, Public Health Division and Carbon County in the amount of \$100,000.00 to extend the performance period from June 20, 2021 to June 30, 2024 and amend the county's Statement of Work for crisis response. Commissioner Barkhurst seconded, and the motion passed unanimously.

### **Treasurer**

Commissioner Jones moved to approve Resolution 2021-22, A Resolution to Declare an Application Process for Exemption from Monthly Ad Valorem Tax Payments Pursuant to Wyo. Statute 39-13-113(f) with agreements lasting up to three years through December 31, 2024 and may be extended upon mutual agreement of the parties. Commissioner Barkhurst seconded, and the motion passed unanimously.

Commissioner Barkhurst moved to authorize the County Attorney's Office to determine the feasibility of delaying Senate File 60 from the 2021 legislative session and if the county has legal standing and after review of the process by the Board to move forward and authorize the County Attorney's Office to act on the Stay on the Board's behalf. Commissioner Jones seconded and there was discussion of the time frame of SF60. The motion carried unanimously.

### **BUDGET AMENDMENT – PUBLIC HEARING**

Chairman Johnson opened a public hearing at 11:01 a.m. to hear about a proposed Budget Amendment to departmental budgets for Fiscal Year 2021 and Clerk Bartlett noted the hearing was advertised in the Saratoga Sun on June 9. Gwynn reported the following departments need amended: Building & Grounds Administration, Building & Grounds Maintenance & Repair, Coroner, and Administration. She explained the administration is primarily over due to emergency detentions, guardian ad litem, advertising, and litigation. Jim explained the buildings & Grounds are over due to overpayments in custodial services and maintenance mostly due to repairs at the jail.

Chairman Johnson called for comments for or against the amendment. There being none, he closed the hearing at 11:03 a.m.

Commissioner Barkhurst moved to adopt Resolution 2021-23 FY 2021 Budget Amendment Number Two for departmental budgets. Commissioner Moore seconded and the motion carried unanimously.

### **Certifications**

Commissioner Moore moved to accept the Certification of Recommended Action from the Carbon County Planning & Zoning Commission for C.U. Case File No. 2021-03 for Victoria Hoffman and

schedule a public hearing for Monday, July 19, 2021 at 11:30 a.m. at the County Courthouse in Rawlins, Wyoming. Commissioner Espy seconded and the motion carried unanimously.

### **Commissioner**

Commissioner Moore moved to authorize the Chairman's signature on the Proclamation for the Scleroderma Awareness Day and Month, June 29, 2021, and all of June 2021. Commissioner Espy seconded and the motion passed unanimously.

Commissioner Jones moved to authorize the Chairman's signature on Agreement for Transfer of Entitlements totaling \$170,833.00 from Rawlins Municipal Airport/Harvey Field to Northeast Wyoming Regional Airport/Campbell County. Commissioner Barkhurst seconded, and the motion passed unanimously.

Commissioner Espy moved to have Carbon County join the lawsuit against President Biden's Executive Order suspending oil and gas production on Federal Lands. Commissioner Barkhurst seconded, and the motion passed unanimously.

### **ADOPTION OF CARBON COUNTY NATURAL RESOURCE MANAGEMENT PLAN - PUBLIC HEARING**

Chairman Johnson opened a public hearing at 11:33 a.m. to hear public comments if any for the proposed adoption of the Carbon County Natural Resource Management Plan.

Clerk Bartlett reported per the Administrative Procedures Act the proposed plan was published April 28, 2021 for public comment however her office has received none.

Chairman Johnson called for comments for or against and there were none. There being no comments, Chairman Johnson closed the hearing at 11:41 a.m.

Sarah Bruggar will gather and send edits to Y2 Consultants for a final version to be produced for adoption and continuation of the public hearing on July 6.

### **CITIZEN/COMMISSIONERS DISCUSSION**

Commissioner Jones moved to authorize the Chairman to sign an offer of employment letter for Sarah Brugger as County Planner. Commissioner Espy seconded and the motion carried unanimously.

### **ADJOURNMENT**

Commissioner Espy moved to adjourn the meeting at 11:54 a.m. Commissioner Moore seconded, and the motion carried unanimously.

A regular meeting of this Board will be held Monday, July 19, 2021 at 8:00 a.m., at the Carbon County Courthouse, Rawlins, WY. A budget workshop will be held for the Specific Purpose Tax

Joint Powers Board on Monday, July 19, 2021 at 9:00 a.m. following the regularly scheduled Commissioner meeting, at the Carbon County Courthouse, Rawlins, WY. The public is invited to attend, or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 6<sup>th</sup> day of July 2021.

BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s- Willing John Johnson, Chairman