

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, May 18, 2021  
Riverside Town Hall, Riverside, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, May 18, 2021 at 2:00 p.m. at the Riverside Town Hall in Riverside, WY. Attending the meeting were Chairman, John Johnson, Vice Chairman, Sue Jones, John Espy, Travis Moore and Byron Barkhurst.

Chairman Johnson called the meeting to order at 2:00 p.m.

**ADDITIONS / CORRECTIONS**

There were no additions or corrections to the agenda.

**VOUCHERS**

Commissioner Barkhurst moved to approve payment to Sunrise Sanitation for \$46.00. Commissioner Espy seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to personal conflicts.

Commissioner Barkhurst moved to approve May 2020 payroll and benefit expenses of \$911,341.93, insurance claim and premium expenses of \$195,203.44, the report of expenditures in the amount of \$437,321.49 for an aggregate total today of \$1,543,912.86. Commissioner Espy seconded and the motion carried unanimously.

Vendor	Detail Line Description	Total
Absolute Solutions	Network to Fire Dept	\$5,735.04
Acme Electric Company, LLC	Electrician Services	\$4,953.65
Advanced Heating, Inc.	A/C at Hanna Senior Center	\$3,980.00
Alesco, American Linen Division	Misc. Supplies	\$113.80
Apex Communications	Fire Pagers/Agreement	\$59,057.95
Apg Media Of the Rockies	Resource Mgmt. Plan Ad	\$29.50
Axis Forensic Toxicology, Inc.	Labs	\$175.00
Baggs, Town Of	Water Services	\$181.65
Balestrieri, Michelle	Postage Reimbursement	\$14.00
Bank of Montreal - Mastercard	Various Charges	\$27,287.96
Beers, Dean	Hotel Reimbursement	\$288.00
Bennett Law Group, Pc	Legal Services	\$233.33
Bennett, Thomas L. M.D.	Autopsy/Mileage	\$2,094.56
Bi Inc.	Soberlink Monitoring Services	\$1,891.50
Black Hills Energy	Gas Services	\$2,948.14

Blakeman Propane	Tank Rent	\$7.00
Bob Barker Company, Inc.	Inmate Clothing Supplies	\$2,577.89
Bomgaars Supply	Misc. Parts	\$530.85
Bridger Fabrication	Motor Grader Rollers	\$4,450.00
Brinkerhoff, Chelsea	Mileage Reimbursement	\$47.04
Carbon Power & Light Inc	Electric Services	\$2,310.54
Care More Turf Maintenance	Lawn Care Courthouse & Jeffrey Center	\$3,500.00
CareRight Technologies, LLC	Monthly Bed Fee	\$102.30
Casper Winnelson Co	Misc. Supplies	\$2,714.69
Charter Communications	Cable Services	\$119.68
Command Ballistics, Inc.	Ammo	\$948.12
Convergeone, Inc.	Office 365 Licensing/It Services	\$14,969.00
Daily Times	Subscription Service	\$248.75
Dallin Motors Inc	Fuel Pump/Oil Change	\$176.73
Dirty Boyz Sanitation, Inc	Trash Services	\$3,320.00
Elk Mountain, Town Of	Rent and Water Services	\$1,597.00
Encartele	Data Purchased for The Jail	\$1,500.00
Engstrom, James D. DDS	Dental Services	\$2,500.00
Fatbeam LLC	Fiber & Internet Service	\$5,206.54
Galls/Quartermaster	Sheriff Uniforms	\$3,766.67
GCR Electronics, LLC	Monthly Site Rental	\$2,000.00
Graphic Business Solutions, LLC	Regular Envelopes	\$210.00
Hall, Kimberly	Soberlink Deposit Refund	\$820.00
Hanna, Town Of	Water Services	\$270.28
High Plains Power	Electric Services	\$462.78
Iacovetto, Karon	B&G Contract Custodial	\$16,065.00
Jacoby Funeral Home	Indigent Burial	\$1,000.00
Kilburn Tire Company	Struts/Brakes/Tires	\$2,621.24
King Soopers Customer Charges	Food for Command Staff Mtg.	\$132.11
KTGA/KBDY	Ads and Tower Rent	\$410.00
Lawson Products Inc	Nuts and Bolts	\$671.16
Loco Creek Contracting	Dixon Airport Runway Sprayer	\$755.25
Long Building Technologies, Inc.	Chiller in Carbon Bldg.	\$1,200.00
Maine Specialty Dogs	Fire Arson Dog Recertification	\$85.00
Medicine Bow, Town Of	Water Services	\$200.00
M.H.C.C.	Exam Fees	\$177.20
Mercedes Transcription, Inc	Transcription Services	\$84.15
Merseal Law, LLC	Legal Services	\$5,720.00
Michaels Fence	5/8 Pipe	\$57.33
Mountain Alarm	Alarm Monitoring	\$91.30
MPM Corp / Evergreen Disposal	Trash Services	\$130.00

Norco, Inc.	Misc. Supplies	\$947.14
Novo Benefits	Actuarial Services	\$2,400.00
Offender Watch	Sex Offender Notifications	\$292.05
Olde Trading Post	Fuel	\$15.00
O'Reilly Auto Parts	Misc. Parts	\$406.98
Palmer, Cheryl	Admin Vital Statistics	\$66.00
Perkins Oil Co	Fuel	\$4,949.38
Plus Electric Inc.	Labor to Replace Breaker	\$96.50
Public Safety Center, Inc	Nitrile Gloves	\$580.00
Quill Corporation	Misc. Supplies	\$593.45
R.P Lumber Company, Inc.	Misc. Supplies	\$152.24
Rawlins Automotive	Misc. Parts	\$2,921.00
Rawlins Glass Center, Inc.	Windshield Replacement	\$1,093.79
Rawlins, City Of	Water Services	\$3,308.31
Ricoh USA Inc	It Copiers	\$240.90
Ricoh USA, Inc	It Copiers	\$3,499.57
Rocky's Quik Stop	Fuel	\$1,137.33
Rutherford, John	Fuel Reimbursement	\$50.00
Saratoga Auto Parts, Inc.	Power Window Switch	\$28.34
Saratoga Sun	Ads	\$195.00
Saratoga, Town Of	Water Services	\$49.50
Schilling & Winn Pc	Legal Services	\$3,608.10
Schofield, Stephanie M	Fire Investigation	\$350.19
Shepard's	Fuel	\$1,308.04
Shively Hardware	Misc. Parts	\$2,343.28
Slow and Steady Law Office, PLLC	Legal Services	\$3,720.00
Snake River Press	Resource Mgmt. Plan Ad	\$216.00
South Central Wy Ems	Cares Act Salary Reimbursement	\$127,376.53
Staples Advantage	Misc. Supplies	\$37.18
State of Wyoming DCI	Sex Offender Registration	\$100.00
Stinker Stores, Inc.	Fuel	\$18,023.99
Summit Food Service	Inmate Meals	\$5,892.36
Sunrise Sanitation Service, LLC.	Trash Services	\$46.00
Swanson Services Corporation	Inmate Commissary	\$1,298.13
The Cowboy Couture	Embroidered Clothing	\$199.45
The Masters Touch, LLC	Mailing Services for Assessment Notices	\$1,904.80
Thomson Reuters-West Pymt Center	Westlaw Subscription	\$802.17
Tin Boy Garage	Large Tire Repair	\$20.00
Tractor Supply Credit Plan	Hose	\$75.00
Trevathan, Sabrina RMR	Transcription Services	\$1,364.80
Trudiligence, LLC	Background Checks	\$79.96

True Value of Rawlins	Misc. Supplies	\$393.47
Tyler Technologies, Inc	IDOC/ITAX/E-Recording/It	\$1,663.18
United States Postal Service	Postage	\$10,000.00
Us Bank	Drug Seizure Sheriff Expenses	\$8,676.09
Valley Oil Company	Fuel	\$1,310.72
Voiance Language Services LLC	Translation Services	\$117.75
Western Detention Products Inc.	Solenoid	\$693.50
Wex Bank	Fuel	\$802.18
Wilkerson, James A Iv M.D.	Autopsy	\$1,250.00
Wille, O.R.	Mileage	\$45.00
Winters Griffith Architects	Const. Administration	\$25,154.00
WLC Engineering	Cherokee Road Easements/Carbon Bldg. Inspection	\$1,191.50
Wy Brand Industries	Business Cards	\$15.00
Wy Department of Agriculture	Pesticide Licensing Clint Bromley	\$25.00
Wy Dept Of Health	State Vehicle Rental	\$80.00
Wy Dept Of Transportation	Med Bow & Savery Creek Road Project	\$145.89
Wy Machinery Company	Labor/Parts for Roller	\$1,057.07
Wyoming Disposal Systems	Trash Services	\$219.00

## **CONSENT AGENDA**

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the May 4, 2021 regular meeting minutes, monthly receipts from Road and Bridge in the amount of \$100.00, monthly receipts from Carbon County Clerk in the amount of \$27,868.75, monthly receipts from Clerk of District Court in the amount of \$4,937.00 and Notice of Valuation Changes in the amount of (\$108,058.00). Commissioner Barkhurst seconded, and the motion carried unanimously.

## **ELECTED OFFICIALS & DEPARTMENT HEADS**

### **Treasurer**

Commissioner Moore moved to authorize any commissioner's signature on a letter of support to the Governor, legislators and the WY County Commissioner's Association regarding the delayed implementation of Senate File 60 from the 2021 legislative session regarding monthly ad valorem tax payments for mineral production. Commissioner Espy seconded, and the motion carried unanimously.

### **Fire Warden**

Commissioner moved to waive the county procurement policy to allow standardization of equipment amongst county departments and authorize the purchase of up to \$63,172.00 of self-

contained breathing apparatuses and compressed air cylinders. Commissioner Moore seconded, and the motion carried unanimously.

### **Clerk**

Commissioner Espy moved to authorize the Chairman's signature on the Agreement Between Wyoming Department of Health, Public Health Division, Carbon County WIC Program and Carbon County in the amount of not to exceed \$5,892.00 for the purpose of providing program benefits of the U. S. Department of Agriculture/Food and Nutrition Services Special Supplemental Nutrition Program for Women, Infants, and Children, for a term of July 1, 2021 through December 31, 2022. Commissioner Moore seconded, and the motion carried unanimously.

Chairman Johnson opened a continued public hearing from May 4, 2021 at 3:12 p.m. to hear public comments if any for the proposed adoption of Amendments to the Rules and Regulations Governing the Licensing of Liquor and Malt Beverages Sales, Carbon County, Wyoming.

Chairman Johnson called for comments for or against and there were none. There being no comments, Chairman Johnson closed the hearing at 3:14 p.m.

Commissioner Jones moved to adopt amendments to the Rules and Regulations Governing the Licensing of Liquor and Malt Beverages Sales, Carbon County, Wyoming making the revised rules effective July 1, 2021. Commissioner Espy seconded, and the motion carried unanimously.

### **Attorney**

Commissioner Moore moved to authorize the Chairman's signature on the Memorandum of Understanding among Wyoming Department of Revenue, Carbon County and Carbon County Assessor for the purpose of setting forth the responsibilities of the Carbon County Assessor in the administration of all the equipment and software provided by the DOR used in the Computer Assisted Mass Appraisal (CAMA) system. Commissioner Espy seconded, and the motion carried unanimously.

### **2021-2022 COMMISSIONERS' SCHOLARSHIPS**

Commissioner Espy moved to award County Commissioner's Scholarships as follows: Renewal to Crystal Torres with Noelle Peterson as the first alternate and Nickolas Chavez as the second alternate; three new scholarships to Siobhan Lally, Kaitlyn Campbell and Dalton Peterson with Katelyn France as the first alternate, Kelly Glode second alternate and Mylee Tanner as the third alternate. Commissioner Moore seconded, and the motion carried unanimously.

### **EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 4:05 p.m. with Clerk Bartlett and Ashley Mayfield Davis to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Moore seconded, and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 4:22 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Barkhurst seconded, and the motion carried unanimously.

### **COMMISSIONERS**

Commissioner Espy moved to negotiate and sign an agreement. Commissioner Moore seconded, and the motion carried unanimously.

### **ADJOURNMENT**

Commissioner Moore moved to adjourn the meeting at 4:23 p.m. Commissioner Espy seconded, and the motion carried unanimously.

A regular meeting of this Board will be held Tuesday, June 15, 2021 at 8:00 a.m., at the Carbon County Courthouse, Rawlins, WY. The public is invited to attend, or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 1<sup>st</sup> day of June 2021.

BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s- Willing John Johnson, Chairman