

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, September 15, 2020
Baggs Higher Education Center, Baggs, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, September 15, 2020 at 2:00 p.m. at the Baggs Higher Education Center in Baggs, WY. Attending the meeting were Chairman, John Johnson, Vice Chairman, Sue Jones, John Espy, Travis Moore and Byron Barkhurst.

Chairman Johnson called the meeting to order at 2:00 p.m.

ADDITIONS / CORRECTIONS

Chairman Johnson also added the Carbon County Coordination Center (C4) temporary location approval under Emergency Management and an amendment to a homeland security grant under Clerk Bartlett as well as a removing the road use agreement under Road & Bridge.

VOUCHERS

Commissioner Barkhurst moved to approve payment to Sunrise Sanitation for \$68.00. Commissioner Espy seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to personal conflicts.

Commissioner Barkhurst moved to approve September 2020 payroll and benefit expenses of \$909,959.75 and insurance claim and premium expenses of \$228,036.11 and the main amount of \$599,837.52 for an aggregate total today of \$1,737,901.38. Commissioner Espy seconded and the motion carried unanimously.

| Vendor | Detail Line Description | Total |
|---------------------------------|---|--------------|
| 307 Professional Clean LLC | Cleaning Services/Carpet Cleaning | \$13,215.00 |
| Alesco, American Linen Division | Misc. Shop Supplies | \$54.85 |
| Apex Communications | Maintenance Agreement | \$4,033.88 |
| APG Media Of The Rockies | Misc. Ads | \$400.25 |
| Ayala, Megan | Mileage/Dry Ice | \$99.12 |
| B. Jackson Construction, Inc | Dixon Airport Runway Repair/Grant | \$417,047.94 |
| Baggs, Town Of | Water Services | \$364.14 |
| BI Inc. | Monitoring Svcs./Soberlink/Return Soberlink | \$2,080.00 |
| Black Hills Energy | Heating Services | \$71.07 |
| Blackwater Septic Solutions | Sump Cleanout | \$575.00 |
| Bob Barker Company, Inc. | Inmate Uniforms/Bowls | \$262.94 |
| Burke Moving & Storage | Moving Offices to Murray St | \$8,473.75 |
| Campos, Elizabeth | Electronic Monitoring Refund | \$820.00 |

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| Campos, Ruben | Electronic Monitoring Refund | \$42.50 |
| Carbon Power & Light Inc | Electric Services | \$2,024.56 |
| Clerk of Dist. Court (Jurors) | Jury Trial Juror Fees | \$2,956.00 |
| Corthell And King, P.C. | Legal Services | \$150.00 |
| Cowboy Sales | 2021 Flat Bed Trailer | \$10,975.00 |
| Cuts & Stitches | Banners for Groundbreaking Ceremony | \$60.00 |
| Daily Times | Newspaper Renewal | \$123.95 |
| Dallin Motors Inc | Belt Assembly | \$144.00 |
| Dixon, Town Of | Water Services | \$616.00 |
| Election Sys. & Software, LLC | Ballot on Demand Setup | \$535.00 |
| Elk Mountain, Town Of | Water Services | \$65.50 |
| Encampment, Town Of | Water Services | \$97.00 |
| Encartele | Data Purchased for Jail | \$1,950.00 |
| Engstrom, James D. DDS | Inmate Dental Services | \$2,500.00 |
| Fatbeam LLC | Fiber /Internet | \$5,144.85 |
| Galls/Quartermaster | Sheriff Name Tag | \$190.40 |
| GCR Electronics, LLC | Monthly Site Rental | \$2,000.00 |
| Grainger | Lever Lockset | \$1,510.82 |
| Graphic Business Solutions, LLC | Business Cards | \$83.00 |
| Hanna, Town Of | Water Services | \$378.76 |
| High Desert Welding & Machine LLC | Ada Handrails | \$504.24 |
| LML Security Supply | Keypad Entry | \$248.26 |
| Intab, Inc | Security Seals | \$115.29 |
| Jack's Body & Fender Repair | Towing Services | \$712.00 |
| Johnston, Ranae | Mileage | \$28.97 |
| Kenco Security and Technology | Monitoring Alarm | \$39.00 |
| Kilburn Tire Company | Tires/Tire Alignment/Repair | \$1,691.21 |
| KTGA/KBDY | Tower Rent | \$150.00 |
| Laramie Fire Extinguisher | Yearly Inspection | \$762.00 |
| Luck, Christine | Witness Fees/Meals | \$39.11 |
| M.H.C.C. | Lab Fees | \$197.38 |
| Mercedes Transcription, Inc | Transcription Services | \$113.19 |
| Merseal Law, LLC | Legal Services | \$2,370.00 |
| MPM Corp / Evergreen Disposal | Trash Services | \$130.00 |
| Musser, Rosemarie N | Witness Fees | \$30.00 |
| My Office Etc. | Receipt Book | \$43.16 |
| Natrona County Sheriff's Office | Juvenile Housing Fees | \$6,045.00 |
| Norco, Inc. | Contact Tip/Wire/Cylinder Rental | \$843.77 |
| Opfar, Benjamin D | Mileage | \$822.66 |
| O'Reilly Auto Parts | Wiper Blades/Tow Strap Paper | \$294.19 |

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| Parker, Elizabeth | Mileage | \$36.00 |
| Perkins Oil Co | Fuel | \$2,448.82 |
| Quill Corporation | Office Supplies | \$480.34 |
| R.P Lumber Company, Inc. | Misc. Supplies | \$4,339.57 |
| Rawlins Automotive | Misc. Parts | \$627.40 |
| Rawlins Glass Center, Inc. | Glass Repair/Install of Hardware | \$609.00 |
| Rawlins, City Of | Water Services | \$7,066.95 |
| Ricoh USA Inc | IT Copiers | \$359.81 |
| Ricoh USA, Inc | IT Copiers | \$6,179.36 |
| Rocky Mountain Power | Electric Services | \$19,849.93 |
| Rocky's Quick Stop | Fuel | \$270.60 |
| Safeguard Business Systems | Ap Checks | \$355.98 |
| Saratoga Auto Parts, Inc. | Air Filter/Fuel Filter/Def Fluid/Washer Fluid/Fuse | \$964.58 |
| Saratoga Sun | Misc. Ads | \$662.50 |
| Saratoga, Town Of | Water Services | \$47.50 |
| Shively Hardware | Misc. Supplies | \$133.42 |
| Staples Advantage | Misc. Supplies | \$552.35 |
| State of Wy Risk Management | Settlement for Accident Claim | \$784.66 |
| Stinker Stores, Inc. | Fuel | \$6,404.38 |
| Summit Food Service | Jail Meals | \$7,361.33 |
| Sunrise Sanitation Service, LLC. | Trash Services | \$68.00 |
| Swanson Services Corporation | Jail Commissary | \$2,804.95 |
| Team Lab | Fine Road Patch | \$8,625.00 |
| The Cowboy Couture | Embroidery | \$7.50 |
| Thos. Y. Pickett & Co., Inc. | 3rd Installment Valuation Contract | \$6,500.00 |
| Tin Boy Garage | Mechanic Repairs | \$892.78 |
| T-Mobile | Wireless Charges | \$400.02 |
| Tractor Supply Credit Plan | Misc. Supplies/Tools | \$142.35 |
| Trapp, Larry W | Fire Fuel | \$752.21 |
| Trevathan, Sabrina RMR | Transcription Services | \$584.40 |
| True Value of Rawlins | Misc. Supplies | \$1,216.47 |
| Tyler Technologies, Inc | IDOC/ITAX | \$275.63 |
| UPRSWDD | Trash Services | \$101.00 |
| Us Bank | Misc. Charges | \$1,964.23 |
| Valley Oil Company | Fuel | \$961.90 |
| Voiance Language Svs. LLC | Over the Phone Interpretation | \$63.75 |
| West, Paul S | Witness Fees | \$30.00 |
| Wex Bank | Misc. Charges | \$780.91 |
| Wild Services, LLC | 7 Bollards/ Fair Ground Sidewalk Repair | \$2,850.00 |
| Willis, Darren | Lodging/Mileage Reimbursement | \$358.50 |

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| Winters, Lloyd K | Witness Fees | \$30.00 |
| Wy Brand Industries | Business Cards | \$45.00 |
| Wy Machinery Company | Misc. Mechanic Services/Parts | \$14,092.55 |
| Wy Peace Officers Assoc | New Member Fees | \$10.00 |
| Wyoming Disposal Systems | Trash Services | \$219.00 |
| Y2 Consultants, LLC | Natural Resource Management Plan | \$2,370.18 |

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the September 1, 2020 regular meeting minutes, monthly receipts from Carbon County Clerk in the amount of \$21,801.25, monthly receipts from Road and Bridge in the amount of \$50.00 and a bond for Owen Williams, Treasurer for Medicine Bow Conservation District in the amount of \$10,000.00. Commissioner Barkhurst seconded and the motion carried unanimously.

CORRECTIONS

Commissioner Moore moved to amend the August 25, 2020 Meeting Minutes to reflect CARES Funding Contract #1 with Wyoming Department of Health not Nurse Practitioner Agreement. Commissioner Espy seconded and the motion carried unanimously.

ELECTED OFFICIALS & DEPARTMENT HEADS

Public Health

Commissioner Jones moved to approve the Chairman's signature on the Nurse Practitioner Agreement with Shandra Shepard for a term of one year and thereafter auto-renewing at a rate of \$208.00 per clinic day for services rendered. Commissioner Barkhurst seconded and the motion carried unanimously.

Commissioner Jones moved to approve the Crisis Funding Contract between the State of Wyoming Department of Health, Public Health Division and Carbon County to receive funding for COVID-19 Crisis Response for a term of 1 year and shall not exceed \$100,000.00 in funding to Carbon County noting this is Crisis Funding #2 contract. Commissioner Espy seconded and the motion carried unanimously.

Road & Bridge

Commissioner Espy moved to approve the Chairman's signature on the Wyoming Department of Transportation Completion Acceptance Certificate for the Bridge over Savery Creek (County Road 6-561S). Commissioner Moore seconded and the motion carried unanimously.

Attorney

Commissioner Moore moved to authorize the Chairman's signature on a letter appointing Denise Rice as Gatekeeper for Carbon County as well as removing any co-Gatekeepers that have ever been designated. Commissioner Espy seconded and the motion carried unanimously.

Clerk

Commissioner Moore moved to ratify the Commissioner Espy's signature on the FCI Contract Amendment. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Moore moved to authorize the Chairman's signature on the Blue Cross Blue Shield COBRA rate changes and Plan Amendment. Commissioner Barkhurst seconded and the motion carried unanimously.

Commissioner Espy moved to appoint Sarah Barber for the Baggs Solid Waste District for a 3-year term ending August 2023 and Josh Wood for the Upper Platte River Solid Waste Disposal District for a three-year term ending August 2023. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Jones moved to authorize the Chairman's signature on the Amendment One to the Grant Between Wyoming Office of Homeland Security to extend the elections room grant in the amount of \$100,474.00 through August 31, 2021. Commissioner Barkhurst seconded and the motion carried unanimously.

Commissioner

Commissioner Espy moved to approve the Chairman's signature on the letter of support for Magic City Enterprises. Commissioner Moore seconded and the motion carried unanimously.

CARBON COUNTY COUNSELING CENTER

Commissioner Moore moved to approve the Chairman's signature on the letter of support of the acquisition/merger between High Country Behavioral Health and Carbon County Counselling Center. Commissioner Barkhurst seconded and the motion carried unanimously.

Emergency Management

Commissioner Espy moved to approve the Chairman's signature on the Integrated Public Alert and Warning System (IPAWS) Memorandum of Agreement (MOA) Application. Commissioner Moore seconded and the motion carried unanimously.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session at 3:27 p.m. with Clerk Bartlett, Sarah Chavez, Jim Piche and Ron Brown to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 4:54 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Barkhurst seconded and the motion carried unanimously.

Commissioner Espy moved to authorize Commissioner Moore to negotiate with an applicant for County Planner. Commissioners Barkhurst seconded and the motion carried unanimously.

COMMISSIONERS

Commissioner Espy moved to authorize Commissioner Moore to negotiate with an applicant for County Planner. Commissioners Barkhurst seconded and the motion carried unanimously.

ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 4:56 p.m. Commissioner Moore seconded and the motion carried unanimously.

A regular meeting of this Board will be held Tuesday, October 20, 2020 at 2:00 p.m. at the Elk Mountain Senior Center, in Elk Mountain, WY. The public is invited to attend, or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 6th day of October 2020.

BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

-s- Willing John Johnson, Chairman