

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, June 16, 2020
Carbon County Courthouse, Rawlins, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, June 16, 2020 at 9:00 a.m. at the Carbon County Courthouse, Rawlins, WY. Attending the meeting were; Chairman, John Johnson, Vice Chairman, Sue Jones, John Espy, Travis Moore, and Byron Barkhurst.

Chairman Johnson called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

There were no additions or corrections to the agenda. Commissioner Espy asked that the minutes from last meeting be corrected to reflect the right year.

VOUCHERS

Commissioner Jones moved to approve May 2020 payroll and benefit expenses of \$949,809.11 and insurance claim and premium expenses of \$165,502.66 and the main amount of bills totaling \$1,082,078.65 for an aggregate total today of \$2,197,390.42. Commissioner Barkhurst seconded and the motion carried unanimously.

Vendor	Detail Line Description	Total
Acme Electric Company, LLC	Electrician Services	\$268.49
Advanced Heating, Inc.	Baggs Senior Center HVAC System	\$10,974.00
Apex Communications	Maintenance Agreement/Repeaters	\$51,149.49
APG Media Of The Rockies	Misc. Ads	\$215.00
API Systems Integrators	Electrician Services	\$1,360.11
Axon Enterprise, Inc.	Body Cams/Taser/Holsters	\$10,666.90
Baggs, Town Of	Water Services	\$29.45
Balestrieri, Michelle	Postage	\$14.05
Bank Of Montreal - Mastercard	Misc. Charges	\$46,476.63
Bi Inc.	Monthly Monitoring Services	\$1,742.00
Big Bale Company	Tire Repair	\$53.50
Big Sky Communications Inc	Starset For Controller/Dispatch	\$199.00
Blakeman Propane	Heating Services	\$453.20
Bomgaars Supply	Misc. Parts	\$24.33
Build Rite Lumber Companies	Misc. Supplies	\$631.32
Carbon County Fair Association	Fair Awards	\$180.00
Carbon County Treasurer	812 E Murray St Taxes	\$2,539.41
Carbon Power & Light Inc.	Electric Services	\$2,043.81

Care More Turf Maintenance	Jeffrey Center Lawn Care	\$500.00
CareRight Technologies, LLC	Monthly Bed Fee	\$128.70
Casper Star-Tribune	Misc. Ads	\$16.09
Casper Winnelson Co	Misc. Parts	\$64.10
Cathedral Home For Children	Diversion Program Funding	\$22,500.00
CDW Government, Inc.	Misc. It Supplies	\$40,640.97
Charter Communications	Cable Services	\$120.34
Circle H Roofing	Seal Leaks On Roof	\$1,000.00
Civic-Plus	Website Design And Hosting	\$4,575.38
CNA Surety	M. Redmond Treas. Bond For Jeff Center	\$250.00
Convergeone, Inc.	Misc. Charges	\$44,023.00
Couch Ii, Wayne M.D	County Health Officer	\$1,600.00
Cowboy Chemical	Laundry Soap	\$285.70
Cowboy Supply House	Misc. Cleaning Supplies	\$956.70
Dallin Motors Inc.	Service On 2018 Ram	\$205.69
Dell Marketing L.P.	Computers	\$127,162.70
Dirty Boyz Sanitation, Inc.	Trash Services	\$1,536.00
Dishman, Seth	It Contract Hours	\$980.50
EKM&P, Inc. Dba Voorhis Assoc., Inc.	Carbon Building/ Courthouse Design Fees	\$299,218.59
Elk Mountain, Town Of	Water Services	\$67.00
Encampment, Town Of	Water Services	\$96.00
Engineering Associates	Med Bow Shop	\$17,527.65
Erickson & Roberts	Legal Services	\$809.05
Fatbeam LLC	Fiber Lines	\$5,144.85
Galls/Quartermaster	Deputy Shirts	\$333.25
Gay, Jason	Moving Expenses	\$10,000.00
Gcr Electronics, LLC	Site Rent	\$2,000.00
Glaxosmithkline Pharmaceuticals	Vaccines	\$2,110.73
Grainger	Air Filter	\$809.18
Graphic Business Solutions, LLC	Envelopes	\$363.50
Greater WY Big Bros/Sisters	County Prevention Services	\$26,463.87
Greenwood Mapping, Inc.	Parcel Mapping & Support	\$1,481.25
Hahn Construction	Hanna Senior Center Store Front Door	\$400.00
Hanna, Town Of	Water Services	\$261.85
Herman, Bobbie	Mileage	\$27.00
Iron J Towing	Towing Fees	\$748.10
Jack's Body & Fender Repair	Tow Charges	\$5,303.80
Kaisler, Todd	Mileage	\$54.00
Kilburn Tire Company	Tire	\$814.48
KTGA/KBDY	Absentee Ballot Radio Ads	\$390.00
Medicine Bow, Town Of	Water Services	\$203.00

MHCC	Psych Lock Up	\$15,519.38
Merback Award Company	Plaque	\$161.81
Mercedes Transcription, Inc.	Transcription Services	\$60.72
Meridian Psychological, LLC	Psychological Assessment	\$1,550.00
Michaels Fence	Fencing Material	\$1,233.98
Montana Dept. Of Corrections	41st Annual Northwest Shuttle Conf.	\$550.00
Moss, Barbara	Mileage	\$57.60
Mountain West Motors	2014 Ford Vehicle Maintenance	\$637.51
MPM Corp / Evergreen Disposal	Trash Services	\$130.00
My Office Etc.	Misc. Office Supplies	\$196.48
Nationwide	S. Miles Bond	\$50.00
Nebraska DMV	Driver Record Request	\$3.00
Oregon DMV	Driver Record Request	\$1.50
Parker, Elizabeth	Mileage	\$17.50
Perkins Conoco	Fuel	\$38.01
Perkins Oil Co	Fuel	\$1,205.30
Plainsman Printing & Supply	Binders	\$95.65
Power Equipment Company	Misc. Parts	\$218.04
Quill Corporation	Misc. Office Supplies	\$1,081.11
Rawlins Automotive	Misc. Supplies	\$297.29
Rawlins Glass Center, Inc.	Windshield	\$526.95
Rawlins, City Of	Building Permit	\$1,650.00
Ready, Justin	Mileage	\$48.00
Relentless, LLC	Sheriff Deputy Workshop	\$599.00
Ricoh USA Inc.	It Copiers	\$6,789.96
Rostad Law, LLC	Legal Services	\$1,425.65
Saratoga Auto Glass	Windshield Repair	\$60.00
Saratoga Feed & Grain	Pellet Salt	\$343.00
Saratoga Sun	Misc. Ads	\$1,707.00
Saratoga, Town Of	Water Services	\$248.50
Schilling & Winn Pc	Legal Services	\$3,326.65
Shepard, Shandra Np	Reproductive Health Np	\$416.00
Shepard's	Fuel	\$380.02
Shively Hardware	Misc. Supplies	\$168.90
Slow And Steady Law Office, PLLC	Legal Services	\$3,075.00
Snake River Press	Newspaper Ad	\$144.00
Specialized Pathology Consultants	Autopsy	\$2,350.00
Staples Advantage	Misc. Office Supplies	\$118.37
State Of Wyoming A & I	Mainframe	\$12.13
Stinker Stores, Inc.	Fuel	\$4,768.17
Summit Food Service	Jail Meals	\$6,616.25

Swanson Services Corporation	Jail Commissary Supplies	\$1,213.12
Sweetwater County Sheriff's Office	Juvenile Housing	\$975.00
Thomas Scientific	Covid Supplies	\$4,755.34
Thomson Reuters-West Payment Ctr	West Information Charges	\$786.44
Toyota Of Laramie	Vehicle Repairs	\$214.30
Trudiligence, LLC	EE/Vol Background Checks	\$99.97
True Value Of Rawlins	Misc. Supplies	\$713.77
U S Identification Manual	Subscription Renewal	\$82.50
United Healthcare Insurance Co	Ph Vaccine Refunds	\$163.04
University Of WY (Ces)	Ces Support Person Salary Match	\$16,536.63
Us Bank	Misc. Charges	\$12,211.52
Valley Oil Company	Fuel	\$1,167.47
Volunteer Firemen Pension Fund	May Vol Fire Retirement	\$990.00
W.A.R.M. Property Insurance Pool	Property Assessment For July 2020-2021	\$170,912.72
Westar Printing LLC	Vinyl Decals	\$50.00
Western Planning Resources, Inc.	Job Advertisement	\$75.00
WexBank	Sheriff Dues & Subscriptions	\$334.44
Wille, O.R.	Mileage	\$45.00
Windswept Goods	Face Masks/Hand Sanitizer	\$275.84
WY Behavioral Institute	Adult Mental Health Lockup	\$2,732.07
WY County Assessor's Association	2020 Association Dues	\$200.00
WY County Commissioner's Assoc.	2020 Legislative Conference	\$400.00
WY Dept. Of Health	State Vehicle Rental	\$40,316.43
WY Dept. Of Transportation	New Plate/Transfer Plate 2020 Peterbilt And 2019 Dodge	\$7.00
WY Diesel Service	Western Star Lowboy Transport Overhaul	\$17,325.13
WY Machinery Company	Misc. Parts	\$843.78
WY Public Health Laboratory	Lab Fees	\$344.00
Wyoming Disposal Systems	Trash Services	\$212.00
Yocum, Leo	Mileage	\$24.00

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the June 2, 2020 regular meeting minutes, monthly receipts from Road and Bridge in the amount of \$1,906.60, monthly receipts from Clerk of District Court in the amount of \$3,050.00 and County Clerk in the amount of \$36,955.00. Commissioner Moore seconded and the motion carried unanimously.

ELECTED OFFICIALS & DEPARTMENT HEADS

Road & Bridge

Commissioner Espy moved to award the CMAQ bid to Dustbusters in the amount of \$258,445.00 for magnesium and water in the amount of \$5,699.00 for up to 55 miles. Commissioner Moore seconded and the motion carried unanimously.

Fire

Commissioner Espy moved to accept Ron Brown's authorization on fireworks permits for Seminole Boat Club, Brush Creek Ranch and the Arnold family in Saratoga and waive the fee for Mr. Arnold. Commissioner Jones seconded and Commissioner Barkhurst stated that he feels under the current wording on the permit he will vote no as he feels a precedence is being set. Commissioner Moore encouraged others to apply as Mr. Arnold does. The motion carried with all voting for the motion except Commissioner Barkhurst who voted against.

Sheriff

Commissioner Espy moved to authorize the Chairman's signature on the Motorola Service Agreement in the amount of \$6,576.83 for a term of July 15, 2020 through July 14, 2021. Commissioner Moore seconded and the motion passed unanimously.

Attorney

Commissioner Espy moved to adopt Resolution 2020-19, Special Prosecution Resolution. Commissioner Barkhurst seconded and the motion carried unanimously.

Commissioner Jones moved to authorize the Chairman's signature on the Federal Aviation Administration Agreement to Transfer Rawlins Airport Entitlement to Hot Springs County. Commissioner Espy seconded and the motion passed unanimously.

Commissioner Espy moved to authorize the Chairman's signature on the Gravel Lease Agreement Between Carbon County and Jim Wiant for one year in the total of \$500.00 lump sum for up to 833 tons after which gravel will cost \$0.60 per ton. Commissioner Moore seconded and the motion passed unanimously.

Commissioner Moore moved to authorize the chairman to sign the Rawlins Carbon County Airport CARES grant agreement. Commissioner Jones seconded and the motion carried unanimously.

Clerk

Commissioner Espy moved to authorize the Chairman's signature on the Agreement Among Wyoming Department of Health, Public Health Division; Carbon County WIC Program; and Carbon County in the amount of \$5,476.00 for a term of July 1, 2020 through December 31, 2021 for the purpose of providing program benefits for the Women, Infants and Children (WIC) program pending legal approval. Commissioner Moore seconded and the motion passed unanimously.

Commissioner Moore moved to waive procurement policy because the county already contracts with Long Technologies and authorize up to \$40,000 for security equipment for the Interim Justice Center building with Long. Commissioner Espy seconded and the motion carried unanimously.

BUDGET AMENDMENT – PUBLIC HEARING

Chairman Johnson opened a public hearing at 10:30 a.m. to hear about a proposed Budget Amendment to departmental budgets for Fiscal Year 2020 and Clerk Bartlett noted the hearing was advertised in the Saratoga Sun on June 10.

Chairman Johnson called for comments for or against the amendment. There being none, he closed the hearing at 10:37 a.m.

Commissioner Jones moved to adopt Resolution 2020-20 FY 2020 Budget Amendment Number Two for departmental budgets. Commissioner Espy seconded and the motion carried unanimously.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session at 10:48 a.m. with Clerk Bartlett, Sid Fox and Ashley Mayfield Davis to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 11:03 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Moore seconded and the motion carried unanimously.

CARBON COUNTY 2020 FEE SCHEDULE AMENDMENTS – PUBLIC HEARING

Chairman Johnson opened a public hearing at 11:00 a.m. to hear Planning and Zoning's Carbon County 2020 Fee Schedule Amendments.

Chairman Johnson called for comments for or against the amendment. There being none, he closed the hearing at 11:09 a.m.

Commissioner Espy moved to adopt Resolution 2020-21, Carbon County 2020 Fee Schedule Amendments. Commissioner Barkhurst seconded and the motion passed unanimously.

SARATOGA-RYAN PARK MUSEUM DISTRICT – PUBLIC HEARING CONTINUATION

Chairman Johnson re-opened the public hearing from June 2 for the proposed Saratoga-Ryan Park Museum District at 11:17 a.m.

Commissioner Espy moved to modify the proposed Saratoga Ryan Park Museum District petition to include only voting precincts 11-01 and 11-02 rename the district to just Saratoga Museum District. The motion died due to lack of a second.

Commissioner Barkhurst moved to accept the proposed petition for the Saratoga Ryan Park Museum District as submitted. Commissioner Jones seconded and the motion died with Commissioners Barkhurst and Jones voting for the motion and Commissioners Espy, Moore and Johnson voting against.

Commissioner Espy moved to approve the petition for the Saratoga Ryan Park Museum District to include all of voting districts 11-1-0, 11-2-0 and 11-2-1 excluding T17N80W, 16N80W, 15N80W. Commissioner Moore seconded and the motion carried with all voting for the motion except Commissioner Barkhurst who voted against

ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 12:49 p.m. Commissioner Moore seconded and the motion carried unanimously.

A regular meeting of this Board will be held Monday, July 20, 2020 at 9:00 a.m. at the Carbon County Courthouse, Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 7th day of July 2020.

BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

-s- Willing John Johnson, Chairman