

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, March 17, 2020  
Carbon County Courthouse, Rawlins, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, March 17, 2020 at 9:00 a.m. at the Carbon County Courthouse, Rawlins, WY. Attending the meeting were; Chairman, John Johnson, Vice Chairman, Sue Jones, John Espy, Travis Moore, and Byron Barkhurst.

Chairman Johnson called the meeting to order at 9:00 a.m.

**ADDITIONS/CORRECTIONS**

Chairman Johnson reported that the county will discuss a policy for Covid 19 under the attorney's time.

**VOUCHERS**

Commissioner Espy moved to approve March 2020 payroll and benefit expenses of \$875,748.50 and insurance claim and premium expenses of \$291,796.79. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Espy moved to approve payment to Sunrise Sanitation for \$68.00. Commissioner Barkhurst seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to personal conflicts.

Commissioner Espy moved to approve the report of expenditures in the amount of \$453,727.36 for an aggregate total today of \$1,621,340.65. Commissioner Moore seconded and the motion carried unanimously.

Vendor	Detail Line Description	Total
307 PROFESSIONAL CLEAN LLC	COUNTY CLEANING	\$10,485.00
ALCOPRO	MOUTHPIECES	\$147.89
ALSCO, AMERICAN LINEN DIVISION	TOWELS/SOAP/MATS	\$112.16
APEX COMMUNICATIONS	MAINTENANCE AGREEMENT	\$4,033.88
APG MEDIA OF THE ROCKIES	MISC ADS	\$2,342.50
AVFUEL CORPORATION	FUEL	\$375.00
BAGGS, TOWN OF	WATER SERVICES	\$16.70
BANK OF MONTREAL - MASTERCARD	MISC CHARGES	\$43,127.84
BARTLETT OILFIELD SERVICE, INC	PLOW LOOKING FOR CATTLE	\$3,165.50
BEACH, HOMER	SNOW REMOVAL	\$1,120.00
BI INC.	ELECTRONIC MONITORING	\$2,021.50

BIG BALE COMPANY	TIRE REPAIR	\$57.20
BLAKEMAN PROPANE	PROPANE SERVICES	\$919.20
BOB BARKER COMPANY, INC.	JAIL SUPPLIES	\$811.12
BOMGAARS SUPPLY	BATTERIES	\$23.98
BRIDGER FABRICATION	MISC PARTS	\$2,527.12
BUILD RITE LUMBER COMPANIES	MISC SUPPLIES	\$66.53
BULBS.COM	LIGHT BULBS	\$109.90
CAMPBELL, D. JASON	MILEAGE	\$27.00
CARBON POWER & LIGHT INC	ELECTRICAL SERVICES	\$2,689.88
CARERIGHT TECHNOLOGIES, LLC	MONTHLY BED FEE	\$265.74
CASPER STAR-TRIBUNE	ATTORNEY JOB AD	\$394.91
CASPER WINNELSON CO	ICE MELT	\$420.00
CENTRAL WYOMING SKIN	MEDICAL SERVICES	\$120.00
CHARTER COMMUNICATIONS	CABLE SERVICES	\$120.34
CHEYENNE REGIONAL MED CENTER	MEDICAL SERVICES	\$4,241.22
CLEARY BUILDING CORP	HORSE BARN DOWN PAYMENT	\$14,765.00
CLERK OF DIST COURT (JURORS)	JUROR/BAILIFF PAY	\$3,239.00
CLOUD PEAK COUNSELING CENTER	EMERGENCY DETENTION SERVICES	\$975.00
CMI-TECO	EXHAUST FLUID	\$61.02
CNA SURETY	ROYBAL NOTARY	\$50.00
COWBOY CHEMICAL	LAUNDRY DETERGENT/DISH SOAP	\$764.35
DALLIN MOTORS INC	VEHICLE MAINTENANCE	\$36.35
DECKER AUTO GLASS	GLASS REPAIRS	\$205.92
DOMINION ENERGY	ELECTRIC SERVICES	\$328.38
ELK MOUNTAIN, TOWN OF	WATER SERVICES	\$67.00
ENCAMPMENT, TOWN OF	WATER SERVICES	\$96.00
ENGINEERING ASSOCIATES	MED BOW SHOP ENGINEERING	\$19,169.14
ESPY, JOHN	NACO FLIGHT REIMBURSEMENT	\$779.80
F & S TRUCKING, INC	SNOW BLOWER ON SEMINOE RD	\$2,100.00
FATBEAM LLC	FIBERLINES	\$5,144.85
GALLS/QUARTERMASTER	SHIRTS	\$245.00
GCR ELECTRONICS, LLC	MONTHLY SITE RENTALS	\$2,000.00
GRAINGER	MISC PARTS	\$928.30
GREATER WY BIG BROS/SISTERS	FEB 2020 PREVENTION	\$6,153.79
GREENWOOD MAPPING, INC	GIS PARCEL MAPPING	\$2,737.50
HANNA, TOWN OF	WATER SERVICES	\$247.96
HARTSHORN, ZACHARY C	FIRST AID / CPR	\$420.00
HERMAN, BOBBIE	MILEAGE	\$27.00

HIGH PLAINS POWER	INSTALL NEW SERVICE & UPGRADE SERVICE	\$6,368.00
HONNEN EQUIPMENT	EQUIPMENT REPAIR	\$1,136.59
IML SECURITY SUPPLY	BROKEN KEY PULLER	\$76.95
JACK'S BODY & FENDER REPAIR	TOW CHARGES	\$962.00
JOHNSTON, RANAE	MILEAGE	\$72.50
KAISLER, TODD	MILEAGE	\$54.00
KILBURN TIRE COMPANY	TIRES	\$345.58
KING SOOPERS CUSTOMER CHARGES	JAIL SUPPLIES	\$116.21
KONE ELEVATORS ESCALATORS	ELEVATOR MAINTENANCE	\$9,172.44
KTGA/KBDY	TOWER RENT	\$150.00
LITTLE SNAKE RIVER EMS	FIRST AID & CPR/AED TRAINING	\$44.00
LOCAL GOVERNMENT LIABILITY POOL	SPT JPB INSURANCE	\$167.00
LONG BUILDING TECHNOLOGIES, INC.	CAMERA REPAIRS	\$1,637.73
MACKIE, BARBARA	MISC REIMBURSEMENT	\$854.43
MEDICINE BOW, TOWN OF	WATER SERVICES	\$200.00
MERCEDES TRANSCRIPTION, INC	TRANSCRIPTION SERVICES	\$134.86
MERSEAL LAW, LLC	LEGAL SERVICES	\$6,190.00
MID-AMERICAN RESEARCH CHEMICAL	MISC CLEANING SUPPLIES	\$1,036.84
MOUNTAIN WEST MOTORS	LATCH/CABLE	\$325.11
MPM CORP / EVERGREEN DISPOSAL	TRASH SERVICES	\$130.00
MY OFFICE ETC.	OFFICE SUPPLIES	\$78.89
NORCO, INC.	MISC SUPPLIES	\$744.91
NORTHERN TRUCK EQUIPMENT CO	ICE CUTTERS FOR SNOW BLOWER	\$919.06
NSFM PIZZA INC	PLANNING & ZONING COMMISSION MEAL	\$70.31
OFFICE OF THE STATE PUBLIC DEFENDER	FUARDIAN AD LITEM FEES	\$46,764.08
PARKER, ELIZABETH	MILEAGE	\$47.50
PERKINS OIL CO	FUEL	\$5,099.14
PERRY, ABBY	WOOL FOR FELTING PROJECTS	\$69.75
PLATTE VALLEY PLOWIN	PLOWING SERVICES	\$180.00
PMCH	PROFESSIONAL SERVICES	\$12,364.36
POWER EQUIPMENT COMPANY	BEARINGS/ICE CUTTER	\$1,208.26
PUBLIC SAFETY CENTER, INC	TACTICAL JACKETS	\$949.34
QUILL CORPORATION	YEAR LABELS	\$54.47
RADAR SHOP, THE	RADAR UNITS RECERTIFIED	\$683.00

RAWLINS AUTOMOTIVE	MISC PARTS	\$1,697.08
RAWLINS, CITY OF	WATER SERVICES	\$2,328.60
RAYMOND, PHYLLIS	CIRCUIT COURT BAILIFF	\$75.00
READY, JUSTIN	MILEAGE	\$48.00
RICOH USA INC	IT COPIERS	\$2,888.45
RIETVELD, TONI	MILEAGE	\$45.00
ROCKIN' M PAINTING	PAINT SHOWERS	\$2,779.00
ROCKY MOUNTAIN POWER	B&G UTL B&G OFFICE ELECTRIC	\$17,186.89
RODABAUGH, SHERRY	CIRCUIT COURT BAILIFF	\$75.00
SANGER, JOHN S.	SHOWER STALL EPOXY AT JAIL	\$672.00
SARATOGA AUTO PARTS, INC.	MISC PARTS	\$312.01
SARATOGA SUN	MISC ADS	\$1,392.00
SARATOGA, TOWN OF	WATER SERVICES	\$149.50
SCHAEFFER MFG CO	OIL	\$1,120.35
SCHILLING & WINN PC	LEGAL SERVICES	\$1,603.50
SHEPARD'S	FUEL/FILTER	\$1,769.68
SHIVELY HARDWARE	MISC PARTS	\$660.26
SLOW AND STEADY LAW OFFICE, PLLC	LEGAL SERVICES	\$5,240.57
SNAKE RIVER PRESS	DIXON AIRPORT MASTER PLAN AD	\$96.00
SNAKE RIVER PRESS	SCHOLARSHIP AD	\$72.00
STINKER STORES, INC.	FUEL	\$9,487.59
SUMMIT FOOD SERVICE	JAIL MEALS	\$7,805.09
SUNRISE SANITATION SERVICE, LLC.	TRASH SERVICES	\$68.00
SWANSON SERVICES CORPORATION	COMMISSARY SUPPLIES	\$2,823.41
SWEETWATER COUNTY SHERIFF'S OFFICE	INMATE HOUSING	\$1,170.00
TERMINIX	PEST CONTROL	\$350.00
THOMSON REUTERS-WEST PAYMENT CENTER	INFORMATION CHARGES	\$786.44
TRUE VALUE OF RAWLINS	BALL VALVE	\$57.13
U S POSTMASTER-RAWLINS	PO BOX RENTAL	\$76.00
VALLEY OIL COMPANY	FUEL	\$1,315.32
VOIANCE LANGUAGE SERVICES LLC	INTERPRETATION SERVICES	\$43.50
WAILES, SADITH FIORELLA	INTERPRETATION	\$50.00
WEX BANK	MISC CHARGES	\$154.01
WILSON, MARGARET	PATCHES	\$164.00
WOODWARD & ASSOCIATES, INC.	CARPET	\$587.00
WRECK-A-MEND	VEHICLE REPAIRS	\$1,670.24

WY DEPT OF HEALTH	VEHICLE RENTAL	\$80.00
WY LAW ENFORCEMENT ACADEMY	MISC SUPPLIES	\$1,484.50
WY MACHINERY COMPANY	MISC PARTS/SNOW BLOWER	\$145,819.44
WY PUBLIC HEALTH LABORATORY	LAB SERVICES	\$433.00
WY STATE BAR	ATTORNEY JOB AD	\$98.00
WYOMING DISPOSAL SYSTEMS	TRASH SERVICES	\$56.00
WYOMING GEOSPATIAL ORGANIZATION	MEMBERSHIP FEES	\$25.00
WYOMING REPORTING SERVICE, INC.	TRANSCRIPTION	\$290.02

### **CONSENT AGENDA**

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the March 3, 2020 regular meeting minutes, the March 5, 2020 special meeting minutes, monthly receipts from Carbon County Clerk in the amount of \$15,119.00, monthly receipts from the Clerk of District Court in the amount of \$1,916.00 and Monthly receipts from Road & Bridge in the amount of \$25.00. Commissioner Jones seconded and the motion carried unanimously.

### **ELECTED OFFICIALS & DEPARTMENT HEADS**

#### **Buildings and Grounds**

Commissioner Espy moved to award bids for the fairgrounds horse barn to Cleary Building Corp. in the amount of \$73,823.00 and the electrical to ACME Electric Co. in the amount of \$26,343.31 and to authorize the Chairman to sign the Cleary/Owner Project Contracted – Erected in the amount of \$73,823.00 and a contract with ACME Electric when available. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Jones moved to authorize the Chairman's signature on the Agreement of Electric Service with High Plains Power, Inc. for the Road & Bridge / Sheriff Complex. Commissioner Barkhurst seconded and the motion carried unanimously.

#### **Public Health**

Commissioner Moore moved to accept and follow the recommendations of the County Health Officer Wayne Couch MD as they pertain to Carbon County. Commissioner Barkhurst seconded and the motion carried unanimously.

#### **Attorney**

Commissioner Moore moved to adopt Carbon County Health Officer Public Health Order 20-01 Commissioner Espy seconded and the motion carried unanimously.

Commissioner Jones moved to adopt the Carbon County Pandemic Response Plan effective immediately. Commissioner Barkhurst seconded and the motion carried unanimously.

**Public Hearing - Z.C. Case #2020-01 and MIN SUB Case #2020-01-Scott Lose**

Commissioner Espy moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2020-11, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Z.C. Case #2020-01. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Espy moved to approve MIN SUB Case #2020-01 and authorize the Chairman's signature on the plat for Scott Lose, Lose Minor Subdivision encompassing approximately 10 acres. The RRA Zone is intended to be applied in areas of the County which are particularly suited to large-lot development that allow both agricultural and residential uses intermingled. Mr. Lose also request to create two lots, Lot 1 = 5 acres and Lot 2 = 5 acres. Commissioner Moore seconded and the motion carried unanimously.

**Attorney**

Commissioner Espy moved to authorize Chairman Johnson to approve all press releases between now and the BOCC's next meeting. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Espy moved to authorize the chairman's signatures on a letter to all taxing entities in the county. Commissioner Moore seconded and the motion carried unanimously.

**Clerk**

Commissioner Jones moved to reappoint Judy Dixon to the Urban Systems Committee for a 4-year term ending January 31, 2024. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Moore moved to amend the Carbon County Commissioner Meeting Schedule moving the July 21<sup>st</sup> to July 20<sup>th</sup> for budget purposes. Commissioner Espy seconded and the motion carried unanimously.

**Commissioners**

Commissioner Jones moved to approve the Dixon Airport Runway Improvement Grant Agreement. Commissioner Barkhurst seconded and the motion carried unanimously.

Commissioner Espy moved to appoint the following individuals to the Y2 Steering Committee: Shannon Sims, Joan McGraw, Dan Mika, Joe Parsons, Trent & Don Arnell, and Commissioner Moore. Commissioner Jones seconded and Commissioner Barkhurst stated he feels like the committee should contain individuals from each industry. Chairman Johnson stated that many of

these individuals already represent various industries. Commissioner Barkhurst hopes the steering committee can open the meetings up to the public. Chairman Johnson clarified he would foresee the group to allow public comment at each meeting. The motion carried unanimously.

**ADJOURNMENT**

Commissioner Espy moved to adjourn the meeting at 2:20 p.m. Commissioner Moore seconded and the motion carried unanimously.

A regular meeting of this Board will be held Tuesday, April 21, 2020 at 9:00 a.m. at the Carbon County Courthouse, Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 7<sup>th</sup> day of April, 2020.

BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s-John Johnson-Chairman