

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, September 3, 2019
Carbon County Courthouse, Rawlins, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, September 3, 2019 at 9:00 a.m. at the Carbon County Courthouse, Rawlins, WY. Attending the meeting were; Chairman, John Johnson, Vice Chairman, Sue Jones, John Espy, Travis Moore, and Byron Barkhurst.

Chairman Johnson called the meeting to order at 9:00 a.m.

ADDITIONS/CORRECTIONS

There were no additions or corrections to the agenda.

VOUCHERS

Commissioner Barkhurst moved to approve the main amount of bills in the amount of \$526,144.75. Commissioner Espy seconded and the motion carried unanimously.

Vendor	Detail Line Description	Total
307 PROFESSIONAL CLEAN LLC	B&G CONTRACT CUSTODIAL	\$10,485.00
ACME ELECTRIC COMPANY, LLC	INSTALL NEW FAN	\$100.00
ALSCO, AMERICAN LINEN DIVISION	MISC SHOP SUPPLIES	\$53.44
ANTON COLLINS MITCHELL LLP	FINANCIAL AUDIT	\$20,000.00
AYALA, MEGAN	2020 PLANNER	\$20.99
BAGGS, TOWN OF	JULY 2019 RENT	\$150.00
BANK OF MONTREAL - MASTERCARD	MISC CHARGES	\$13,033.48
BLACK HILLS ENERGY	HEATING SERVICES	\$2,220.32
BOMGAARS SUPPLY	MISC PARTS	\$146.98
BUCHANAN, KAREN	MILEAGE	\$72.00
BUILD RITE LUMBER COMPANIES	MISC PARTS	\$47.09
CAPITOL COMMUNICATIONS	911 SYSTEM	\$923.36
CARBON COPY	DECALS	\$228.80
CASPER STAR-TRIBUNE	DIXON AIRPORT RUNWAY REPAIR PUBLICATION	\$687.88
CDW GOVERNMENT, INC.	MISC IT PARTS	\$4,767.10
CENTURY LINK	JUN, JUL & AUG PHONE LINES	\$18,571.23
CHARTER COMMUNICATIONS	TV SUBSCRIPTION AT JAIL	\$119.84
CLERK OF DIST COURT (JURORS)	DISTRICT COURT JURORS	\$3,750.00
CONVERGEONE, INC.	IT SOFTWARE MAINTENANCE	\$6,248.88
COUNTY CLERKS ASSOCIATION OF WYOMING	2020 DUES	\$300.00
DAILY TIMES	NEWSPAPER RENEWALS	\$190.00

DIXON, TOWN OF	WATER SERVICES	\$308.00
DOMINION ENERGY	HEATING SERVICES	\$27.69
DUSTBUSTERS, INC.	DUSTGARD/MAGCHLORIDE	\$143,357.62
EKM&P, INC. DBA VOORHIS ASSOCIATES, INC.	COURTHOUSE/CARBON BUILDING SERVICES	\$139,007.89
ELK MOUNTAIN, TOWN OF	1ST QTR FY 2019-20 SENIOR CENTER	\$1,500.00
FATBEAM LLC	FIBER/INTERNET	\$9,990.00
FIRED UP RESCUE	MISC FIRE SUPPLIES	\$6,531.45
FURTHER	HRA REIMBURSEMENT	\$2,828.79
GLAXOSMITHKLINE PHARMACEUTICALS	PH VACCINE GENERAL VACCINES	\$2,579.00
HANNA, TOWN OF	WATER SERVICES	\$293.64
HAVER, EMILY L.	MILEAGE/MEAL REIMBURSEMENT WY STATE FAIR 19	\$80.13
HAWKS, ROGER	MILEAGE	\$153.84
HIGH PLAINS POWER	ELECTRIC SERVICES	\$573.75
INTERIOR GALORE	CC JAIL CARPET	\$5,537.50
JOHNSTON, RANAE	MILEAGE	\$75.50
KARI, DALE	MILEAGE	\$10.20
KELLEY, CHRISTI	REIMBURSEMENT FOR REGISTRATIONS	\$389.50
KENCO SECURITY AND TECHNOLOGY	MONTHLY MONITORING	\$78.00
KILBURN TIRE COMPANY	TIRE REPAIR	\$18.95
KING SOOPERS CUSTOMER CHARGES	MISC CHARGES	\$67.61
L N CURTIS & SONS	MISC SERVICES	\$3,564.04
LEXISNEXIS MATTHEW BENDER INC	WY STATUTES 2019 EDITION	\$2,481.18
MABERRY, AGRIPPINA M.	INTERPRETER SERVICES	\$50.00
MEDICINE BOW, TOWN OF	FIRE DEPT ASSIST	\$715.25
MERCK SHARP & DOHME CORP.	PH VACCINE GENERAL VACCINES	\$5,727.37
MODERN MARKETING, INC	COLORING TOTE	\$471.54
MOUNTAIN WEST MOTORS	STARTER	\$543.18
MY OFFICE ETC.	MISC OFFICE SUPPLIES	\$131.90
ONSOLVE, LLC	GRANTS H.S. CODE RED 19 (SHSP)	\$11,390.00
O'REILLY AUTO PARTS	WIPER FLUID	\$3.99
PARTSMASTER	MISC PAINTSUPPLIES	\$1,818.58
PERKINS OIL CO	FUEL	\$5,204.49
PLAINSMAN PRINTING & SUPPLY	MISC OFFICE SUPPLIES	\$2,835.55
PUBLIC SAFETY CENTER, INC	EXAM GLOVES	\$299.89
QUEST DIAGNOSTICS	LAB FEES	\$363.09
QUILL CORPORATION	MISC OFFICE SUPPLIES	\$2,031.08
RAWLINS AUTOMOTIVE	MISC PARTS	\$1,881.94
REED SMITH LLP	VANGUARD BANKRUPTCY PAYMENT	\$4,832.75
RICOH USA INC	IT COPIERS	\$9,997.73
ROCKY MOUNTAIN POWER	ELECTRIC SERVICES	\$27,928.03
SARATOGA AUTO PARTS, INC.	MISC PARTS	\$172.15
SCHILLING & WINN PC	LEGAL SERVICES	\$1,930.80
SECRETARY OF STATE	NOTARY BONDS	\$90.00

SHEEHAN TRUCKING	WATER FOR MAG CHLORIDE	\$8,900.00
SHIVELY HARDWARE	MISC PARTS	\$702.79
STATE OF WYOMING A & I	MAINFRAME SERVICES	\$105.86
STEPHENSON, LEE ANN	MILEAGE	\$33.60
SUMMIT FOOD SERVICE	JAIL MEALS	\$6,879.94
SWANSON SERVICES CORPORATION	JAIL COMMISSARY SUPPLIES	\$1,408.60
THOS. Y. PICKETT & CO., INC.	3RD INSTALLMENT OF 2020 VALUATION CONTRACT	\$6,500.00
TREVATHAN, SABRINA RMR	TRANSCRIPTION SERVICES	\$25.00
TRUE VALUE OF RAWLINS	MISC PARTS	\$233.72
TYLER TECHNOLOGIES, INC	ITAX/IDOC WEB HOUSING	\$826.89
US BANK	MISC CHARGES	\$11,134.72
VOLUNTEER FIREMEN PENSION FUND	JULY/AUG VOL FIRE RETIREMENT	\$1,065.00
WACERS	MEMBERSHIP DUES	\$25.00
WACO	JOHNSON. J WACO REGISTRAION FEES	\$175.00
WEBSTER, MATTHEW S	MILEAGE	\$119.00
WILSON, MARGARET	PATCHES	\$60.00
WLC ENGINEERING	JEFFREY CENTER ROOF PROJECT 16820	\$1,950.75
WY DEPT OF TRANSPORTATION	SAVERY BRIDGE	\$599.30
WY LAW ENFORCEMENT ACADEMY	TRAINING FOR R.HAWKS	\$1,484.50
WY MACHINERY COMPANY	CAT PARTS	\$3,898.53
YOCUM, LEO	MILEAGE	\$24.00
ZIRMED, INC	PROFESSIONAL CLAIMS FILED	\$2.58

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the August 20, 2019 regular meeting minutes and the August 26, 2019 Special meeting minutes, monthly receipts for Road and Bridge in the amount of \$50.00, monthly receipts for Planning & Zoning in the amount of \$16,245.00 and a bond for Kindra Pacheco, Treasurer of the Town of Sinclair in the amount of \$8,000.00. Commissioner Moore seconded and the motion carried unanimously.

ELECTED OFFICIALS & DEPARTMENT HEADS

Public Health

Commissioner Espy moved to authorize the Chairman's signature on the Nurse Practitioner Services Agreement with Shandra Shepard for a term of one year from signature and in the amount of \$150.00 per month increasing to \$210.00 per month January 2020. Commissioner Barkhurst seconded and the motion carried unanimously.

Commissioner Barkhurst moved to authorize the Chairman's signature on the Public Health Public Vaccine Program Agreement pending legal review. Commissioner Espy seconded and the motion passed unanimously.

Road & Bridge

Commissioner Espy moved to award the bid for gravel for County Road 291 to Bartlett Oilfield Service in the amount of \$73,980.00. Commissioner Barkhurst seconded and the motion passed unanimously.

Commissioner Espy moved to authorize the Chairman's signature on the Gravel Purchase Agreement with Bartlett Oilfield Service Inc. after legal review. Commissioner Moore seconded and the motion passed unanimously.

Commissioner Espy moved to authorize the Chairman's signature on a letter to Central Federal Lands regarding County Road 401 to obtain all construction documents. Commissioner Jones seconded and the motion carried unanimously.

Attorney

Commissioner Espy moved to authorize the Chairman's signature on the Agreement for Services with Cathedral Home for Children for a term of one year to provide diversion services. Commissioner Jones seconded and the motion passed unanimously.

Commissioner Jones moved to authorize the Chairman's signature on the Lease Agreement Between Carbon County and Cathedral Home for Children and a Memorandum of Understanding with Cathedral Home for Children for lease and operation of the Carbon County Youth Crisis Center through June 30, 2022 in the lease amount of \$10 per year. Commissioner Moore seconded and the motion passed unanimously.

Clerk

Commissioner Jones moved to authorize the Chairman's signature on the Grant Agreement Between Wyoming Office of Homeland Security and Carbon County, Grant Award for U.S. Department of Homeland Security Federal Emergency Management Agency, Grant Programs Directorate Emergency Management Performance Grant (EMPG) in the amount of \$42,500 with the same amount match, Project ID 19-EMPG-CAR-GCF19. Commissioner Barkhurst seconded and the motion passed unanimously.

Commissioner Espy moved to authorize the Chairman's signature on the Blue Cross Blue Shield Amendment to add FIT-DNA (i.e. Cologuard) as a preventative benefit with certain conditions. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Espy moved to authorize the Chairman's signature on the Homeland Security Grant Relinquishment Form for Project ID 17-GPD-CAR-SC-HSG17 in the amount of \$610.00 and 18-SHSP-CAR-LS-HEM18 in the amount of \$156.83. Commissioner Moore seconded and the motion carried unanimously.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session with Ashley Davis and Clerk Bartlett to discuss personnel, potential litigation and other matters considered confidential by law at 10:20 a.m. Commissioner Barkhurst seconded and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 10:54 a.m. noting no action was taken and the minutes be signed and sealed as written. Commissioner Moore seconded and the motion carried unanimously.

Commissioners

Commissioner Espy moved to authorize the Chairman to execute a contract approved by the County Attorney between FCI Constructors of Wyoming and Carbon County for preconstruction services in the amount of \$39,276 and that the BOCC and Attorney Davis enter into negotiation for Construction Manager at Risk services and fee. Commissioner Moore seconded and the motion carried unanimously.

Commissioners

Commissioner Espy moved to authorize a commissioner's signature on the WY Department of Transportation Aviation Administration Grant Agreement for the Dixon Airport Runway Repair Project once available. Commissioner Barkhurst seconded and the motion passed unanimously.

Commissioner Espy moved to approve the Road and Bridge Coordinator Offer to Kandis Fritz. Commissioner Barkhurst seconded and the motion passed with all voting for the motion except Commissioner Jones who abstained due to potential conflict.

Commissioner Jones moved to authorize the Chairman's signature on the Bureau of Land Management Cooperating Agency Return Form for the preparation of the Wyoming Pipeline Corridor Initiative (WPCI) Resource Management Plan. Commissioner Moore seconded and the motion passed unanimously.

Commissioner Jones moved to authorize a commissioner signature on an amendment with Engineering Associates in the amount of up to \$25,000.00 for services on the Medicine Bow complex after legal review. Commissioner Barkhurst seconded and the motion carried unanimously.

Planning and Zoning

Commissioner Espy moved to deem the Planning & Zoning Case File CUP 2019-02, Two Rivers Wind Energy Project conditional use permit application incomplete. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Espy moved to deem the Planning & Zoning Case File CUP 2019-03, Lucky Star Wind Energy Project conditional use permit application incomplete. Commissioner Jones seconded and the motion carried unanimously.

ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 2:55 p.m. Commissioner Moore seconded and the motion carried unanimously.

A regular meeting of this Board will be held Tuesday, October 1, 2019 at 9:00 a.m. at the Carbon County Courthouse, Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 17th day of September 2019.

BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

-s-Willing John Johnson, Chairman