

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, August 20, 2019  
Platte Valley Community Center, Saratoga, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, August 20, 2019 at 2:00 p.m. at the Platte Valley Community Center, Saratoga, WY. Attending the meeting were; Chairman, John Johnson, Vice Chairman, Sue Jones, John Espy, Travis Moore, and Byron Barkhurst.

Chairman Johnson called the meeting to order at 2:00 p.m.

**ADDITIONS/CORRECTIONS**

There were no changes or additions to the agenda.

**VOUCHERS**

Commissioner Espy moved to approve the payroll costs of \$868,858.78 and benefit costs in the amount of \$113,032.50 and the main amount of bills in the amount of \$196.669.00. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Espy moved to approve a bill to Byron Barkhurst for \$652.50 for an aggregate total today of \$1,179,212.78. Commissioner Moore seconded and the motion carried with all voting for except Commissioner Barkhurst who abstained due to conflict.

ACME ELECTRIC COMPANY, LLC	ELECTRICAL SERVICES	\$2,077.50
ALSCO, AMERICAN LINEN DIVISION	MISC SHOP SUPPLIES	\$53.44
APEX COMMUNICATIONS	NEW TRUCKS MISC WORK	\$19,311.07
APG MEDIA OF THE ROCKIES	NOTICE OF PUBLIC SALE	\$3,474.00
AXIS FORENSIC TOXICOLOGY, INC.	LAB FEES	\$460.00
BAGGS, TOWN OF	WATER SERVICES	\$183.70
BALESTRIERI, MICHELLE	MILEAGE/MISC REIMBURSEMENT	\$242.65
BARKHURST, BYRON	REPAIR HEATERS	\$652.50
BEST WESTERN COTTONTREE	HOTEL FOR WITNESS CR-17-0340	\$188.00
BI INC.	ELECTRIC MONITORING SERVICES	\$611.00
BLAKEMAN PROPANE	HEATING FUEL	\$1,039.10
BOB BARKER COMPANY, INC.	JAIL SUPPLIES	\$317.96
BOMGAARS SUPPLY	MISC SUPPLIES	\$546.57
BOWLUS, JACQUELINE	MEAL REIMBURSEMENT	\$82.38
BRIDGER FABRICATION	MODIFY CAGE TO FIT NEW RADIO TECH	\$160.00

BUILD RITE LUMBER COMPANIES	MISC SUPPLIES	\$511.73
BULBS.COM	LIGHT BULBS	\$59.71
CARBON COPY	DECALS FOR RYAN PARK FIRE	\$55.00
CARBON POWER & LIGHT INC	ELECTRIC SERVICES	\$2,193.54
CARERIGHT TECHNOLOGIES, LLC	MONTHLY RECURRING BED FEE	\$151.80
CARROT-TOP INDUSTRIES, INC	FLAGS	\$603.61
CASPER WINNELSON CO	MISC SUPPLIES	\$6,261.97
CIVIL AIR PATROL MAGAZINE	MAGAZINE SUBSCRIPTION	\$195.00
CNA SURETY	MISC NOTARY BOND	\$200.00
COWBOY SUPPLY HOUSE	MISC SUPPLIES	\$1,484.10
DAILY TIMES	NEWSPAPER SUBSCRIPTIONS	\$281.88
DEPARTMENT OF HEALTH	RENTAL VEHICLE	\$124.80
DIRTY BOYZ SANITATION, INC	TRASH SERVICES	\$50.00
EMBLEM ENTERPRISES, INC.	EMBLEMS	\$56.47
ENCARTELE	MISC JAIL SUPPLIES	\$6,000.00
E-Z LIFT GARAGE DOORS	SPECIAL PROJECTS CONSTRUCTION CORONER BLDG	\$3,469.00
FBI-LEEDA	B.LALLY SCHOOLING	\$695.00
FRANCE, TARA	TRANSCRIPTION SERVICES	\$1,335.25
FRITZ WELDING & MACHINE, INC.	MISC WELDING SERVICES	\$276.69
FRONT RANGE FIRE APPARATUS	RELIEF VSLVE	\$111.86
GALLS/QUARTERMASTER	UNIFORMS	\$232.10
GCR ELECTRONICS, LLC	SITE RENTAL	\$2,000.00
GLOBAL EQUIPMENT COMPANY	BATTERIES	\$36.38
GRAINGER	MISC PARTS	\$577.55
GRAPHIC BUSINESS SOLUTIONS, LLC	ENVELOPES	\$1,313.00
GREATER WY BIG BROS/SISTERS	MISSSED AMOUNT ON PREVIOUS INVOICE	\$0.60
HANNA, TOWN OF	WATER SERVICES	\$266.94
IML SECURITY SUPPLY	KEY PAD ENTRY	\$244.80
J H KASPAR OIL COMPANY	FUEL	\$16,878.45
JOHNSTON, RANAE	MILEAGE	\$20.50
KARI, DALE	MILEAGE	\$78.00
KILBURN TIRE COMPANY	MISC VEHICLE SERVICE	\$3,516.04
KING SOOPERS CUSTOMER CHARGES	JAIL SUPPLIES	\$2.89
KTGA/KBDY	NONBROADCAST CHARGE	\$150.00
LEXISNEXIS MATTHEW BENDER INC	WY STATUTES BOOKS	\$1,989.69
MCKESSON MEDICAL-SURGICAL	JAIL MEDICATIONS	\$115.74
MEDICINE BOW, TOWN OF	MISC FIRE ASSISTANCE	\$749.50
MERCEDES TRANSCRIPTION, INC	TRANSCRIPTION SERVICES	\$65.34
MERSEAL LAW, LLC	LEGAL SERVICES	\$5,040.00
MHL SYSTEMS	CARBIDE TEETH FOR BLADES	\$2,630.00
MICHAELS FENCE	FENCING	\$95.49
MOTOROLA	SHERIFF DEPUTY SCHOOLING	\$975.00

MOUNTAIN WEST MOTORS	RADIATOR HOSE/COOLANT	\$569.59
MPM CORP / EVERGREEN DISPOSAL	TRASH SERVICES	\$130.00
MY OFFICE ETC.	TAPE/LABELS	\$53.29
NEUTRON INDUSTRIES	CLOTHESLINE FRESH SPRAY	\$178.33
NMS LABS	LAB FEES	\$140.00
NORCO, INC.	OXYGEN SUPPLIES	\$1,027.86
OFFENDER WATCH	SEX OFFENDER NOTIFICATIONS	\$191.40
O'REILLY AUTO PARTS	MISC SUPPLIES	\$58.94
PATTON, ROBERT L.	MILEAGE	\$76.80
PERKINS OIL CO	FUEL	\$256.55
PERUE PRINTING	ENVELOPES	\$154.00
PHILLIPS 66-CONOCO-76	FUEL	\$51.12
PMCH	AUDITORS	\$45,239.62
PRIORITY DISPATCH	TRAINGING/CERTIFICATION R.MUSSER	\$365.00
QUILL CORPORATION	MISC OFFICE SUPPLIES	\$279.34
RAWLINS AUTOMOTIVE	MISC PARTS	\$2,380.15
RAWLINS GLASS CENTER, INC.	WINDSHIELD	\$275.60
RAWLINS, CITY OF	WATER SERVICES	\$4,567.10
SARATOGA AUTO PARTS, INC.	MISC PARTS	\$712.44
SARATOGA FEED & GRAIN	13MWZKL	\$64.76
SARATOGA SUN	JULY 4TH CLOSURE	\$544.00
SARATOGA, TOWN OF	WATER SERVICES	\$148.50
SECURITY TRANSPORT SERVICES, INC.	INMATE TRANSPORT	\$2,888.65
SHEPARD'S	FUEL	\$3,037.53
SHIVELY HARDWARE	MISC SUPPLIES	\$120.87
SLOW AND STEADY LAW OFFICE, PLLC	LEGAL SERVICES	\$2,840.50
SNAKE RIVER PRESS	DIXON AIRPORT AD	\$72.00
STAPLES ADVANTAGE	MISC OFFICE SUPPLIES	\$464.70
STEPHENSON, LEE ANN	MILEAGE	\$30.60
SUMMIT FOOD SERVICE	JAIL MEALS	\$6,927.09
SWANSON SERVICES CORPORATION	JAIL COMMISSARY SUPPLIES	\$2,564.22
SWEETWATER COUNTY SHERIFF'S OFFICE	INMATE HOUSING	\$3,705.00
TANDAN SANITATION SERVICES	TRASH SERVICES	\$80.00
TEAM LAB	ROAD PATCH COUNTY ROAD 291	\$4,237.50
THOMSON REUTERS-WEST PAYMENT		
CNTR	WEST INFORMATION CHARGES	\$771.02
TIN BOY GARAGE	TIRE REPAIRS	\$656.00
TRADING POST	FUEL	\$279.79
TREVATHAN, SABRINA RMR	TRANSCRIPTION SERVICES	\$1,782.40
TRUE VALUE OF RAWLINS	MISC PARTS	\$619.20
ULINE	EXAM GLOVES	\$269.72
VALLEY OIL COMPANY	FUEL	\$510.14
VOIANCE LANGUAGE SERVICES LLC	TRANSLATION SERVICES	\$33.75

WACO	WACO CONFERENCE REGISTRATION	\$500.00
WESTERN STATES FIRE PROTECTION CO	ANNUAL FIRE SPRINKLER AND ALARM INSPECTION	\$210.00
WEX BANK	FUEL	\$916.48
WILLOW CREEK VENTURES LP	UNIFORMS	\$207.50
WILSON, MARGARET	PATCHES	\$76.00
WISE SAFETY & ENVIRONMENTAL	MISC PARTS	\$354.48
WLC ENGINEERING	PROJECT 16742 CORONERS BLDG	\$9,378.43
WRECK-A-MEND	WINDSHIELD FOR EM	\$344.40
WY DEPT OF WORKFORCE SVCS	HAMMACK UNEMPLOYMENT	\$4,004.00
WY MACHINERY COMPANY	MISC PARTS/CREDITS	\$29.58
WY PUBLIC HEALTH LABORATORY	LAB FEES	\$389.00
WY RENTS, LLC	MACHINE RENTALS	\$153.50
WY STATE FORESTRY	MRE 12PK	\$473.97
WY STATE LANDS & INVESTMENTS	ANNUAL ROYALTY INVOICE	\$40.00
WYOPASS	2019 FALL CONFERENCE	\$350.00
YOCUM, LEO	MILEAGE	\$43.80

## **CONSENT AGENDA**

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the August 6, 2019 regular meeting minutes; monthly receipts for Clerk of District Court in the amount of \$2,515.00 and bonds for Lindsey West, Carbon County Deputy Treasurer for \$10,000.00 and Cheryl Jordan, Municipal Recreation Director for the Town of Sinclair for \$5,000.00. Commissioner Moore seconded and the motion carried unanimously.

## **ELECTED OFFICIALS & DEPARTMENT HEADS**

### **Road & Bridge**

Commissioner Jones moved to reject all Road & Bridge Medicine Bow Complex Building bids. Commissioner Espy seconded and the motion carried unanimously.

### **Attorney**

Commissioner Jones moved to authorize the Chairman's signature on the Fiscal Year 2020 Contract for Services to Victims of Crime Between The State of Wyoming, Office of the Attorney General, Division of Victim Services and Carbon County Sheriff's Office Victim Witness Program in the amount of \$66,487.00 for a period of July 1, 2019 to June 30, 2020. Commissioner Barkhurst seconded and the motion passed unanimously.

### **Clerk**

Commissioner Espy moved to authorize the Chairman's signature on the NOVO Benefits Renewal Schedule of Services and Fees effective October 1, 2019 in the amount of \$3,333.33 per month. Commissioner Moore seconded and the motion passed unanimously.

Commissioner Espy moved to authorize the purchase of a half truckload of letter copy paper from Simple Distributors in the amount of \$15,800.00 with shipping included and one half truck load of toilet tissue from Simple Distributors in the amount of \$10,790.00 with shipping included. Commissioner Moore seconded and the motion passed unanimously.

Commissioner Barkhurst moved to appoint Lindsey West to the Specific Purpose Tax Joint Powers Board with Clerk Bartlett as the alternate. Commissioner Espy seconded and the motion passed unanimously.

Commissioner Jones moved to authorize the Chairman's signature on the Grant Agreement Between the State of Wyoming, Office of State Lands and Investments – Forestry Division and Carbon County in the amount of \$5,000.00. Commissioner Barkhurst seconded and the motion passed unanimously.

### **Commissioners**

Commissioner Moore moved to ratify the Chairman's signature on the Dixon Airport Application for Federal Assistance – FY 2019 Airport Improvement Program Project No. 3-56-0038-018-2019 for the Runway Repair Grant Application including a \$33,333 match from the county. Commissioner Espy seconded and the motion passed unanimously.

Commissioner Jones moved to authorize the Chairman's signature on the DBT Transportation Services Automated Weather Observation System and National Airspace Data Interchange Network Contract in the annual amount of \$6,669.75. Commissioner Moore seconded and the motion passed unanimously.

### **EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session with Ashley Davis, Sidney Fox and Clerk Bartlett to discuss personnel, potential litigation and other matters considered confidential by law at 4:22 p.m. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 4:50 p.m. noting no action was taken and the minutes be signed and sealed as written. Commissioner Moore seconded and the motion carried unanimously.

### **ADJOURNMENT**

Commissioner Espy moved to adjourn the meeting at 4:50 p.m. Commissioner Moore seconded and the motion carried unanimously.

A regular meeting of this Board will be held Tuesday, September 17, 2019 at 2:00 p.m. at the Baggs Higher Education Center, Baggs, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 3rd day of September 2019.

BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s- Willing John Johnson, Chairman