

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Monday, July 15, 2019  
Carbon County Courthouse, Rawlins, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Monday, July 15, 2019 at 9:00 a.m. at the Carbon County Courthouse, Rawlins, WY. Attending the meeting were; Chairman, John Johnson, Vice Chairman, Sue Jones, Travis Moore, and Byron Barkhurst. Commissioner John Espy was absent today.

Chairman Johnson called the meeting to order at 9:00 a.m.

**ADDITIONS/CORRECTIONS**

John Rutherford asked that the Emergency Operations Plan be removed from today's agenda. There were no other changes to the agenda.

**VOUCHERS**

Commissioner Jones moved to approve the payroll costs of \$847,605.37 and benefit costs in the amount of \$199,573.65. Commissioner Barkhurst seconded and the motion carried unanimously.

Commissioner Barkhurst moved to approve a bill to Sunrise Sanitation for \$68.00. Commissioner Moore seconded and the motion carried with all voting for except Commissioner Jones who abstained due to conflict.

Commissioner Moore moved to approve the main amount of bills in the amount of \$563,417.19 for an aggregate total today of \$1,610,664.21. Commissioner Barkhurst seconded and the motion carried unanimously.

ABSOLUTE SOLUTIONS	AUDIO VISUAL SYSTEM INSTALL	\$2,591.57
ACME ELECTRIC COMPANY, LLC	PIG BARN ELECTRICAL REPAIRS	\$1,169.00
ALSCO, AMERICAN LINEN DIVISION	SHOP SUPPLIES	\$160.32
APG MEDIA OF THE ROCKIES	MISC ADS	\$1,879.02
API SYSTEMS INTEGRATORS	MONITORING SERVICE	\$102.00
BAGGS, TOWN OF	WATER SERVICES	\$69.70
BANK OF COMMERCE (ACH)	PAYROLL FILES FOR 6 MONTHS JAN 19-JUNE 19	\$180.00
BANK OF MONTREAL - MASTERCARD	MISC CHARGES	\$6,565.58
BLAKEMAN PROPANE	HEATING FUEL	\$1,426.68
BOB BARKER COMPANY, INC.	JAIL CLOTHES	\$795.60
BOMGAARS SUPPLY	TOW STYLE SPREADER	\$275.79

BOWLUS, JACQUELINE	MEAL REIMBURSEMENT FOR JURY TRIAL	\$166.99
BUILD RITE LUMBER COMPANIES	MISC SUPPLIES	\$1,101.39
CARBON COPY	VINYL DECALS/ENVELOPES	\$345.00
CARBON COUNTY FAIR BOARD	ADMIN FAIRGROUNDS RENTAL FEES	\$12,675.62
CARBON COUNTY WEED & PEST	GALLON OF IMITATOR PLUS	\$34.72
CARBON POWER & LIGHT INC	ELECTRIC SERVICES	\$2,112.02
CARERIGHT TECHNOLOGIES, LLC	RECURRING MONTHLY BED FEE	\$125.40
CASPER WINNELSON CO	MISC PARTS	\$1,532.99
CBM FOOD SERVICE	JAIL MEALS	\$11,018.30
CHARM-TEX, INC.	SLIPS ONS	\$634.06
CHARTER COMMUNICATIONS	CABLE SUBSCRIPTIONS	\$121.66
CNA SURETY	BOND FOR M. REDMOND JEFFREY CENTER	\$250.00
COWBOY CHEMICAL	LAUNDRY SOAP	\$1,143.25
COWBOY SUPPLY HOUSE	MISC SUPPLIES	\$1,141.04
DALLIN MOTORS INC	LUBRICANT	\$49.60
DBT TRANSPORTATION SERVICES LLC	PERIODIC MAINT/WEATHER DATA SERVICES	\$1,667.44
DIRTY BOYZ SANITATION, INC	TRASH SERVICES	\$710.00
DOI/BLM	FIRE CONTRACT SERVICES (BLM DISPATCH)	\$1,000.00
DOMINION ENERGY	HEATING FUEL	\$67.06
DOT FHWA	COUNTY ROAD 401 PROJECT PAVING	\$33,753.03
ELEVATED TRAINING SOLUTIONS	RANDOM DRUG AND ALCOHOL TESTS	\$100.40
ELK MOUNTAIN, TOWN OF	WATER SERVICES	\$58.00
ENCAMPMENT, TOWN OF	WATER SERVICES	\$96.00
ENCARTELE	INMATE PHONE CARDS	\$6,000.00
ENGSTROM, JAMES D. DDS	DENTAL SERVICES	\$2,500.00
ERICKSON & ROBERTS	LEGAL SERVICES	\$530.00
E-Z LIFT GARAGE DOORS	DOOR LUBED AND ADJUSTED	\$100.00
FIRED UP RESCUE	AIRSWITCH FIT TEST MASK	\$407.70
FORSTER LANDSCAPE & CONSTRUCTION	SPRINKLER SYSTEM	\$80.00
FRITZ WELDING & MACHINE, INC.	PANEL PINS	\$363.51
FRONT RANGE FIRE APPARATUS	FLOWMETER	\$665.18
GALLS/QUARTERMASTER	SHORT SLEEVE SHIRT FOR DEPUTY	\$1,294.02
GILBERT, GARY	MILEAGE	\$184.00
GLAXOSMITHKLINE PHARMACEUTICALS	PH VACCINE GENERAL VACCINES	\$1,511.50
GLOBAL EQUIPMENT COMPANY	BATTERIES	\$98.87
GRAINGER	MISC PARTS	\$584.09
GRAPHIC BUSINESS SOLUTIONS, LLC	BUSINESS CARDS	\$83.00
GREATER WY BIG BROS/SISTERS	COUNTY PREVENTION SVCS JUNE 2019	\$9,330.60
HANNA, TOWN OF	WATER SERVICES	\$247.96
HUTCHINS, SARAH	APA MEMBERSHIP RENEWAL	\$105.00
IRON J TOWING	ABANDONED VEHICLE CHARGES	\$236.00

J H KASPAR OIL COMPANY	FUEL	\$6,572.91
JEFFREY CENTER BOARD	ADMIN JEFFREY CENTER RENTAL FEES	\$1,450.00
KENCO SECURITY AND TECHNOLOGY	MONITORING ALARM	\$78.00
KING SOOPERS CUSTOMER CHARGES	DARE CONFERENCE	\$4.98
LARAMIE FIRE EXTINGUISHER	YEARLY INSPECTIONS	\$61.00
LONG BUILDING TECHNOLOGIES, INC.	CARD RANGE	\$805.53
MATTHEW BENDER & CO, INC.	WY COURT RULES BOOKS	\$1,856.34
MCKESSON MEDICAL-SURGICAL	MISC MEDICAL SUPPLIES	\$185.93
MEDICINE BOW, TOWN OF	FIRE ASSISTANCE	\$406.75
MEMORIAL HOSPITAL OF CARBON COUNTY	ADMIN EMERGENCY DETENTIONS	\$19,832.44
MERBACK AWARD COMPANY	PLAQUE	\$99.42
MPM CORP / EVERGREEN DISPOSAL	TRASH SERVICES	\$130.00
MY OFFICE ETC.	POST IT/CLIP	\$42.06
NEUBAUER, PELKEY, MERSEAL AND	LEGAL SERVICES	\$3,050.00
NEWMAN TRAFFIC SIGNS	OVERHEAD POWERLINE SIGN	\$433.00
NMS LABS	LAB FEES	\$208.00
NORCO, INC.	OXYGEN	\$934.62
OFFENDER WATCH	SEX OFFENDER NOTIFICATIONS	\$70.00
OFFICE ALLY	MONTHLY EHR CHARGES	\$29.95
O'REILLY AUTO PARTS	JOHN DEERE MOWER BELT	\$23.68
PERKINS OIL CO	FUEL	\$2,882.40
PUBLIC SAFETY CENTER, INC	EXAM GLOVES	\$332.10
QUILL CORPORATION	BINDER	\$121.15
RAWLINS AUTOMOTIVE	OIL FILTER/FUEL FILTER/OIL	\$1,822.28
RAWLINS, CITY OF	WATER SERVICES	\$4,213.90
RIETVELD, TONI	TAI CHI MEMBERSHIP	\$26.25
ROCKY MOUNTAIN INFO NETWORK	ANNUAL DUES	\$100.00
ROCKY MOUNTAIN POWER	ELECTRIC SERVICES	\$7,968.24
SALT LAKE WHOLESALE SPORTS	MASKS	\$555.90
SANGER, JOHN S.	PAINTING JEFFERY CENTER	\$3,500.00
SAPP, KATHRYN C.	MENTAL HEALTH CONTRACT SERVICES	\$731.13
SARATOGA AUTO PARTS, INC.	FUEL	\$294.43
SARATOGA LUMBER & SUPPLY	BETTER DRAINAGE PROJECT #47	\$16.25
SARATOGA, TOWN OF	WATER SERVICES	\$151.93
SCHILLING & WINN PC	LEGAL SERVICES	\$1,794.75
SECRETARY OF STATE	NOTARY APPS	\$60.00
SECURITY TRANSPORT SERVICES, INC.	JAIL TRANSPORTS	\$5,638.95
SHIVELY HARDWARE	AIR FILTERS/SPARK PLUG/FUEL FILTER	\$360.28
STAPLES ADVANTAGE	CREDIT CARD FILE BOX	\$488.89
SUNRISE SANITATION SERVICE, LLC.	TRASH SERVICES	\$68.00
SWANSON SERVICES CORPORATION	JAIL MEALS	\$1,388.74

TANDAN SANITATION SERVICES	TRASH SERVICES	\$80.00
THOS. Y. PICKETT & CO., INC.	1ST INSTALLMENT FOR 2020	\$6,000.00
TIN BOY GARAGE	SEMI TIRE BAGGS	\$355.00
TRUE VALUE OF RAWLINS	MISC PARTS	\$1,546.39
UNITED STATES POSTAL SERVICE	PO BOX 1146 DUES	\$76.00
VAUGHN CONCRETE PRODUCTS INC	CAST IRON ANGLE FRAMES/GRATES	\$348.00
VOLUNTEER FIREMEN PENSION FUND	JUNE VOL FIRE RETIREMENT	\$555.00
W.A.R.M. PROPERTY INSURANCE POOL	CRIME COVERAGE FY 19-20	\$699.57
WILKERSON, JAMES A IV M.D.	AUTOPSY	\$2,375.00
WILLE, O.R.	MILEAGE	\$45.00
WILLIS, DARREN	EVIDENCE SHIPPING CHARGES	\$31.76
WLC ENGINEERING	PROJECT 16742 CC CORONERS OFFICE	\$6,220.00
WY DEPT OF TRANSPORTATION	MISC CHARGES	\$420.91
WY DIESEL SERVICE	SENSOR PRESSURE	\$120.44
WY MACHINERY COMPANY	MISC PARTS	\$344,952.15
WY PUBLIC HEALTH LABORATORY	PH SUPPORT SERVICES	\$373.00
WY STATE FORESTRY	FIRE MISC WY FORESTRY FESA	\$20,490.46
YAMPA VALLEY ELECTRIC	ELECTRIC SERVICES	\$565.67

## **CONSENT AGENDA**

Commissioner Moore moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the July 2, 2019 regular meeting minutes; monthly receipts for the County Clerk in the amount of \$23,325.50 and Clerk of District Court in the amount of \$3,042.00; bonds for Brandon Taylor, Carbon County School District #1 for \$50,000.00, Robert Cooper, Treasurer for Carbon County School District #2 Recreation Board for \$10,000.00, Jana Cook, Clerk/Treasurer for the Town of Riverside for \$50,000.00, Pamela Thayer, Treasurer for the City of Rawlins for \$25,000.00 and Marcella Redmond, Treasurer for the Jeffrey Memorial Center for \$50,000.00; and Notice of Valuation Changes in the amount of -\$100,233.00. Commissioner Barkhurst seconded and the motion carried unanimously.

## **ELECTED OFFICIALS & DEPARTMENT HEADS**

### **Public Hearing – Adoption of Fiscal Year 2019-2020 Budget**

Chairman Johnson opened a public hearing at 9:04 a.m. to consider adoption of the fiscal year 2019-2020 budget and to hear the Carbon County 2009 Specific Purpose Tax Joint Powers Board FY20 budget.

Commissioner Jones moved to approve the FY 2020 budget and adopt Resolution 2019-25 Appropriations Resolution and Resolution 2019-26 A Resolution to Provide Income Necessary to Finance the Budget for fiscal year 2019-2020. Commissioner Barkhurst seconded and the motion carried unanimously.

## **Buildings & Grounds**

Commissioner Jones moved to accept the bid from Big Horn Roofing in the amount of \$302,350.00 for the Jail roof with alternate 1 in the amount of \$5.00 per square foot and \$159,935.00 for the Jeffrey Center roof with alternate 1 in the amount of \$7,275.00 and alternate 2 in the amount of \$2,895.00 for a total bid of \$462,255.00 plus \$1,600 for 320 square feet of insulation at \$5.00 per square foot for the jail. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Moore moved to approve the purchase of a new lawnmower from Cheyenne Kubota in the amount of \$7,195.00. Commissioner Jones seconded and the motion passed unanimously.

### **Road & Bridge**

Commissioner Jones moved to concur with the WY Department of Transportation's bid award to approve the bid award to Reiman Corp in the amount of \$1,350,080.24 for Federal Project STP-BROS-CN06066 for Savery Creek Bridge replacement with \$1,221,687.60 as Wyoming Department of Transportation's portion and \$128,392.63 being the county's portion. Commissioner Moore seconded and the motion passed unanimously.

Commissioner Jones moved to accept the quote for \$26,064.00 from 71 Construction for a 6" patch job on the Seminoe Road and to waive the procurement policy due to safety concerns on a busy public road. Commissioner Barkhurst seconded and the motion carried unanimously.

### **Planning & Zoning**

Commissioner Jones moved to approve Resolution 2019-27, A Resolution Authorizing Power Company LLC's a Five Year Extension of Time to Commence Operation of the Chokecherry and Sierra Madre Wind Energy Project adding five years. Commissioner Moore seconded and the motion carried unanimously.

### **Clerk**

Commissioner Moore moved to authorize the Chairman's signature on the Courthouse and Carbon Building Survey Notices to Proceed in the amount of not to exceed \$9,533.00 for the Courthouse and \$10,275.00 for the Carbon Building. Commissioner Jones seconded and the motion passed unanimously.

### **Commissioners**

Commissioner Jones moved to authorize the Chairman's signature on the Invenergy Rock Creek Wind Surface Lessee Notification and Consent Form for Rock Creek Wind LLC, company Invenergy LLC for lease EAS-012689. Commissioner Barkhurst seconded and the motion passes unanimously.

Commissioner Jones moved to authorize the Chairman's signature on the Dixon Airport Grant Offer for Airport Improvement Program (AIP) Project No. 3-56-0038-017-2019 in the amount of \$307,437.00 with the county's portion being \$13,665. Commissioner Barkhurst seconded and the motion passed unanimously.

### **PUBLIC HEARING – LIQUOR LICENSES**

Chairman Johnson opened a public hearing at 10:30 a.m. to hear requests for one transfer and numerous requests to renew liquor licenses.

Clerk Bartlett presented a Transfer Microbrewery License from Brush Creek LLC to Wild West Spirits LLC dba Brush Creek Brewery for approval.

Clerk Bartlett presented the following renewal licenses for the Board's consideration.

Malt Beverage Licenses: Seith Konrath dba Elk Mountain Conoco & Towing, Hookers Store and Café LLC dba Hookers Store and Café LLC, Ken & Kimberly Thyne dba Ten Mile Inn, Manjeet Inc. dba Three Forks Muddy Gap Service and Robert F. Konrath dba Walcott Service.

Retail Liquor Licenses: Cody Resources LP dba A Bar A Ranch with a guest ranch designation, Rendezvous Lodge LLC dba Rendezvous Lodge, Three Forks Lodge Inc. dba The Lodge at Three Forks and Whistle Pig Inc. dba Whistle Pig Saloon / Beaver Liquor.

Resort Liquor License: Brush Creek LLC dba Brush Creek Ranch and Old Baldy Corporation dba Old Baldy Club both with resort designation.

Restaurant Liquor License: White Lodging Services Corporation dba White Lodging with a guest ranch designation.

Limited Retail Liquor License (Club): Sinclair Golf Course Inc. dba Sinclair Golf Course with a golf club designation.

Microbrewery License: Wild West Spirits LLC dba Brush Creek Distillery.

Chairman Johnson called for public comments for or against the renewals. There being none, he closed the hearing at 10:37 a.m.

Commissioner Moore moved to approve Transfer of a Microbrewery License from Brush Creek LLC to Wild West Spirits LLC dba Brush Creek Brewery effective immediately. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Moore moved to approve all liquor license and malt beverage renewals each for a term of one year expiring August 31, 2020 as read in the minutes. Commissioner Jones seconded and the motion carried unanimously.

## **ADJOURNMENT**

Commissioner Moore moved to adjourn the meeting at 10:58 a.m. Commissioner Barkhurst seconded and the motion carried unanimously.

A regular meeting of this Board will be held Tuesday, August 20, 2019 at 2:00 p.m. at the Platte Valley Community Center, Saratoga, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 6th day of August 2019

BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s- Willing John Johnson, Chairman