

**OFFICIAL  
MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, February 5, 2019  
Carbon County Courthouse, Rawlins, WY**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, February 5, 2019 at the Carbon County Courthouse, Rawlins, WY. Attending the meeting were; Chairman John Johnson; John Espy, Sue Jones, and Travis Moore. Commissioner Byron Barkhurst was absent.

Chairman Johnson called the meeting to order at 9:00 a.m.

**ADDITIONS/CORRECTIONS**

There were no changes to the agenda.

**VOUCHERS**

307 PROFESSIONAL CLEAN LLC	CARBON COUNTY CLEANING	\$10,485.00
ACME ELECTRIC COMPANY, LLC	ELECTRICAL WORK	\$2,598.61
AFFORDABLE TREE CARE, LLC	REMOVE TREES FOR DEMO	\$480.00
ANTON COLLINS MITCHELL LLP	AUDIT	\$3,500.00
APEX COMMUNICATIONS	MAINTENANCE AGREEMENT	\$4,533.88
APG MEDIA OF THE ROCKIES	MISC ADS	\$752.00
API SYSTEMS INTEGRATORS	MONITORING SERVICE	\$102.00
ASPEN FAMILY DENTAL	DENTAL SERVICES	\$10,537.00
AUTO DOCTOR	VEHICLE REPAIR	\$330.36
BAGGS, TOWN OF	WATER SERVICES	\$15.90
BANK OF COMMERCE	LEASE AGREEMENT	\$675.00
BARKHURST COLLISION CENTER	REPLACE REAR VIEW MIRROR	\$387.00
BEACH, HOMER	SNOW REMOVAL	\$490.00
BLACK HILLS ENERGY	HEATING SERVICES	\$18,942.46
BLAKEMAN PROPANE	HEATING FUEL	\$2,684.05
BOB BARKER COMPANY, INC.	JUMPSUITS	\$1,147.14
BOMGAARS SUPPLY	MISC SUPPLIES	\$73.41
BROWN, AMANDA	AWARD TROPHY	\$16.99
BUILD RITE LUMBER SUPPLY	MISC SUPPLIES	\$1,810.37
CARBONCOUNTYFAIR ASSOC	RENTAL FEES	\$3,480.00
CARBON COUNTY SCHOOL DIST #2	LEASE AGREEMENT	\$10.00
CARBON POWER & LIGHT INC	ELECTRIC SERVICES	\$2,733.37
CARROT-TOP INDUSTRIES, INC	FLAGS	\$238.44
CASPER WINNELSON CO	MISC PARTS	\$659.79

CATHEDRALHOME FOR CHILDREN	JUVENILE SERVICES BOARD	\$5,000.00
CBM FOOD SERVICE	JAIL MEALS	\$10,931.65
CDW GOVERNMENT, INC.	CURVED MONITORS	\$752.67
CMI-TECO	RAGS	\$134.48
CNA SURETY	BONDS	\$950.00
COWBOY CHEMICAL	LAUNDRY SUPPLIES	\$562.15
COWBOY DODGE	SHERIFF TRUCKS	\$51,212.00
COWBOY SUPPLY HOUSE	MISC CUSTODIAL SUPPLIES	\$3,778.79
DAILY TIMES	PAPER CHARGES	\$83.52
DAWSON, LARRY	MILEAGE	\$111.00
DBT TRANSPORTATION SERVICES	MAINTENANCE/WEATHERDATA SVCS	\$1,667.44
DIXON, TOWN OF	WATER SERVICES	\$308.00
DOMINION ENERGY	HEATING SERVICES	\$381.68
DRUMMOND REFRIGERATION LLC	APPLIANCE REPAIR	\$1,496.00
EKM&P, INC.	CCW-2018-07	\$3,341.66
ELK MOUNTAIN, TOWN OF	HEATING FUEL	\$437.10
ENCARTELE	PHONE CARDS	\$4,000.00
ENGINEERING ASSOCIATES	MED BOW COMPLEX BUILDING	\$16,010.38
ENTENMANN - ROVIN CO	UNDERSHERIFF BADGE	\$99.50
FATBEAM LLC	DARK FIBER SERVICE	\$15,734.25
FLEXSHARE BENEFITS	REIMBURSEMENTS	\$4,206.19
FORSTER LANDSCAPE	SPRINKLER REPAIR/WINTERIZE	\$218.36
FRANCE, TARA	TRANSCRIPTION SERVICES	\$913.25
FURTHER	HRA/MED REIMBURSEMENT	\$3,098.65
GRAINGER	MISC PARTS	\$295.14
HANSEN, LORETTA J.	MILEAGE FOR VICTIM WITNESS	\$136.80
HIGH PLAINS POWER	ELECTRIC SERVICES	\$411.22
HIGH PLAINS VISION CENTER	VISION SERVICES	\$1,284.00
INTERSTATE BATTERY CENTER	BATTERIES	\$63.50
J H KASPAR OIL COMPANY	FUEL	\$886.30
JEFFREY CENTER BOARD	RENTAL FEES	\$3,919.00
JOHNSTON, RANAE	MILEAGE	\$34.00
KARI, DALE	MILEAGE	\$27.60
KENCO SECURITY	MONITORING SYSTEM	\$78.00
KILBURN TIRE COMPANY	TIRE REPAIR/TIRES	\$1,504.97
KINETIC LEASING	LEASE FOR 2018 RAM	\$32,156.00
KING SOOPERS	MISC CHARGES	\$116.73
KIRSCH, ARCHIE P	SERVICES PROVIDED JAN	\$1,300.00
KTGA/KBDY	HOLIDAY ADS	\$70.00
LARAMIE FIRE EXTINGUISHER	INSPECTION	\$682.96
LITTLE AMERICA-CHEYENNE	TRAVEL EXPENSES	\$408.00

LONG BUILDING TECHNOLOGIES	BOILER REPAIR	\$1,180.00
MABERRY, AGRIPPINA M.	INTERPRETER	\$50.00
MARTINEZ, JANICE	DESK CALENDAR	\$28.20
MEMORIAL HOSPITAL OF CC	LAB WORK	\$395.10
MERCK SHARP & DOHME CORP.	VACCINES	\$2,703.30
MICHAEL'S BIG CITY GRILLE	COG MEALS	\$374.00
MOTOROLA	RADIOS	\$46,397.67
MY OFFICE ETC.	MISC OFFICE SUPPLIES	\$105.39
MYERS TIRE SUPPLY CO.	ORING/BEAD BREAKER	\$454.05
NATIONWIDE	BOND FOR D. FALL	\$50.00
NORCO, INC.	CYLINDER RENTAL	\$49.57
OFFENDER WATCH	SEX OFFENDER NOTIFICATION	\$172.00
OFFICE ALLY	MONTHLY EHR CHARGE	\$29.95
OFFICEOFTHEATTORNEYGENERAL	FINGERPRINTS	\$30.00
O'REILLY AUTO PARTS	OIL	\$19.98
OVERHEAD DOOR CO.	DOOR REPLACEMENT	\$5,038.00
PATTON, ROBERT L.	MILEAGE	\$24.60
PERKINS OIL CO	FUEL	\$4,674.63
PHILLIPS 66-CONOCO-76	LATE FEES	\$32.98
QUILL CORPORATION	MISC OFFICE SUPPLIES	\$446.31
RASMUSSEN FURNITURE	AMANA FREEZER	\$319.95
RAWLINS AUTOMOTIVE	BATTERY FARM	\$3,099.64
RAWLINS FIRE EXTINGUISHER	INSPECTIONS	\$346.00
RAWLINS, CITY OF	WATER SERVICES/LANDFILL CHARGE	\$3,163.00
ROCKIN' M PAINTING	PAINT CIRCUIT COURT	\$3,080.00
ROCKY MOUNTAIN POWER	ELECTRIC SERVICES	\$12,087.50
RODABAUGH, SHERRY	BAILIFF FOR JURY TRIAL	\$37.50
SAFEGUARD BUSINESS SYSTEMS	BLANK STOCK	\$319.33
SAPP BROS TRUCK STOPS, INC.	RECAP TIRES FOR BLADES	\$2,250.00
SCHAEFFER MFG CO	OIL/GREASE	\$1,556.12
SCHERMETZLER, SHEELA M ED.S.	SERVICES FOR CSBG	\$791.02
SCHILLING & WINN PC	LEGAL SERVICES	\$744.70
SECRETARY OF STATE	NOTARY BOND D. FALL	\$30.00
SHEPARD'S	FUEL	\$4,069.23
SHIVELY HARDWARE	KEY DUPLICATE	\$42.32
SLOW AND STEADY LAW OFFICE	LEGAL SERVICES	\$1,528.50
SNAKE RIVER PRESS	BOARD OPENINGS AD	\$72.00
SPAULDING, DAWNETTE	MILEAGE	\$10.90
STAPLES ADVANTAGE	MISC OFFICE SUPPLIES	\$317.14
STEPHENSON, LEE ANN	MILEAGE	\$36.00
STODDARD, CURTIS T.	DENTAL SERVICES	\$2,360.00

SUNRISE SANITATION SERVICE	TRASH SERVICES	\$68.00
SWANSON SERVICES CORP	COMMISSARY SUPPLIES	\$1,913.22
THOMSON REUTERS-WEST	MONTHLY CHARGES	\$771.02
TRAPP, LARRY W	TRAVELEXFOR BULL DRAW/COUGAR	\$971.40
TREVATHAN, SABRINA RMR	TRANSCRIPTION	\$122.02
TRUE VALUE OF RAWLINS	MISC PARTS	\$356.88
TUMBLEWEED DISTRIBUTING	BTU BURNER BOX	\$1,150.00
VENTURE TECHNOLOGIES	MISC IT REPAIRS/CONTRACTS	\$67,478.62
VOLUNTEERFIREMENPENSION	FIRE DEPT PENSION	\$615.00
WILLDANENERGYSOLUTIONS	LED LIGHT BULBS	\$712.77
WILSON, MARGARET	PATCHES ON SHIRTS	\$72.00
WIMPENNY, ROBERT G DDS	DENTAL SERVICES	\$4,073.00
WOODWARD & ASSOCIATES	INSTALL NEW CARPET	\$8,671.00
WY BEHAVIORAL INSTITUTE	INPATIENT SERVICES	\$1,340.00
WYDEPTOF FAMILY SERVICES	CENTRAL REGISTRY SCREENINGS	\$30.00
WY DEPT OF HEALTH	MEDICAL SERVICES/CAR RENTAL	\$685.95
WYDEPTOFTRANSPORTATION	TRANSFER OF COUNTY PLATES	\$10.00
WYFIRECHIEF'S ASSOCIATION	MEMBERSHIP RENEWAL	\$100.00
WYLAWENFORCEMENTACADEMY	KELLEY, A. SCHOOLING	\$285.00
WY MACHINERY COMPANY	MISC PARTS/REPAIRS	\$2,788.43
YOCUM, LEO	MILEAGE	\$24.00
YOUNG, CHARLES MD	MEDICAL SERVICES	\$250.00
GRAND TOTAL		\$426,490.60

Commissioner Espy moved to approve payment to Sunrise Sanitation for \$68.00. Commissioner Moore seconded. The motion carried with all voting for the motion except Commissioner Jones who abstained due to personal conflicts.

Commissioner Espy moved to approve the report of expenditures in the amount of \$426,422.60 for an aggregate total today of \$426,490.60. Commissioner Jones seconded and the motion carried unanimously.

### **CONSENT AGENDA**

Commissioner Espy moved to approve the consent agenda noting any item could be removed for further discussion. The consent agenda includes the January 15, 2019 regular meeting minutes; bonds for Randy Arnold, Treasurer, Saratoga, Encampment, Rawlins Conservation District, in the amount of \$1,000.00; Linda Crane, Clerk/Treasurer, Town of Elk Mountain, in the amount of \$25,000.00; Dustin Ziebold, Treasurer, City of Rawlins, in the amount of \$250,000.00; Mara Sanger, Clerk of Court, Carbon County, in the amount of \$10,000.00; Renee Snider, Assessor, Carbon County, in the amount of \$5,000.00; Robert Travis Moore, Commissioner, Carbon County, in the amount of \$1,000.00; notice of valuation changes in the amount of (\$88,295.00); and a monthly receipt for the Clerk of District Court Office in the amount of \$2,258.75. Commissioner Moore seconded and the motion carried unanimously.

## **ELECTED OFFICIALS & DEPARTMENT HEADS**

### **Road & Bridge**

Commissioner Espy moved to declare the following vehicles surplus: 2002 Ford VIN: 1FTNF21F22EA02437, 2003 Ford VIN: 1FTNF21P93EC58133, 2001 Ford VIN: 1FTNF21F31EB79111 and 2009 Ford VIN 1FTSX21R89EA60623 and follow the procurement policy to dispose of them. Commissioner Moore seconded and Clerk Bartlett mentioned they will make the most using Woodward's Auction service. The BOCC agreed and the motion carried unanimously.

Commissioner Jones moved to authorize the Chairman's signature on the FY2019 Congestion Mitigation Air Quality Program Subrecipient Agreement Between the Wyoming Department of Transportation and Carbon County in the amount of \$120,000.00 federal funding plus a 20% local match. Commissioner Espy seconded and the motion carried unanimously.

### **Planning & Zoning**

Commissioner Espy moved to accept the Certifications of Recommended Action form the Planning & Zoning Commission for the following: Z.C. Case 2019-03, Jerry "Pat" and Patricia Lynch Zone Change from Residential (RD-40) to Rural Residential Agriculture (RRA-15.37) at a site location approximately 10 miles east and south of Riverside; approximately 2 miles south of HWY 230, access from Carbon County Road #219 and ZRA Case 2019-01, Carbon County Proposed Text Amendments and schedule for public hearing Tuesday, March 5, 2019 at approximately 1:30 p.m. at the County Courthouse, Rawlins, WY. Commissioner Moore seconded and the motion carried unanimously.

### **Clerk**

Commissioner Jones moved to authorize the Chairman's signature on the Carbon County Wellness Plan Document. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Jones moved to approve party status request to the Department of Environmental Quality TransWest Express's industrial siting permit application. Commissioner Moore seconded and the motion carried unanimously.

### **Commissioners**

Commissioner Jones moved to approve a Calcutta at the Saratoga Skijoring event at Buck Springs Arena on February 9-10, 2019. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Espy moved to approve an Addendum to the Legal Services Agreement with Ochs Law Firm to reduce their fee from 25% of gross recovery to 20%. Commissioner Moore seconded and the motion carried unanimously.

## **EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 10:46 a.m. with Gwynn Bartlett Ashley Mayfield Davis, Renee Snider, Bill Nation, Paul Zamora and Jim Piche. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 11:14 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Moore seconded and the motion carried unanimously.

## **EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 11:28 a.m. with Gwynn Bartlett and Ashley Mayfield Davis. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 11:52 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Moore seconded and the motion carried unanimously.

## **OFFER**

Commissioner Espy moved to authorize the Chairman's signature on a purchase offer. Commissioner Moore seconded and the motion carried unanimously.

## **ADJOURNMENT**

Commissioner Espy moved to adjourn the meeting at 1:07 p.m. Commissioner Jones seconded and the motion carried unanimously.

A regular meeting of this Board will be held March 5, 2019 at 9:00 a.m. at the Carbon County Courthouse, Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s-Gwynn G. Bartlett, Carbon County Clerk

Approved this 19th day of February 2019.

BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s-Willing John Johnson, Chairman

